

# Town of Fairview

7516 Concord Highway  
Monroe NC 28110

## Home Occupation Application PERMIT

**FEE: \$100**

Application Number: \_\_\_\_\_ Date of Application: \_\_\_\_\_

### **I. Applicant / Owner Information**

A. Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

B. Owner's Name (if different from above): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### **II. Property Information**

A. Property Location: \_\_\_\_\_

\_\_\_\_\_

B. Tax Parcel Number: \_\_\_\_\_

C. Deed Book \_\_\_\_\_ Page \_\_\_\_\_

D. Existing Zoning \_\_\_\_\_ *If Rezoning proposed:* Proposed Zoning \_\_\_\_\_

Is a Rezoning Application being submitted with Conditional Use

Permit Application? \_\_\_\_\_

E. Existing Use \_\_\_\_\_ Proposed Use \_\_\_\_\_

F. Property Size \_\_\_\_\_ (Sq. Ft./Acres)

### **III. Other Required Information (Attach The Following)**

A. Narrative describing the requested Home Occupation in sufficient detail and a justification that the use meets the standards and intent contained in the Land Use Ordinance.

- (1) A site plan showing all existing and/or proposed buildings, storage areas, parking and access areas, proposed size layout and setbacks of land and p

structures. For residential uses this shall include the number of units and an outline of the area where the structures will be located. For nonresidential uses, this shall include the approximate square footage of all structures and an outline of the area where the structures are or will be located.

- B. Certification from owner of record that applicant has authorization to apply for this zoning action. (This is needed only if the applicant is not the property owner).
- C. Application processing fee. Attach check, payable to the *Town of Fairview* in the amount of **\$100** to: Town of Fairview, 7516 Concord Highway Monroe NC 28110

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I, the undersigned owner or authorized representative, hereby submit this application with the attached information. The information and documents provided are complete and accurate and I have satisfied the requirements of Section 180J --Home Occupation of the Fairview Land Use Ordinance.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF OWNER OR AUTHORIZED REPRESENTATIVE

Approved \_\_\_\_\_  
Town Administrator

Date: \_\_\_\_\_

**Section 180J Home Occupations**

In order to be regarded as having an insignificantly adverse impact on the surrounding neighborhood, a Home Occupation must comply with the following regulations:

- (a) Only one home occupation per dwelling unit allowed.
- (b) No goods, stock in trade, or other commodities may be displayed outside a fully enclosed structure,

(c) No on premises retail sales of goods not produced on site may occur,

(d) No more than two persons not a resident on the premises may be employed in connection with the purported home occupation,

(e) The use may not create objectionable noise, fumes, odor, dust or electrical Interference,

(f) Not more than twenty five percent of the total gross floor area of residential buildings plus other buildings housing the purported home occupation, or more than 1,000 square feet of gross floor area (whichever is less), may be used for home occupation purposes, and

(g) Only vehicles used primarily as passenger vehicles may be used in connection with the home occupation.

By signing below, I certify that I have read the above Section 180J Home Occupations information.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date