



**Town of Fairview  
Regular Meeting  
February 8, 2016**

The following Council members were present: Mayor Phil Thomas, John Biggers, Jerry Clontz, Bradley Purser, and Gary Wilfong.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator/Deputy Clerk and Teresa Gregorius, Town Clerk

**Agenda Changes**

Mayor Thomas requested that in Section 4, Item 4 the word “Adopt” be added i.e. Discuss and Adopt Invocation Policy.

**Approval of Agenda**

Bradley Purser made a motion to approve the agenda as amended. Gary Wilfong seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

**Public Comments**

None

**Reports**

- a) Darrell Baucom gave the financial report.

Jerry Clontz requested that the Garcia Forest Services invoice dated 10/13/14 be moved from the “Pond Related Costs” worksheet to “Park Maintenance”.

- b) Ed Humphries distributed the Land Use Report in the agenda packet.

- c) Jerry Clontz gave the Park and Recreation report.

Mr. Clontz informed the Council that the PARTF grant will not pay for the turn lane. Mr. Clontz stated that the bid process for the park needs to begin as soon as possible in order to have the park completed before the PARTF grant expires. The Council discussed moving forward with the bidding process. Jerry Clontz made a motion to

approve a left turn lane and county water line changes on Highway 601 for the park entrance John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

Mr. Clontz presented a revised resolution from the Town of Fairview to NCDOT regarding the left turn lane for the park that Representative Mark Brody requested. The Council discussed the revised resolution. Jerry Clontz made a motion to adopt the changes in the resolution from the Town of Fairview to NCDOT regarding the left turn lane on Highway 601 for the park entrance. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

- d) John Biggers gave the CRTPO report.
- e) Tony Helms distributed his Monroe/Union County Economic Development Committee report in the agenda packet.

### **Items of Business**

#### **Item 1: Approve Contract with N-Focus for Fairview Council Retreat Facilitation:**

Bradley Purser made a motion to approve the N-Focus contract for the Fairview Council Retreat on March 12, 2016 at a location to be determined. Gary Wilfong seconded the motion. Mr. Purser rescinded his motion.

Bradley Purser made a new motion to approve the N-Focus contract for the Fairview Council Retreat on March 12, 2016 from 8:30 AM to 12:30 PM at Bethlehem Presbyterian Church. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

#### **Item 2: Adopt Fairview Council Rules of Procedure:**

The Council discussed the Rules of Procedure documentation. Gary Wilfong made a motion to adopt the Rules of Procedure as amended. Jerry Clontz seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

#### **Item 3: Discuss Code of Ethics Policy:**

Mayor Thomas stated that he wanted to provide a copy of the Code of Ethics that was adopted by the Council November 8, 2010 to all the Council members.

#### **Item 4: Discuss and Adopt Invocation Policy:**

Mayor Thomas presented the Council with an invocation policy. The Council discussed the policy. Bradley Purser made a motion to adopt the invocation policy as amended. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

#### **Item 5: Create "Fairview Festival" Committee:**

Mayor Thomas presented the suggestion of forming a festival committee and the Council discussed various possibilities and ideas. John Biggers made a motion to form a Fairview

Festival Committee with Gary Wilfong as chairman and B.B. Haigler and Patti Freeman as members and add additional members at the Fairview Festival Committee's discretion. Bradley Purser seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

**Item 6: Renew** Order granting Temporary Permit # TP 14-037:

Ed Humphries presented the renewal of the temporary permit # TP 14-037 for six months in the name of Gregory Morgan to add a manufactured home to his property (Parcel #08192012) for the purpose of caring for a relative—under Section 179 of the Fairview Land use Ordinance.

John Biggers made a motion to renew the temporary permit # TP 14-037 for six months to expire September 2016. Jerry Clontz seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

**Item 7: Approval** of Minutes:

Jerry Clontz made a motion to approve the minutes of the January 11, 2016 meeting. Gary Wilfong seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

**Council Comments**

John Biggers complimented the Mayor and appreciates his efforts for the processes being brought before the Council and look forward to getting together to discuss long term goals.

Bradley Purser stated that the fire department will be having their annual BBQ on Saturday, February 13<sup>th</sup> and if the Council does not object the fire department may need to use some of the Town property for parking. Council stated the fire department may use the property for parking.

Mayor Thomas noted that the League of Women Voters will be holding a Civics 101 Class beginning February 29<sup>th</sup> for seven weeks. The fee is \$25 and you can register online. Early voting for the March 15<sup>th</sup> primary begins March 3<sup>rd</sup> through March 12<sup>th</sup> at designated locations. A reminder that the Planning Board's training session is on February 16<sup>th</sup> and the Council will be sitting in on.

Jerry Clontz made a motion to adjourn. Bradley Purser seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

Respectfully submitted,

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Teresa Gregorius  
Town Clerk

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Phil Thomas  
Mayor

Approved this 14<sup>th</sup> day of March, 2016