



**Town of Fairview
Regular Meeting
July 11, 2016**

The following Council members were present: Mayor Phil Thomas, John Biggers, Jerry Clontz, Bradley Purser, and Gary Wilfong.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Deputy Clerk and Teresa Gregorius, Town Clerk

Agenda Changes

None

Approval of Agenda

Bradley Purser made a motion to approve the agenda. Jerry Clontz seconded the motion. Councilmen Biggers, Clontz, Purser, and Wilfong voted yes (4-0).

Public Comments

None

Consent Agenda

- a) Accept Financial and Tax Reports as Information
- b) Accept Land Use Report as Information
- c) Accept CRTPO Report as Information
- d) Approve Council Regular Minutes for June 2, 2016

Gary Wilfong made a motion to approve the consent agenda. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

Items of Business

- A. Discuss and Approve the 2016 survey to be sent to town residents:

Council members discussed the draft survey and made changes. Jerry Clontz made a motion to approve the survey as amended. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

B. Approve Contract with Paul C. Friday, PHD with Research & Training Specialists Inc. for services rendered for 2016 Survey in the amount of \$3,158.50:

Mayor Thomas noted a wording change on the contract from Town Manager to Town Clerk. Mayor Thomas asked if Research & Training Specialists Inc. will be providing us with their return address stamp for the return envelopes. Mr. Humphries stated that they will be providing their stamp. Mayor Thomas verified that \$10,000.00 had been budgeted for the survey and stated the town will be purchasing all envelopes and postage stamps that will be used and using volunteer labor to stuff the envelopes. All responses to the survey will be mailed directly back to Dr. Friday at Research & Training Specialists Inc.

Jerry Clontz made a motion to approve the contract with Paul C. Friday, PHD with Research & Training Specialists Inc. in the amount of \$3,158.50. John Biggers seconded the motion. Bradley Purser stated he would support the approval with reservations. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

C. Discuss possible changes to town fee schedule:

Gary Wilfong stated that during a recent Council meeting he had suggested that the fees for the various permits be reviewed to determine if the Council may want to make adjustments. Mr. Humphries compared fee schedules received from six Union County municipalities to Fairview's fees and furnished the Council members with a comparison chart along with his recommended changes for their review.

Jerry Clontz made a motion to table changing any fees until the August Council meeting to give all of the members a chance to review the chart. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

D. Park Report:

Jerry Clontz stated that the first construction meeting was held July 5th at the fire department. As of July 11th equipment has been moved in and clearing has begun. The Park Committee walked the area at their Thursday night meeting and marked trees to be saved during the construction. There will be a construction meeting every third Tuesday which Mr. Clontz and Mayor Thomas will attend.

After speaking with the company that has sprayed the park site in the past, Mr. Clontz suggested that the site not be sprayed until the park construction is completed. Once the construction is completed the area currently being sprayed will need to be cleaned up of limbs and debris anyway and the money that is slated for spraying now can be used to help with the clean up.

Gary Wilfong questioned Mr. Clontz regarding park usage (i.e. scout campouts etc.). Mr. Wilfong noted that the scouts often look for community projects and cleaning and

helping to maintain the park occasionally could be a project for them. Mr. Clontz stated that the park will have an opening and closing time each day (times have yet to be determined). Any overnight campouts would have to come before the Council and be approved.

John Biggers questioned Mr. Clontz regarding who was in charge of the process of getting the road and water line for the park completed. Mr. Clontz stated that the park contractor, Eagle Wood Inc. is in charge of all of the work.

Mr. Biggers questioned the memorial items (benches, trees, bricks) that were being discussed for the park and when the information will be put out to the residents. Mr. Clontz said that it would be done before the park is completed but the Park & Rec Committee was still gathering information regarding the items at this time.

Mayor Thomas stated that Mr. Humphries would be meeting with NCDOT in Albemarle on July 14, 2016 regarding the monies that the General Assembly approved for the turn lane to make sure that all documentation is in order for the Town to receive the \$185,000.00.

Council Comments

Mayor Thomas stated that the Town Historian, Patricia Kindley has completed the town history and it is on the website. He encouraged everyone to go on the town website and check it out.

Mayor Thomas stated that the NC League of Municipalities has a prescription drug card program for small towns and since the Town of Fairview is a member of the league we have been provided with a number of the cards. Anyone that would like a prescription drug card can stop by the town office and pick up one from Teresa Gregorius, Town Clerk.

Mayor Thomas received a letter from the Humane Society of Union County regarding the services they provide and requesting the possibility of giving a presentation at one of our future Council meetings. Mayor Thomas has instructed the town clerk to respond to the letter.

Bradley Purser made a motion to adjourn. Jerry Clontz seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Phil Thomas
Mayor

Approved this 8th day of August, 2016