



**Town of Fairview
Fairview Park Event Committee Meeting
August 1, 2019**

The following Fairview Park Event Committee members were present: Lisa Thomas, Gayle Brock, Scott Cuthbertson, Theresa Donaldson, Mike Medlin, Elizabeth Medlin, and Spencer Thomas

Others present: Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Fairview Fall Festival Sub-Committee Reports

Advertising: Elizabeth Medlin – advised she would set up an Instagram account for “Fairview Fall Festival” and work on getting banners up, posters into local businesses and contact local churches.

Children’s Entertainment: Theresa Donaldson, Gayle Brock – still planning and deciding on games but should have 12-13. Will need volunteers to man all the game booths. Committee discussed various volunteer options: (1) encouraging Fairview teachers to solicit parents to participate and school would get a donation for each classroom that provides volunteers, (2) ask businesses to donate money and manpower to sponsor a games booth, (3) ask churches if they have groups that would like to man a game booth.

Craft Vendors: Lisa Thomas – Eight vendors that have committed and will be sending out application forms after the approval of the form tonight.

Custodian: Fairview Park Facility Committee/Mike Medlin – Will contact All Points about porta johns, hand washing stations and trashcans.

Decorating: Gayle Brock, Lisa Thomas - \$1,000 has been budgeted for decorations.

Food Vendors: Todd Donaldson – working on getting 5 vendors

Music: Lisa Thomas – bands that have been secured are: Redeemed Trio, Pine Ridge Boys, Oak Grove, Southern Express, Village Green and Union Road. Dance Alliance and Fairview student singers will fill in spots in between the bands.

Parking: Mike Medlin – Hometown Heroes will be handling the parking.

Transportation: Scott Cuthbertson – Committee discussed various items needed and decided 2 golf carts and 3-4 gators should be enough.

Chairman Thomas asked the Committee if they would like to ask the Boy Scout troupe to help with the teardown after the festival again this year for a love offering. The Committee agreed to a \$300 love offering.

B. Review Food and Craft Vendor Application Forms

The Committee reviewed the applications and decided to charge \$50 booth rental and vendors will receive a full refund if they keep their booth open till 5:00 PM.

C. Discuss Hosting Music in the Park Evening in the Fall

Chairman Thomas said Mayor Thomas suggested doing another Music in the Park event and have beach music. The Committee discussed and decided to table making a decision until after the Winter Festival to see how the budget looked.

D. Minutes

Theresa Donaldson made a motion to approve the June 4, 2019 minutes. Mike Medlin seconded the motion. Committee members L. Thomas, Brock, Cuthbertson, Theresa Donaldson, M. Medlin, E. Medlin and S. Thomas voted yes (7-0).

Chairman Thomas adjourned the meeting.

Respectfully submitted,

Teresa Gregorius
Town Clerk

Lisa Thomas
Chairman

Approved this 5th day of September 2019