



# ***Town of Fairview***

7516 Concord Highway Monroe NC 28110

## Procedure for Obtaining Zoning Permits for New Construction

### **Zoning Permit**

1. A Zoning Permit is required for institutional and commercial uses.
2. Submit a scaled dimensional Plot Plan drawn by and certified as true and correct by a surveyor or engineer with the State of North Carolina which shows:
  - a) exact shape, dimensions, and location of the lot to be built upon
  - b) exact shape, dimensions, and location of existing structures on the land
  - c) exact shape, dimensions, and location of structures to be developed on the lot
  - d) all set back lines on lot
  - e) proposed parking facilities (if required)
  - f) landscaping and buffering plans (if required)
  - g) any other information that may be needed to insure that the proposed construction is in compliance with all applicable provisions of this Ordinance
3. The fee is **\$500** for each permit.\*

**\*Checks should be made payable to the**

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