



**Town of Fairview
Parks & Recreation Advisory Committee Meeting
May 11, 2017**

The following Parks & Recreation Advisory Committee members were present: Jerry Clontz, Scott Cuthbertson, Rachel Outen, Stan Smith, and Leon Whitley

Others present: Teresa Gregorius, Town Clerk

Public Comments

Bill Riffle stated that the park was very nice. His only suggestion was that directional arrows should be put up or painted on driveway circle.

Items of Business

A. Walk-thru for Cash Grading Company, Inc.

The committee completed a walk-thru of the work performed by Cash Grading Company. Items to be addressed:

- Roots in a few areas
- Clear spot next to horse shoe area
- Spray weed killer over entire area

Jerry Clontz asked Mr. Cash to provide an estimate on removing the additional dead trees noted during the walk-thru.

B. Grand Opening Follow-up

Mr. Clontz reported that the grand opening was a big success. The Fire Department did a great job with the parking and the overflow parking area was sufficient. He appreciated all of the hard work by the Committee. He stated that he received many positive comments about the park.

C. Flag Pole Fundraiser

Gary Wilfong reported that the Sam F. Keziah American Legion approached him regarding giving a flag pole to the Town for the park. He asked the Committee if they had any

reservations with letting the Legion do this. The Committee expressed their approval and appreciation that the Legion would make this offer.

D. Additional Park Signs

Jerry Clontz reported that a Councilman had requested a stop sign be put at the exit of the park. The town clerk noted that some type of message box needed to be erected at the picnic shelter to house the shelter rental information. Currently an 8x11 plastic sleeve with the information is taped to the shelter post. The Committee discussed the various signs that were needed. The following signs will be purchased immediately and erected:

- Stop sign (1)
- No Fishing sign (1)
- Do NOT Go Behind Fence (3) -- to be placed on the fencing around the pond area
- DANGER Stay Off Rocks (2) – to be attached to the bottom of the bridge on both sides

E. Park & Rec Committee Members Term Expirations

Two Committee members' terms have expired (Stan Smith and Leon Whitley). Jerry Clontz expressed his appreciation to both of them for their service and asked them if they would like to continue to serve another three years. Mr. Whitley stated that he would serve again. Mr. Smith stated that due to his work load he would not be able to serve again. He did say that he had a gentleman that he would like to recommend for the position and provided Mr. Clontz with his contact information.

F. Minutes

Leon Whitley made a motion to approve the April 6, 2017 regular meeting minutes. Scott Cuthbertson seconded the motion. Committee members Clontz, Cuthbertson, Outen, Smith and Whitley voted yes (5-0).

Stan Smith made a motion to approve the April 20, 2017 special meeting minutes. Scott Cuthbertson seconded the motion. Committee members Clontz, Cuthbertson, Outen, Smith and Whitley voted yes (5-0).

Rachel Outen made a motion to approve the April 28, 2017 special meeting minutes. Leon Whitley seconded the motion. Committee members Clontz, Cuthbertson, Outen, Smith and Whitley voted yes (5-0).

Committee Comments

Leon Whitley stated that he was very pleased with the park grand opening and stated the next ongoing challenge will be the upkeep of the park.

Stan Smith stated he thought the grand opening went great and also mentioned that the upkeep of the park will be an ongoing challenge.

Scott Cuthbertson stated that he was excited that the park was now open and excited about working on the next phase for the park.

Rachel Outen noted she too was excited about working on the next phase for the park.

Jerry Clontz thanked all of the Committee members for all the work they did on the park and the park grand opening.

Rachel Outen made a motion to adjourn. Leon Whitley seconded the motion. Committee members Clontz, Cuthbertson, Outen, Smith and Whitley voted yes (5-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Jerry Clontz
Chairman

Approved this 1st day of June, 2017