

Agenda

Town of Fairview



Agenda Town Council Meeting **September 12, 2023 @ 6:30 pm**

Meeting will be in the Fairview Town Hall Meeting Room

1. Call the meeting to order: ---Mayor Thomas

Invocation
Pledge of Allegiance

- a. Agenda Changes
- b. Approval of Agenda

2. Public Comments / Presentations:**

3. Consent Agenda:

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- c) Fund Balance Worksheet 2022-2023 --- *Report Accepted as Information*
- d) Fairview Park Event August Draft Minutes (*Minutes Accepted as Information*)
- e) Fairview Park Facility August Draft Minutes (*No August Meeting*)
- f) Planning Board August Draft Minutes (*Minutes Accepted as Information*)
- g) Approve Council Minutes for August 8, 2023

Agenda

4. Items of Business:

**Item 1: Approve Union County Emergency Operations Plan 2023 --- Ed
Humphries**

Item 2: Discuss Future Improvements to Fairview Park --- Jerry Clontz

5. Council Comments:

6. Adjournment

AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS

**** Public Comments are limited to 3 minutes**

Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

Town of Fairview
Balance Sheet
As of August 31, 2023

	Aug 31, 23	Aug 31, 22
ASSETS		
Current Assets		
Checking/Savings		
First National Bank	789,497.76	811,109.80
Total Checking/Savings	789,497.76	811,109.80
Other Current Assets		
Franchise Tax Receivable	29,458.38	29,458.38
Investments		
Investments NCCMT	1,108.84	1,067.46
Total Investments	1,108.84	1,067.46
Prepaid assets	0.00	3,302.00
Sales Tax Receivable	8,289.82	8,289.82
Sales tax refund	2,006.73	945.87
Sales tax refund - Park grant	1,316.03	0.00
Sales tax refund - TH Grant	0.00	293.73
Taxes receivable	1,375.23	1,375.23
Taxes receivable - ad valorem	-1,501.19	-34.79
Taxes receivable - motor veh	1,122.33	1,156.98
Total Other Current Assets	43,176.17	45,854.68
Total Current Assets	832,673.93	856,964.48
Fixed Assets		
Accumulated Depreciation	-509,525.10	-509,525.10
Building and Improvements	1,332,303.56	1,332,303.56
Computer Equipment	10,073.66	10,073.66
Construction in Progress	8,123.05	8,123.05
Furniture and Equipment	1,698.00	1,698.00
Land	734,289.94	734,289.94
Land improvements	17,545.00	17,545.00
Leasehold improvements	27,486.25	27,486.25
Park equipment	152,883.99	152,883.99
Rental House	137,436.59	137,436.59
Total Fixed Assets	1,912,314.94	1,912,314.94
TOTAL ASSETS	2,744,988.87	2,769,279.42
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	8,843.09	9,581.05
Total Accounts Payable	8,843.09	9,581.05
Other Current Liabilities		
Accrued payroll	4,599.02	4,592.83
Deferred revenue - ad valorem	1,393.39	1,375.23
Payroll Liabilities	14.25	548.50
Prepaid taxes	0.00	41.29
Security deposit - rental house	1,450.00	1,450.00
Total Other Current Liabilities	7,456.66	8,007.85
Total Current Liabilities	16,299.75	17,588.90
Long Term Liabilities		
Cumulative rent reserve	6,520.00	0.00
Note payable on park land	440,000.00	480,000.00
Total Long Term Liabilities	446,520.00	480,000.00
Total Liabilities	462,819.75	497,588.90

Town of Fairview
Balance Sheet
As of August 31, 2023

	<u>Aug 31, 23</u>	<u>Aug 31, 22</u>
Equity		
Allocated equity rent reserve	-6,520.00	0.00
Amount to be provided for LTD	-440,000.00	-480,000.00
Equity		
Fixed assets	1,912,314.94	1,912,314.94
Total Fund Balance	<u>1,207,568.00</u>	<u>1,207,568.00</u>
Total Equity	3,119,882.94	3,119,882.94
Retained Earnings	-333,935.90	-462,174.70
Net Income	-57,257.92	93,982.28
Total Equity	<u>2,282,169.12</u>	<u>2,271,690.52</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,744,988.87</u></u>	<u><u>2,769,279.42</u></u>

Town of Fairview
 Operating Actual vs Budget
 Year ended 06/30/24

Ordinary Income/Expense	<u>Operating</u>	Budget	Actual Fav to Budget
Income			
Ad Valorem taxes	249.57	113,000.00	-112,750.43
Alcoholic beverage		14,000.00	-14,000.00
Festival income - vendors, etc	320.00		320.00
Fund balance appropriated		-4,930.00	4,930.00
Interest on delinquent taxes	36.71		36.71
Investment income	927.64		927.64
Motor vehicle taxes	2,652.49	12,500.00	-9,847.51
Rent reserve for park capital items	1,805.00	20,000.00	-18,195.00
Sales and use tax	8,959.45	58,000.00	-49,040.55
Transfer from ARP fund		23,000.00	-23,000.00
Utility Franchise taxes		127,000.00	-127,000.00
Zoning fees	2,900.00	17,000.00	-14,100.00
Total Income	<u>17,850.86</u>	379,570.00	-361,719.14
Expense			
Advertising and Promotion		1,000.00	1,000.00
Audit fees		9,600.00	9,600.00
Bank Service Charges	37.00	500.00	463.00
Capital outlay - Park		0.00	
Capital outlay - Office renovation		1,700.00	
Capital Outlay - Town Hall	395.36	11,000.00	
Debt repayment		57,160.00	57,160.00
Dues and Subscriptions	5,393.00	6,200.00	807.00
Elections expense		3,700.00	
Festival expense		20,000.00	20,000.00
Grants	1,500.00	2,500.00	1,000.00
Insurance Expense	6,697.54	7,200.00	502.46
Internet and website	3,010.49	11,000.00	7,989.51
Legal fees	860.60	10,000.00	9,139.40
Miscellaneous Expense		1,000.00	1,000.00
Office expense	4,813.02	26,250.00	21,436.98
Office utilities	709.64	6,500.00	5,790.36
Park Maintenance	3,128.76	40,000.00	36,871.24
Park Utilities	746.22	5,200.00	4,453.78
Payroll Expenses	21,459.33	56,600.00	35,140.67
Payroll Taxes		9,350.00	9,350.00
Planning and zoning		54,305.00	54,305.00
Professional Fees	700.00	3,000.00	2,300.00
Rental house repairs, etc		2,000.00	2,000.00
Salaries - Park		11,905.00	11,905.00

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Town of Fairview
Operating Actual vs Budget
Year ended 06/30/24

	<u>Operating</u>	Budget	to Budget
Solid Waste Manage cost share		8,000.00	8,000.00
Tax collection fees	82.99	2,200.00	2,117.01
Telephone Expense	186.32	1,200.00	1,013.68
Training expense		500.00	500.00
Zoning administration	371.19	10,000.00	9,628.81
Total Expense	<u>50,091.46</u>	<u>379,570.00</u>	329,478.54
Net Ordinary Income	-32,240.60	0.00	-32,240.60
Net Income	<u><u>-32,240.60</u></u>		

Town of Fairview Transactions by Account As of August 31, 2023

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
First National Bank								829,304.48
Bill Pmt -Check	08/03/2023	104164	Cox Law Firm, PLLC	July Legal bills			492.50	828,811.98
Bill Pmt -Check	08/03/2023	104165	NC Mayor's Association	23-24 dues			200.00	828,611.98
Bill Pmt -Check	08/03/2023	104166	Perry Laney Septic Tank	Pump septic tank			300.00	828,311.98
Bill Pmt -Check	08/03/2023	104167	Teresa Clontz	Cleaning Town Hall			200.00	828,111.98
Bill Pmt -Check	08/03/2023	104168	Travelers	WC audit for 22-23			373.00	827,738.98
Bill Pmt -Check	08/03/2023	104169	UNC School of Govt	23-24 School of Govt dues			512.00	827,226.98
Bill Pmt -Check	08/03/2023	104170	Union County Public Wo...				245.88	826,981.10
Bill Pmt -Check	08/03/2023	104171	WM Corporate Services	Garbage for August			243.09	826,738.01
Deposit	08/03/2023			Deposit		4,690.34		831,428.35
Check	08/04/2023	104182	Brittany Bivens	Replace lost check 103406			50.00	831,378.35
Check	08/04/2023	104183	Christie B Black	Replace lost check 103711			46.18	831,332.17
Bill Pmt -Check	08/04/2023	104184	CompuNetworld	Internet and email hosting			360.53	830,971.64
Deposit	08/04/2023			Deposit		100.00		831,071.64
Deposit	08/04/2023			Deposit		200.00		831,271.64
Paycheck	08/08/2023	104172	Darrell H. Baucom				1,149.33	830,122.31
Paycheck	08/09/2023	104175	Jerry C. Clontz				1,028.45	829,093.86
Paycheck	08/08/2023	104180	Tania Hernandez Virgili				69.26	829,024.60
Paycheck	08/08/2023	104181	Teresa Gregorius				1,344.36	827,680.24
Paycheck	08/08/2023	104173	Edward D Humphries				2,706.12	824,974.12
Paycheck	08/08/2023	104174	Gary H Wilfong				161.61	824,812.51
Paycheck	08/08/2023	104176	John A Biggers, Jr.				138.53	824,673.98
Paycheck	08/08/2023	104177	Patricia H. Kindley				138.53	824,535.45
Paycheck	08/08/2023	104178	Phillip C Thomas				184.70	824,350.75
Paycheck	08/08/2023	104179	Spencer L. Thomas				813.47	823,537.28
Liability Check	08/08/2023	To Print	IRS	55-0789092			2,835.52	820,701.76
Liability Check	08/08/2023	To Print	NC Dept of Revenue_	600391020			283.00	820,418.76
General Journal	08/08/2023			-MULTIPLE-		96.18		820,514.94
Bill Pmt -Check	08/09/2023	104185	Taylor's Landscaping Se...	Lawn maintenance			2,312.50	818,202.44
Check	08/09/2023	Draft	citizens	3 refunds of \$50 on park rental deposit			150.00	818,052.44
Check	08/08/2023	Draft	citizens	Refund of park deposit			50.00	818,002.44
Check	08/08/2023	104186	N Focus	Code enforcement for July			371.19	817,631.25
Check	08/08/2023	104187	Perry Laney Septic Tank	Pumping septic tank for 07/29/23			300.00	817,331.25
Check	08/08/2023	104188	Ed Humphries_	Reimburse Ed for refund credited to CC			52.79	817,278.46
Check	08/08/2023	104189	FNB Commercial Credit ...	Park and office activity on CC			1,118.66	816,159.80
Check	08/08/2023	104190	Fairview Elementary PTO	Donation			1,000.00	815,159.80
Deposit	08/10/2023			Deposit		300.00		815,459.80
Deposit	08/11/2023			Deposit		325.00		815,784.80
Deposit	08/11/2023			Deposit		40.00		815,824.80
Deposit	08/14/2023			Deposit		235.35		816,060.15
Deposit	08/15/2023			Deposit		225.00		816,285.15
Deposit	08/16/2023			Deposit		125.00		816,410.15
Check	08/16/2023	Draft	Verizon Wireless	Ed's cell phone			93.17	816,316.98
Deposit	08/17/2023			Deposit		150.00		816,466.98
Check	08/17/2023	Refund	Alla Kulpin	Park rental deposit refund			50.00	816,416.98
Check	08/22/2023	Draft	Spectrum	Phone, internet, TV			249.98	816,167.00
Deposit	08/22/2023			Deposit		450.00		816,617.00
Bill Pmt -Check	08/23/2023	104191	Metrolina Mulch Premiu...	Mulch for Park			851.80	815,765.20
Bill Pmt -Check	08/23/2023	104192	Hinson Electric Inc.	Receptacles around pond at Park			26,000.00	789,765.20
Deposit	08/24/2023			Deposit		100.00		789,865.20
Bill Pmt -Check	08/25/2023	104193	Brown Creek Graphics L...	Sign for Town Hall			1,605.00	788,260.20
Bill Pmt -Check	08/25/2023	104194	Ed Humphries_	Postage reimbursement			198.00	788,062.20
Bill Pmt -Check	08/25/2023	104195	John Biggers_	Water line reimbursement			41.81	788,020.39
Bill Pmt -Check	08/25/2023	104196	Patricia Kindley_	Office supplies from Walmart			50.00	787,970.39
Deposit	08/28/2023			Deposit		1,144.66		789,115.05
Deposit	08/29/2023			Deposit		100.00		789,215.05
Check	08/31/2023	Draft	Great American Financi...				171.28	789,043.77
Deposit	08/31/2023			Interest		453.99		789,497.76
Total First National Bank						8,735.52	48,542.24	789,497.76
TOTAL						8,735.52	48,542.24	789,497.76

9:20 AM

09/04/23

Accrual Basis

Town of Fairview
Transaction Detail By Account
July 2023 through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Park Maintenance							
Bill	07/11/2023	07112023	Jerry Clontz_	Reimburse park supplies	137.05		137.05
Bill	08/07/2023	1609	Taylor's Landscaping...	Lawn maintenace	2,102.50		2,239.55
Bill	08/07/2023	1609	Taylor's Landscaping...	Lawn maintenace	0.00		2,239.55
Check	08/08/2023	104189	FNB Commercial Cre...	Park and office activity on CC	889.21		3,128.76
Total Park Maintenance					3,128.76	0.00	3,128.76
TOTAL					3,128.76	0.00	3,128.76

9:20 AM

09/04/23

Accrual Basis

Town of Fairview Transaction Detail By Account

July 2023 through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Office expense							
Bill	07/11/2023	07112023	Teresa Clontz	Cleaning	200.00		200.00
Bill	07/12/2023	07122023	Perry Laney Septic Tank	Pump septic tank	300.00		500.00
Bill	07/17/2023	0157865-4...	WM Corporate Services	Garbage for August	243.09		743.09
Check	07/31/2023	Draft	Great American Financial ...	Copier	168.51		911.60
Bill	08/03/2023	08032023	Teresa Clontz	Cleaning Town Hall	200.00		1,111.60
Bill	08/07/2023	1609	Taylor's Landscaping Serv...	Lawn maintenace	210.00		1,321.60
Check	08/08/2023	104187	Perry Laney Septic Tank	Pumping septic tank for 07/2...	300.00		1,621.60
Check	08/08/2023	104188	Ed Humphries_	Reimburse Ed for refund cre...	52.79		1,674.39
Check	08/08/2023	104189	FNB Commercial Credit C...	Park and office activity on CC	229.45		1,903.84
Bill	08/09/2023	08092023	Perry Laney Septic Tank	Septic pump out	300.00		2,203.84
Bill	08/16/2023	23126	Brown Creek Graphics LLC	Sign for Town Hall	1,605.00		3,808.84
Bill	08/16/2023	0160303-4...	WM Corporate Services	Sept service	243.09		4,051.93
Bill	08/17/2023	08172023	John Biggers_	Water line reimbursement	41.81		4,093.74
Bill	08/22/2023	08222023	Ed Humphries_	Postage reimbursement	198.00		4,291.74
Bill	08/22/2023	08222023	Patricia Kindley_	Office supplies from Walmart	50.00		4,341.74
Bill	08/24/2023	08242023	Perry Laney Septic Tank	Septic pump out	300.00		4,641.74
Check	08/31/2023	Draft	Great American Financial ...		171.28		4,813.02
Total Office expense					4,813.02	0.00	4,813.02
TOTAL					4,813.02	0.00	4,813.02

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AUGUST 2023 PERMITS

Date	Clk#	Permit #	Type	Fee \$	Name	Address	Parcel #
8/3/2023	1591	Comp23 077	Comp	\$100	Debra Campbell	801 Roy Kindley Road	08150013G
8/3/2023	Web/CC	Comp23 078	Comp	\$100	Evan Huntley	9601 Black Road	8210001
8/8/2023	1135	H 23 079	Home	\$125	Sara Hash	114 Windor Drive	8192023
8/10/2023	1109	A 23 080	Accessory	\$100	Rob Wallace	7609 Price Tucker Rd	8150015
8/10/2023	3583	A 23 0801	Accessory	\$100	Alvin Hinson	1209 Hwy 218W	08222004B
8/15/2023	Web/CC	Cpmp23082	Compliance	\$100	Kay Simmons	8313 Berry Mullis Road	82190038
8/15/2023	Web/CC	A 23 083	Accessory	\$100	Tim Huntley	416 E Brief Rd	08180007e
8/15/2023	Web/CC	Comp 23084	Comp	\$100	Tim Huntley	1117 Huntley Acres	08114013A
8/17/2023	To be PD	FDP 23085	Flood Per	To be paid	Piedmont Nat Gas	Old Fish Road	8120010
8/22/2023	WebCC	Comp23086	Comp	\$100	Grant Winchester	8503 Noah Helms	08285067A
08/22/2023	WebCC	H 23 087	Home	\$125	John W Riffle	Water Oak Ln	08189015G
8/22/2023	To be PD	FDP 23088	Grassy Ck	To be Pd	Zackary Kemark	Hazen and Sawyer (Old Fish Road)	08123007B
8/29/2023	49946	H 23 089	Home	\$125	AmerHome Place--Joyce	9524 Kerr Road	08243003A
8/31/2023	1054	A 23 090	Accessory	\$100	George Rennick	7720 W. Duncan Rd	8255008
Total	14			\$1,275			

FUND BALANCE WORKSHEET 2022/2023

Beginning Spendable Fund Balance (as of 6/30/2022)	\$593,486
Less Restricted Funds from State	\$200,000
POLICY - Reserve in Spendable Fund Balance	<u>\$200,000</u>
Spendable Fund Balance (as of 6/30/2022)	\$393,486

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

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New Spendable Fund Balance				

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New Spendable Fund Balance				

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New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

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**Town of Fairview
Fairview Park Event Committee Meeting
August 3, 2023**

The following Fairview Park Event Committee members were present: Lisa Thomas, Gayle Brock, Theresa Donaldson, Morgan Ellison, Pam Mower, Pat Simpson and Spencer Thomas. Absent: Scott Cuthbertson, Mike Medlin, Traci Price-Ferguson

Others present: Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Recap Music in the Park Event

Chairman Thomas reported that the Music in the Park was a big hit. The additional food trucks this year worked out great. Ground 40 and Brian Minor did a great job with the parking. The committee decided to book Too Much Sylvia again for next year (June 7th).

B. Science Day

Chairman Thomas reported that the Science Day turned out great. Due to the weather, it was held in the town Community Room. The committee may want to think about other smaller class events like this for next year.

C. Fall Festival

Chairman Thomas and Spencer Thomas reported:

- 42 vendors have signed up so far (craft and food)
- Entertainment so far: Village Green, Unionville Kids, Metrolina Kids, Fairview Cake Walk
- Decorating schedule will be October 2nd, 3rd, and 5th

D. Minutes

Theresa Donaldson made a motion to approve the June 1, 2023, minutes. Pat Simpson seconded the motion. Committee members Thomas, Brock, Donaldson, Ellison, Mower, Simpson and S. Thomas voted yes (7-0).

Chairman Thomas adjourned the meeting.

Respectfully submitted,

Teresa Gregorius
Town Clerk

Lisa Thomas
Chairman

Approved this _____ day of _____ 2023

DRAFT



**Town of Fairview
Planning Board Meeting
August 15, 2023**

The following Planning Board members were present: Chrisie Black, Doug Buchanan, Mike Medlin, Josh Presley, Bill Thomas, Rodney Stephens (Alt.) Absent: Sharon Clontz, Greg Morgan, Fred Rogers (Alt.)

Others present: Ed Humphries, Land Use Administrator/Deputy Clerk; Teresa Gregorius, Town Clerk and Spencer Thomas, Administrative Assistant

Public Comments

None

Items of Business

A. Add “Animal Boarding---Horses” To “Table of Uses”

Ed Humphries presented information regarding adding “Animal Boarding---Horses” to the Table of Uses as a permitted use by right in RA-40 and RA-80 See sections 175,168 and 180A

“Horse Boarding is a service offered by established horse farms. For a monthly fee, the boarding facility will maintain the daily care of a client’s horse. These services may include feeding, turnout, stall cleaning, grooming, training, and even medical care.”

The Board discussed and made some modifications. They asked Mr. Humphries to make the modification and bring it back to the Board at the September meeting.

B. Projects updates

Ed Humphries updated the Board on several potential projects:

- Convenience store at the intersection of Hwy. 218 and Hwy. 601
- Mini Mart at the intersection of Hwy. 601 and Brief Road beside Hot Mess
- Acre lot at the intersection of Hwy. 601 and Brief Road across from Hot Mess for use as an auto repair business

C. Minutes

Rodney Stephens made a motion to approve the March 21, 2023, minutes. Josh Presley seconded the motion. Board members Black, Buchanan, Medlin, Presley, Thomas, Stephens voted yes (6-0).

Mike Medlin made a motion to adjourn. Chrisie Black seconded the motion. Board members Black, Buchanan, Medlin, Presley, Thomas, Stephens voted yes (6-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Doug Buchanan
Chairman

Approved this _____ day of _____, 2023



**Town of Fairview
Regular Town Council Meeting
August 8, 2023**

The following Council members were present: Mayor Phil Thomas, John Biggers, Jerry Clontz, and Gary Wilfong. Absent: Patricia Kindley

Others present: Darrell Baucom, Financial Officer; Ed Humphries, Land Use Administrator/Deputy Clerk; Teresa Gregorius, Town Clerk

Agenda Changes/Approval

John Biggers made a motion to approve the agenda. Gary Wilfong seconded the motion. Council members Biggers, Clontz, and Wilfong voted yes (3-0).

Public Comments

None

Consent Agenda

- a) Financial and Tax Reports
- b) Land Use Report---*Report Accepted as Information*
- c) Fund Balance Worksheet 2023-2024 --- *Report Accepted as Information*
- d) Fairview Park Event July Draft Minutes (*No July Meeting*)
- e) Fairview Park Facility July Draft Minutes (*No July Meeting*)
- f) Planning Board July Draft Minutes (*No July Meeting*)
- g) Approve Council Minutes for July 11, 2023
- h) Accept Town of Fairview Tax Settlement for FY 2022/2023
- i) Approve Charge for Union County to Collect Taxes for Fairview for the FY 2023/2024 and Authorize Mayor to Sign Agreement
- j) Declare Surplus on Two Window Air Conditioners in Meeting Room

Gary Wilfong made a motion to approve the consent agenda. Jerry Clontz seconded the motion. Council members Biggers, Clontz and Wilfong voted yes (3-0).

Items of Business

Item 1: Discuss/Approve Critical Intersection Analysis Results

Bjorn E. Hansen, Union County Senior Planner, presented the Critical Intersection results to the Council. The intersection at Hwy. 218 and Indian Trail Fairview Road in Fairview meets the critical intersection criteria and could be included in the CPTPO grant process if Fairview agrees. The Council discussed.

John Biggers made a motion to endorse the Hwy. 218 and Indian Trail Fairview Road intersection be included in the CPTPO design grant application process and approve \$4,000 commitment for 2025. Jerry Clontz seconded the motion. Council members Biggers, Clontz and Wilfong voted yes (3-0).

Item 2: Discuss/Approve Proposal(s) for Park Trail

Jerry Clontz presented three proposals for constructing a park trail from the current park area along the side of the newer property to Crooked Creek as marked on site. Council discussed.

Jerry Clontz made a motion to hire T & J Land Maintenance LLC to construct the park trail and clean wooded area next to the old park line at a cost of \$14,000. John Biggers seconded the motion. Council members Biggers, Clontz and Wilfong voted yes (3-0).

Item 3: Discuss/Approve Estimate for Installation (Tie In) to County Water System

Ed Humphries presented the estimate from Sneed's Plumbing Svcs of \$3,220 for the installation to tie into the county water system. The Council discussed.

Gary Wilfong made a motion to approve \$3,220 to Sneed's Plumbing Svcs for installation to tie into the county water system. John Biggers seconded the motion. Council members Biggers, Clontz and Wilfong voted yes (3-0).

Item 4: Discuss/Approve Sponsorship of Fairview Elementary School PTO

Teresa Gregorius presented information from the Fairview Elementary School PTO regarding a sponsorship program for the 2023/2024 school year. The Council discussed the various sponsorship categories.

Gary Wilfong made a motion to approve the Diamond Sponsorship for \$1,000. Jerry Clontz seconded the motion. Council members Biggers, Clontz and Wilfong voted yes (3-0).

Council Comments

Jerry Clontz discussed the need for some tree cutting at the park in a couple of locations. After discussions with a couple of vendors, the price for cutting, chipping, hauling will be approximately \$12,500.

John Biggers made a motion to get bids for up to \$12,500 for all locations and for Jerry Clontz to make the final decision. Gary Wilfong seconded the motion. Council members Biggers, Clontz and Wilfong voted yes (3-0).

Mayor Thomas reported that the Union County Chamber of Commerce has chosen Fairview Park for the cover of the Newcomers Guide 2024. Reported in an article in Business Carolina magazine that from 2001 and 2021 there was a 23% loss of farmland in North Carolina.

Jerry Clontz made a motion to adjourn. John Biggers seconded the motion. Council members Biggers, Clontz and Wilfong voted yes (3-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Phil Thomas
Mayor

Approved this _____ day of _____, 2023

Approve
Union County
Emergency
Operations
Plan 2023



RESOLUTION ADOPTING UNION COUNTY EMERGENCY OPERATIONS PLAN

WHEREAS, pursuant to the provisions of Section 160A-461 of the General Statutes of North Carolina, the Town of Fairview is authorized to enter into contracts or agreements with other units of local government to execute any undertaking; and

WHEREAS, the Town of Fairview, Union County, and other municipalities within Union County have developed a Union County Emergency Operations Plan ("EOP") which is a multi-disciplined, all-hazards plan that establishes a comprehensive framework for the management of major emergencies and disasters within the County; and

WHEREAS, the Town of Fairview wishes to enter into an updated EOP with Union County and other entities to continue to provide leadership and support for emergency operations within Union County.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Fairview, North Carolina at its regularly assembled meeting of September 12, 2023, that the Council hereby approves the Union County Emergency Operations Plan, which is attached as "Exhibit A" to this resolution and made a part hereof.

Adopted this 12th day of September 2023

Phillp C. Thomas, Mayor

Attest:

Teresa Gregorius, Town Clerk

Discuss Future Improvements to Park