

FAIRVIEW TOWN COUNCIL RECESSED MEETING
JULY 6, 2009
TOWN HALL- 7:00PM

The following members were present, constituting a quorum: Mayor Richard Williams, Mayor Pro Tem Elizabeth Long, Bradley Purser and Bill Thomas, and Jerry Clontz

Personnel: Attorney Joe McCollum, Town Clerk Jan Carter

Others present: Ed Humphries

The meeting was opened by the Mayor Williams to reconvene the meeting that had been recessed on June 24, 2009. The minutes for June 2nd were discussed. Elizabeth Long made a motion to approve the minutes of June 2nd. Bill Thomas seconded it. It passed unanimously.

Old Business:

Mr. Ed Humphries is being considered for the position of land use administrator on a part time basis. Bill Thomas asked him about the Centralina contract and the training he would take. He asked about the Conditional Use Permits. Jerry Clontz discussed going to the courthouse for information. They discussed a Land Use Administrator's job. Ed Humphries gave the Council a job description that he had prepared that the Council may want to consider.

The applicant would be responsible for filling out all form for a conditional use permit. Attorney McCollum noted that after the land use administrator looked at the forms, then he could request titles, deeds or information from the applicant.

Next the Council discussed the equipment that will be needed for the Land Use Administrator's office. Duties would be to supply permits, subdivision review, public interface, attending board meetings and giving reports to members, preparing ordinances and planned amendments and do code enforcements. Mr. Humphries discussed quasi-judicial issues.

The Council discussed the hours that the Administrator would work.

The Council discussed the leasing of the current town hall which is a 60 day lease. Bill Thomas stated that he is ready to move out. He wants to negotiate leasing a room with the Fire Department. He wants to move from this building and get a 5 year lease with the Fire Department. Elizabeth Long discussed a grant that Wyatt McBryde was investigating that the Town and the Fire Department could use. Attorney McCollum noted that the Fire Department has had problems with their records. Bill Thomas is talking about a lease agreement with locks for our rooms. Bill Thomas made a motion to approve a lease

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of this building with Union County Public Schools for 5 years with the option of a 60 day leaving time. Jerry Clontz seconded it. The motion passed unanimously.

Bill Thomas made a motion to ask for a rental at the Fire Dept. Someone with the town would have the authority to discuss this with the Fairview Volunteer Fire Department. Elizabeth Long seconded it. It passed unanimously. Bill Thomas will talk with the Fire Department.

Bradley Purser made a motion to have Bill Thomas to make a proposal to the Fire Department and inspect the rooms that would be available. Elizabeth Long seconded it. The motion passed unanimously.

Mr. Humphries asked questions about the new position such as a salary, phone calls, a computer, cell phone, meetings, furniture, and office space. Next the Council discussed the hiring of an Administrator and to whom he should report.

Next Elizabeth Long discussed his being here on Tuesday and Thursday and the phone issues. Salary for the hours was suggested by the Attorney McCollum. Eight hours per day would be okay and 16 hours a week.

Bill Thomas made a motion to hire Mr. Ed Humphries for a salary of \$30,000.00 per year with minimum of 16 hours per week. The Town will pay for job related mileage and give him a lap top computer & internet access and workman's comp. Bradley Purser seconded it. The motion passed unanimously.

Jerry Clontz made a motion to have Mr. Humphries report to the Mayor who is the Liaison. Bill Thomas seconded. It passed unanimously.

Bill Thomas made a motion to let Ed Humphries buy his lap top computer for the Land Use Administrator and spend up to \$1500.00 on it. Elizabeth Long seconded it. It passed unanimously.

"Compunetworld" and Time Warner were discussed for computer purchase and internet access. Jerry Clontz stated that he does not check his email and wants to receive all town information by US Mail. Ed Humphries wants to start working in August, 2009. The Town will need a copier. Ed Humphries will make changes of things in the web site.

Appointing a backup to Dee Lamb for the Governance Advisory committee:

Elizabeth Long made a motion to have Marylou Starnes as the backup to Dee Lamb for this county committee. Bill Thomas seconded it. Motion passed unanimously.

Bill Thomas discussed some financial information that Christine had given to the Council. She was to receive papers back from the town's auditors to explain some issues. Bradley Purser wants a closed session with Christine at the next meeting. Attorney McCollum suggested that she give the answers to the Council by the next meeting. Bill

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Thomas made a motion to have Christine answer the questions by the next meeting for the 2008 audit notation about failure of internal control and a material non compliance and that the audit report that was submitted showed more money spent in Planning & Zoning than was set for it. Jerry Clontz seconded it. Motion passed unanimously.

Attorney McCollum discussed a resolution that he would present to the Council at the next meeting. This will allow Union County to enforce the building code for the Town of Fairview.

Jerry Clontz made a motion to close the meeting. Bradley Purser seconded it. Motion passed unanimously and the meeting closed.

Respectfully submitted:

Mayor Richard Williams

Town Clerk Jan Carter

Approved this _____ of _____ 2009