

# Town of Fairview

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## **Regular Meeting February 9, 2015**

The following Council members were present: Mayor Elizabeth Long, Bradley Purser, Jerry Clontz and John Biggers.

Others present: Joe McCollum, Town Attorney, Darrell Baucom, Finance Officer and Ed Humphries, Land Use Administrator and Town Clerk

### **Agenda Changes**

Jerry Clontz stated he would like to add a Closed Session for Personnel after Council Comments.

Jerry Clontz made a motion to approve the agenda as amended. John Biggers seconded the motion. Councilmen Biggers, Clontz and Purser voted yes (3-0).

### **Reports**

- A. Darrell Baucom gave the monthly Financial Report.
- B. Ed Humphries gave the Zoning Permit Report.
- C. Jerry Clontz gave the fire committee report, stating that the Town should withdraw its members from the Fire Department Committee.

Mayor Long suggested that we table this until we hear from the Fire Department later in the meeting.

- D. Jerry Clontz gave the Park and Recreation Committee Report, stating he had not heard from Benesch about the areas for the septic fields on the park property. Clontz stated that he did have three bids ( King Construction, Kip Corp and Foster Lake and Pond) on working on the pond and Foster Lake was the lowest bid at \$2450. The Committee did meet with Playground Package, Inc. and reviewed possible playground equipment.
- E. John Biggers stated he would give a report at the next meeting regarding the last two CRTPO meetings.

### **Business**

- A. Vacant Council Seat

Brenda Simpson and Phil Thomas, two of the three who had applied for the vacant Council seat, spoke to the Council, explaining why they wanted to serve.

Jerry Clontz made the motion to appoint Phil Thomas to the vacant Council seat. John Biggers seconded the motion. Councilmen Biggers, Clontz and Purser voted yes (3-0).

After Ed Humphries (Town Clerk) gave Phil Thomas the "Oath of Office", he took his seat on the Council.

B. Fairview Fire and Rescue

Brian Austin, President of the Fairview Fire and Rescue Board of Directors addressed the Council, giving information regarding the Fire Department.

Austin stated that the Fire Department wanted to add to the fleet a new truck which he is requesting the town purchase for them.

Bradley Purser said he was on the committee that investigated the need for the truck.

Phil Thomas stated that he reread the 2011 resident survey and it should support helping the Fire Department with the purchase of equipment. Thomas stated that the 5/9 fire rating was very important for the community and that he appreciated what the department does.

John Biggers said he agreed with Phil Thomas, stating he thought safety to our citizens was important and that we needed to do everything we could to protect them.

Mayor Long asked about financing for the new truck.

Darrell Baucom gave a report showing how the Town could pay for the truck:

- Pay in full
- 25% down and owe 75%
- 50% down and owe 50%

John Biggers stated he liked the option of paying 50% down and financing the balance.

Patti Freeman, Fire Department Board Treasurer, stated that it would be better if the Fire Department borrowed the balance (50%) because of a banking relationship the department has with Yadkin Valley Bank.

The truck would take approx 10 months to be delivered.

John Biggers made the motion to purchase a new 2015 fire truck for the Fairview Fire and Rescue. The Town would fund the truck by:

- Putting 50% down
- Giving the Fire Department 50% of the cost to make payments on a loan for the balance up to eight years.

Phil Thomas seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

The Fire Department will report back to the Council regarding the final payment structure.

C. Text Amendment #TC-15-006

Ed Humphries explained the amendment, stating that the Planning Board, after adoption of the revised Land Use Plan, suggested that the Highway Corridor Zoning Classification needed to be reviewed.

The Planning board decided to amend the Land Use Ordinance by adding a Conditional Use Permit (“C”) Requirement in any HC (Highway Corridor) category use that was previously granted by right (“Z”).

Mayor Long opened the “Public Hearing”.

There was no Public Comment.

Mayor Long closed the Public Hearing.

D. Decision on TC-15-006

Phil Thomas made a motion to approve the Text Change TC-15-006:

To amend the Land Use Ordinance by adding a Conditional Use Permit (“C”) Requirement in any HC (Highway Corridor) category use that was previously granted by right (“Z”).

John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

Phil Thomas made the motion to adopt the “Zoning Statement” with the approval of Text Amendment TC-15-006.

The proposed zoning amendment under consideration is found to be reasonable and consistent with the recommendations of the Town’s adopted comprehensive plan, the Town of Fairview Land Use Plan (Revised August 11, 2014), and the Town of Fairview Land Use Ordinance (effective July 1, 2005)

John Biggers seconded the motion. Councilmen Biggers, Clontz, Thomas and Purser voted yes (4-0).

E. Social Committee – Reviewing Website

Phil Thomas gave the report, stating that the Committee (Ed Humphries, Jesse Hargett, Mary Ann Culbertson and Phil Thomas) met over several months and had interviewed the following companies:

Website Company Comparisons

EZTask example of website **Montgomery, Texas**

First year \$ 2,795  
2-5 Years \$ 5000 (4x \$1250)  
Total 5 Year cost **\$7,795**

GovOffice example of website **Grandview, Iowa**

First year \$ 4170  
2-5 Years 2,600 (4 x \$650)  
Total 5 Year cost **\$6,770**

Civicplus example of website **China Grove NC and Dallas, NC**

First year \$ 3,500  
2-3 years 1,500  
4 and 5<sup>th</sup> 1,575  
Total 5 year cost **\$ 9,700**

Web Building Solutions: Current Provider

Interviewed with them but they did not provide quote on new site.

Email 9 Accts \$ 3,240 Email supplied by Rackspace

$$\$6 \times 9 = \$54 \times 12 = \$648 \times 5 = \$3240$$

1-23-2015

The approximate time to have a new website up and running is six to eight weeks.

Phil Thomas made the motion to contract with EZTask to provide the new website and to host it for Fairview. The contract would be for one year (renewal) and would include EZTask providing email with "Rackspace". The Town Clerk would be the administrator of the site with the Deputy Clerk as backup, when hired.

Bradley Purser seconded the motion. Councilmen Thomas, Biggers, Purser and Clontz voted yes (4-0).

- F. Review Applications for a part-time employee. The applications will be reviewed in the Closed Session later in the meeting.

G. Adopt Dates in 2015 when the Town office will be closed:  
Town Office will be closed in 2015 on the following dates:

January 1, 2015 -- New Years Day

July 4, 2014

November 26, 2015 --Thanksgiving Day

December 24 and 25, 2015-- Christmas Eve and Christmas Day

- H. Contract with Moyer Smith and Roller

Darrell Baucom presented the contract from Moyer Smith and Roller to perform the 2015 Fiscal Audit in the amount of \$6,800.

Bradley Purser made the motion to approve the contract with Moyer, Smith and Roller. Phil Thomas seconded the motion. Councilmen Biggers, Thomas, Purser and Clontz voted yes (4-0).

- I. Minutes

Bradley Purser made the motion to approve the January 12, 2015 minutes, as corrected. Jerry Clontz seconded the motion. Councilmen Clontz, Purser, Biggers and Thomas voted yes (4-0).

- J. Council Comments

Bradley Purser thanked the Council for their help with the purchase of the new Fairview Fire and Rescue truck.

Jerry Clontz made a motion to go into Closed Session in order to discuss Personnel. Phil Thomas seconded the motion. Council Clontz, Biggers, Thomas and Purser voted yes (4-0).

Mayor Long announced a break in the meeting to prepare for a Closed Session.

CLOSED SESSION

Mayor Long reopened the Regular Meeting.

Phil Thomas made a motion to call a “Special Meeting” on Thursday, February 26, 2015 at 7 p.m. for the purpose of going into Closed Session and interviewing candidates for the part-time position. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

John Biggers made a motion to adjourn. Jerry Clontz seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

Respectfully submitted,

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Ed Humphries  
Land Use Administrator

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Elizabeth Long  
Mayor

Approved this 9<sup>th</sup> day of March , 2015.