

Agenda

Town of Fairview



Agenda

Town Council Meeting

November 12, 2018

7:00 pm

(Meeting to be held at the Old Fairview School)

1. Call the meeting to order: ---Mayor Thomas

Invocation
Pledge of Allegiance

- a. Agenda Changes
- b. Approval of Agenda

2. Public Comments / Presentations:**

3. Consent Agenda:

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- c) CRTPO --- *Report Accepted as Information*
- d) Veterans Day Proclamation 2018
- e) Park & Rec November Draft Minutes (*Minutes Accepted as Information*)
- f) Planning Board October Draft Minutes (*Minutes Accepted as Information*)
- g) Approve Council Minutes for October 8, 2018

Agenda

4. Items of Business:

- Item 1: Discuss** the Major Development Permit for Victoria Estates, West Duncan Road --- *Ed Humphries*
- Item 2: Approve** spending authority and amounts for the 2018/2019 Budget Year --- *Mayor Phil Thomas*
- Item 3: Approve** updated Fairview Future Land Use Plan (Verbiage) --- *Nancy Randall*
- Item 4: Update** on Winter Festival --- *Lisa Thomas*
- Item 5: Review** Nuisance Ordinance --- *Mayor Phil Thomas*
- Item 6: Update** on Highway 218 --- *Mayor Phil Thomas*
- Item 7: Approve** contract with NFocus to facilitate the 2019 retreat and to set the date for January 26, 2019 --- *Mayor Phil Thomas*

5. Council Comments:

6. Adjournment

AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS
**** Public Comments are limited to 3 minutes**

Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

Town of Fairview
Balance Sheet
 As of November 2, 2018

	Nov 2, 18
ASSETS	
Current Assets	
Checking/Savings	
American Community Bank	381,427.47
Total Checking/Savings	381,427.47
Other Current Assets	
Franchise Tax Receivable	33,317.39
Investments	
Investments NCCMT	985.48
Total Investments	985.48
Prepaid assets	981.00
Sales Tax Receivable	4,417.60
Sales tax refund	1,070.76
Taxes receivable	2,096.90
Taxes receivable - ad valorem	-277.22
Taxes receivable - motor veh	838.25
Total Other Current Assets	43,430.16
Total Current Assets	424,857.63
Fixed Assets	
Accumulated Depreciation	-122,554.13
Building and Improvements	1,181,642.75
Computer Equipment	12,688.66
Furniture and Equipment	1,698.00
Land	205,716.33
Land improvements	10,145.00
Leasehold improvements	2,500.00
Park equipment	148,928.88
Total Fixed Assets	1,440,765.49
TOTAL ASSETS	1,865,623.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	11,874.13
Total Accounts Payable	11,874.13
Other Current Liabilities	
Accrued payroll	4,565.66
Deferred revenue - ad valorem	2,096.90
Payroll Liabilities	253.20
Prepaid tax interest	11.38
Prepaid taxes	305.58
Total Other Current Liabilities	7,232.72
Total Current Liabilities	19,106.85
Total Liabilities	19,106.85
Equity	
Equity	
Fixed assets	1,440,720.49
Total Fund Balance	1,207,568.00
Total Equity	2,648,288.49
Retained Earnings	-693,222.90
Net Income	-108,549.32

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Accrual Basis

Town of Fairview
Profit & Loss Budget vs. Actual
 July 2018 through June 2019

	Jul '18 - Jun 19	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Ad Valorem taxes	7,021.03	74,500.00	-67,478.97
Alcoholic beverage	0.00	16,200.00	-16,200.00
Cable TV franchise taxes	0.00	3,200.00	-3,200.00
Donation	3,098.75		
Donation - vendors	125.00		
Fund balance appropriated	0.00	1,000.00	-1,000.00
Interest on delinquent taxes	136.24		
Investment income	885.98	0.00	885.98
Motor vehicle taxes	2,595.89	9,200.00	-6,604.11
Park rental income	1,000.00	2,500.00	-1,500.00
Sales and use tax	8,930.43	27,000.00	-18,069.57
Sales and use tax refund	1,070.76		
Utility Franchise taxes	33,317.39	145,000.00	-111,682.61
Zoning fees	6,570.00	7,000.00	-430.00
Total Income	64,751.47	285,600.00	-220,848.53
Expense			
Advertising and Promotion	850.76	500.00	350.76
Audit fees	0.00	8,050.00	-8,050.00
Bank Service Charges	108.49		
Capital Outlay - Office Reno	17,087.70	0.00	17,087.70
Capital outlay - Park	53,550.00	9,634.98	43,915.02
Dues and Subscriptions	5,165.00	5,520.00	-355.00
Festival expense	5,721.11	15,000.00	-9,278.89
Fire Dept Grant	4,166.65	10,000.00	-5,833.35
Fire Dept Truck Payment	26,284.62	52,569.00	-26,284.38
Insurance Expense	2,573.01	4,900.00	-2,326.99
Internet and website	2,266.60	6,500.00	-4,233.40
Legal fees	2,030.56	7,200.00	-5,169.44
Miscellaneous Expense	10.00	0.00	10.00
Office expense	2,658.15	10,736.00	-8,077.85
Office utilities	526.01	2,880.00	-2,353.99
Park Maintenance	4,160.10	19,300.00	-15,139.90
Park Utilities	677.45	3,300.00	-2,622.55
Payroll Expenses	32,498.47	92,345.58	-59,847.11
Payroll taxes	0.00	7,064.44	-7,064.44
Postage and Delivery	7.25		
Professional Fees	0.00	3,000.00	-3,000.00
Rent Expense	11,750.00	12,000.00	-250.00
Repairs and Maintenance	125.00	1,000.00	-875.00
Solid Waste Manage cost share	0.00	8,000.00	-8,000.00
Tax collection fees	180.31	1,400.00	-1,219.69
Telephone Expense	929.58	3,000.00	-2,070.42
Training expense	0.00	500.00	-500.00
Travel Expense	106.34	1,200.00	-1,093.66
Total Expense	173,433.16	285,600.00	-112,166.84
Net Ordinary Income	-108,681.69	0.00	-108,681.69
Net Income	-108,681.69	0.00	-108,681.69

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Accrual Basis

Town of Fairview Transactions by Account As of November 2, 2018

Type	Date	Num	Name	Memo	Debit	Credit	Balance
American Community Bank							415,801.67
Bill Pmt -Check	10/02/2018	102355	John Ashley Ingani	Deputy for festival event		210.00	415,591.67
Bill Pmt -Check	10/05/2018	102356	All-Points Waste S...	Garbage service		22.09	415,569.58
Bill Pmt -Check	10/05/2018	102357	Clark, Griffin and M...			1,330.56	414,239.02
Bill Pmt -Check	10/05/2018	102358	CompuNetwork	server and email hosting		260.00	413,979.02
Bill Pmt -Check	10/05/2018	102359	Darrell H. Baucom_	mileage and internet		69.54	413,909.48
Bill Pmt -Check	10/05/2018	102360	Ed Humphries_	Office supplies		85.79	413,823.69
Bill Pmt -Check	10/05/2018	102361	Fairview VFD and ...			13,975.64	399,848.05
Bill Pmt -Check	10/05/2018	102362	Kiker Plumbing Ser...	Park repairs		136.64	399,711.41
Bill Pmt -Check	10/05/2018	102363	Lisa Thomas	Festival decorations		346.59	399,364.82
Bill Pmt -Check	10/05/2018	102364	One Source Docum...	Laserfiche support renewal		427.00	398,937.82
Bill Pmt -Check	10/05/2018	102365	Piedmont Signs	Signs		106.75	398,831.07
Bill Pmt -Check	10/05/2018	102366	Spectrum	Internet, phone, TV		215.44	398,615.63
Bill Pmt -Check	10/05/2018	102367	Teresa Gregorius_	office upfit		184.65	398,430.98
Bill Pmt -Check	10/05/2018	102368	Union County Publi...	Water for park		26.30	398,404.68
Bill Pmt -Check	10/05/2018	102369	Union County Scho...	School building rent Aug 2...		11,000.00	387,404.68
Bill Pmt -Check	10/05/2018	102370	William Riffle			1,015.75	386,388.93
Deposit	10/05/2018			Deposit	6,551.07		392,940.00
Bill Pmt -Check	10/07/2018	102385	American Legion P...	Vendor repayment		50.00	392,890.00
Bill Pmt -Check	10/07/2018	102386	Blossman Gas & A...	vendor repayment		50.00	392,840.00
Bill Pmt -Check	10/07/2018	102387	Charlotte Dance All...	Vendor repayment		50.00	392,790.00
Bill Pmt -Check	10/07/2018	102389	Cindy Helms	Vendor repayment		50.00	392,740.00
Bill Pmt -Check	10/07/2018	102390	Cindy Tarlton Pottery	Vendor repayment		50.00	392,690.00
Bill Pmt -Check	10/07/2018	102391	CP Concessions	Vendor repayment		50.00	392,640.00
Bill Pmt -Check	10/07/2018	102392	Fairview Elementar...			100.00	392,540.00
Bill Pmt -Check	10/07/2018	102393	Indulgence Candles	vendor repayment		50.00	392,490.00
Bill Pmt -Check	10/07/2018	102394	Lena and Jimmy Tu...	vendor repayment		50.00	392,440.00
Bill Pmt -Check	10/07/2018	102395	Lighted Creations	Vendor repayment	0.00		392,440.00
Bill Pmt -Check	10/07/2018	102396	Masquerade Desig...	Vendor repayment		50.00	392,390.00
Bill Pmt -Check	10/07/2018	102397	Medlin Automotive	Vendor repayment		50.00	392,340.00
Bill Pmt -Check	10/07/2018	102398	Mermaids Used Bo...	Vendor repayment	0.00		392,340.00
Bill Pmt -Check	10/07/2018	102399	Paparazzi	Vendor repayment		50.00	392,290.00
Bill Pmt -Check	10/07/2018	102400	Southern Indigo Po...	Vendor repayment		50.00	392,240.00
Bill Pmt -Check	10/07/2018	102401	Southern Piedmont...	Vendor repayment		50.00	392,190.00
Paycheck	10/08/2018	102371	Darrell H. Baucom			597.32	391,592.68
Paycheck	10/08/2018	102383	Teresa Gregorius			1,186.94	390,405.74
Paycheck	10/08/2018	102372	Doug Buchanan			46.18	390,359.56
Paycheck	10/08/2018	102373	Edward D Humphries			2,227.95	388,131.61
Paycheck	10/08/2018	102374	Gary H Wilfong			138.53	387,993.08
Paycheck	10/08/2018	102375	Gary M Medlin			46.18	387,946.90
Paycheck	10/08/2018	102376	Jerry C. Clontz			863.73	387,083.17
Paycheck	10/08/2018	102377	John A Biggers, Jr.			138.53	386,944.64
Paycheck	10/08/2018	102378	Kelvin L. Baucom			46.17	386,898.47
Paycheck	10/08/2018	102379	Nancy H Randall			46.18	386,852.29
Paycheck	10/08/2018	102380	Patricia H. Kindley			138.53	386,713.76
Paycheck	10/08/2018	102381	Phillip C Thomas			184.70	386,529.06
Paycheck	10/08/2018	102382	Richard E Pigg			46.17	386,482.89
Paycheck	10/08/2018	102384	Tony FD Helms			46.17	386,436.72
Check	10/08/2018	102402	Allison Plyler	Festival expenses		391.22	386,045.50
Check	10/08/2018	102388	Enquirer Journal	advertising for public heari...		129.36	385,916.14
Check	10/08/2018	102403	Jerry C. Clontz	Supplies		131.26	385,784.88
Check	10/08/2018	102404	John A Biggers, Jr.	Reimburse expenses		581.81	385,203.07
Check	10/08/2018	102405	Tracy Biggers	Reimburse expenses		393.17	384,809.90
Check	10/08/2018	102406	Theresa Donaldson	Reimburse expenses		917.84	383,892.06
Deposit	10/08/2018			Deposit	1,890.00		385,782.06
Deposit	10/08/2018			Deposit	50.00		385,832.06
Liability Check	10/09/2018	To Print	IRS	55-0789092		2,014.50	383,817.56
Liability Check	10/09/2018	To Print	NC Dept of Revenu...	600391020		747.00	383,070.56
Deposit	10/10/2018			Deposit	2,107.00		385,177.56
Bill Pmt -Check	10/13/2018	102407	Krista Kindley-Martin	Reimburse Vendor donati...		50.00	385,127.56
Bill Pmt -Check	10/13/2018	102408	Southern Express	Sounds system for Festival		1,500.00	383,627.56
Check	10/15/2018	Draft	Great American Fin...	Copier charges		88.24	383,539.32
Deposit	10/16/2018			Deposit	226.00		383,765.32
Check	10/17/2018	Draft	Verizon Wireless	Ed's cell phone		68.36	383,696.96
Bill Pmt -Check	10/20/2018	102409	All-Points Waste S...	Garbage pickup		82.62	383,614.34
Bill Pmt -Check	10/20/2018	102410	Allison Plyler	Festival expense		61.49	383,552.85
Bill Pmt -Check	10/20/2018	102411	Austin Printing	Fall festival advertising		269.54	383,283.31
Bill Pmt -Check	10/20/2018	102412	Brian C. Austin	Office renovation		120.00	383,163.31
Bill Pmt -Check	10/20/2018	102413	Ed Humphries_	expense reimbursement		476.46	382,686.85
Bill Pmt -Check	10/20/2018	102414	FNB Commercial C...	credit card expenses		705.56	381,981.29
Bill Pmt -Check	10/20/2018	102415	Killingsworth Enviro...	Monthly pest control		125.00	381,856.29
Bill Pmt -Check	10/20/2018	102416	Lisa Thomas	Festival expense		711.85	381,144.44
Bill Pmt -Check	10/20/2018	102417	Scott Cuthbertson	Fall festival - golf car rental		125.00	381,019.44
Check	10/22/2018	Draft	Duke Energy			206.12	380,813.32
Deposit	10/24/2018			Deposit	100.00		380,913.32
Deposit	10/24/2018			Deposit	550.00		381,463.32
Check	10/26/2018	Draft	Duke Energy			107.37	381,355.95
Bill Pmt -Check	10/27/2018	102418	Amy Hutto	Refund for park shelter re...		50.00	381,305.95

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Accrual Basis

Town of Fairview Transactions by Account

As of November 2, 2018

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Check	10/27/2018	102419	Janet Powell	Replace check 102395		50.00	381,255.95
Bill Pmt -Check	10/27/2018	102420	Leon Whitley	Refund for picnic shelter r...		100.00	381,155.95
Deposit	10/31/2018			Interest	271.52		381,427.47
Total American Community Bank					11,745.59	46,119.79	381,427.47
TOTAL					11,745.59	46,119.79	381,427.47

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Accrual Basis

Town of Fairview
Transaction Detail By Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Capital outlay - Park							
Bill	08/10/2018	08102018	Local Government C...	Loan app fee to LGC	1,250.00		1,250.00
Bill	08/20/2018	08202018	Sandra Haigler	Down payment on land purchase	25,000.00		26,250.00
Bill	08/20/2018	08202018	Harry T. Haigler	Down payment on land purchase	25,000.00		51,250.00
Bill	10/15/2018	5213	Cash Grading Comp...	Drainage piping for parking for P...	2,300.00		53,550.00
Total Capital outlay - Park					53,550.00	0.00	53,550.00
TOTAL					53,550.00	0.00	53,550.00

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Accrual Basis

Town of Fairview

Transaction Detail By Account

July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Capital Outlay - Office Reno							
Bill	08/10/2018	30848A	Byrum Heating & A...	New office HVAC	9,786.21		9,786.21
Bill	08/29/2018	902500	Contractors Building...	Office renovation	2,509.72		12,295.93
Bill	08/29/2018	160697	Hill Paint and Walco...	office renovation	1,975.00		14,270.93
Bill	08/29/2018	EL828	Brian C. Austin	Light fixtures for office	1,125.00		15,395.93
Check	09/10/2018	102350	FNB Commercial Cr...		118.63		15,514.56
Bill	09/25/2018	90252018	William Riffle	Security system	875.00		16,389.56
Bill	10/02/2018	10022018	Teresa Gregorius_	office upfit	184.65		16,574.21
Bill	10/15/2018	EL829	Brian C. Austin	Office renovation	120.00		16,694.21
Bill	10/16/2018	10162018	Ed Humphries_	expense reimbursement	393.49		17,087.70
Total Capital Outlay - Office Reno					17,087.70	0.00	17,087.70
TOTAL					17,087.70	0.00	17,087.70

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Accrual Basis

Town of Fairview

Transaction Detail By Account

July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Festival expense							
Bill	08/24/2018	08242018	Teresa Gregorius_	Reimburse for PB&J Entertainment	200.00		200.00
Bill	09/06/2018	2246	Piedmont Signs	Signs	106.75		306.75
Bill	09/10/2018	41235	Austin Printing	Fall festival advertising	269.54		576.29
Bill	10/04/2018	10042018	Lisa Thomas	Festival decorations	346.59		922.88
Bill	10/04/2018	10042018	Lisa Thomas	Festival expense	711.85		1,634.73
Bill	10/05/2018	10052018	Scott Cuthbertson	Fall festival - golf car rental	125.00		1,759.73
Bill	10/06/2018	10062018	John Ashley Ingani	Deputy for festival event	210.00		1,969.73
Bill	10/06/2018	10062018	Allison Plyler	Festival expense	61.49		2,031.22
Bill	10/06/2018	10062018	Village Greene Band	Performance at Fall Festival	500.00		2,531.22
Check	10/08/2018	102402	Allison Plyler	Festival expenses	391.22		2,922.44
Check	10/08/2018	102404	John A. Biggers, Jr.	Reimburse expenses	213.66		3,136.10
Check	10/08/2018	102405	Tracy Biggers	Reimburse expenses	393.17		3,529.27
Check	10/08/2018	102406	Theresa Donaldson	Reimburse expenses	917.84		4,447.11
Bill	10/09/2018	10092018	Southern Express	Sounds system for Festival		226.00	5,947.11
Deposit	10/16/2018		citizens	Deposit of currency and coins from ...	1,500.00		5,721.11
Total Festival expense					5,947.11	226.00	5,721.11
TOTAL					5,947.11	226.00	5,721.11

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Accrual Basis

Town of Fairview Transaction Detail By Account July through October 2018

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Park Maintenance								
Bill	07/01/2018	2154		Piedmont Signs	Signs for award winners	64.05		64.05
Bill	07/10/2018	16262		Performance Lawn &Land...	Park mowing	850.00		914.05
Bill	08/14/2018	16339		Performance Lawn &Land...	Park maintenance	850.00		1,764.05
Bill	09/10/2018	16606		Performance Lawn &Land...		850.00		2,614.05
Check	09/10/2018	102353		Jerry C. Clontz	Reimbursement for park maintena...	262.65		2,876.70
Bill	09/25/2018	09252...		William Riffle	Park walkie talkies	140.75		3,017.45
Bill	09/28/2018	31615		Kiker Plumbing Service Inc.	Park repairs	136.64		3,154.09
Bill	10/01/2018	4760		FNB Commercial Credit C...	Flags and hardware	506.60		3,660.69
Check	10/08/2018	102403		Jerry C. Clontz	Supplies	131.26		3,791.95
Check	10/08/2018	102404		John A Biggers, Jr.	Reimburse expenses	368.15		4,160.10
Total Park Maintenance						4,160.10	0.00	4,160.10
TOTAL						4,160.10	0.00	4,160.10

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Accrual Basis

Town of Fairview

Transaction Detail By Account

July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Office expense							
Bill	07/01/2018	4760	First National Bank	Amazon prime fee	13.12		13.12
Bill	07/09/2018	07092018	Ed Humphries_	postage	50.00		63.12
Bill	07/10/2018	16263	Performance Lawn & Landsc...	Office mowing	225.00		288.12
Check	07/16/2018	Draft	Great American Financial S...	Duplicate payment for copier; to be...	35.86		323.98
Bill	08/01/2018	2846	FNB Commercial Credit Card	Office and Amazon prime member...	81.30		405.28
Bill	08/09/2018	0000001	All-Points Waste Service, Inc.	Office garbage service	174.80		580.08
Bill	08/14/2018	16340	Performance Lawn & Landsc...	Office maintenance	225.00		805.08
Check	08/15/2018	Draft	Great American Financial S...	copier lease	89.20		894.28
Check	08/15/2018	Draft	Great American Financial S...	Copier lease	0.00		894.28
Bill	08/21/2018	23220912	Great American Financial S...	Copier payment	83.19		977.47
Bill	09/01/2018	89112721	All-Points Waste Service, Inc.	Garbage service	22.09		999.56
Bill	09/06/2018	09062018	Ed Humphries_	Postage and supplies	64.41		1,063.97
Bill	09/10/2018	16606	Performance Lawn & Landsc...		225.00		1,288.97
Check	09/10/2018	102350	FNB Commercial Credit Card		13.12		1,302.09
Bill	09/15/2018	09132018	Teresa Clontz	Cleaning office	100.00		1,402.09
Check	09/17/2018	Draft	Great American Financial S...	Draft for copier charge	83.19		1,485.28
Bill	10/01/2018	8A102889	All-Points Waste Service, Inc.	Garbage pickup	82.62		1,567.90
Bill	10/01/2018	4760	FNB Commercial Credit Card	credit card expenses	198.96		1,766.86
Bill	10/04/2018	10042018	Ed Humphries_	Office supplies	85.79		1,852.65
Bill	10/09/2018	S-24411	Byrum Heating & AC, Inc.	Diagnostic on HVAC Unit	69.39		1,922.04
Bill	10/11/2018	351793	Killingsworth Environmental	Monthly pest control	125.00		2,047.04
Check	10/15/2018	Draft	Great American Financial S...	Copier charges	88.24		2,135.28
Bill	10/16/2018	10162018	Ed Humphries_	expense reimbursement	82.97		2,218.25
Bill	10/16/2018	S24503	Byrum Heating & AC, Inc.	Diagnostic on HVAC	101.41		2,319.66
Check	10/22/2018	Draft	Duke Energy		206.12		2,525.78
Check	11/15/2018	Draft	Great American Financial S...	copier charges	132.37		2,658.15
					2,658.15	0.00	2,658.15
					2,658.15	0.00	2,658.15

Total Office expense

TOTAL

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October 2018 Permits

2-Oct	487	A-18-112	Accessory	\$50	Poore, John	8020 Indian Trail Road	8246025
8-Oct	1634	C-18-113	Compliance	\$100	Andy Helms	9112 Blue Rock Road	08216005D
16-Oct	2616	H-18-114	Home	\$75	Schumacher Homes	8307 Berry Mullis	08219003A
18-Oct	65057	NR-18-115	Non Res	\$300	AT & T Mobility	801 Simpson Road	8228010
18-Oct	2617	H-18-116	Home	\$75	Schumacher Homes	8920 Mill Grove	8282026
30-Oct	284	TP 18-117	Tem-Per	\$75	Sreekar Annadi	2006 Highway 218	08282019D
30-Oct	1062	H-18-118	Home	\$75	Aaron Reed	321 Highway 218	8189035
30-Oct	1496	U-18-119	Upfit	\$50	W. Long	321 East Old Dutch	08183005C
30-Oct	130	U-18-120	Upfit	\$50	Rushing	6325 Sikes Mill	0808703B

Ed Humphries

From: Burke, Neil [nburke@ci.charlotte.nc.us]
Sent: Thursday, October 18, 2018 8:04 AM
Subject: October CRTPO Board Meeting Results and Request for November 1 TCC Agenda Items

November TCC Meeting

The next TCC meeting is scheduled for Thursday, November 1 in Room 267 on the second floor of the Charlotte-Mecklenburg Government Center.

If you would like to have an item placed on the agenda, the following information must be e-mailed to me no later than close of business on Wednesday, October 24:

- The name of the item as it should appear on the agenda
- A brief description of the topic
- Presenter's name
- Estimated presentation length

October 17 CRTPO Board Meeting Results

Transportation Improvement Program:

The CRTPO Board approved the following items associated with the current 2018-2027 TIP, or the development of the 2020-2029 TIP:

- 2020-2029 TIP Development Local Input Points Allocation (Division Needs)
- 2018-2027 TIP Amendments for Little Sugar Creek Greenway (EB-5786) in Charlotte, Tuckaseegee/Berryhill/Thrift Road Roundabout (C-5538) in Charlotte, and Richardson Creek Greenway South (EB-5932) project in Troutman
- Revisions to the CRTPO's TIP Amendment Guidelines

Performance Based Planning: The CRTPO Board amended the 2045 MTP to incorporate twelve performance planning measures and targets; and, endorsed the NCDOT targets for twelve performance measures and adopted the accompanying resolution.

Comprehensive Transportation Plan Amendments: The CRTPO Board approved the proposed series of amendments to the CTP.

Air Quality Conformity Determination & MTP/TIP Amendments: The CRTPO Board approved the following actions:

- Find that the 2045 Metropolitan Transportation Plan and the 2018-2017 Transportation Improvement Program are in compliance with the provisions of the Clean Air Act amendments of 1990 and the FAST Act;
- Amend the 2045 Metropolitan Transportation Plan; and,
- Amend the 2018-2027 Transportation Improvement Program.

FY 2018 Unified Planning Work Program Amendments: The CRTPO Board approved an amendment to the FY 2018 UPWP as presented.



Neil Burke, AICP PTP | Planning Coordinator
Charlotte Regional Transportation Planning Organization
704-353-0198 | nburke@charlottenc.gov





PROCLAMATION VETERANS DAY

WHEREAS, we are pleased and honored that the Town of Fairview's Council has joined together again this year to pay tribute on this day to the dedicated veterans who have served this great nation with such distinction, both in peace time and in war; and

WHEREAS, our community has a continuing sense of gratitude to those who have given so much in the defense of the freedoms which we all continue to enjoy; and

WHEREAS, Americans have an abiding faith in the ideals and strengths on which our great nation was founded, in our democratic process, and in the men and women of the armed forces who have served our country so well; and

WHEREAS, in honor of these dedicated men and women, we pledge our continued defense of our nation so that their sacrifice will stand before the entire world as a tribute to the spirit and determination of a people dedicated to the principles of freedom and democracy; and

WHEREAS, on this patriotic occasion, let us all commit ourselves to the great need of fostering a spirit of rededication to the ideals that have served as the foundation of this great country – "One nation, under God, indivisible, with liberty and justice for all."

NOW, THEREFORE, I, Phillip Thomas, Mayor of the Town of Fairview, do hereby proclaim Sunday, November 11, 2018, as:

Honor Our Veterans Day

in the Town of Fairview, and urge all our citizens to honor our veterans and rededicate themselves to the preservation of our liberties under the Constitution.


Phillip Thomas, Mayor of Fairview



**Town of Fairview
Park-Rec & Event Committee Meeting
November 1, 2018**

The following Parks & Recreation Advisory Committee members were present: Lisa Thomas, Larry Carter, Scott Cuthbertson, Theresa Donaldson, Todd Donaldson, Mike Medlin, Wendy Nielsen (left meeting at 7:00 PM), Rita Price and Bill Riffle

Others present: Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Winter Festival Sub-Committee Reports

Decorations: Lisa Thomas reported that she had purchased lanterns/candles to go around the pond.

Children's Entertainment:

Custodian: Bill Riffle reported trashcans and walkie-talkies will be ready.

Food: Benton's Crossroads Sunday School – hot chocolate/cookies; Bethlehem Presbyterian – coffee/donuts

Parking: Lisa Thomas will confirm with the Boy Scouts regarding assisting with the parking duties. Mike Medlin will coordinate.

Sound System: Jimmy Huntley will provide sound system and music for \$400

Advertising: Lisa Thomas reported that Gordon's Funeral Home offered to pay for printing. Flyers will be going out to Fairview, Unionville and New Salem. Committee decided to purchase two additional winter festival banners.

Fire Pits: Scott Cuthbertson reported that 36" x 42" screened fire pits cost between \$150-\$200. Committee discussed how many pits would be needed and decided on 4 to 5.

Per Ms. Thomas the program so far will consist of 5-6 tables set up around the pond for various churches; a live nativity scene at the pond; the picnic shelter will serve as Santa's letter writing area; Fairview children will be singing Christmas carols; Santa (Dennis Rusing) will read the Night Before Christmas. Decorating the park will begin on Friday, December 7th. Everyone should be at the park by 3:00 PM on December 8th.

B. Minutes

Mike Medlin made a motion to approve the September 6, 2018 minutes. Todd Donaldson seconded the motion. Committee members Thomas, Carter, Cuthbertson, Theresa Donaldson, Todd Donaldson, Medlin, Price and Riffle voted yes (9-0).

Lisa Thomas adjourned meeting.

Respectfully submitted,

Teresa Gregorius
Town Clerk

Lisa Thomas
Chairman

Approved this _____ day of _____, 2018



**Town of Fairview
Planning Board Meeting
October 16, 2018**

The following Planning Board members were present: Kelvin Baucom, Doug Buchanan, Sara Furr, Tony Helms, Mike Medlin and Josh Presley

Others present: Ed Humphries, Land Use Administrator / Deputy Clerk, Teresa Gregorius, Town Clerk

Public Comments

None

Reports

Ed Humphries reported that at the October Council meeting the Council approved the sign for Bethlehem Presbyterian Church with the ability to change the frequency of the message anytime between 30 seconds to once each week. The 2018 Fairview Fall Festival was a hit and attendance was great.

Items of Business

A. Review Conditional Use Permit CUP 18-112

Ed Humphries stated that Faulk and Foster had applied for a conditional use permit to construct a cell tower at 1008 Brief Road Parcel # 08210001E. Mr. Humphries presented the permit information and the Board discussed.

Mike Medlin made a motion to recommend approval of the conditional use permit CUP 18-112 per construction plans and requirements to the Council. Sara Furr seconded the motion. Council members Buchanan, Furr, Helms, Medlin and Presley voted yes, Baucom voted no (5-1).

B. Review and adopt updated Fairview Future Land Use Plan (Verbiage)

Ed Humphries presented the written Fairview Future Land Use Plan to the Board. The Board discussed. (Council approved Future Land Use Plan Map March 12, 2018)

Doug Buchanan made a motion to recommend approval of the Fairview Future Land Use Plan to the Council. Mike Medlin seconded the motion. Board members Baucom, Buchanan, Furr, Helms, Medlin and Presley voted yes (6-0).

C. Minutes

Kelvin Baucom made a motion to approve the September 18, 2018 minutes. Sara Furr seconded the motion. Board members Baucom, Buchanan, Furr, Helms, Medlin and Presley voted yes (6-0).

Mike Medlin made a motion to adjourn. Doug Buchanan seconded the motion. Board members Baucom, Buchanan, Furr, Helms, Medlin and Presley voted yes (6-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Nancy Randall
Chair

Approved this _____ day of _____, 2018



**Town of Fairview
Regular Town Council Meeting
October 8, 2018**

The following Council members were present: Mayor Phil Thomas, John Biggers, Jerry Clontz, Patricia Kindley, and Gary Wilfong.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Deputy Clerk and Teresa Gregorius, Town Clerk

Agenda Changes

None

Approval of Agenda

Jerry Clontz made a motion to approve the agenda. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Public Comments

None

Consent Agenda

- a) Accept Financial and Tax Reports as Information
- b) Accept Land Use Report as Information
- c) Park & Rec September Draft Minutes --- Minutes Accepted as Information
- d) Planning Board September Draft Minutes --- Minutes Accepted as Information
- e) Approve Council Regular Minutes for September 10, 2018

Gary Wilfong made a motion to approve the consent agenda. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Items of Business

Item 1: Public Hearing: Conditional Use Permit #CUP-S 18-097 request by Bethlehem Presbyterian Church to add a LED scrolling sign within the present church monument sign. Ed Humphries presented the permit information.

Mayor Thomas opened the public hearing

No public comments

Mayor Thomas closed the public hearing

“Finding of Facts”

- 1) John Biggers made a motion that conditional use permit CUP-S 18-097 will not endanger the public health or safety because it will be beneficial for the church to advertise. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).
- 2) Patricia Kindley made a motion that conditional use permit CUP-S 18-097 will not substantially injure the value of adjoining or abutting property because there are no major changes taking place. Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).
- 3) Jerry Clontz made a motion that the conditional use permit CUP-S 18-097 will be in harmony with the area in which it is located because other signs similar are in place in the community. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).
- 4) Gary Wilfong made a motion that the proposed conditional use for CUP-S 18-097 will be in general conformity with the land use plan, thoroughfare plan or other plan because the property has been vetted by the Planning Board. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Discuss Approval of request: Council members discussed the permit and questioned the frequency of changing the message from a minimum of 1 minute up to a maximum of 1 year as recommended by the Planning Board.

John Biggers made a motion to approve conditional use permit CUP-S 18-097 with the amended frequency of changing the message to 30 seconds. The proposed zoning amendment under consideration is found to be reasonable and consistent with the recommendations of the Town’s adopted comprehensive plan, the Town of Fairview Land Use Plan(Revised August 11, 2014), and the Town of Fairview Land Use Ordinance (effective July 1, 2005). Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 2: Review of Rules of Procedures Policy

Mayor Thomas presented the Rules of Procedures and the Council discussed various changes to be made.

Patricia Kindley made a motion to approve the Rules of Procedures as amended. Gary Wilfong seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 3: Update on New Office Space

Ed Humphries informed the Council that all items have been moved from the fire department office into the new Town Hall office space.

Item 4: Update on Fairview Fall Festival

Lisa Thomas, Chairman, Park-Rec & Event Committee, reported that the Fairview Fall Festival was a success. She received many positive comments on everything from the children's activities to the music. She informed the Council that it takes many, many people to pull off this festival and this year there were not enough volunteers. The volunteers that worked to set up all day Friday also worked all day Saturday and also ended up cleaning up after the festival closed. If the Town wants to continue to have this great festival there will need to be more volunteers recruited. Several individuals that worked at the festival spoke regarding needing more volunteers. The Council discussed ways to bring in volunteers and allotting additional funds to help with the festival.

Gary Wilfong made a motion to increase the festival budget by \$5,000.00. Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 5: Update on Haigler Property Purchase

Ed Humphries informed the Council that the LGC approved the financing agreement between the Town and Harry and Sandra Haigler. Attorney McCollum is working on the agreement and Mr. Humphries anticipates the closing to be before the end of the year.

Mr. Humphries suggested that the Council consider appointing Mayor Thomas to handle all aspects of the house (i.e. renting, repairs etc.) located on the newly acquired park property. Council members agreed.

Council Comments

Gary Wilfong stated that he had received positive feedback regarding the Fall Festival and he thought the festival was great. He was approached about renting the park for events such as car shows or music festivals and suggested that the Park-Rec & Event Committee come up with procedures for these type of events at the park.

John Biggers stated that the Park-Rec & Event Committee did a wonderful job on the Fall Festival and the festival and park have been a great asset to the town.

Patricia Kindley stated that the Fall Festival was great. She noted that she recently attended a fire funding meeting with the mayor and she also attended a Made in Union County breakfast. She is currently working on a "Holiday Lights" contest. She met Jim Wright at the park on several occasions and he spoke with her regarding his willingness to help keep the trees trimmed at the park. He is a retired owner of a tree trimming business. She will pass along his information to Lisa Thomas.

Jerry Clontz suggested that for the next Fall Festival all food vendors will need to furnish mats under their tent areas to preserve the grass. He noted that he had been feeding the fish in the pond and they are growing. He questioned Mr. Humphries about the town ordinance/land use regarding whether the new 2-bay building at the fire department had to have a brick front. Mr. Humphries stated that it was a temporary structure that would be moved when the new fire department is built, therefore, the requirement did not apply.

Mr. Clontz informed the Council that he would recommend terminating the current lawn maintenance contract with Performance Lawn & Landscape by giving them 30 days written notice. Maintenance issues have arisen on various occasions that have not been satisfactorily handled. He has spoken to the next lowest bidder, Taylor's Landscaping Service, Inc., and Mr. Taylor is willing to finish out the contract in the amount of his bid. Council discussed.

Jerry Clontz made a motion to submit a 30-day termination notice to Performance Lawn & Landscape and offer the remainder of the contract to Taylor's Landscaping Service, Inc. Authorize Mr. Clontz to handle the notifications. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Mayor Thomas reported attending the fire funding meeting and subsequently emailing the assistant county manager with his recommendations on the options presented at the meeting. Mayor Thomas reiterated Mr. Wilfong's statement regarding possible procedures for renting the park for various types of events after being approached by Rick Greene with the Village Green Band.

John Biggers made a motion to adjourn. Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Phil Thomas
Mayor

Approved this _____ day of _____, 2018

Discuss Victoria Estates

Approve Spending Authority & Amounts

Spending Authority & Amount in 2018-2019 Budget

Clerk/Deputy Clerk: Sign/Approve any contract that has been budgeted – if needed

Mayor: (House) Renovation of house
Budget Amendment in amount of up to \$10,000.00

Jerry Clontz: Maintenance of park up to budget amount

Approve
Updated
Fairview
Future Land
Use Plan

Fairview Land Development Plan

GUIDELINES

The Town of Fairview Land Development Plan combines the goals and objectives of its residents with sound planning principles in conjunction with the attached *Future Land Use Map* by way of the following general guidelines:

1. To provide a low-density, rural atmosphere allowing single-family residential and agricultural uses. Additionally, in select nodes small-scale office and retail developments will be allowed that serve the needs of the Fairview community. Light industrial uses that provide employment opportunities to residents will also be considered.
2. To avoid, where possible, destruction of trees and landscape.
3. To protect environmentally sensitive areas such as floodplains and watersheds and to promote and preserve open space.
4. To maintain the existing quality of residential neighborhoods through enforcement of land use and building codes.

The Land Development Plan provides an overall framework to guide operational decisions in planning and acts as a basis for rational decisions regarding zoning, subdivision control, redevelopment, and related issues. The Plan reflects an estimate of future land requirements. It indicates how and where development should proceed to ensure a desirable physical investment. The Plan adheres to the highest standards of health, safety, and welfare in a living environment.

For the purposes of this document “Land Development Plan” is defined as:

This plan serves as a guide to official decisions regarding the distribution and intensity of private development, as well as public decisions on the location of future public facilities and open spaces.

Goals and Objectives

These goals and objectives are an essential element of this plan. The formulation of goals and objectives reflect sound planning principles and, most importantly, express the values of the community.

The Town of Fairview is viewed by its residents to be a friendly and safe place to live. Fairview treasures the absence of higher-density development, traffic congestion, and other related problems of larger cities in its jurisdiction. This development plan seeks to protect this quality of life as it represents the foundation upon which land use decisions will be based.

Goals supported by the community provide a sound basis for planning and subsequent action. Further, as Planning is a continuous process, periodic review of priorities will provide for later revisions of objectives and land development recommendations. The following goals of the community are distributed into these categories: *Quality of Life, Environment, Housing, Office/Commercial and Industrial*

Quality of Life

Goal: To maintain and promote the current high quality of life in the town of Fairview.

Objectives: To retain agrarian based development patterns, where desired, throughout the Town.

Environment

Goal: To promote the preservation and management of open space and natural features of the environment in order to safeguard safety, health, and welfare.

Objectives: To avoid, where possible, destruction of trees, animal species, and landscapes.
To protect environmentally sensitive areas such as floodplains, creeks, and watersheds.
To develop land use regulations that provide for open space preservation.

Housing

Goal: To provide an environment in which every resident within the Town’s planning areas has an opportunity for adequate, decent, and safe housing.

Objectives: To maintain the existing quality of residential neighborhoods through enforcement of land use and building codes.

Office/Commercial

Goal: To provide small-scale office and retail developments that provide employment opportunities and serve the everyday retail needs of Fairview area residents.

Objectives: To designate specific and limited areas on the Fairview Future Land Use Map that are located along the Highways 601 and 218 Corridors as well as around select activity nodes. Such areas shall consist of small-scale office and retail developments that are well-planned, aesthetically pleasing and integrate well with surrounding residential areas.
To develop land use regulations that allow for a limited amount of office and commercial development that is in harmony with the goals and objectives of the Fairview Land use Plan.

Industrial

Goal: To promote and expand the Town’s industrial base with high-paying and environmentally friendly industrial, manufacturing and warehousing jobs.

Objectives: Promote new industrial development where adequate utility and transportation infrastructure is provided or could be provided in a cost-effective manner. Promote the adaptive reuse (for manufacturing AND OTHER USES) of any of the Town’s existing industrial buildings, when and where feasible. Such sites should be compatible with surrounding land uses.

Coordinate the location of future industrial areas with the Town, County, and State utility and transportation infrastructure networks and with the Land Use Plans of the county and other neighboring jurisdictions.

New buildings and their siting on the property should be of such scale and design so as to improve the quality, character and livability of surrounding areas. Require that utility lines for all new industrial developments be placed underground. Create off-street

parking policies that encourage quality design, pedestrian and vehicular safety, and are user-friendly in nature. Use increased parking lot landscaping as a means of improving the aesthetics of industrial developments. Create standards that limit the amount of off-street parking in front yards along major and minor thoroughfares.

Ensure adequate screening of industrial uses from adjacent non-industrial parcels and along the Town's major and minor thoroughfares in such a manner that these uses do not detract from the Town's overall image and that viewsheds from these thoroughfares are protected. Provide transitional land uses or buffers (including natural buffers such as vegetated areas, berms, etc., or commercial or institutional uses) between residential and newly developed industrial areas.

General Policies:

1. Conditional Use rezonings will be considered more favorably than general rezonings as a means to ensure compatibility of new development with surrounding areas.
2. The Town of Fairview encourages the reservation of land for parks and open space, and will seek the dedication of parkland or fees-in-lieu through the subdivision process.

Update
Fairview
Winter
Festival

Review Nuisance Ordinance

**TOWN OF FAIRVIEW
NUISANCE ORDINANCE**

Amended Sept. 13 2010

WHEREAS, pursuant to G.S. §160A-174, the Town of Fairview may by ordinance define, regulate, prohibit, or abate acts, omissions, or conditions detrimental to the health, safety, or welfare of its citizens and the peace and dignity of the county; and may define and abate nuisances.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Fairview as follows:

Definition

It shall be unlawful for the owner or occupant of any lot or parcel of land in the town to permit to exist on any such lot or parcel of land any condition which may be declared to be noxious, detrimental to the rights of others to the full use of their own property and their own comfort, happiness and emotional stability because of decreased property values and the unattractiveness and livability of neighborhoods.

The existence of any of the following conditions as determined by the Land Use Administrator on any lot or parcel of land in the town upon receiving a written complaint is hereby declared to be noxious, detrimental to health and to constitute a nuisance and to be a violation of the provisions of this article.

Growth of Weeds shall not apply to those lands certified, dedicated or designated by the city or other appropriate governmental agency as vegetative buffer, floodplain, stream buffer, open space or other natural or environmentally sensitive area established to protect the public or protect and preserve natural greenways, floodways, streams or water quality.

- 1 a When determined by the Land Use Administrator, any concentration of rubbish, trash, junk, mattresses, boxes, old clothes, rags or any other combustible material or objects of like kind causing or accumulation of stagnant water; or causing or threatening to cause the inhabitation therein of mosquitoes, rats, mice, snakes or vermin of any kind.
- 1 b Any unsecured building including, but not limited to houses, apartments, nonresidential buildings and accessory buildings, which contribute to or are likely to contribute to blighted neighborhood conditions such as vagrancy, trash accumulation, alcohol or illegal drug use, trespassing, prostitution, or other criminal activities.
- 1c An open or unsecured storage or collection place for chemicals, oils, gasoline, flammable liquids or other similar harmful or dangerous substances, gases or vapor. This would include a collection place for broken bottles, glass, tin, aluminum and other sharp, pointed, jagged or rusted metal.

2. Any unused, abandoned or open water supply well which poses a potential hazard for water contamination or safety. This would include abandon swimming pools.
3. Any structure that is a residence or has been used as a residence, the remains of a structure, or portion thereof that is in a damaged condition as the result of fire, wind, flood, or other disaster that remains in an un-repaired state for a period of 120 days from the date of the disaster and that has one (1) or more of the following conditions:
 - a. Glass, metal or other sharp objects in an accessible area;
 - b. Unstable structures or damaged trees which may fall or collapse;
 - c. Holes, excavations, surviving foundations or walls that may collapse or create heights in excess of three (3) feet in areas where they may be scaled;
 - d. Any substance that is hazardous or harmful to humans or pets; and
 - e. Any open or accessible utility line such as natural gas, water, sewer or electrical.
 - f. As determined by the Land Use Administrator, an accumulation of debris from the demolition of any structure, including but not limited to partially demolished walls, foundations, basements, building materials and other rubbish after the cessation of all active demolition activity on the property.
4. As determined by The Land Use Administrator, a collection or storage place for junk, furniture, stoves, refrigerators and appliances, cans or containers, household goods or plumbing and electrical fixtures or other similar materials.
5. The practice of going in and upon private residences, business establishments, public buildings, public or city property or offices in the city, by solicitors, peddlers, hawkers, itinerant merchants and transient vendors of merchandise, books, pictures, periodicals or anything whatsoever, not having been requested or invited so to do by the owner, manager or occupant of such private residence, business establishment, public building or office, or by the Mayor or Sheriff of Union County, for the purpose of soliciting orders for the sale of goods, wares, merchandise or anything whatsoever, or for the purpose of disposing of or peddling or hawking the same, is hereby declared to be a nuisance and punishable as this ordinance permits.
6. Any attempt by any person referred to obtain an invitation to visit any private residence, business establishment, public building or office, by personal solicitation or promise of any demonstration, pecuniary benefit, advantage or any gift, shall be deemed a violation of the terms and provisions of this ordinance.
7. Any person who sells at wholesale directly to the dealer, for the ultimate purpose of resale by such dealer, is hereby declared to be within the right of interstate commerce and is excluded from the provisions of this ordinance. Any local Not-for -Profit is excluded from this ordinance.

Notice to Abate Whenever it shall come to the attention of the Land Use Administrator, as appointed Code Enforcer by the Town Council, that there exists on any lot or parcel of land in the town any of the conditions enumerated in this article, he shall forthwith give the owner a notice, in writing and by first class mail, that such condition(s) exist and that the owner of same property shall have 30 days from the date of such letter, in which to remedy the stated

violation(s). If not corrected, the town shall cause the violation to be remedied. The cost of such remedy will become a lien on the property until paid.

Appeal The Resident or property owner may appeal the decision of the Land Use Administrator in writing within 15 days. The appeal will be heard within 45 days by the Board of Adjustment.

Chronic Violator The town may notify a chronic violator that, if the violator's property is found to be in violation of section, the town shall, without further notice in the calendar year in which the notice is given, take action to remedy the violation and the expense of the action shall become a lien upon the property. The initial notice shall be served by registered or certified mail. A chronic violator is a person who owns property whereupon, in the previous calendar year, the town gave a notice of violation at least once.

Abatement by town If the person upon whom such notice is served fails, neglects or refuses to remedy such condition within the time allowed, the Land Use Administrator or designee appointed by the Town Council, shall cause such condition to be remedied. *After five (5) days, the town may fine the owner and/or occupant up to \$50.00. After ten (10) days, the town may take any necessary action to remedy such condition.* The expense of the action and a fine of \$500.00 shall be paid by the person in default. In the event charges for the removal or abatement of a public nuisance are not paid as specified, such charges shall become a lien upon the land or premises where the nuisance occurred and shall be subject to collection as unpaid ad valorem taxes as provided in N.C. G.S 160A-193.

Right of entry For the purposes of enforcing the provisions of this article, the town Land Use Administrator may at all reasonable times enter in and upon any premises within his jurisdiction.

If any provision of this Ordinance is adjudged invalid or if the application thereof to any person or in any circumstance is adjudged invalid; such invalidity shall not affect the validity of this ordinance as a whole or of any part, subpart, sentence or clause thereof not adjudged invalid.

This Ordinance is adopted the 12th day of April and shall become effective the

12th day of April, 2010

_____ Town Clerk

Mayor

Ordinance Amended Sept.13, 2010

Update Highway 218

Approve NFocus Contract

N·FOCUS

Planning • Public Administration • Urban Design

November 2, 2018

Ed Humphries, Land Use Administrator
Town of Fairview
7400 Concord Highway
Fairview, NC 28110

Re: 2019 Retreat Facilitation Proposal

Dear Ed,

It would be our pleasure to provide Leamon Brice as facilitator for the Town of Fairview's 2019 Board Retreat scheduled for Saturday, January 26th, 2019.

The Scope of Services to be performed during the Retreat process are as follows:

- Discussions with mayor and planner to determine goals of retreat;
- Preparation of agenda and materials for retreat;
- Facilitation of discussions necessary to achieve retreat goals;
- Maintain notes of discussions during retreat; and
- Prepare and provide report of retreat discussions and decisions to mayor and elected officials.

The fee for these services is Fifteen Hundred and no/100's (\$1,500.00) dollars and is inclusive of all personnel costs including but not limited to salary, benefits, taxes, professional development & certifications, cellular communications, management cost and travel. Should you have any questions my contact information appears below.

Should your mayor and board approve this proposal, please return an executed copy of the attached Acceptance (page 2) via e-mail.

Thank you for the opportunity to serve the Town of Fairview.

Patti Rader

Patti Rader, Manager
prader@nfocusplanning.org

N·Focus, Inc.
315 South Main Street, Suite 200
Kannapolis, NC 28081
Tel: (704) 933-0772
www.nfocusplanning.org

Ed Humphries, Land Use Administrator
Town of Fairview
Re: 2019 Retreat Facilitation Proposal

November 2, 2018

ACCEPTANCE:

Patricia A. Rader

November 2, 2018

Patricia A. Rader, Manager
N-Focus, Inc.
prader@nfocusplanning.org
704-933-0772

Date

ACCEPTED on behalf of the Local Government by:

Signature

Date

Printed name of authorized person signed above

Seal of the unit of Local Government

ATTEST:

Clerk to the Governing Board/Council

Date

This document has been pre-audited in accordance with applicable North Carolina General Statute.

Finance Officer

Date