



**Town of Fairview
Fairview Park Event Committee Meeting
June 4, 2019**

The following Fairview Park Event Committee members were present: Lisa Thomas, Tracy Biggers, Gayle Brock, Theresa Donaldson, Todd Donaldson, Leah Jordan, Mike Medlin and Spencer Thomas

Others present: Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Finalize Plans for June Music in the Park

Chairman Thomas will contact Scott Cuthbertson about moving the stage. Mike Medlin will verify with Gary Wilfong that the American Legion will be parking cars at both music events.

The Committee discussed having t-shirts printed for the members to wear during all of the park events. Todd Donaldson will check into the cost of t-shirts and screen printing and report back to the Committee.

B. Fairview Fall Festival Sub-Committee Reports

Advertising: Elizabeth Medlin volunteered to handle the advertising

Children's Entertainment: Gayle Brock/Theresa Donaldson

Games/Crafts being considered this year are: bounce house, face painting, tic-tac-toe, fall photo booth, scavenger hunt, dress the scarecrow, journey walking sticks, pumpkin decorating, apple picking, lollipop pumpkin, pumpkin bowling, hayride, barrel ride, duck race, pedal tractor pull.

As talked about previously, we may want to solicit companies to sponsor these activities and have an advertisement sign at the booth sponsored. Hometown Heroes is interested in doing the pumpkin decorating. We may want to consider letting one or two non-profit groups sponsor a booth and proceeds they collect from the activity would go to their organization.

Craft Vendors: Lisa Thomas

Currently there has only been one vendor from last year that is planning on coming. The Committee discussed and decided to limit craft vendors to no more than 20.

Custodian: Fairview Park Facility Committee
No Report

Decorating: Tracy Biggers, Leah Jordan, Gayle Brock, Lisa Thomas
No Report

Food Vendors: Todd Donaldson
The Committee decided to limit the food vendors to 5.

Music: Lisa Thomas
Chairman Thomas reported that so far the following groups have agreed to participate: Oak Creek, Southern Express, Village Green and Charlotte Dance Alliance.

Parking: Mike Medlin
Mr. Medlin stated that it would take approximately 30-40 people to handle the parking if doing it in shifts. The Committee discussed and decided to see if a non-profit group would like to handle the parking for a donation for their group.

Transportation: Scott Cuthbertson
No Report

Volunteer Coordinator: EVERYONE ON THE COMMITTEE

C. Review Food and Craft Vendor Application Forms

The Committee discussed the vendor application and agreement and decided to charge \$100 booth deposit fee and if the vendor stays till the festival is over at 5:00 they will receive \$50 back.

D. Change July Meeting Date

Chairman Thomas noted that the July meeting is scheduled for July 4th. Since that is a holiday, the Committee will meet briefly on June 27th beginning at 6:30, before the Music in the Park begins at 7:00.

E. Minutes

Mike Medlin made a motion to approve the May 2, 2019 minutes. Todd Donaldson seconded the motion. Committee members Thomas, Biggers, Brock, Theresa Donaldson, Todd Donaldson, Jordan, Medlin and S. Thomas voted yes (8-0).

Chairman Thomas adjourned the meeting.

Respectfully submitted,

Teresa Gregorius
Town Clerk

Lisa Thomas
Chairman

Approved this 1st day of August 2019