

Town of Fairview

Regular Meeting January 13, 2014

The following Council members were present: Mayor Elizabeth Long, Bradley Purser, Jerry Clontz, John Biggers and Arnold Price.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer and Ed Humphries, Land Use Administrator and Town Clerk

Agenda Changes

Jerry Clontz requested that the Fire Department Report be included with comments he would make in "Council Comments". Jerry Clontz also requested a "Closed Session" – Personnel.

Mayor Long stated that there would be no report from Tony Helms this month due to a Presentation by Chris Plate.

Bradley Purser made a motion that the agenda be approved as amended. Arnold Price seconded the motion. Councilmen Clontz, Price, Price, Biggers and Purser voted yes (4-0).

There was no public comment.

Presentation

Chris Plate, director of Monroe-Union Count Economic Development Commission was present and updated the Council on what the Commission had accomplished in its first year (see Exhibit A).

The Commission developed a "Work Plan" which was a six or seven month process. Other items he discussed:

- \$40 million in capital investment in the county
- 270 grants; 140 jobs
- Co-incentive program was increased
- Worked with airport
- Commission would like to work with companies who are located here
- Called on 74 companies
- 38 companies have used the EDC
- "Make it in Union County"
- Next year's plans

- Towns within Union County assisted
- Events and activities in the County

Reports

Financial Report: Darrell Baucom gave the monthly report.

Mayor Long asked about Town service fees and where they were posted. Humphries stated that he would post them on the office window.

Mayor Long asked if the bank statements needed to be reviewed (B.B. Haigler was doing this). Jerry Clontz made a motion that John Biggers review the bank reconciliations prepared by Darrell Baucom each month.

Mayor Long asked a question regarding who made deposits and how cash was handled and if receipts were given.

Darrell Baucom stated that he did not make deposits. All monies coming from the State or County were automatically deposited.

Humphries explained how he took money for permits and handled cash. Receipts are always made with cash payments. Jerry Clontz suggested that a receipt be written on all transactions.

Land Use Report: Ed Humphries gave the Permit Report.

Park and Recreation Report: Jerry Clontz stated that the PARTF Grant for the park would be filed later in the month of January. There was a good turnout for the Community meetings. Clontz stated that everyone said they were in favor of the park.

New Business

Conduct a Public Hearing for Text Amendment. (TC 13-056)

Mayor Long opened the hearing. Ed Humphries, Land Use Administrator, explained Text Amendment #RC 13-056; was to update the Town's Flood Damage Prevention Ordinance which was adopted June 9, 2009. The updated ordinance is the current State Model (as of September, 2013). FEMA recommended that the Town update their ordinance with the latest one.

Humphries thanked Chairman Phil Thomas and the Planning Board for reviewing the ordinance to ensure it would be incorporated in our ordinance.

Jerry Clontz made a motion to approve #TC 13-056, updating the Town's Flood Damage Prevention Ordinance to include the following statement:

The proposed zoning amendment under consideration **is** found to be reasonable and consistent with the recommendations of the Town's adopted comprehensive plan, the Town of Fairview Land Use Plan(Revised September 13, 2010), and the Town of Fairview Land Use Ordinance (effective July 1, 2005)

Arnold Price seconded the motion. Councilmen Price, Contz, Purser and Biggers voted yes (4-0).

3. **Adopt meeting dates for 2014**

Jerry Clontz made a motion to adopt the meeting dates in 2014.
John Biggers seconded the motion.
Councilmen Biggers, Clontz, Purser and Price voted yes (4-0).

4. **Request from Doug Keziah**

For the Town to pay for nitrogen on fescue on town property. Mayor Long stated she had talked with Doug and he said he would pay for the nitrogen if he could have the hay.
Arnold Price made the motion to let Doug Keziah put nitrogen on our property and harvest the hay from it. Bradley Purser seconded the motion. Councilmen Purser, Price and Biggers voted yes. Councilman Clontz voted no. The motion passed (3-1).

5. **CRTPO**

Mayor Long stated that an alternate needed appointment for the CRTPO (Charlotte Regional Transportation Organization). Mayor Long appointed Arnold Price, stating that he should serve because he was "elected by the people". Arnold Price declined the appointment due to health reasons and he explained he did not drive at night. Mayor Long stated that the Town would not have an alternate to CRTPO. Bradley Purser stated that he may miss a meeting but he did plan to attend all of them.

6. **Approve PARTF Grant Application**

Jerry Clontz made a motion to approve the PARTF Grant application prepared by Site Solutions requesting a \$317,550 matching grant for the Fairview Park. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Price voted yes (4-0).

Council Comments

John Biggers stated that he did register for the Newly Elected Officials School in Hickory and planned to attend.

Bradley Purser stated that the Fire Department Appreciation Dinner was scheduled for January 25th and he knew some of the Council would be attending. Purser asked the Town Attorney if that would be an issue. The attorney stated no.

Jerry Clontz stated that the Fire Department is still trying to come up with a true cost for a new station. Jerry requested that each Council member bring to the next meeting what

they would like to see if the Town occupied the second floor of the station. Clontz stated that the Town needs to give input as to how many seats should be in the meeting rooms, etc. Clontz requested the Council give this input by the next meeting; and requested the Clerk put it on the next agenda.

Mayor Long stated that there would be a Closed Session and there would be a ten minute recess. The Closed Session is to discuss personnel, and the Clerk, Council and Attorney should be in the meeting.

CLOSED SESSION

Mayor pro tem Clontz reopened the Regular Meeting (Mayor Long was not present).

Jerry Clontz stated that he was concerned that the scanning that needed to be done with the new software was not being done and perhaps it was time for the Council to look at hiring a clerk.

Humphries explained why the scanning had not started and stated that he would receive additional training this week and hoped to start it. Humphries also stated that it may be a good idea to think about hiring a part time person who could assist with the clerk's duties.

Arnold Price made a motion to adjourn. John Biggers seconded the motion. Councilmen Biggers, Clontz, Price and Purser voted yes (4-0).

Respectfully submitted,

Ed Humphries
Town Clerk

Elizabeth Long
Mayor

Approved this 10th day of February 2014