



**Town of Fairview
Regular Meeting
April 9, 2018**

The following Council members were present: Mayor Phil Thomas, John Biggers, Jerry Clontz, Patricia Kindley, and Gary Wilfong.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Deputy Clerk and Teresa Gregorius, Town Clerk

Mayor Thomas read a proclamation for the State Champion Piedmont High School Wrestling Team and presented a framed proclamation to each coach and team member.

Agenda Changes

Jerry Clontz stated that he would like to add appointing two Park & Rec members for another term between Business Items #4 and #5.

Approval of Agenda

Jerry Clontz made a motion to approve the agenda as amended. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Presentation

Financial Officer Darrell Baucom introduced auditor Deneal Bennett, CPA with J.B. Watson & Co., PLLC to present the 2016-2017 Town Audit

Consent Agenda

- a) Accept Financial and Tax Reports as Information
- b) Accept Land Use Report as Information
- c) Accept CRTPO Report as Information
- d) Planning Board March Draft Minutes --- Minutes Accepted as Information
- e) Proclamation for Piedmont High School Wrestling Team
- f) Proclamation for Safe Digging Month

g) Approve Council Regular Minutes for March 12, 2018

John Biggers made a motion to approve the consent agenda. Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Items of Business

Item 1: Discuss/Approve Major Development Permit #MDP 18-003 request

Planning Board Chair Nancy Randall presented the Major Development Permit #MDP 18-003 to develop a subdivision, Victoria Estates, located on West Duncan Road to the Council. Ms. Randall noted that the Planning Board recommended approval of the permit by a unanimous vote. Council discussed the permit information and thanked Ms. Randall for the work that the Planning Board does and asked her to convey their appreciation to the rest of the Planning Board.

Patricia Kindley made a motion to approve the Major Development Permit #MDP 18-003 with conditions noted. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 2: Approve Lease Agreement with Union County Public Schools

Mayor Thomas reported that the lease has been reviewed and sent back to the Union County Public Schools with a few slight changes. Mr. Humphries stated that once we receive the revised lease he would like the Council to give the mayor the authority to sign the lease. The Council discussed.

John Biggers made a motion to approve the lease with the changes noted and authorize Mayor Thomas to sign the lease when it is received from the county. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 3: Approve expenses for the creation of new office at Town Hall

Ed Humphries presented the recommended expenses to renovate the room across from the Council meeting room. The Council discussed the various items and quotes.

Gary Wilfong made a motion to approve the expenses as recommended for renovations for Town Hall administrative office. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 4: Approve Accounting Firm for Preparation of the 2017-2018 Audit

Darrell Baucom presented the comparison for the three audit bids received from J.B. Watson & Co., Collins & Boike and Potter & Co. Mr. Baucom noted that since the bids were received Collins & Boike has dropped out due to personnel matters. Mr. Baucom's recommendation was to use J.B. Watson & Co.

Patricia Kindley made a motion to approve using J.B. Watson & Co. as the auditor for 2017-2018. Gary Wilfong seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 5: Additions to Park Committee

Jerry Clontz stated that terms for two members of the Park & Rec Committee (Jerry Clontz and B.B. Haigler) have expired and he would like the Council to appoint Mary Ann Cuthbertson and Mike Medlin to fill the terms. Gary Wilfong noted that Item 6 on the agenda would make appointing members unnecessary since the Park & Rec and Festival Committees will be eliminated. See below for continued discussion.

Item 6: Discuss/Approve Forming New Park-Rec & Event Committee

Council discussed eliminating the current Park & Rec and Festival Committees and forming a new Park-Rec & Event Committee.

- a. Approve recommendations 1-10 presented below regarding forming the new Park-Rec & Event Committee.
 1. The new committee becomes the Fairview Park, Recreation and Events Committee (FP, R and E Committee).
 2. The (FP, R and E Committee) will consist of nine members all residents of the Town of Fairview. This means a reduction of total combined members from thirteen to nine.
 3. The initial (FP, R and E Committee) Chairman to be appointed for the first year of the committee by the Town Council and elected in following years by the (FP, R and E Committee).
 4. Three (FP, R and E Committee) members will serve for three years and three will rotate off and on each year. (FP, R and E Committee) members may succeed themselves. Rotation selection to be determined by Town Council. New committee members are to be recommended by the (FP, R and E Committee) and approved by the Town Council.
 5. The basic purpose of the new (FP, R and E Committee) will remain the same as the previous committees. However, the new committee will be in charge of reviewing needs (Present and Future) of the Fairview Park, event planning, scheduling and execution.
 6. (FP, R and E Committee) may have additional sub-committee members in a non-voting status. Sub-committee members need not be residents of the Town of Fairview.
 7. The budget for the (FP, R and E Committee) is determined by the Fairview Town Council. The committee chairman will have a discretionary budget to be determined by the Town Council for expenses related to Fairview Park operation. An additional budget line item for park events as determined by the Town Council will be provided.
 8. The (FP, R and E Committee) will make recommendations to the Fairview Town Council for approval and execution.
 9. Rules and Procedures for the (FP, R and E Committee) will be determined by the committee with approval of the Fairview Town Council.
 10. (FP, R and E Committee) meetings are normally scheduled monthly, but additional meetings may be held as needed. Members unable to attend at least 50% of meetings may be subject to dismissal based on (FP, R and E Committee) members' recommendation.

Patricia Kindley made a motion to approve the 10 recommendations regarding forming the new Park-Rec & Event Committee to start as of May 1, 2018. John Biggers seconded the motion. Council members Biggers, Kindley and Wilfong voted yes, Clontz voted no (3-1).

- b. Approve Lisa Thomas as the initial Chairman of the Park-Rec & Event Committee.

Gary Wilfong made a motion to appoint Lisa Thomas to be the initial Chairman of the Park-Rec & Event Committee for a 1 year term. John Biggers seconded the motion. Council members Biggers, Kindley and Wilfong voted yes, Clontz voted no (3-1).

- c. Approve a slate of qualified candidates presented by the Chairman for the Park-Rec & Event Committee.

Council discussed the applications and selected the committee members as follows:

3 year terms: Leon Whitley, Scott Cuthbertson, Wendy Nielsen

2 year terms: Lisa Thomas, Mike Medlin, Bill Riffle

1 year terms: Rita Price, Larry Carter, Theresa Donaldson

If Whitley or Cuthbertson (did not submit an application) decide not to serve the alternate candidates would be #1 Todd Donaldson, #2 Spencer Thomas or #3 Tracy Biggers.

Jerry Clontz made a motion to approve the candidates listed above as members on the Park-Rec & Event Committee. Gary Wilfong seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 7: Select date of 2018-2019 Budget Workshop

Mayor Thomas asked for recommendations regarding a date for the workshop. Council agreed on April 30, 2018 at 5:30 PM.

Item 8: Park Update

Jerry Clontz noted that there will be a park clean-up day on April 14th. Piedmont High School band members will be helping out. He will also be installing the community billboard that has been completed.

- a. Approve lawn maintenance contract for park.

Jerry Clontz presented the information from the 7 companies that submitted bids. Council discussed.

Jerry Clontz made a motion to approve Performance Lawn & Landscape Inc. for the lawn maintenance for the park. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Council Comments

Patricia Kindley passed out a flyer for the Lawn & Yard Contest. She will be placing the flyers at the school and has sent them to the area churches.

Mayor Thomas noted that he had contacted a representative at the regional health department and they have agreed to do a presentation later this summer.

John Biggers made a motion to adjourn. Gary Wilfong seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Phil Thomas
Mayor

Approved this 14th day of May, 2018