

Agenda

Town of Fairview



Agenda Town Council Meeting **January 10, 2023** 6:30 pm

Meeting will be in the Fairview Town Hall Meeting Room

1. Call the meeting to order: ---Mayor Thomas

Invocation
Pledge of Allegiance

- a. Agenda Changes
- b. Approval of Agenda

2. Public Comments/Presentations:

Presentation: Bill Riffle – Council Meetings on YouTube

3. Consent Agenda:

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- c) Fund Balance Worksheet 2022-2023 --- *Report Accepted as Information*
- d) Fairview Park Event December Draft Minutes (*No December Meeting*)
- e) Fairview Park Facility December Draft Minutes (*No December Meeting*)
- f) Planning Board December Draft Minutes (*No December Meeting*)

Agenda

- g) Approve Council Minutes for December 8, 2022
- h) Approve/Renew order granting Temporary Permit # TP 14-037 for six months (new permit will expire July 2023) in the name of Gregory Morgan- 6508 Morgan's Cove Road, Monroe, NC 28110. The permit would allow Morgan to add a manufactured home to his property (Parcel #08192012) for the purpose of caring for a relative—under Section 179 of the Fairview Land use Ordinance.
- i) Approve February 25, 2023 Retreat Meeting from 8:00 AM – 12:00.

4. Items of Business:

Item 1: Designate a Voting Delegate for 2023 Legislative Session

Designate Mayor Thomas as a voting delegate for legislative goals for the 2023 legislative session --- *Mayor Thomas*

5. Council Comments:

6. Adjournment

AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS
**** Public Comments are limited to 3 minutes**

Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

Town of Fairview
Balance Sheet
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
First National Bank	837,184.49
Total Checking/Savings	837,184.49
Other Current Assets	
Franchise Tax Receivable	29,458.38
Investments	
Investments NCCMT	1,075.37
Total Investments	1,075.37
Prepaid assets	3,302.00
Sales Tax Receivable	8,289.82
Taxes receivable	1,375.23
Taxes receivable - ad valorem	-565.65
Taxes receivable - motor veh	1,156.98
Total Other Current Assets	44,092.13
Total Current Assets	881,276.62
Fixed Assets	
Accumulated Depreciation	-509,525.10
Building and Improvements	1,332,303.56
Computer Equipment	10,073.66
Construction in Progress	8,123.05
Furniture and Equipment	1,698.00
Land	734,289.94
Land improvements	17,545.00
Leasehold improvements	27,486.25
Park equipment	152,883.99
Rental House	137,436.59
Total Fixed Assets	1,912,314.94
TOTAL ASSETS	2,793,591.56
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-48,444.44
Total Accounts Payable	-48,444.44
Other Current Liabilities	
Accrued payroll	4,592.83
Deferred revenue - ad valorem	1,375.23
Payroll Liabilities	858.30
Prepaid taxes	41.29
Security deposit - rental house	1,450.00
Total Other Current Liabilities	8,317.65
Total Current Liabilities	-40,126.79
Long Term Liabilities	
Note payable on park land	480,000.00
Total Long Term Liabilities	480,000.00
Total Liabilities	439,873.21
Equity	
Amount to be provided for LTD	-480,000.00

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01/03/23

Accrual Basis

Town of Fairview
Balance Sheet
As of December 31, 2022

	<u>Dec 31, 22</u>
Equity	
Fixed assets	1,912,314.94
Total Fund Balance	<u>1,207,568.00</u>
 Total Equity	 3,119,882.94
Retained Earnings	-462,174.70
Net Income	<u>176,010.11</u>
 Total Equity	 <u>2,353,718.35</u>
 TOTAL LIABILITIES & EQUITY	 <u><u>2,793,591.56</u></u>

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Town of Fairview
 Operating Actual vs Budget
 Year ended 06/30/23

Ordinary Income/Expense	<u>Operating</u>	Budget	Actual Fav to Budget
Income			
Ad Valorem taxes	67,851.25	109,000.00	-41,148.75
Alcoholic beverage		16,000.00	-16,000.00
Donation			0.00
Donation - vendors	945.00		945.00
Farm Land rental	4,693.00	2,000.00	2,693.00
Fund balance appropriated		-116,080.00	116,080.00
Interest on delinquent taxes	212.10		212.10
Investment income	1,539.09		1,539.09
Miscellaneous income			0.00
Motor vehicle taxes	6,501.30	12,000.00	-5,498.70
Park rental income	800.00	2,000.00	-1,200.00
Proceeds from roof ins claim	38,249.22		
Rental house income	7,540.00	15,000.00	-7,460.00
Sales and use tax	27,222.23	41,000.00	-13,777.77
Transfer from ARP fund	57,968.34	119,000.00	-61,031.66
Utility Franchise taxes	64,620.82	130,000.00	-65,379.18
Zoning fees	9,300.00	12,000.00	-2,700.00
Total Income	<u>287,442.35</u>	341,920.00	-54,477.65
Expense			
Advertising and Promotion	303.48	1,000.00	696.52
Audit fees	9,600.00	9,200.00	-400.00
Bank Service Charges	254.01	500.00	245.99
Capital outlay - Park		0.00	0.00
Capital outlay - Roof replacement	27,600.00		
Capital Outlay - Town Hall		0.00	0.00
Debt repayment	58,720.00	58,720.00	0.00
Dues and Subscriptions	5,550.00	6,200.00	650.00
Elections expense		0.00	0.00
Festival expense	8,201.05	22,000.00	13,798.95
Fire Dept Grant		0.00	0.00
Grants	2,000.00	2,000.00	0.00
Insurance Expense	5,168.91	6,700.00	1,531.09
Internet and website	3,412.78	11,000.00	7,587.22
Legal fees	2,742.43	12,000.00	9,257.57
Miscellaneous Expense	26.00	1,000.00	974.00
Office expense	10,759.76	21,000.00	10,240.24
Office utilities	1,444.34	4,800.00	3,355.66
Park Maintenance	15,767.72	38,000.00	22,232.28
Park Utilities	1,173.85	2,400.00	1,226.15

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Town of Fairview
 Operating Actual vs Budget
 Year ended 06/30/23

	<u>Operating</u>	<u>Budget</u>	<u>to Budget</u>
Payroll Expenses	62,447.21	56,659.00	-5,788.21
Payroll Taxes	67.43	9,100.00	9,032.57
Planning and zoning		51,133.00	51,133.00
Professional Fees		3,000.00	3,000.00
Rental house repairs, etc	308.74	2,000.00	1,691.26
Salaries - Park		11,208.00	11,208.00
Solid Waste Manage cost share		8,000.00	8,000.00
Tax collection fees	1,059.91	2,200.00	1,140.09
Telephone Expense	557.82	1,200.00	642.18
Training expense	170.00	500.00	330.00
Travel Expense		400.00	400.00
Total Expense	<u>217,335.44</u>	<u>341,920.00</u>	124,584.56
Net Ordinary Income	<u>70,106.91</u>	0.00	70,106.91
Net Income	<u><u>70,106.91</u></u>		

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Town of Fairview Transactions by Account

As of December 31, 2022

Type	Date	Num	Name	Memo	Class	Clr	Debit	Credit	Balance
First National Bank									816,405.12
Check	11/14/2022		Duke Energy	Park utilities		X		124.85	816,280.27
Check	11/14/2022		Duke Energy	Office utilities		X		143.64	816,136.63
Deposit	11/14/2022			Deposit		X	4,788.58		820,925.21
Deposit	11/14/2022			Deposit		X	991.13		821,916.34
Deposit	11/15/2022			Deposit		X	6,419.29		828,335.63
Check	11/17/2022		Verizon Wireless	Ed's cell phone		X		93.15	828,242.48
Bill Pmt -Check	11/18/2022	103923	CompuNetworld			X		360.53	827,881.95
Bill Pmt -Check	11/18/2022	103924	FNB Commercial Cr...	Payment on credit card		X		1,162.57	826,719.38
Deposit	11/23/2022			Deposit		X	200.00		826,919.38
Deposit	11/23/2022			Deposit		X	996.26		827,915.64
Deposit	11/23/2022			Deposit		X	60.00		827,975.64
Check	11/25/2022		Great American Fin...	Copier		X		205.74	827,769.90
Check	11/30/2022			Service Charge		X		39.00	827,730.90
Deposit	11/30/2022			Interest		X	445.80		828,176.70
Deposit	12/07/2022			Deposit		X	1,239.60		829,416.30
Deposit	12/07/2022			Deposit		X	325.00		829,741.30
Deposit	12/07/2022			Deposit		X	38,249.22		867,990.52
Bill Pmt -Check	12/09/2022	103915	Clark, Griffin and M...	Legal rep letter		X		350.00	867,640.52
Bill Pmt -Check	12/09/2022	103916	JB Watson & Co. P...	Audit and financial statem...		X		9,600.00	858,040.52
Bill Pmt -Check	12/09/2022	103917	NC Dept of Commer...	Payment on SUT		X		67.43	857,973.09
Bill Pmt -Check	12/09/2022	103918	Perry Laney Septic ...			X		600.00	857,373.09
Bill Pmt -Check	12/09/2022	103919	Taylor's Landscapin...	Monthly maintenance		X		2,907.50	854,465.59
Bill Pmt -Check	12/09/2022	103920	Union County Publ...	Water		X		100.50	854,365.09
Bill Pmt -Check	12/09/2022	103921	WM Corporate Serv...	Garbage service		X		211.56	854,153.53
Bill Pmt -Check	12/09/2022	103925	CompuNetworld			X		470.78	853,682.75
Bill Pmt -Check	12/09/2022	103926	Cox Law Firm, PLLC	Various legal fees		X		692.00	852,990.75
Bill Pmt -Check	12/09/2022	103927	Darrell H. Baucom_	Software reimbursement		X		60.00	852,930.75
Bill Pmt -Check	12/09/2022	103928	Killingsworth Enviro...	Pest control		X		150.94	852,779.81
Bill Pmt -Check	12/09/2022	103929	Patricia Kindley_	Holiday Lights contest		X		52.38	852,727.43
Bill Pmt -Check	12/09/2022	103930	RLI Surety Bond	Public official bond		X		200.00	852,527.43
Bill Pmt -Check	12/09/2022	103931	Teresa Clontz	Cleaning		X		200.00	852,327.43
Check	12/12/2022		Duke Energy	Park		X		120.86	852,206.57
Check	12/12/2022		Duke Energy	Office		X		155.64	852,050.93
Paycheck	12/13/2022	103932	Darrell H. Baucom			X		1,010.14	851,040.79
Paycheck	12/13/2022	103939	Rodney B. Stephens			X		46.17	850,994.62
Paycheck	12/13/2022	103940	Spencer L. Thomas			X		763.76	850,230.86
Paycheck	12/13/2022	103941	Teresa Gregorius			X		1,370.73	848,860.13
Paycheck	12/13/2022	103933	Edward D. Humphries			X		2,579.14	846,280.99
Paycheck	12/13/2022	103934	Gary H. Wilfong			X		161.61	846,119.38
Paycheck	12/13/2022	103935	Jerry C. Clontz			X		1,000.06	845,119.32
Paycheck	12/13/2022	103936	John A. Biggers, Jr.			X		138.53	844,980.79
Paycheck	12/13/2022	103937	Patricia H. Kindley			X		138.53	844,842.26
Paycheck	12/13/2022	103938	Phillip C. Thomas			X		184.70	844,657.56
Liability Check	12/13/2022	To Print	IRS	55-0789092		X		2,674.42	841,983.14
Bill Pmt -Check	12/13/2022	103942	Allison Plyler	Reimburse festival expen...		X		544.88	841,438.26
Bill Pmt -Check	12/13/2022	103943	FNB Commercial Cr...	Credit card charges for N...		X		3,044.52	838,393.74
Check	12/13/2022	103944	Mike Medlin	Reimburse fuel for park m...		X		100.00	838,293.74
Check	12/13/2022	103945	Leon Whitley	Reimburse fuel for park m...		X		100.00	838,193.74
Check	12/13/2022	103946	Perry Laney Septic ...	Pump septic tank 12/08		X		300.00	837,893.74
Check	12/13/2022	103947	Ronald Thomas	Reimburse festival expen...		X		108.39	837,785.35
Check	12/13/2022	103948	Spencer L. Thomas	Reimburse Christmas tree...		X		350.00	837,435.35
Check	12/13/2022	103949	Jerry C. Clontz	Blower, etc for Park		X		580.58	836,854.77
Paycheck	12/14/2022	103950	Darrell H. Baucom			X		150.00	836,704.77
Paycheck	12/14/2022	103951	Edward D. Humphries			X		150.00	836,554.77
Paycheck	12/14/2022	103952	Jerry C. Clontz			X		150.00	836,404.77
Paycheck	12/14/2022	103953	Spencer L. Thomas			X		150.00	836,254.77
Paycheck	12/14/2022	103954	Teresa Gregorius			X		150.00	836,104.77
Liability Check	12/14/2022	To Print	IRS	55-0789092		X		124.26	835,980.51
Deposit	12/15/2022			Deposit		X	43,909.97		879,890.48
Check	12/15/2022		Spectrum			X		249.98	879,640.50
Check	12/15/2022		Great American Fin...			X		166.00	879,474.50
Deposit	12/15/2022			Deposit		X	4,719.35		884,193.85
Deposit	12/15/2022			Deposit		X	35,162.44		919,356.29
Deposit	12/15/2022			Deposit		X	1,007.35		920,363.64
Bill Pmt -Check	12/17/2022	103955	Harry T. Haigler	Payment on loan for land		X		29,360.00	891,003.64
Bill Pmt -Check	12/17/2022	103956	Sandra Haigler	Payment on loan for land		X		29,360.00	861,643.64
Bill Pmt -Check	12/17/2022	103957	Snyder's Roofing C...	Roof replacement		X		27,600.00	834,043.64
Check	12/19/2022		Verizon Wireless	Ed's cell phone		X		93.15	833,950.49
Bill Pmt -Check	12/21/2022	103959	Allison Plyler	Festival functions		X		400.00	833,550.49
Bill Pmt -Check	12/21/2022	103960	Carlton Brock	Festival functions		X		140.00	833,410.49
Bill Pmt -Check	12/21/2022	103961	Donald Thomas	Festival functions		X		490.00	832,920.49
Bill Pmt -Check	12/21/2022	103962	Garrett Cox	Festival functions		X		590.00	832,330.49
Bill Pmt -Check	12/21/2022	103963	Jeff Campagna	Festival functions		X		350.00	831,980.49
Bill Pmt -Check	12/21/2022	103964	Justin Brock	Festival functions		X		20.00	831,960.49
Bill Pmt -Check	12/21/2022	103965	Michael Thomas	Festival functions		X		240.00	831,720.49
Bill Pmt -Check	12/21/2022	103966	Mike Medlin	Festival functions		X		120.00	831,600.49
Bill Pmt -Check	12/21/2022	103967	Ronald Thomas	Festival functions		X		980.00	830,620.49
Bill Pmt -Check	12/21/2022	103968	Samuel Harting	Festival functions		X		170.00	830,450.49
Bill Pmt -Check	12/21/2022	103969	Todd Donaldson	Festival functions		X		120.00	830,330.49
Bill Pmt -Check	12/21/2022	103970	Wesley Gordon	Festival functions		X		180.00	830,150.49
Deposit	12/21/2022			Deposit		X	1,305.00		831,455.49
Deposit	12/22/2022			Deposit		X	4,693.00		836,148.49
Deposit	12/28/2022			Deposit		X	100.00		836,248.49
Deposit	12/29/2022			Deposit		X	500.00		836,748.49



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01/03/23

Accrual Basis

Town of Fairview Transactions by Account

As of December 31, 2022

Type	Date	Num	Name	Memo	Class	Clr	Debit	Credit	Balance
Check	12/31/2022			Service Charge		X		39.01	836,709.48
Deposit	12/31/2022			Interest		X	475.01		837,184.49
Total First National Bank							145,587.00	124,807.63	837,184.49
TOTAL							145,587.00	124,807.63	837,184.49

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Town of Fairview
Transaction Detail By Account
 July 2022 through June 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Park Maintenance							
Bill	07/13/2022	3377	Medlin Electric Comp...	Service call for Park	220.00		220.00
Bill	08/02/2022	1555	Taylor's Landscaping...	Landscaping for July 2022	1,337.50		1,557.50
Bill	08/02/2022	1555	Taylor's Landscaping...	Additional areas	430.00		1,987.50
Check	08/09/2022	103823	FNB Commercial Cre...	Credit card payment	1,898.72		3,886.22
Bill	08/11/2022	08112022	Bill Riffe	Park expenses	83.72		3,969.94
Bill	09/06/2022	1558	Taylor's Landscaping...	Landscaping	1,337.50		5,307.44
Bill	09/06/2022	1558	Taylor's Landscaping...	Additional areas and ditch	1,025.00		6,332.44
Check	09/13/2022	103847	FNB Commercial Cre...	payment on credit card	771.35		7,103.79
Check	09/13/2022	103848	Jerry C. Clontz	Park supplies	164.17		7,267.96
Bill	10/06/2022	1562	Taylor's Landscaping...	Landscape services	1,337.50		8,605.46
Bill	10/06/2022	1562	Taylor's Landscaping...	Additional areas to mow	900.00		9,505.46
Check	10/11/2022	103882	Jerry C. Clontz	Reimburse for park supplies	208.39		9,711.85
Bill	11/01/2022	1567	Taylor's Landscaping...	Lawn maintenance	1,337.50		11,049.35
Bill	11/01/2022	1567	Taylor's Landscaping...	Lawn maintenance	630.00		11,679.35
Check	11/08/2022	103912	Bill Riffe	Installing camera	250.00		11,929.35
Bill	11/30/2022	1570	Taylor's Landscaping...	Monthly maintenance	1,337.50		13,266.85
Bill	11/30/2022	1570	Taylor's Landscaping...	Other requested services	1,380.00		14,646.85
Bill	12/01/2022	4786	FNB Commercial Cre...	Conder Flag	340.29		14,987.14
Check	12/13/2022	103944	Mike Medlin	Reimburse fuel for park mowing	100.00		15,087.14
Check	12/13/2022	103945	Leon Whitley	Reimburse fuel for park mowing	100.00		15,187.14
Check	12/13/2022	103949	Jerry C. Clontz	Blower, etc for Park	580.58		15,767.72
					15,767.72	0.00	15,767.72
Total Park Maintenance							
TOTAL					15,767.72	0.00	15,767.72

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01/03/23

Accrual Basis

Town of Fairview Transaction Detail By Account

July 2022 through June 2023

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Festival expense								
Bill	08/04/2022	08042...		Magic Barry Entertai...	Magic show for Fall Festival	150.00		150.00
Check	08/09/2022	103823		FNB Commercial Cr...	Credit card payment	21.60		171.60
Check	09/13/2022	103847		FNB Commercial Cr...	payment on credit card	773.03		944.63
Bill	10/02/2022	4760		FNB Commercial Cr...	Credit card payment	589.84		1,534.47
Bill	11/01/2022	4760		FNB Commercial Cr...	Signs	34.16		1,568.63
Bill	12/01/2022	4786		FNB Commercial Cr...	Credit card charges for N...	1,829.15		3,397.78
Bill	12/09/2022	12092...		Allison Plyler	Reimburse festival expen...	544.88		3,942.66
Check	12/13/2022	103947		Ronald Thomas	Reimburse festival expen...	108.39		4,051.05
Check	12/13/2022	103948		Spencer L Thomas	Reimburse Christmas tre...	350.00		4,401.05
Bill	12/21/2022	12212...		Jeff Campagna	Festival functions	350.00		4,751.05
Bill	12/21/2022	12212...		Todd Donaldson	Festival functions	120.00		4,871.05
Bill	12/21/2022	12212...		Justin Brock	Festival functions	20.00		4,891.05
Bill	12/21/2022	12212...		Mike Medlin	Festival functions	120.00		5,011.05
Bill	12/21/2022	12212...		Michael Thomas	Festival functions	240.00		5,251.05
Bill	12/21/2022	12212...		Carlton Brock	Festival functions	140.00		5,391.05
Bill	12/21/2022	12212...		Wesley Gordon	Festival functions	180.00		5,571.05
Bill	12/21/2022	12212...		Donald Thomas	Festival functions	490.00		6,061.05
Bill	12/21/2022	12212...		Ronald Thomas	Festival functions	980.00		7,041.05
Bill	12/21/2022	12212...		Samuel Harting	Festival functions	170.00		7,211.05
Bill	12/21/2022	12212...		Allison Plyler	Festival functions	400.00		7,611.05
Bill	12/21/2022	12212...		Garrett Cox	Festival functions	590.00		8,201.05
Total Festival expense						8,201.05	0.00	8,201.05
TOTAL						8,201.05	0.00	8,201.05

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Town of Fairview Transaction Detail By Account July 2022 through June 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Office expense							
Bill	07/12/2022	07122022	Darrell H. Baucom_	Software reimbursement	60.00		60.00
Check	07/12/2022	103797	Teresa Clontz	Cleaning 07/11/22	200.00		260.00
Bill	07/12/2022	132308	RCS. Inc.	Septic pumping for 07/12/22	250.00		510.00
Bill	07/18/2022	0125870-47...	Waste Management	Garbage service	215.26		725.26
Bill	07/26/2022	132349	RCS. Inc.	Septic pumping 300 gallons	250.00		975.26
Bill	08/02/2022	1555	Taylor's Landscaping Servic...	Landscaping for July 2022	140.00		1,115.26
Bill	08/05/2022	08052022	Darrell H. Baucom_	Software reimbursement	60.00		1,175.26
Check	08/09/2022	103823	FNB Commercial Credit Card	Credit card payment	345.20		1,520.46
Check	08/09/2022	103825	Teresa Clontz	Cleaning	200.00		1,720.46
Bill	08/11/2022	08112022	Bill Riffle	Weedeating ditch at Town hall	250.00		1,970.46
Check	08/16/2022	103821	RCS. Inc.	pumping septic tank	250.00		2,220.46
Bill	08/16/2022	1017805	Killingsworth Environmental	Pest control	150.94		2,371.40
Bill	08/16/2022	0128505-47...	Waste Management	Dumpster service	210.26		2,581.66
Bill	08/23/2022	132448	RCS. Inc.	Septic tank pumping	250.00		2,831.66
Check	08/25/2022	Draft	Great American Financial Se...	Copier lease	159.96		2,991.62
Check	08/31/2022	Draft	Great American Financial Se...	Copier charges	165.51		3,157.13
Bill	09/02/2022	09022022	Darrell H. Baucom_	software reimbursement	60.00		3,217.13
Bill	09/06/2022	1558	Taylor's Landscaping Servic...	Landscaping	140.00		3,357.13
Bill	09/13/2022	09132022	Teresa Clontz	Cleaning	200.00		3,557.13
Check	09/13/2022	103847	FNB Commercial Credit Card	payment on credit card	136.32		3,693.45
Bill	09/14/2022	13253	RCS. Inc.	Septic pumping	250.00		3,943.45
Bill	09/16/2022	0131135-47...	Waste Management	Garbage service	211.56		4,155.01
Bill	09/27/2022	132573	RCS. Inc.	Septic pumping	250.00		4,405.01
Bill	09/30/2022	09302022	Darrell H. Baucom_	Software reimbursement	60.00		4,465.01
Bill	10/02/2022	4760	FNB Commercial Credit Card	Credit card payment	266.62		4,731.63
Bill	10/06/2022	1562	Taylor's Landscaping Servic...	Round-about	140.00		4,871.63
Bill	10/10/2022	10102022	Teresa Clontz	Cleaning	200.00		5,071.63
Bill	10/17/2022	0133797-47...	WM Corporate Services	November charge	211.56		5,283.19
Bill	10/18/2022	1083216	Killingsworth Environmental	Pest control	150.94		5,434.13
Check	10/25/2022	Draft	Great American Financial Se...	Copier lease	159.96		5,594.09
Bill	10/27/2022	132649	RCS. Inc.	Pump septic tank	250.00		5,844.09
Bill	11/01/2022	11022022	Darrell H. Baucom_	Reimbursement	60.00		5,904.09
Bill	11/01/2022	1567	Taylor's Landscaping Servic...	Lawn maintenance	140.00		6,044.09
Bill	11/01/2022	4760	FNB Commercial Credit Card	Payment on credit card	932.41		6,976.50
Bill	11/08/2022	11082022	Teresa Clontz	Cleaning	200.00		7,176.50
Bill	11/11/2022	11112022	Perry Laney Septic Tank		300.00		7,476.50
Bill	11/16/2022	0136410-47...	WM Corporate Services	Garbage service	211.56		7,688.06
Check	11/25/2022	Draft	Great American Financial Se...	Copier	205.74		7,893.80
Bill	11/28/2022	11282022	Perry Laney Septic Tank	Septic tank pumping	300.00		8,193.80
Bill	11/30/2022	1570	Taylor's Landscaping Servic...	Monthly maintenance	190.00		8,383.80
Bill	12/01/2022	4786	FNB Commercial Credit Card	Credit card charges for November	875.08		9,258.88
Bill	12/04/2022	12042022	Patricia Kindley_	Holiday Lights contest	52.38		9,311.26
Bill	12/05/2022	12052022	Teresa Clontz	Cleaning	200.00		9,511.26
Bill	12/06/2022	1145040	Killingsworth Environmental	Pest control	150.94		9,662.20
Bill	12/09/2022	12092022	Darrell H. Baucom_	Software reimbursement	60.00		9,722.20
Check	12/13/2022	103946	Perry Laney Septic Tank	Pump septic tank 12/08	300.00		10,022.20
Check	12/15/2022	Draft	Great American Financial Se...		166.00		10,188.20
Bill	12/16/2022	0139000-47...	WM Corporate Services	Garbage removal for December	211.56		10,399.76
Bill	12/23/2022	12232022	Perry Laney Septic Tank	Pump septic tank	300.00		10,699.76
Bill	01/03/2023	01032023	Darrell H. Baucom_	Software reimbursement	60.00		10,759.76
Total Office expense					10,759.76	0.00	10,759.76
TOTAL					10,759.76	0.00	10,759.76

Town of Fairview
 Town Hall Budget versus Actual
 12/31/2022

	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>
Income:			
Grant from OSBM	50,000.00	50,000.00	-
Interest income on Grant funds		77.20	77.20
Sales tax to be refunded		106.16	106.16
Total income	50,000.00	50,183.36	183.36
Expenditures:			
Electrical upgrades and repairs	5,000.00	5,247.11	(247.11)
Install new HVAC in meeting room	11,000.00	10,641.00	359.00
Install new HVAC in overflow room	13,000.00	12,757.43	242.57
Install carpet in overflow room	3,000.00	3,412.84	(412.84)
Install new septic system and reroute sewer lines	16,000.00	1,486.70	14,513.30
Install electric heaters in restrooms	2,000.00	2,479.32	(479.32)
Total expenditures	50,000.00	36,024.40	13,975.60

Town of Fairview
Park Budget versus Actual
12/31/2022

	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>
Income:			
Grant from SCIF	250,000.00	250,000.00	-
Interest income on Grant funds		939.75	939.75
Total income	250,000.00	250,939.75	939.75
Expenditures:			
Design and estimate	35,000.00	25,550.43	9,449.57
Walking trail	30,000.00		30,000.00
Other construction	185,000.00		185,000.00
Total expenditures	250,000.00	25,550.43	224,449.57

Town of Fairview
ARP Budget versus Actual
12/31/2022

	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>
Income:			
Grant from US Treasury	267,196.50	267,196.50	-
Interest income on Grant funds		414.96	414.96
Total income	267,196.50	267,611.46	414.96
Expenditures:			
Revenue replacement for salary expense	267,196.50	188,978.98	78,217.52
Salary replaced by interest income		414.96	(414.96)
Total expenditures	267,196.50	189,393.94	77,802.56

FUND BALANCE WORKSHEET 2022/2023

Beginning Spendable Fund Balance (as of 6/30/2022)	\$743,094
Less Restricted Funds from State	\$300,000
POLICY - Reserve in Spendable Fund Balance	<u>\$200,000</u>
Spendable Fund Balance (as of 6/30/2022)	\$243,094

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				



**Town of Fairview
Regular Town Council Meeting
December 13, 2022**

The following Council members were present: Mayor Phil Thomas, Jerry Clontz, Patricia Kindley, and Gary Wilfong. John Biggers was absent.

Others present: Darrell Baucom, Financial Officer; Ed Humphries, Land Use Administrator/Deputy Clerk; Teresa Gregorius, Town Clerk and Spencer Thomas, Administrative Assistant

Agenda Changes/Approval

Mayor Thomas added separating rental house property and park property as Item #2 and Christmas gifts to staff as Item #3.

Gary Wilfong made a motion to approve the agenda as amended. Jerry Clontz seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Public Comments

None

Consent Agenda

- a) Financial and Tax Reports--- *Report Accepted as Information*
- b) Land Use Report---*Report Accepted as Information*
- c) Fund Balance Worksheet 2022-2023 --- *Report Accepted as Information*
- d) Fairview Park Event November Draft Minutes (*Minutes Accepted as Information*)
- e) Fairview Park Facility November Draft Minutes (*Minutes Accepted as Information*)
- f) Planning Board November Draft Minutes (*No November meeting*)
- g) Approve Council Minutes for November 8, 2022
- h) Council meeting dates for 2023 and days town office close

Jerry Clontz made a motion to approve the consent agenda. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

4. Items of Business:

Item 1: Presentation of 2021-2022 Town Audit

Deneal Bennett, J.B. Watson & Co., PLLC, presented the 2021-2022 town audit to the Council. She highlighted and explained various sections and reported that it was a good audit. The Council discussed and thanked her for her work.

Item 2: Discuss Separating Rental House property from Park property

Mayor Thomas opened the discussion by stating that separating the rental house property from the rest of the park property before applying for any future grants may be advantageous to the town. PARTF grants tie up park properties for approximately 25-30 years. The town may want to do something with the rental property that would not be park related. The Council discussed.

Gary Wilfong made a motion to authorize Phil Thomas and Jerry Clontz to have the rental property surveyed and taken out of the park property and sign any documentation required. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Item 3: Christmas Gifts for Staff

Mayor Thomas opened a discussion regarding Christmas gifts for the staff by stating that he would like to increase the amount to each staff member to \$150. Council agreed. Patricia Kindley made a motion to give \$150 (tax included) to Ed Humphries, Darrell Baucom, Jerry Clontz, Teresa Gregorius and Spencer Thomas. Gary Wilfong seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Council Comments

Gary Wilfong stated that the Winter Festival was great and expressed his appreciation to the Event Committee for all their work. He noted that the Fall and Winter Festivals are so close together, the Council may want to think about doing a Spring festival instead of a Fall festival so that the committee would not have back-to-back events.

Patricia Kindley stated that the Winter Festival was a spectacular event. She also reported that she participated in a Union County exercise "Simulation of Poverty". It was an eye-opening experience to participate in scenarios that people go through when asking for assistance.

Jerry Clontz stated that the Winter Festival gets better every year. The Piedmont High School Band was great. One reoccurring problem with the festivals continues to be the parking. He will be working with the Facility Committee regarding upgrades.

Spencer Thomas stated that the Event Committee will be meeting on January 5th and will be reviewing the Winter Festival and the Committee would like to have the Council attend the meeting.

Mayor Thomas reported that he, Jerry Clontz, Mike Medlin, Bill Riffle, Ed Humphries and Teresa Gregorius met with Jon Wood, Benesch Co., regarding the second phase of the park and ask Mr. Wood to concentrate on the trail grant process and not a PARTF grant at this time. Mr. Wood will set up a time to meet with the mayor and anyone else interested to walk the proposed trail area.

Jerry Clontz made a motion to adjourn. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Phil Thomas
Mayor

Approved this _____ day of _____, 2022

DRAFT

Presentation Of YouTube Council Meeting

Designation of Voting Delegate