

Agenda

Town of Fairview



Agenda

Town Council Meeting

April 9, 2018

7:00 pm

(Meeting to be held at the Old Fairview School)

1. Call the meeting to order: ---Mayor Thomas

Invocation
Pledge of Allegiance
Presentation to Piedmont High School Wrestling Team

- a. Agenda Changes
- b. Approval of Agenda

2. Public Comments - Presentations**

- a. Presentation of 2016-2017 Town Audit --- *Darrell Baucom*

3. Consent Agenda:

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- c) CRTPO --- *Report Accepted as Information*
- d) Park & Rec March Draft Minutes *(No March Meeting)*
- e) Planning Board March Draft Minutes *(Minutes Accepted as Information)*

Agenda

- f) Proclamation for Piedmont High School Wrestling Team
- g) Proclamation for Safe Digging Month
- h) Approve Council Minutes for March 12, 2018

4. Items of Business:

Item 1: Discuss/Approve Major Development Permit #MDP 18-003 request to develop a subdivision, Victoria Estates, located on West Duncan Road --
- *Nancy Randall, Chm. Planning Board*

Item 2: Approve Lease Agreement with Union County Public Schools --- *Ed Humphries*

Item 3: Approve expenses for the creation of new office at Town Hall

Item 4: Approve Accounting Firm for Preparation of the 2017-2018 Audit ---
Darrell Baucom

Item 5: Discuss/Approve Forming New Park-Rec & Event Committee --- *Gary Wilfong*

- a. Approve recommendations 1-10 presented regarding forming the new Park-Rec & Event Committee.
- b. Approve Lisa Thomas as the initial Chairman of the Park-Rec & Event Committee.
- c. Approve a slate of qualified candidates presented by the Chairman for the Park-Rec & Event Committee.

Item 6: Select date of 2018-2019 Budget Workshop --- Mayor Thomas

Item 7: Park Update --- *Jerry Clontz*

- a. Approve lawn maintenance contract for park.

5. Council Comments:

6. Adjournment

AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS

**** Public Comments are limited to 3 minutes**

Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

Town of Fairview
Balance Sheet
 As of March 31, 2018

	Mar 31, 18
ASSETS	
Current Assets	
Checking/Savings	
American Community Bank	493,237.21
Total Checking/Savings	493,237.21
Other Current Assets	
Due From Fairview VFD	-20.00
Franchise Tax Receivable	33,813.84
Investments	
Investments NCCMT	977.37
Total Investments	977.37
Prepaid assets	1,124.00
Sales Tax Receivable	4,189.16
Taxes receivable	2,751.02
Taxes receivable - ad valorem	103.45
Taxes receivable - motor veh	946.31
Total Other Current Assets	43,885.15
Total Current Assets	537,122.36
Fixed Assets	
Accumulated Depreciation	-33,477.45
Building and Improvements	1,181,642.75
Computer Equipment	12,643.66
Furniture and Equipment	1,698.00
Land	202,216.33
Land improvements	10,145.00
Leasehold improvements	2,500.00
Park equipment	138,960.55
Total Fixed Assets	1,516,328.84
TOTAL ASSETS	2,053,451.20
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	8,900.00
Total Accounts Payable	8,900.00
Other Current Liabilities	
Accrued payroll	3,524.87
Deferred revenue - ad valorem	2,962.15
Payroll Liabilities	752.63
Prepaid tax interest	36.58
Prepaid taxes	199.84
Total Other Current Liabilities	7,476.07
Total Current Liabilities	16,376.07
Total Liabilities	16,376.07
Equity	
Equity	
Fixed assets	1,516,328.84
Total Fund Balance	397,520.00
Total Equity	1,913,848.84
Fund Balance - Park project	810,048.00
Retained Earnings	-712,243.66
Net Income	25,421.95

10:08 AM
04/02/18
Accrual Basis

Town of Fairview
Balance Sheet
As of March 31, 2018

	<u>Mar 31, 18</u>
Total Equity	2,037,075.13
TOTAL LIABILITIES & EQUITY	<u><u>2,053,451.20</u></u>

10:12 AM
 04/02/18
 Accrual Basis

Town of Fairview
Profit & Loss Budget vs. Actual
July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Ad Valorem taxes	73,301.67	73,000.00	301.67	100.4%
Cable TV franchise taxes	2,584.80	0.00	2,584.80	100.0%
Interest on delinquent taxes	270.25			
Investment income	1,265.75	0.00	1,265.75	100.0%
Misc income	80.11			
Motor vehicle taxes	8,549.50	8,800.00	-250.50	97.2%
Park rental income	1,550.00			
Sales and use tax	19,793.97	25,500.00	-5,706.03	77.6%
Utility Franchise taxes	106,737.85	142,000.00	-35,262.15	75.2%
Zoning fees	5,825.00	6,000.00	-175.00	97.1%
Total Income	219,958.90	255,300.00	-35,341.10	86.2%
Expense				
Advertising and Promotion	0.00	1,200.00	-1,200.00	0.0%
Audit fees	0.00	7,500.00	-7,500.00	0.0%
Capital outlay	10,691.00	0.00	10,691.00	100.0%
Computer, internet and website	8,214.50	8,250.00	-35.50	99.6%
Dues and Subscriptions	5,383.18	5,450.00	-66.82	98.8%
Elections expense	3,020.03	3,000.00	20.03	100.7%
Festival expense	7,362.16	10,000.00	-2,637.84	73.6%
Fire Dept Allocation	8,333.30	10,000.00	-1,666.70	83.3%
Fire Dept Truck Payment	52,569.24	52,569.24	0.00	100.0%
Grants	2,500.00	0.00	2,500.00	100.0%
Insurance Expense	3,689.53	4,900.00	-1,210.47	75.3%
Legal fees	5,036.98	7,200.00	-2,163.02	70.0%
Meals and Entertainment	80.00			
Miscellaneous Expense	15.66	0.00	15.66	100.0%
Office Supplies	1,862.36	3,000.00	-1,137.64	62.1%
Park Maintenance	17,364.30	36,755.04	-19,390.74	47.2%
Park Utilities	1,819.97	3,817.92	-1,997.95	47.7%
Payroll Expenses	33,856.66	34,219.80	-363.14	98.9%
Payroll taxes	4,999.08	5,762.04	-762.96	86.8%
Planning and zoning	30,825.72	41,100.96	-10,275.24	75.0%
Professional Fees	1,500.00	2,000.00	-500.00	75.0%
Rent Expense	2,500.00	3,000.00	-500.00	83.3%
Repairs and Maintenance	1,270.37	1,000.00	270.37	127.0%
Solid Waste Manage cost share	0.00	8,000.00	-8,000.00	0.0%
Tax collection fees	1,314.91	1,275.00	39.91	103.1%
Telephone Expense	2,384.40	3,600.00	-1,215.60	66.2%
Training fees	1,641.54	500.00	1,141.54	328.3%
Travel Expense	625.90	1,200.00	-574.10	52.2%
Total Expense	208,860.79	255,300.00	-46,439.21	81.8%
Net Ordinary Income	11,098.11	0.00	11,098.11	100.0%
Net Income	11,098.11	0.00	11,098.11	100.0%

10:13 AM

04/02/18

Accrual Basis

Town of Fairview
Transactions by Account
As of March 31, 2018

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
American Community Bank								
General Journal	03/10/2018		*		lost check 101304	46.18		467,303.27
General Journal	03/10/2018		*		lost check 101877	46.18		467,349.45
General Journal	03/10/2018		*		lost check 101983	138.53		467,395.63
Bill Pmt -Check	03/10/2018	102168		Clark, Griffin and Mc...	legal retainer		350.00	467,534.16
Bill Pmt -Check	03/10/2018	102169		CompuNetwork	Server and email hosting		260.00	467,184.16
Bill Pmt -Check	03/10/2018	102170		Darrell H. Baucom_	expense reimbursement		69.54	466,924.16
Bill Pmt -Check	03/10/2018	102171		Ed Humphries_	expense reimbursement		17.12	466,854.62
Bill Pmt -Check	03/10/2018	102172		EZ Task Com Inc.	annual fee for website		2,000.00	466,837.50
Bill Pmt -Check	03/10/2018	102173		Fairview VFD and Re...			1,083.33	464,754.17
Bill Pmt -Check	03/10/2018	102174		FNB Commercial Cre...	credit card payment		78.50	463,675.67
Bill Pmt -Check	03/10/2018	102175		Jerry Clontz_	Training and reimbursement		397.51	463,278.16
Bill Pmt -Check	03/10/2018	102176		John Biggers_	Replace lost check 101983		138.53	463,139.63
Bill Pmt -Check	03/10/2018	102177		John Crowell_	Replace lost check 101304		46.18	463,093.45
Bill Pmt -Check	03/10/2018	102178		Patricia Kindley_	reimbursement training expen...		388.07	462,705.38
Bill Pmt -Check	03/10/2018	102179		Sara Furr_	Replace lost check 101877		46.18	462,659.20
Bill Pmt -Check	03/10/2018	102180		Union County Public ...	Water		49.30	462,609.90
Paycheck	03/12/2018	102184		Jerry C. Clontz			843.93	461,765.97
Paycheck	03/12/2018	102188		Teresa Gregorius			1,155.56	460,610.41
Paycheck	03/12/2018	102181		Darrell H. Baucom			637.95	459,972.46
Paycheck	03/12/2018	102182		Edward D Humphries			2,152.07	457,820.39
Paycheck	03/12/2018	102183		Gary H Wilfong			138.52	457,681.87
Paycheck	03/12/2018	102185		John A Biggers, Jr			138.52	457,543.35
Paycheck	03/12/2018	102186		Patricia H. Kindley			138.52	457,404.83
Paycheck	03/12/2018	102187		Phillip C Thomas			184.70	457,220.13
Liability Check	03/12/2018	To Print		IRS	55-0789092		1,931.72	455,288.41
Deposit	03/12/2018				Deposit	1,195.07		456,483.48
Deposit	03/12/2018				Deposit	34,056.53		490,540.01
Deposit	03/12/2018				Deposit	2,531.05		493,071.06
Check	03/12/2018	102189		Refined Outdoors, LLC	Park maintenance		1,318.00	491,753.06
Deposit	03/14/2018				Deposit	250.00		492,003.06
Deposit	03/14/2018				Deposit	350.00		492,353.06
Check	03/15/2018	Draft		Great American Fina...	Copier charges		110.20	492,242.86
Deposit	03/19/2018				Deposit	701.37		492,944.23
Check	03/19/2018	Draft		Verizon Wireless	Ed's cell phone		68.39	492,875.84
Deposit	03/22/2018				Deposit	480.00		493,355.84
Deposit	03/22/2018				Deposit	50.00		493,405.84
Check	03/26/2018	Draft		Frontier Telephone	Land line phone		197.29	493,208.55
Check	03/27/2018	Draft		Duke Energy	Park utilities		189.22	493,019.33
Deposit	03/31/2018				Interest	217.88		493,237.21
Total American Community Bank						40,062.79	14,128.85	493,237.21
TOTAL						40,062.79	14,128.85	493,237.21



Zoning permits 2018

2018

<u>Date</u>	<u>CK#</u>	<u>Permit #</u>	<u>Type</u>	<u>Fee \$</u>	<u>Name</u>	<u>Address</u>	<u>Parcel #</u>
2-Jan	56289	Comp18-001	Comp	\$100	Elliott Hood	619 Clontz Long	8156004
2-Jan	Cash	Comp18-002	Comp	\$100	Hood	1045 Pastureview	08117007D
5-Jan	3329	MDP18-003	M.Devel	\$150	Victoria Estates	West Duncan Road	82580002
11-Jan	4219	Comp 18-004	Comp	\$100	M. Hallman	1035 Pastureview Lane	8117006
11-Jan	21238	Comp 18-005	Comp	\$100	Charlotte National	6920 Howey Bottoms	8288005
25-Jan	cash	Add 18-006	Add	\$50	Drake--Brooks	1907 Biggers Cemerery	08084002C
30-Jan	1009	H-18-007	Home	\$75	Hamer	305 E Old Dutch	08183005b
Totals		7		\$675			

1-Feb	5603	A-18-008	Accessory	\$50	Angela Whitley	9503 Machado Dr	08246002m
6-Feb	24916	NR-18-009	New Bid	\$250	Hopewell Baptist Ch	8900 East Duncan Road	8183008
6-Feb	cash	NH-18-010	Home	\$75	R Thoms	9630 Kerr Road	08243004e
6-Feb	4196	A-18-011	Accessory	\$50	Koon -- huneycutt	810 Brief Road West	08210002A
6-Feb	2963	A-18-012	Accessory	\$50	RBP Builders	6924 Concord Highway	08192003A
6-Feb	2429	H-18-013	Home	\$75	Schumacher	7816 West Duncan Road	08255008E
15-Feb	325	A-18-014	Accessory	\$50	Makla	514 Simpson Road	08228005B
22-Feb	1061	C-18-015	Compliance	\$100	Doug helms	3103 E Brief Road	08081035J
27-Feb	687	C-18-016	Compliance	\$100	McElroy	405 Clontz	8219006
27-Feb	1381	A-18-017	Accessory	\$50	TTian Contrac	509 Woodbridge Lane	8213081
27-Feb	Mail	H-18-018	Home	*	Doug Helms	3113 E Brief	8087035
Totals	11			\$850			

8-Mar	1271	A-18-019	Accessory	\$50	karen Rosenberg	105 Gorge Watkins Trail	8255004
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8-Mar	1272	A-18-020	Accessory	\$50	karen Rosenberg	105 Gorge Watkins Trail	8255004
15-Mar	173	MS 18-021	MS	\$65	Daniel Chaney	9306 Indian Tr-Fairview	8228026
20-Mar	1551	H-18-022	Home	\$75	Hazel Creek Cons	7711 Crooked Creek Church	08120019J
20-Mar	2307	A 18-023	Pool	\$50	Sky Pools	9515 Kerr Road	8243003
2-Feb	33863	NR-18-015-1	Buipling	\$150	Carolina Green	10108 Indian Tr-Fairview	08222011D
2-Feb	33862	BF 18 016-1	Farm	\$50	Carolina Green	10104 Indian Tr-Fairview	08222011D
22-Mar	3437	MS 18-024	MS	\$65	Josh Pressley	422 East 218	8120033
22-Mar	1228	H-18-025	Home	\$125	Brett Thomas	8617 Unionville-Brief	08150013A
22-Mar	2458	C18-026	Compliance	\$100	Schumacher Homes	105 Gorge Watkins Trail	8255004
Totals		10		\$780			

Ed Humphries

From: Burke, Neil [nburke@ci.charlotte.nc.us]
Sent: Thursday, March 22, 2018 10:33 AM
Subject: March CRTPO Board Meeting Results and Request for April 5 TCC Agenda Items

April TCC Meeting

The next TCC meeting is scheduled for Thursday, April 5 in Room 267 on the second floor of the Charlotte-Mecklenburg Government Center.

If you would like to have an item placed on the agenda, the following information must be e-mailed to me no later than close of business on Wednesday, March 28:

- The name of the item as it should appear on the agenda
- A brief description of the topic
- Presenter's name
- Estimated presentation length

March 21 CRTPO Board Meeting Results

2045 Metropolitan Transportation Plan: The CRTPO Board made a conformity determination, adopted the 2045 MTP, and amended the 2018-2027 TIP.

2018-2027 TIP Amendments: The CRTPO Board approved an amendment to the McAlpine Creek Greenway (EB-5782) to make the following modifications: (1) Reprogram the \$175,000 in TAP funds and \$58,000 in local match from preliminary engineering to construction for this project. (2) Delay all funding for this project until FY 2020.

FY 2018 UPWP Amendment: The CRTPO Board approved an amendment to the FY 2018 Unified Planning Work Program.

FY 2019 UPWP Adoption: The CRTPO Board approved the FY 2019 Unified Planning Work Program.

CRTPO Self-Certification: The CRTPO Board adopted a resolution certifying the CRTPO's compliance with all federal transportation planning statutes and regulations during FY 2018.

Education Session: NCDOT Prioritization 5.0 Local Input Points Allocation Process

The presentation can be viewed on the CRTPO's NCDOT Prioritization 5.0 webpage:

<http://crtpo.org/plans-programs/ncdot-prioritization>

NCDOT will release the P5.0 scores and Draft list of Programmed Statewide Mobility projects on Tuesday, April 3rd.



Neil Burke, AICP PTP | Planning Coordinator
Charlotte Regional Transportation Planning Organization
704-353-0198 | nburke@charlottenc.gov





**Town of Fairview
Planning Board Meeting
March 20, 2018**

The following Planning Board members were present: Nancy Randall (Chair), Tony Helms (Vice Chair), Doug Buchanan, Mike Medlin, Greg Morgan, Rick Pigg, Josh Presley, Kelvin Baucom, and Sara Furr

Others present: Ed Humphries, Land Use Administrator / Deputy Clerk, Teresa Gregorius, Town Clerk

Public Comments

None

Reports

Ed Humphries reported that the Council approved the following during the March 12th meeting: Updated Future Land Use Plan, Revised Table of Uses, Park Ordinance, Surveying Haigler Property, and Personnel Policy. Council also discussed forming a new park/event committee replacing the current Park & Rec and Festival Committees.

Items of Business

- A. Review Major Development Permit #MDP 18-003 request to develop a subdivision, Victoria Estates, located on West Duncan Road

Ed Humphries presented the revised permit for the development of the Victoria Estates subdivision. He noted the changes the developer made per the request of the Planning Board during their January meeting. Mr. Humphries recommended approval of the permit. The Board noted that the development was supported by county water. The Board discussed the improved location of the septic systems and fields, and found that the easements to these systems seemed reasonable.

Tony Helms made a motion to recommend approval of Major Development Permit #MDP 18-003 to the Council. Greg Morgan seconded the motion. Members Buchanan, Helms, Medlin, Morgan, Pigg, Randall and Baucom voted yes (7-0).

B. Minutes

Greg Morgan made a motion to approve the January 16, 2018 minutes. Rick Pigg seconded the motion. Members Buchanan, Helms, Medlin, Morgan, Pigg, Randall and Baucom voted yes (7-0).

Ed Humphries noted that the April meeting will be a training session conducted by Bill Duston, N-Focus. Dinner will be provided at 6:00 PM and training will begin at 6:30 PM.

Rick Pigg made a motion to adjourn. Kelvin Baucom seconded the motion. Board members Buchanan, Helms, Medlin, Morgan, Pigg, Randall and Baucom voted yes (7-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Nancy Randall
Chair

Approved this _____ day of _____, 2018



Proclamation

HONORING *Piedmont High School* WRESTLING TEAM AS THE 2018 NORTH CAROLINA 3A DUAL TEAM & INDIVIDUAL TOURNAMENT STATE CHAMPIONS

WHEREAS, the Piedmont High School Panthers Wrestling Team, on Saturday, February 3, 2018, earned the title of North Carolina High School Athletic Association 3A Dual Team State High School Champions with a 33-31 victory over Orange High School; and

WHEREAS, the Piedmont High School Panthers Wrestling Team, on February 15-17, 2018, won the NCHSAA Individual Tournament Team Championship placing first out of 79 teams with the 11 wrestlers who qualified; and

WHEREAS, Piedmont's wrestlers and coaches, led by NCHSAA 3A Coach of the Year Head Coach Jamie Belk, Assistant coaches Kelly Barbee, John Collins, Chris Johnson and Brian Belk have demonstrated the teamwork and dedication necessary to produce a successful and winning season with an impressive record of 37-1 this year; and

WHEREAS, Piedmont was led by Luis Oropesa MVP of the State Finals, Matt Price Team MVP, Nate Huntley Sportsmanship Award, Ben Austin, Kenneth Austin, Ryan Barbee, Noah Belk, Thomas Bevis, Jake Cauble, Matt Coble, Tripp Collins, Andrew Diver, Braden Driver, Brandon Eudy, Mason Fisher, Colby Funderburk, Angelo Gilvary, Troy Hagin, Jackson Little, Colby Locklear, Henry Mercado, Travis Murphy, Connor Polhemus, James Price, Timothy Purcell, Adam Ruholl, Aden Stegall, Anthony Styne, Kylan Thomas, Aldo Venegas, Ryan Whetzel, Bailey Wicker and team managers Emmaline Wallace and Morgan McClain at the North Carolina High School Athletic Association 3A Dual Team State Wrestling Championships held at Greensboro Coliseum in Greensboro, NC; and

WHEREAS, Piedmont's wrestlers and coaches have created a positive image for their peers and the citizens of the Town of Fairview and surrounding areas; and

WHEREAS, Piedmont has exhibited athletic ability and great sportsmanship, both on and off the mat, thereby bringing pride and recognition not only to the team itself, but also to the Town of Fairview and its citizens.

NOW, THEREFORE, BE IT PROCLAIMED that the Town of Fairview Council officially acknowledges the talents, skills, teamwork, sportsmanship and successes of the 2018 Piedmont High School Panthers Wrestling Team, the 2018 North Carolina High School Athletic Association 3A Dual Team and Individual State Tournament Wrestling Champions, and, on behalf of our citizens, does hereby extend this expression of our pride in this prestigious milestone.

This 9th day of April, 2018

Mayor Phillip C. Thomas
Town of Fairview



Proclamation

Safe Digging Month

WHEREAS, the Town of Fairview encourages people to call 811 to have underground lines located prior to digging; and

WHEREAS, each year, North Carolina underground utility infrastructure is jeopardized by unintentional damage done by those who failed to call 811 before digging, causing service interruption, damage to the environment, personal injury, and even death; and

WHEREAS, by calling the North Carolina 811 Center to request utility line location, individuals throughout our town and state can help to reduce damages and improve efficiency of our communities' infrastructure; and

WHEREAS, the North Carolina 811 Center performs a public service by offering free assistance to all businesses and residents in North Carolina through education about safe digging practices, and by providing a convenient means of communication between the excavating public and member utilities; and

WHEREAS, excavators and individuals can save time and money by calling 811 in advance of any project, waiting the required amount of time, respecting the marked lines by maintaining visual definition throughout the course of the excavation, and digging with care; and

WHEREAS, the Town of Fairview joins the North Carolina 811 Center in encouraging all parties to *know what's below, call 811 before you dig* for safer and stronger communities across our state;

NOW, THEREFORE, BE IT PROCLAIMED that the Town of Fairview Council officially acknowledges and proclaims April 2018 as the **"SAFE DIGGING MONTH"** and commend its observance to all citizens.

This 9th day of April, 2018

Mayor Phillip C. Thomas
Town of Fairview



**Town of Fairview
Regular Meeting
March 12, 2018**

The following Council members were present: Mayor Phil Thomas, John Biggers, Jerry Clontz, Patricia Kindley, and Gary Wilfong.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Deputy Clerk and Teresa Gregorius, Town Clerk

Agenda Changes

Patricia Kindley requested adding as Item 7 “Ideas for Increased Citizen Involvement”.

John Biggers requested adding “Cub Scouts Use of Park” under Item 5 a.

Approval of Agenda

Jerry Clontz made a motion to approve the agenda as amended. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Public Comments

None

Consent Agenda

- a) Accept Financial and Tax Reports as Information
- b) Accept Land Use Report as Information
- c) Accept CRTPO Report as Information
- d) Park & Rec January Draft Minutes --- Minutes Accepted as Information
- e) Planning Board January Draft Minutes --- Minutes Accepted as Information
- f) Approve Council Regular Minutes for February 12, 2018

Gary Wilfong made a motion to approve the consent agenda. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Items of Business

Item 1: Approve Park Ordinance

Attorney McCollum produced an ordinance making the park rules enforceable. The Council discussed.

Jerry Clontz made a motion to approve the park ordinance. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 2: Approve Survey Contract for Haigler Property

Ed Humphries presented quotes from Griffin Surveying Services and Jeremy Gilliard to survey the Haigler property. The Council discussed the quotes.

Gary Wilfong made a motion to approve the quote from Griffin Surveying Services not to exceed \$3,500.00 to survey the Haigler property. Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 3: Discuss/Approve Personnel Policy

Ed Humphries presented the personnel policy draft with the revisions that the Council had previously requested. The Council discussed further changes.

Jerry Clontz made a motion to approve the personnel policy as amended. Gary Wilfong seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 4: Discuss/Approve Updated Future Land Use Plan and Table of Uses

Ed Humphries presented the updated Future Land Use Plan and updated Table of Uses for the Council to review and discuss. The Council discussed.

Patricia Kindley made a motion to approve the updated Future Land Use Plan and updated Table of Uses. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 5: Discuss Combining Park & Rec and Festival Committees

Current Park & Rec Chairman Jerry Clontz and Festival Committee Chairman Gary Wilfong agreed that combining the Park & Rec and Festival committees would work and each of them would step down and let the newly formed committee elect a chairman and vice chairman. The Council discussed and decided that there should be 9 members on the new committee. It was decided that there would be a combined meeting of the Park & Rec and Festival committees on May 3rd.

a. Cub Scout Park Use

John Biggers stated that local Cub Scout Pack 6 had approached him requesting being able to use the park picnic shelter for two upcoming events, (1) April ceremony and (2) May overnight event. Council discussed.

John Biggers made a motion to approve Cub Scout Pack 6 to use the picnic shelter in April at the regular fee and in May for an overnight event at no charge. Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 6: Park Update

Jerry Clontz reported that there will be a clean-up day at the park on April 14th from 8:00 till 11:00 AM. Piedmont High band members will be assisting with the clean-up. Mulch will be purchased and spread during this time.

Item 7: Ideas for Increased Citizen Involvement

Patricia Kindley stated that she has been thinking of ways to get citizen involvement in the town and promote pride in our town. One consideration is in the spring/summer having a “Most Beautiful Yard” contest and around Christmas have a “Best Holiday Lighting Display” contest. Council members thought the ideas were good and authorized Ms. Kindley to start work on those suggestions.

Council Comments

Jerry Clontz commended Patricia Kindley on beginning work on the citizen involvement task that had just been discussed and assigned to her at the February Retreat.

Gary Wilfong informed the Council that the American Legion Riders Post 535 decided to use a Unionville facility due to a problem with obtaining the necessary insurance needed to use the park. They asked that Mr. Wilfong thank the Council for their time in letting them come before them. Mr. Wilfong also stated that when the American Legion Post 535 facility on Hwy. 601 is completed it will be able to seat up to 250 people and will be available for community events.

Ed Humphries updated the Council on the progress of the new office site.

Mayor Thomas received a call from a regional health department representative regarding tobacco use in towns and offered to do a presentation to the Council. Mayor Thomas will review the materials and get back to the Council regarding a presentation. Mayor Thomas spoke with Melissa Merrill, Union County School Board, regarding the countywide redistricting which was mainly done due to transportation costs. Fairview Elementary will now be a school of choice.

John Biggers made a motion to adjourn. Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Phil Thomas
Mayor

Approved this _____ day of _____, 2018

**Discuss/Approve
Major
Development
Permit
#MDP 18-003**



Town of Fairview

PLANNING AND ZONING BOARD

Agenda

March 20, 2018 @ 6:30 p.m.

Meeting will be in the Council Meeting Room

1. Roll Call and Determination of Quorum
2. Public Comments:
3. Report on Council actions: ---*Ed Humphries*
4. Business:
 - a. Review Major Development Permit #MDP 18-003 request to develop a subdivision, Victoria Estates, located on West Duncan Road
5. Approval of Previous Minutes:
 - a. January 16, 2018---Regular meeting
6. Public Comments:
7. Adjourn

Town of Fairview Staff Report for: Planning Board DATE: Jan. 16 2018	
CASE #: MDP 18-003	Victoria Estates
Applicant(s):	Joe Collins (Agent for Dr. Daljit Buttar) 1101 Lester Mullis Road Indian Trail NC 28079
Property Owner(s):	Dr. Daljit Buttar 4201 Lake Boone Trail #100 Raleigh NC 27607
Requested Action:	To subdivide a 51.244 ac tract parcel # 08250002 into 14 residential lots on West Duncan Road
Existing Zoning:	RA-40
Requested Zoning:	Major Subdivision permit to build 14 residential homes
Location:	West Duncan Road
Property Size:	51.244 acres
Tax Parcel(s):	Parcel # 08250002
Purpose/Narrative:	To subdivide a 51.244 acre tract parcel # 08250002 into 14 residential lots on West Duncan Road. Lots range in size from 2.9 ac to 4.5 ac. Each lot will have access to West Duncan Road (NCDOT maintained) therefore no subdivision roads are required. No street lights are planned. The plan has been reviewed by NCDOT and they have provided comments to the developer about driveway permits. There will be no lots that cross Gross Creek. County water will be provided.
Surrounding Area Zoning:	Residential, Farming and near Charlotte National Golf Club
Existing Conditions:	Wooded
Land Use Plan Recommendation:	RA-40 Residential Meets current Future Land Use Plan dated March 12, 2018
Compliance with Zoning Ordinance:	Complies with present Zoning Ordinance RA-40 Residential
Conditional Use Permit Conditions:	Requires Major Development Permit -- 14 lots per ordinance reviewed by the planning and approved by the Fairview Council. The conditions are as follows: <ol style="list-style-type: none"> 1. Single family dwellings shall be stick built upon these lots with a minimum of 1800 sq. ft. with an attached 2 car garage. 2. All lots will be serviced by private septic systems already approved by Union County Environmental Health Department. 3. Water from Union County Public Works will be

	<p>provided to all 14 lots.</p> <ol style="list-style-type: none"> 4. Lots will not be able to be subdivided again once this plan is accepted by the Town of Fairview. 5. Each lot will be serviced by an individual driveway per NCDOT. 6. Septic areas for lots 9, 13, and 14 will be included as part of the total lot area for those perspective lots. These areas are for the sole purpose and placement of a septic system. No structure shall be built upon these areas. 7. No on site detention or drainage plan is required because existing road is being used and each individual lot will be graded and cleared by the individual lot owner. 8. Remaining acreage of this parcel being approximately 47 acres +/- will not be included in this subdivision. 9. All lots meet or exceed the minimum standards for subdividing lots in the Town of Fairview. 10. No C/O will be issued in the subdivision until the dwelling has connected to water supplied by Union County Utilities.
<p>Staff Recommendation on Application:</p>	<p>As you know, water and sewer development is mainly extended by development. It is the opinion of the Land Use administrator that the developer needs to provides water to the home sites planned rather than using wells. The developer now plans to provide County water to each lot. The Developer has stated the Union County water is available approx. 1,000 feet away at Howey Bottoms and West Duncan Road.</p> <p>Union County has had problems with arsenic in wells and of course it is a problem in Fairview. Providing county water will help with that problem.</p> <p>In addition, when water was provided, additional fire protection would be provided with fire hydrants.</p> <p>As a condition, The developer states that no C/O on any home built in the development will be issued until water is provided to the home and approved by the County</p> <p>With these new developments to the plan, staff would recommend the plan and have planning board send to the Council for approval</p>

Town of Fairview

7400 Concord Highway
Monroe NC 28110

MDP-18-003

MAJOR DEVELOPMENT PERMIT APPLICATION

Name of Development: VICTORIA ESTATES	Date of Submission: JAN 4 2018	Check if Conditional Use Permit is associated with this application: <u>NO</u>
--	-----------------------------------	--

Applicant Information	
Contact Name: Joe Collins	
Contact Phone/Fax: 704 641 5898	Email: jcollins@collinscomp.com
Address: 1101 Lester Mullis Road, Indian Trail, NC 28079	
Engineer/Surveyor: Ben Flowe and Son (Gregg Flowe)	
Phone: 704 309 6130	

Owner Information	
If different from applicant, specify legal relationship of the applicant to the owner that entitles the applicant to make application and provide contact info below:	
Contact Name: Dr. Daljit Buttar	
Address: 4201 Lake Boone Trail, #100, Raleigh, NC 27607	
Contact Phone/Fax: 919 863 0256	

Provide summary statement of the development proposed:
To SUBDIVIDE 99± AC PARCEL # 082580002 into 16 Residential Lots RA-40

Property Information	
Property Location: West Duncan Road, Indian Trail, NC 28079	
Tax Parcel Number: 082580002	
Existing Zoning: RA40	Proposed Zoning: RA40
Existing Use: Residential	Proposed Use: Residential
Existing Buildings Floor area:	Proposed Buildings Floor area:
Property Size (square feet) 99.86 acres	

Fee amounts: (per Land Use Administrator)
Attached? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Checklist Completed and attached? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

I, the undersigned owner or authorized representative, hereby submit this application with the attached information and understand that any engineering review fees incurred by the Town will be paid by me. The information and documents provided are complete and accurate to the best of my knowledge.

[Signature] 11/15/2017 04:51 PM EST

SIGNATURE OF OWNER OR AUTHORIZED REPRESENTATIVE _____ DATE _____

BELOW TO BE COMPLETED BY TOWN OF FAIRVIEW OK # 3329 \$150

It is anticipated that this plat will be reviewed by (date):

Anticipated Planning Board Date: JAN 16 2018

This Permit is [approved / denied] by Town Council on (date):

Signature of Authorized Town Official: _____

Parcel Number

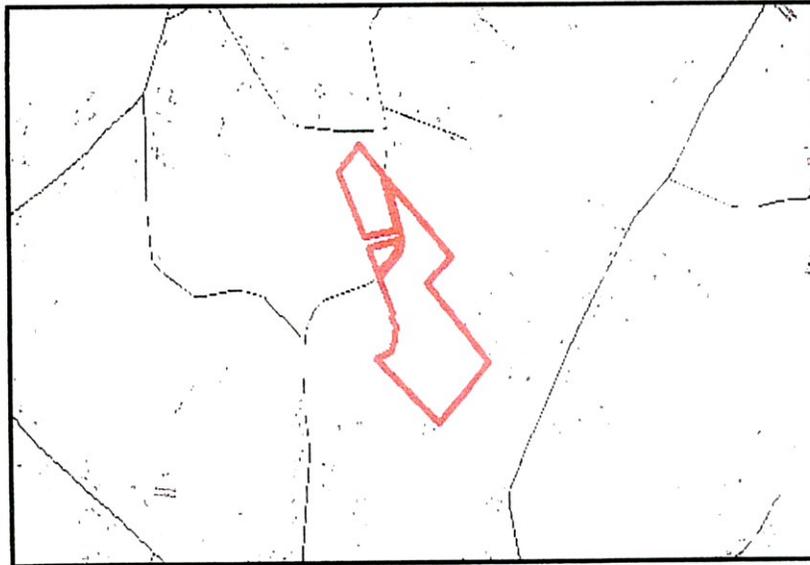
08258002

Owner

BUTTAR
DALJIT

Mailing Address

4201 LAKE BOONE TR SUITE 100
RALEIGH
NC, 27607



Account Information

Land Value	\$716,100.00	Subdivision	
Building Value	\$0.00	Description	W DUNCAN RD
Total Value	\$716,100.00	Situs Address	W DUNCAN RD
Acreage	99.8600	Property Class	RESIDENTIAL - SINGLE FAMILY

Sales Information

Sale Date	Sale Amount	Book & Page	Grantor
01/27/2014	\$0.00	6170 448	ASPIRE INVESTMENTS INC
05/24/2010	\$550,000.00	5335 182	DHALIWAL SAJJAN S & WIFE KULDEEP K
12/29/2005	\$849,000.00	4027 304	BRASWELL CHARLES MARION

Location Information

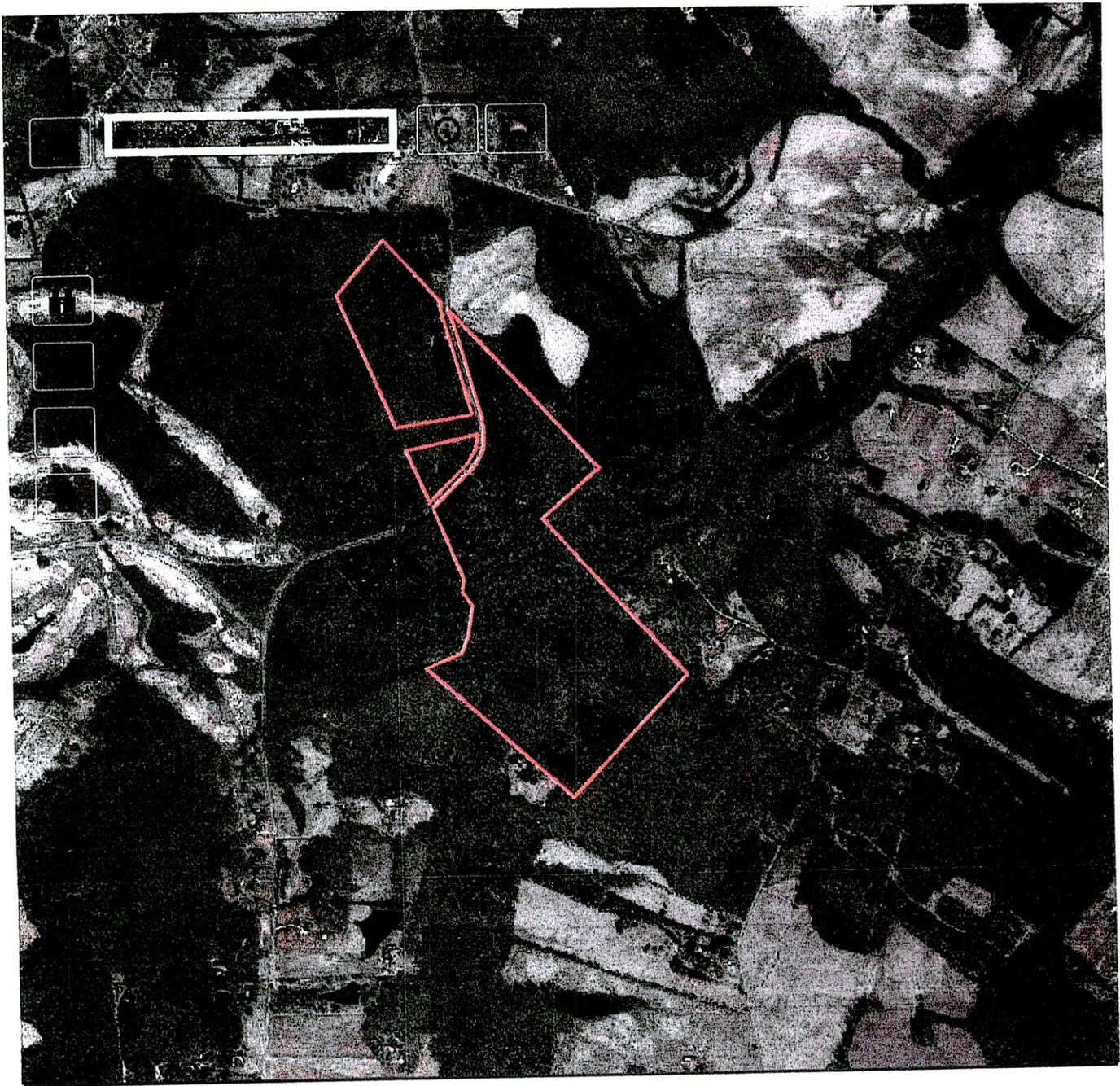
Municipal Administration	Fairview	School	School Assignment Information
County Zoning Code	CITY	Census Tract Number	202.04
Zoning Administration	Fairview	FEMA Panel	5520,5530
ETJ		FEMA Zone	AE,0.2% Annual Chance,AE-FW
Fire District	Fairview	Soils	GoE,CmB,ChA,ScA,BaC,BaB

Building Information - [View Real Property Site](#)

Total Living Area	Type of Building
Year Build	Improvement Type

District Voting Assignments (Jurisdictions)

Polling Place	Bethlehem Presbyterian Church	School District	4	Congressional District	8
Precinct District	#12	State House	55	Senate District	36



1 Results 0.2mi 0.4km

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Town of Fairview

MAJOR DEVELOPMENT PERMIT CHECKLIST

Please complete the following MAJOR DEVELOPMENT PERMIT CHECKLIST developed from Appendix A of the Town of Fairview Land Use Ordinance.

If the item is included in the development site plan, check the space provided. If the item is not applicable or not included, please write N/A in the space provided and make any explanation in the comments area following each section.

Graphic Materials Required for Plans

- X 1. Name of development
- X 2. Title block containing the subdivision name and the name of the owner
- X 3. The name, address and phone # of the subdivider/preparer of plat
- X 4. The names, addresses and telephone number of all owners, mortgages, registered land surveyors, developers, land planners, architects, landscape architects, and professional engineers responsible for the subdivision.
- X 5. Location (including address, township, county and state)
- X 6. Date or dates survey was conducted and plat prepared
- X 7. A scale drawing in feet per inch listed in words and figures (drawing shall not be at a scale less than 1" equals 200')
- X 8. A sketch vicinity map with north arrow showing the relationship between the proposed subdivision and surrounding area at a scale of 1" = 2000'
- X 9. A Bar graph scale
- X 10. North Arrow and orientation (North arrow shall be oriented to the top of the plat where applicable)

Comments/Explanation for items not checked in section above:

Existing Natural, Man-Made and Legal Features

- X 1. Tree line of wooded areas. *Whole site is wooded*
- n/a 2. Individual tree eighteen inches in diameter or more identified by common or scientific name. *To many to locate*
- n/a 3. Orchards or other agricultural groves by common or scientific name.
- X 4. Streams, ponds, drainage ditches, swamps, boundaries of floodways and floodplains. *As shown on plat*
- n/a 5. (If the proposed development is a subdivision or mobile home park of more than fifty lots or if more than five acres of land are to be developed), base flood elevation data (See Article XVI, Part I).
- n/a 6. Contour lines (shown as dotted lines) with no larger than five foot contour intervals. (As indicated in Subsection A-6 (2t), proposed contour lines shall be shown as solid lines.) *Lots are graded on an individual basis, no grading Plan needed*
- n/a 7. Vehicle accommodation areas (including parking areas, loading areas and circulation areas, see Section 290), all designated by surface material and showing the layout of existing parking spaces and direction of travel lanes, aisles, or driveways.
- n/a 8. Streets, private roads, sidewalks, and other walkways, all designated by surface material. *Existing State Road used*
- n/a 9. Curbs and gutters, curb inlets and curb cuts, and drainage grates.
- n/a 10. Other storm water or drainage facilities, including manholes, pipes, and drainage ditches.
- X 11. Underground utility lines, including water, sewer, electric power, telephone, gas, cable television. *Private Septic and County Water to be used*

Town of Fairview - Major Development Permit Checklist

- n/a 12. Above ground utility lines and other utility facilities.
- x 13. Fire hydrants. *To be installed if required when water is installed*
- n/a 14. Buildings, structures and signs (including dimensions of each). *No improvements on property*
- n/a 15. Location of exterior light fixtures.
- n/a 16. Location of dumpsters.
- x 17. The zoning of the property, including zoning district lines where applicable. *As shown on Plat*
- x 18. Property lines (with dimensions identified). *As shown on Plat*
- x 19. Street right-of-way lines. *As shown on Plat*
- x 20. Utility or other easement lines. *Septic Access Easements as shown on Plat*

Comments/Explanation for items not checked in section above:

Existing N.C.D.O.T. Road (West Duncan Road) to be used, Private Septic systems are approved by the Union County Enviromental Health Dept., water will be supplied by Union County Public Water

Proposed Changes in Existing Features or New Features

- x 1. The number of square feet in every lot created by a new subdivision.
- x 2. Lot dimensions, including lot widths measured in accordance with Section 183.
- n/a 3. The location and dimensions of all buildings and freestanding signs on the lot, as well as the distances all buildings and freestanding signs are set back from property lines, streets or street right-of-way lines (see Section 184).
- n/a 4. Principal side(s) building elevations for typical units of new buildings or exterior remodeling of existing buildings, showing building heights (see Section 186) and proposed wall sign or window sign area;
- n/a 5. Elevation in relation to mean sea level of the proposed lowest floor (including basement) of all structures.
- n/a 6. Elevation in relation to means sea level to which any non-residential structure will be flood-proofed.
- n/a 7. Description of the extent to which any watercourse will be altered or relocated as a result of the proposed development.
- n/a 8. The location and dimensions of all recreational areas provided, with each area designated as to type of use;
- n/a 9. Areas intended to remain as open space or designated buffer areas (Section 265.)
- n/a 10. Streets, labeled by classification (see Section 210) and street name showing whether curb and gutter or shoulders and swales are to be provided and indicating street paving widths. Private roads in subdivisions shall also be shown and clearly labeled as such.
- n/a 11. Curbs and gutters, curb inlets and curb cuts, drainage grates, and other storm water or drainage facilities, including manholes, pipes, drainage ditches, retention ponds, etc.
- n/a 12. Sidewalks and walkways, showing widths and surface material.
- n/a 13. Bridges.
- n/a 14. Outdoor illumination with lighting fixtures sufficiently identified to demonstrate compliance with Section 242.
- n/a 15. Underground utility lines, including water, sewer, electric power, telephone, gas, cable television. Water and sewer pipeline signs shall be labeled.
- n/a 16. Aboveground utility lines and other facilities.
- n/a 17. Fire hydrants. *None*
- n/a 18. Dumpsters.
- n/a 19. New contour lines resulting from earth movement (shown as solid lines) with no larger than five foot contour intervals (existing lines should be shown as dotted lines).
- n/a 20. Scale drawings of all signs requiring permits pursuant to Article XVII, together with an indication of the location and dimensions of all such signs.
- n/a 21. Vehicle accommodation areas (including parking areas, loading areas, and circulation areas, see Section 290), all designated by surface material and showing the dimensions and layout of proposed parking spaces and the dimensions and direction of travel of lanes, aisles, and driveways.

Town of Fairview - Major Development Permit Checklist

n/a22. Proposed plantings or construction of other devices to comply with the screening requirements of Article XIX, Part I, as well as proposed plantings of trees to comply with the shading requirements of Article XIX, Part II. Plans shall label shrubbery by common or scientific name, show the distance between plants and indicate the height at the time of planting and expected mature height and width. Plans shall label trees by common or scientific name, show the circles of the mature crowns (major trees shall be drawn at diameter = 30'; dwarf or decorative trees shall be drawn at their actual mature crown), and indicate the height at the time of planting.

Comments/Explanation for items not checked in section above:

Documents and Written Information in Addition to Plans

- x1. Documentation confirming that the applicant has a legally sufficient interest in the property proposed for development to use it in the manner requested, or is the duly appointed agent of such a person.
- x2. Certifications from the appropriate agencies that proposed utility systems are or will be adequate to handle the proposed development, as set forth in Article XV, and that all necessary easements have been provided.
- n/a3. For proposed non-residential flood proofed structures, or for enclosed areas below the lowest floor that are subject to flooding, certification from a registered professional engineer or architect that the proposed structure meets the criteria in Article XVI, Section 254(d), (f).
- n/a4. Certification and supporting technical data from a registered professional engineer demonstrating that any proposed use within a floodway if permitted under Article XVI, Section 253, shall not result in any increase in flood levels during occurrence of the base flood discharge.
- n/a5. Legal documentation establishing homeowners associations or other legal entities responsible for control over required common areas and facilities.
- n/a6. Bonds, letters of credit, or other surety devices.
- n/a7. Stamped envelopes containing the names and addresses of all those to whom notice of a public hearing must be sent to comply with Section 22, 102, or 323.
- n/a8. Complete documentation justifying any requested deviation from specific requirements established by this ordinance as presumptively satisfying design standards.
- n/a9. Written evidence of permission to use satellite-parking spaces under the control of a person other than the developer when such spaces are allowed pursuant to Section 298.
- n/a10. Written evidence of good faith efforts to acquire satellite parking under the circumstances set forth in Section 299.
- n/a11. Verification that Manufactured Goods, Class 1 and 2 uses will meet the supplementary standards set forth in Article XI. Such verification shall be made by a licensed engineer or other qualified expert unless it is utterly apparent from the nature of the proposed development that such expert verification is unnecessary.
- n/a12. Time schedules for the completion of phases in staged development, as required by Section 61.
- n/a13. The environmental impact of a development, including its effect on historically significant or ecologically fragile or important areas.
- n/a14. The traffic of a development, including its effect on pedestrian or vehicular traffic or congestion.

Comments/Explanation for items not checked in section above:

VICTORIA ESTATES

Conditions:

1. Single Family Dwellings shall be stick built upon these Lots with a minimum of 1800 sq.ft. with an attached 2 car garage.

2. All lots will be serviced by Private septic systems already approved by Union County Environmental Health Department.

3. Water from Union County Public Works will be provided to all 14 Lots.

4. Lots will not be able to be subdivided again once this Plan is accepted by The Town of Fairview.

5. Each Lot will be serviced by an individual driveway per N.C.D.O.T..

6. Septic Areas for Lots 9, 13 & 14 will be included as part of the Total Lot area for those perspective Lots. These areas are for the sole purpose the placement of a septic system. No structure shall be built upon these areas.

7. No on site detention or drainage plan is required because existing Road is being used and each individual lot will be graded and cleared by the individual Lot owner.

8. Remaining Acreage of this Parcel being approximately 47 Acres +/- will not be included in this Subdivision.

9. All Lots meet or exceed the minimum standards for subdividing Lots in the Town of Fairview.

10. No C/O will be issued in the Subdivision until the dwelling has connected to water supplied by Union County Utilities

Approve Lease Agreement

LEASE AGREEMENT

THIS LEASE AGREEMENT (this "Lease") is made and entered to be effective this April 1, 2018 (the "Effective Date"), by and between the Landlord and the Tenant named below. This

ARTICLE 1 - BASIC LEASE TERMS

For the purposes of this Lease, the following terms shall have the meanings set forth below:

1.1 Landlord. **Union County Board of Education**

1.2 Tenant. **Town of Fairview**

1.3 Buildings. **All facilities at 7516 Concord Highway, Monroe, NC 28110, except the cafeteria building, the original building, and the classroom building.**

1.4 Leased Premises. The Building and the Property as shown on Exhibit A attached hereto and incorporated herein by reference.

1.5 Lease Term. **5 years**, commencing on the Effective Date, and unless sooner terminated pursuant to the provisions of this Lease, the Lease Term shall automatically renew for one (1) month at a time until either Landlord or Tenant terminates this lease on thirty (30) days / 80 days prior written notice to the other party.

1.6 Base Rent. \$1.00/per year and Tenant maintains the Building and the appurtenant property set out in this Lease.

1.7 Security Deposit. Security deposit is one month's Base Rent

1.8 Addresses. 7400 Concord Highway
Monroe, NC 28110
Attn: Town Clerk

1.9 Permitted Use. For Official Town purposes and no other use unless expressly agreed to by Landlord in writing.

ARTICLE 2 - GRANTING CLAUSE AND RENT PROVISIONS

2.1 Grant of Premises. Landlord hereby leases the Leased Premises to Tenant during the Lease Term, subject to the provisions of this Lease.

2.2 Base Rent; Late Payment. Tenant agrees to pay the Base Rent to Landlord annually in advance during the term of this Lease, without demand, offset or reduction. Tenant shall pay within thirty (30) days of invoice, as additional rent, all other sums due under this

Lease. If any payment due Landlord is not received by Landlord by the fifth (5th) day after it became due, Landlord can collect a late payment charge of ten percent (10%) of such past due amount.

ARTICLE 3 - OCCUPANCY AND USE

3.1 Use. The Leased Premises shall be used and occupied only for the purpose as set forth in Section 1.9.

Tenant acknowledges and agrees that Landlord has not made, does not make and specifically negates and disclaims any representations, warranties, promises, covenants, agreements or guaranties of any kind or character whatsoever, whether express or implied, oral or written, past, present or future concerning (a) the value, nature, quality or condition of the Leased Premises, including, without limitation, the water, soil and geology, (b) the income to be derived from the Leased Premises, (c) the suitability of the Leased Premises for any and all activities and uses which Tenant may conduct therein, (d) the compliance of or by the Leased Premises or its operation with any laws, rules, ordinances or regulations of any applicable governmental authority or body, (e) the habitability, merchantability, marketability, profitability or fitness for a particular purpose of the Leased Premises or (f) any other matters with respect to the Leased Premises.

Landlord specifically disclaims any representations regarding compliance with any environmental protection, pollution, land-use or solid waste (as defined by the U.S. Environmental Protection Agency regulations) laws, rules, regulations, orders or requirements or the disposal or existence, in, under or on the Leased Premises of any hazardous substance as defined by the Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended, and regulations promulgated thereunder or any other applicable laws. Tenant further acknowledges and agrees that Tenant has been provided ample opportunity to inspect and test the Leased Premises and that Tenant is relying and will rely solely on its own investigation of the Leased Premises and not on any information provided or to be provided by Landlord. Tenant further acknowledges and agrees that any information provided or to be provided with respect to the Leased Premises is from a variety of sources and that Landlord has not made any independent investigation or verification of such information and makes no representations as to the accuracy or completeness of such information.

Tenant expressly acknowledges and agrees that, provisions having been made for it to inspect and test the Leased Premises, Tenant will take title to the Leased Premises on an "AS IS" condition and basis with all faults, to the maximum extent permitted by law.

Tenant hereby releases and forever discharges Landlord, Landlord's agent, subagents, employees, board members or any one of them and any other person, firm or corporation that may be liable by or through them from any and all claims, losses or demands, including claims for personal or bodily injuries and all of the consequences thereof, regardless of whether such consequences are presently known, which may arise from any chemical substance on the Leased Premises. Tenant hereby covenants and agrees not to sue or otherwise make any claim against Landlord for any matter as to which Landlord has no responsibility to Tenant under this

paragraph, and this covenant not to sue shall be binding upon the successors and assigns of Tenant to the maximum extent permitted by law.

Tenant, at its expense, shall comply (i) with any and all laws, rules, regulations and standards ("Legal Requirements") applicable to the Leased Premises or Tenant and (ii) with the rules and regulations of the Leased Premises adopted or amended from time to time by Landlord ("Landlord's Rules and Regulations"). A current version of Landlord's Rules and Regulations is at Exhibit B, attached hereto and incorporated by reference. Tenant shall immediately notify Landlord in writing if Tenant becomes aware of violations of Legal Requirements or Landlord's Rules and Regulations. If Tenant is not complying with such Legal Requirements or Landlord's Rules and Regulations, then Landlord, may, at its election, enter the Leased Premises without liability therefor and fulfill Tenant's obligations at Tenant's expense.

3.2 Entry. Landlord or its authorized agents shall at any and all reasonable times have the right to enter the Leased Premises without liability therefor.

ARTICLE 4 - UTILITIES AND SERVICES

4.1 Utilities. Tenant shall, at Tenant's sole cost and expense, pay separately all utilities provided to the Leased Premises. Tenant shall pay directly to the applicable utility provider(s) all use, connection and consumption charges for gas, water, electricity, telephone, garbage collection and any other utility services used in the Leased Premises during the term hereof by Tenant.

4.2 Theft or Burglary. Landlord shall not be liable to Tenant for losses to Tenant's property or personal injury caused by criminal acts or entry by any person into the Leased Premises or the Property.

ARTICLE 5 - REPAIRS AND MAINTENANCE

5.1 Landlord Repairs. Landlord shall not be required to make any improvements, replacements or repairs of any kind or character to the Leased Premises during the term of this Lease. Landlord shall not be liable to Tenant for any damage or inconvenience, and Tenant shall not be entitled to any damages nor to any abatement or reduction of rent by reason of any maintenance, repairs, replacements, alterations or additions made by Landlord under this Lease.

5.2 Tenant Repairs. Tenant, at its own cost and expense, shall perform such maintenance, repairs and replacements as are required to keep the Leased Premises in good condition in accordance with the minimum requirements Minimum Requirements for Tenant Maintenance, Repairs and Replacements set forth on Exhibit C, attached hereto and incorporated herein by reference. Tenant shall keep a log of maintenance work in the Maintenance Log form set out on Exhibit D, attached hereto and incorporated by reference, and shall only use third party vendors to provide maintenance that have been approved in advance by Landlord. Tenant, at its own cost expense, shall also repair or replace any damage or injury to all or any part of the Leased Premises and/or the Property, caused by any act or omission of Tenant or Tenant's agents, employees, invitees, licensees or visitors. At the termination of this Lease, by lapse of time or otherwise, Tenant shall deliver the Leased Premises to Landlord in as good condition as existed

at the Commencement Date of this Lease, ordinary wear and tear and damage by fire or other casualty excepted.

Without limiting the foregoing, Tenant shall be responsible ^{for} all asbestos and or lead-based paint inspections, work practices, and disposal associated with any operations, repairs, maintenance, alterations and or improvements subject to Title II of the Toxic Substance Control Act, The Asbestos Hazard Emergency Response Act (AHERA), the National Emission Standards for Hazardous Air Pollutants, Occupational Safety and Health Administration Asbestos and Lead standards, the USEPA Lead Renovation Rule and or Union County air quality regulations. As soon as reasonably possible after receipt thereof, and in any event prior to commencing any inspections, work plans or disposals, Tenant shall provide Landlord with copies of all related drawings, work plans, sampling results, and or permits. Landlord has provided Tenant with copies of its most current asbestos AHERA inspection data. Tenant shall contract such services from others qualified to provide said services.

Additionally, it is agreed that the Landlord, once per month, will clean the restroom facilities of the leased premises as well has dust and wet mop in the meeting area and hallway for an additional fee of \$75.00.

ARTICLE 6 - ALTERATIONS AND IMPROVEMENTS

Tenant waives any defects in the Leased Premises and accepts (1) the Leased Premises as suitable for the purpose for which they are leased and (2) the Leased Premises and every part and appurtenance thereof as being in good and satisfactory condition. Tenant shall not make or allow to be made any alterations, physical additions or improvements in or to the Leased Premises (including signs) without first obtaining the written consent of Landlord.

Notwithstanding the foregoing, Tenant shall have the right to make certain improvements and repairs to the Leased Premises as set forth on Schedule 1 attached hereto and incorporated herein by reference (the "Approved Tenant Improvements"). Tenant shall cause all Approved Tenant Improvements to be constructed in accordance with all applicable laws, ordinances and regulations. The Approved Tenant Improvements (and any other alterations and improvements that may be authorized by Landlord during the term hereof) shall become part of the Premises and shall remain upon and be surrendered with the Premises upon the expiration or termination of this Lease.

ARTICLE 7 - CASUALTY AND INSURANCE

7.1 Damage. Landlord shall at all times during the term of this Lease insure the Property against such risks and in an amount and with such deductibles as Landlord considers appropriate. Landlord shall not be obligated in any way or manner to insure any personal property of Tenant. If the Leased Premises are partially or totally destroyed by fire or other casualty, then, at Landlord's sole option, this Lease may be terminated immediately upon written notice and without liability to Landlord for any damage or expense suffered by Tenant. If the Lease is not terminated, Landlord shall proceed with reasonable diligence to rebuild or repair the

If all or any part of the Leased Premises should be taken under eminent domain, this Lease shall terminate on the date of such taking without liability to Landlord for any damage or expense suffered by Tenant. The term "eminent domain" shall include the exercise of any similar governmental power and any purchase or other acquisition in lieu of condemnation. Tenant shall not be entitled to any portion of the award payable to Landlord for such condemnation.

ARTICLE 9 - ASSIGNMENT OR SUBLEASE

9.1 Assignment.

(a) Tenant shall not assign, sublet, transfer or hypothecate, in whole or in part, this Lease, by operation of law or otherwise, without the prior written consent of Landlord, and in no event shall any such assignment or sublease ever release Tenant or any guarantor from any obligation or liability hereunder.

(b) Tenant accepts this Lease subject and subordinate to any lease, mortgage or deed of trust lien presently existing, or hereafter encumbering the Property and any renewals, modifications, extensions or replacements thereof. Tenant hereby agrees to attorn, upon request, to the purchaser at any foreclosure sale or to the grantee under any deed in lieu of foreclosure or to any other transferee of Landlord's interest.

9.2 Landlord Assignment. Landlord shall have the right to sell, transfer or assign, in whole or in part, its rights and obligations under this Lease and in the Property. Any such sale, transfer or assignment shall operate to release Landlord from any and all liabilities under this Lease arising after the date of such sale, assignment or transfer.

9.3 Estoppel Certificates. Tenant agrees to furnish, from time to time, within ten (10) days after receipt of a request from Landlord or Landlord's mortgagee, a statement certifying such matters as may be required by Landlord or Landlord's mortgagee.

ARTICLE 10 - AMENDMENT AND LIMITATION OF WARRANTIES

10.1 Amendment. THIS LEASE MAY NOT BE ALTERED, WAIVED, AMENDED OR EXTENDED EXCEPT BY AN INSTRUMENT IN WRITING SIGNED BY LANDLORD AND TENANT.

10.2 Limitation of Warranties. LANDLORD AND TENANT EXPRESSLY AGREE THAT THERE ARE AND SHALL BE NO IMPLIED WARRANTIES OF MERCHANTABILITY, HABITABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OF ANY OTHER KIND ARISING OUT OF THIS LEASE, AND THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THOSE EXPRESSLY SET FORTH IN THIS LEASE.

10.3 Waiver and Releases. TENANT SHALL NOT HAVE THE RIGHT TO WITHHOLD OR TO OFFSET RENT OR TO TERMINATE THIS LEASE EXCEPT AS

EXPRESSLY PROVIDED HEREIN. TENANT WAIVES AND RELEASES ANY AND ALL STATUTORY LIENS AND OFFSET RIGHTS.

ARTICLE 11 - DEFAULT AND REMEDIES

11.1 Default by Tenant. The following shall be deemed to be events of default by Tenant under this Lease: (1) Tenant shall fail to pay when due any installment of rent or any other payment required pursuant to this Lease; (2) Tenant or any guarantor of Tenant's obligations hereunder shall file a petition or be adjudged bankrupt or insolvent under any applicable federal or state bankruptcy or insolvency law or admit that it cannot meet its financial obligations as they become due, or a receiver or trustee shall be appointed for all or substantially all of the assets of Tenant or any guarantor of Tenant's obligations hereunder; (3) Tenant or any guarantor of Tenant's obligations hereunder shall make a transfer in fraud of creditors or shall make an assignment for the benefit of creditors; (4) Tenant shall do or permit to be done any act which results in a lien being filed against the Leased Premises or the Property; (5) the liquidation, termination or dissolution of Tenant or any guarantor of Tenant's obligations hereunder; or (6) Tenant shall be in default of any other term, provision or covenant of this Lease, other than those specified in subparts (1) through (5), above, and such default is not cured within ten (10) days after written notice thereof to Tenant.

11.2 Remedies for Tenant's Default. Upon the occurrence of any event of default set forth in this Lease, Landlord shall have the option to pursue any one or more of the remedies set forth in this Section without additional notice or demand:

(1) Without declaring the Lease terminated, Landlord may relet the Leased Premises on behalf of Tenant and receive the rent directly by reason of the reletting. Tenant agrees to pay Landlord on demand any deficiency that may arise by reason of any reletting of the Leased Premises; further, Tenant agrees to reimburse Landlord for any expenditures made by it in order to relet the Leased Premises, including, but not limited to, remodeling and repair costs.

(2) Landlord may terminate this Lease, in which event Tenant shall immediately surrender the Leased Premises to Landlord. Tenant agrees to pay on demand the amount of all loss and damage which Landlord may suffer for any reason due to the termination of this Lease under this Section, including (without limitation) loss and damage due to the failure of Tenant to maintain and/or repair the Leased Premises as required hereunder and/or due to the inability of Landlord to relet the Leased Premises on satisfactory terms or otherwise.

In addition to any other remedy set forth in this Lease, Landlord shall have all rights and remedies available pursuant to North Carolina law. Notwithstanding anything contained in this Lease to the contrary, this Lease may be terminated by Landlord only by written notice of such termination of Tenant given in accordance with Article 13 below, and no other act or omission of Landlord shall be construed as a termination of this Lease.

11.3 Remedies Cumulative. All rights and remedies of Landlord herein or existing at law or in equity are cumulative and the exercise of one or more rights or remedies shall not be taken to exclude or waive the right to the exercise of any other.

ARTICLE 12 – MISCELLANEOUS

12.1 Waiver. Failure of Landlord to declare an event of default immediately upon its occurrence, or delay in taking any action in connection with an event of default, shall not constitute a waiver of the default, but Landlord shall have the right to declare the default at any time and take such action as is lawful or authorized under this Lease.

12.2 Act of God. Landlord shall not be required to perform any covenant or obligation in this Lease, or be liable in damages to Tenant, so long as the performance or non-performance of the covenant or obligation is delayed, caused or prevented by an act of God, force majeure or by Tenant.

12.3 Attorney's Fees. If Tenant defaults in the performance of any of the provisions of this Lease and Landlord places in the hands of any attorney the enforcement of all or any part of this Lease, the collection of any rent or other sums due or to become due or recovery of the possession of the Leased Premises, Tenant agrees to pay Landlord's costs of collection, including reasonable attorneys' fees, whether suit is actually filed or not. Such legal fees shall be based upon the lesser of (i) actual amount of time expended in connection with such matters at the customary hourly rates of such attorneys or (ii) the amount permitted by the provisions of N.C.G.S. Section 6-21.

12.4 Successors. This Lease shall be binding upon and inure to the benefit of Landlord and Tenant and their respective heirs, personal representatives, successors and assigns.

12.5 Notices. Any notice under this Lease shall be deemed to be delivered (whether or not actually received) when deposited in the United States Mail, postage prepaid, certified mail, return receipt required, addressed to the parties at the respective addresses set forth herein (or, in the case of Tenant, at the Leased Premises), or to such other addresses as the parties may have designated by written notice to each other, with copies of notices to Landlord being sent to Landlord's address as shown herein.

12.6 No liens. The Tenant shall keep the Property free from any and all liens of any nature for any work done, labor performed or materials furnished thereon at the instance of or request of, or on the behalf of Tenant; and Tenant shall defend, indemnify and save harmless the Landlord from and against any and all claims, liens, demands, costs and expenses of any nature for such work done, labor performed, or materials furnished.

12.8 Sale of Property. Upon any conveyance, sale or exchange of the Leased Premises or assignment of this Lease, Landlord shall be and is hereby entirely free and relieved of all liability under any and all of its covenants and obligations contained in or derived from this Lease arising out of any act, occurrence, or omission relating to the Leased Premises or this Lease occurring after the consummation of such sale or exchange and assignment.

12.9 Time is of the Essence. The time of the performance of all of all of the covenants, conditions and agreements of this Lease is of the essence of this Lease.

12.10 Exhibits. All exhibits to this Lease are attached hereto and incorporated herein by this reference.

ARTICLE 13 – SPECIAL PROVISIONS: TERMINATION RIGHTS

Termination. In addition to the termination rights set forth in Section 1.5 hereof, either Landlord or Tenant shall have the right to terminate this Lease at any time and for any reason whatsoever by furnishing not less than one hundred and eighty (180) days prior written notice to the other party.

EXECUTED by Tenant and by Landlord on the dates set forth below to be effective as of the date set forth in the first sentence of this Lease.

LANDLORD:

THE UNION COUNTY BOARD OF EDUCATION

By: _____

Its: _____

Date: _____

Approved as to Form:

Kevin M. Bringewatt,
Board Attorney

Address: 400North Church Street, Monroe NC 28112

TENANT:

TOWN OF FAIRVIEW

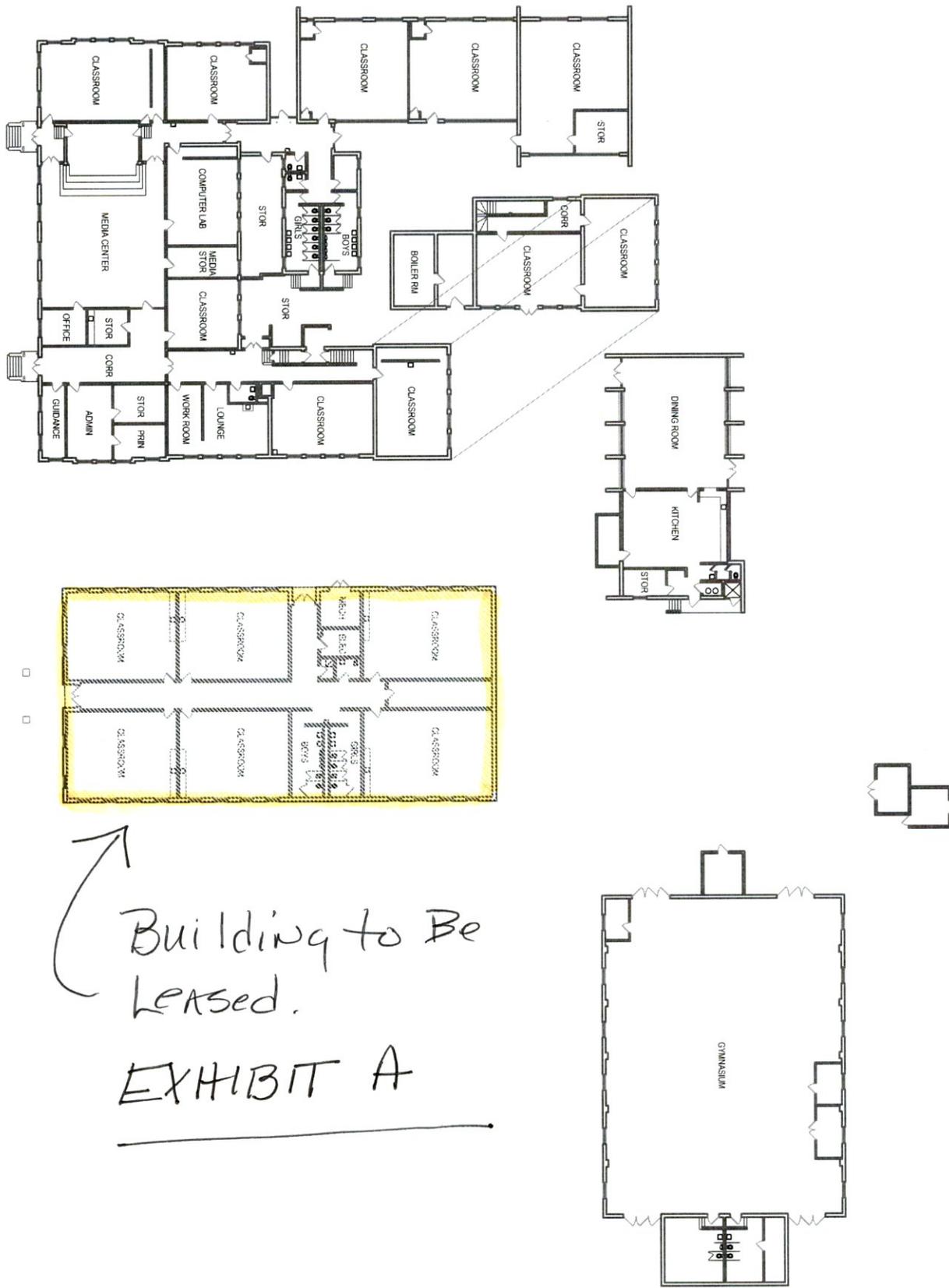
By: _____

Its: _____

Date: _____

Address: _____

EXHIBIT A
[Leased Premises]



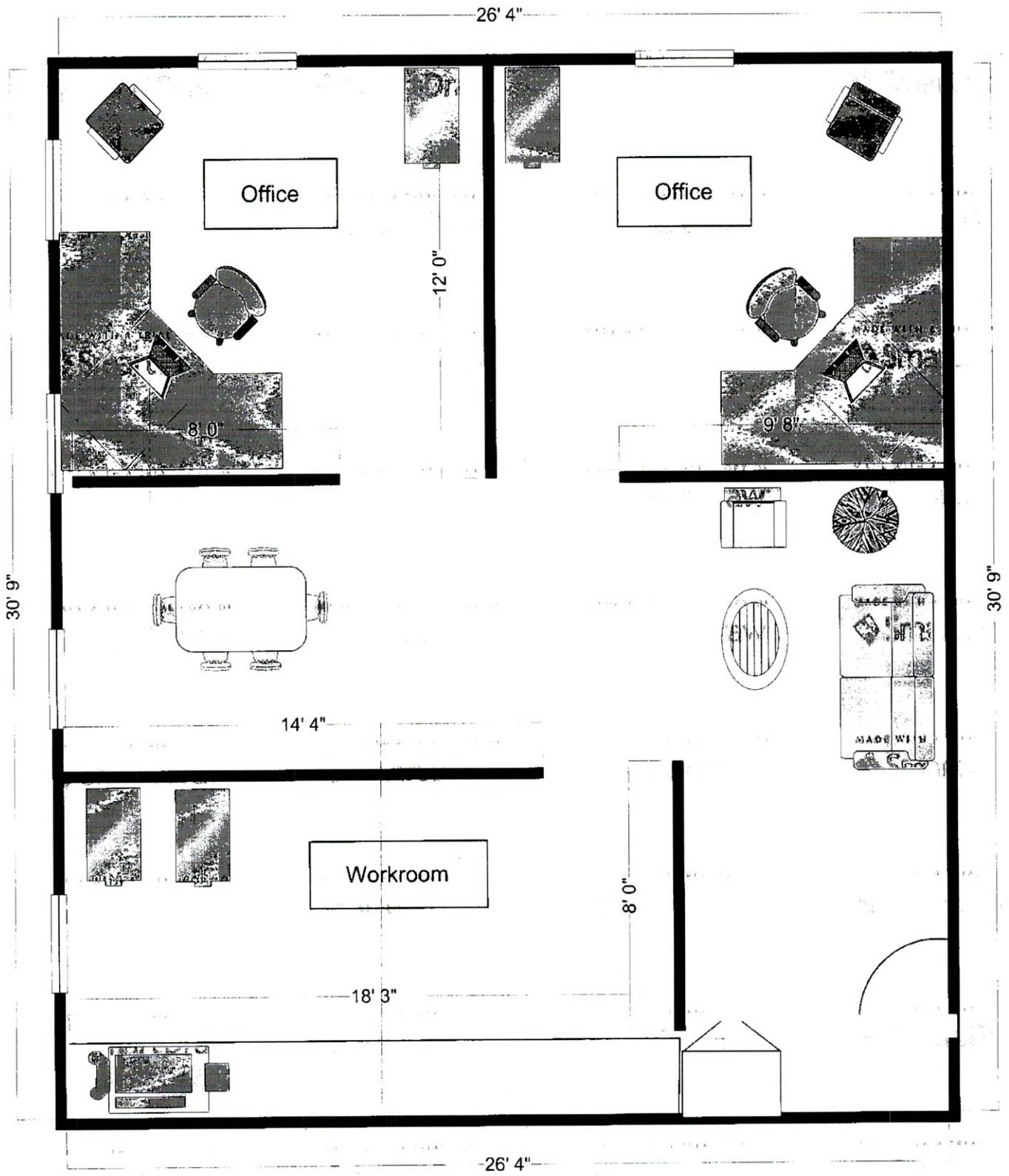
Building to Be Leased.
 EXHIBIT A

A-1.0	REVISIONS:	DATE: 30 DEC 2014	PAGE TITLE:
	SCALE: 1/8" = 1'-0"		FLOOR PLAN
PROPERTY ACCOUNTING		PROJECT DESCRIPTION:	

OLD FAIRVIEW WAREHOUSE

UCPS
 UNION COUNTY PUBLIC SCHOOLS
 Globalization. Innovation. Graduation.

Schedule 1
[Approved Tenant Improvements]



New Town Office Expenses for renovation

Heat and Air	Byrum	\$ 9,551.37***
	Union Mechanical	\$ 17,300.00
Painting	Hill Paint	\$ 1,575.00
Security	Bill Riffle	\$ 842.00
Carpet	Bradshaw Flooring	\$2,368.00
	Builders Supply	\$ 2,351.03***
Computer	CompuNetworld	\$ 2,500
Electrical	Estimate	\$ 3,800
Furniture		\$ 750.00
Contingency		\$ 2500.00

Total expense **\$ 23,869.40**

***would recommend

Monthly charges

Waste Removal	\$ 84.00	All Points
Electric	200.00	Duke
Water	50.00	Union County
Lawn Maintenance	150.00	Estimate
Building cleaning	75.00	UCPS (once a month)
Internet Spectrum	191.95 *	Spectrum
Pest Control	42.00	Killingworth Pest Control
Total Monthly	792.95	

*\$99 one time fee

EXHIBIT B
RULES AND REGULATIONS

1. Tenant shall not at any time occupy any part of the Leased Premises as sleeping or lodging quarters.

2. Tenant shall not place, install or operate on the Leased Premises or in any part of the Property any engine, stove or machinery, or conduct mechanical operations or cook thereon or therein, or place or use in or about the Leased Premises or the Property any explosives, gasoline, kerosene, oil, acids, caustics, or any flammable, explosive or hazardous material without written consent of Landlord.

3. Landlord will not be responsible for lost or stolen merchandise, trade fixtures, furniture, furnishings, personal property, equipment, money or jewelry from the Leased Premises or the Property regardless of whether such loss occurs when the area is locked against entry or not.

4. No dogs, cats, fowl, or other animals shall be brought into or kept in or about the Leased Premises or Property.

5. No person shall disturb neighbors of the Property by the use of any radios, record players, tape recorders, musical instruments, the making of unseemly noises or any unreasonable use.

6. If any governmental license or permit shall be required for the proper and lawful conduct of Tenant's business, Tenant, before occupying the Leased Premises, shall procure and maintain such license or permit and submit it for Landlord's inspection. Tenant shall at all times comply with the terms of any such license or permit.

7. Tenant shall not install any radio or television antenna, loudspeaker or other device on the exterior walls of the Building.

8. Tenant shall store all its trash and garbage within the Leased Premises until daily removal of same by Tenant to such location in the Building as may be designated from time to time by Landlord. No material shall be placed in the Building trash boxes or receptacles if such material is of such nature that it may not be disposed of in the ordinary and customary manner of removing and disposing of trash and garbage in the city in which the Leased Premises is located without being in violation of any law or ordinance governing such disposal.

9. Tenant shall comply, at its sole expense, with applicable laws, rules, regulations and standards relating to protection of human health or safety or the environment, including, without limitation, the federal Comprehensive Environmental Response, Compensation and Liability Act, the federal Resource Conservation and Recovery Act, the federal Title II of the Toxic Substance Control Act - Asbestos Hazard Emergency Response Act (AHERA), the federal National Emission Standards for Hazardous Air Pollutants, the federal Consumer Product Safety Commission Publication Number 325 Handbook for Public Playground Safety, the ASTM

Standard 1487 Safety Performance Specification for Playground Equipment for Public Use, North Carolina Administrative Code Title 10A Chapter 9 Section .0605, North Carolina Administrative Code Title 10A Chapter 41C Section .0900, the North Carolina Oil Pollution and Hazardous Substances Control Act, and the North Carolina Inactive Hazardous Sites Act.

10. Tenant shall comply with any applicable Board of Education policies and supporting regulations.

11. Landlord reserves the right to make such other and further reasonable rules and regulations as in its judgment may from time to time be necessary, for the safety, care and cleanliness of the Leased Premises and for the preservation of good order therein.

Approve New Office Expenditures

Approve
Accounting
Firm for
2017-2018

Town of Fairview
Options for 17-18 Audit

	<u>JB Watson</u>	<u>Collins & Boike</u>	<u>Potter & Company</u>
Audit Fee	7,300	7,800	7,800
	(A)	(B)	

(A) \$7,300 for audit plus \$125 hour for non-attest functions

(B) Three year contract; \$7,800 for 17-18 and 18-19; \$7,900 for 19-20

**Discuss/Approve
Forming New
Park-Rec &
Event
Committee**

TOWN of FAIRVIEW

BACKGROUND

Since the incorporation of the Town of Fairview the evolution of the Rules and Procedures associated with the various committees has progressed through many stages to include need, creation and execution of committee recommendations to the Town Council. The Fairview Park Committee has been no exception. Through the guidance of this committee the park has grown from a passion and an idea to one of the finest parks in Union County. The Fairview Park as it stands now requires a modification of the Fairview Park Committee with the addition of the most recent creation of the Fairview Park Festival committee. This needs to happen to avoid overlap in committee rules, procedures and management of the Fairview Park. It has been suggested that a Park, Recreation and Event Committee be created by combining the functions of two original committees into one new committee. After internet research and discussion with a member of a similar committee in a larger community in Union County the change seems reasonable and beneficial to the residents of Fairview. In order to make the new committee feasible several recommendations need to be considered by the Fairview Town Council prior to implementation.

RECOMMENDATIONS:

1. The new committee becomes the Fairview Park, Recreation and Events Committee (FP, R and E Committee).
2. The (FP, R and E Committee) will consist of nine members all residents of the Town of Fairview. This means a reduction of total combined members from thirteen to nine.
3. The initial (FP, R and E Committee) Chairman to be appointed for the first year of the committee by the Town Council and elected in following years by the (FP,R and E Committee).
4. Three (FP, R and E Committee) members will serve for three years and three will rotate off and on each year. (FP, R and E Committee) members may succeed themselves. Rotation selection to be determined by Town Council. New committee members are to be recommended by the (FP, R and E Committee) and approved by the Town Council.
5. The basic purpose of the new (FP, R and E Committee) will remain the same as the previous committees. However, the new committee will be in charge of

reviewing needs (Present and Future) of the Fairview Park, event planning, scheduling and execution.

6. (FP, R and E Committee) may have additional sub-committee members in a non-voting status. Sub-committee members need not be residents of the Town of Fairview.
7. The budget for the (FP, R and E Committee) is determined by the Fairview Town Council. The committee chairman will have a discretionary budget to be determined by the Town Council for expenses related to Fairview Park operation. An additional budget line item for park events as determined by the Town Council will be provided.
8. The (FP, R and E Committee) will make recommendations to the Fairview Town Council for approval and execution.
9. Rules and Procedures for the (FP, R and E Committee) will be determined by the committee with approval of the Fairview Town Council.
10. (FP, R and E Committee) meetings are normally scheduled monthly, but additional meetings may be held as needed. Members unable to attend at least 50% of meetings may be subject to dismissal based on (FP, R and E Committee) members' recommendation.

MOTION

1. It is recommended that the above noted recommendations be considered in a motion for the Fairview Town Council.
2. It is recommended that Lisa Thomas be the initial Chairman of the (FP, R and E Committee) in a motion for the Fairview Town Council.
3. It is recommended that the initial chairman of the (FP, R and E Committee) present a slate of qualified candidates as members of the (FP, R and E Committee) in a motion for the Fairview Town Council.



TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- Planning Board Park-Rec & Event Committee
 Social Media Committee

Name: Larry D. Carter Date: 3/28/18

Home Address: 416 E. Hwy E. Monroe, N.C. 28110

Work Address: Retired

Home Phone: 704-753-1072 Work Phone: _____

Email Address: LarryCarter310@gmail.com

Please list any government or non-profit board, committee or commission on which you currently serve: None

Please list any particular experience or education which you feel qualifies you for the position: Served as Vol Fireman and Chief of Fairview VFD

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? Yes

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 69 years.

Please return this form to:

Town Clerk
Town of Fairview
7400 Concord Highway
Monroe NC 28110-6927
tgregorius@fairviewnc.gov

Larry D. Carter
Signature of Applicant



TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- Planning Board Park-Rec & Event Committee
 Social Media Committee

Name: MIKE MEDLIN Date: 3-29-18

Home Address: 7206 W. DUNCAN RD., INDIAN TRAIL, NC 28079

Work Address: N/A

Home Phone: 704-242-5803 Work Phone: N/A

Email Address: gmmedlin@gmail.com

Please list any government or non-profit board, committee or commission on which you currently serve: planning board

Please list any particular experience or education which you feel qualifies you for the position: working in retail for 42 years

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? yes

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 36 years.

Please return this form to:

Town Clerk
Town of Fairview
7400 Concord Highway
Monroe NC 28110-6927
tgregorius@fairviewnc.gov

Mike Medlin
Signature of Applicant



TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- Planning Board
- Park-Rec & Event Committee
- Social Media Committee

Name: Wendy Nielsen Date: 3.29.18
 Home Address: 404 Clontz Rd Indian Trail, NC 28079
 Work Address: 400 N. Church St. Monroe NC 28112
 Home Phone: 704.221-0642 Work Phone: 704.296-0846
 Email Address: Wendy.nielsen@ucps.k12.nc.us

Please list any government or non-profit board, committee or commission on which you currently serve: School Health Advisory Council, Fostering Health Union County, Union County Innovative Approach, Wingate University Advisory Board.
 Please list any particular experience or education which you feel qualifies you for the position: none really - just care about our community.

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? yes

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 12 years.

Please return this form to:

Town Clerk
 Town of Fairview
 7400 Concord Highway
 Monroe NC 28110-6927
 tgregorius@fairviewnc.gov

 Signature of Applicant



TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- Planning Board Park-Rec & Event Committee
 Social Media Committee

Name: Rita Price Date: 3/30/18

Home Address: 10017 Indian Trail Fairview Rd, Indian Trail, 28079

Work Address: 10108 Indian Trail Fairview Rd Indian Trail, 28079

Home Phone: 704-361-5637 Work Phone: 704-753-1707

Email Address: rprice@cgcflds.com

Please list any government or non-profit board, committee or commission on which you currently serve: None

Please list any particular experience or education which you feel qualifies you for the position: Leadership in church organizations & school organizations.

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? Yes

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 27 years.

Please return this form to:

Town Clerk
Town of Fairview
7400 Concord Highway
Monroe NC 28110-6927
tgregorius@fairviewnc.gov

Rita S. Price
Signature of Applicant



TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- Planning Board Park-Rec & Event Committee
 Social Media Committee

Name: WILLIAM RIFFLE Date: 4/1/18

Home Address: 7612 WATER OAK LANE, MONROE 28110

Work Address: RETIRED

Home Phone: 704 753 4840 ^{CELL} Work Phone: 704 641-6037

Email Address: BILL.RIFFLE@EARTHLINK.NET

Please list any government or non-profit board, committee or commission on which you currently serve: CURRENT PARK-REC COMM. MEMBER

Please list any particular experience or education which you feel qualifies you for the position: AMATEUR RADIO OPERATOR - EMERGENCY

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? YES

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 48 years.

Please return this form to:

Town Clerk
Town of Fairview
7400 Concord Highway
Monroe NC 28110-6927
tgregorius@fairviewnc.gov

William J. Riffle
Signature of Applicant

Select Date for 2018-2019 Budget Workshop

Park Report

2018 Lawn Maintenance Bids

A to Z Farms, LLC \$1,950.00 Monthly
Marshville, NC

Carolina Dreams Landscaping, LLC \$2,750.00 Monthly
Monroe, NC

Midland Turf & Landscapes, LLC \$1,600.00 Monthly
Monroe, NC

Performance Lawn & Landscape Inc. \$850.00 Monthly
Monroe, NC

Plantation Landscape Group \$3,479.50 Monthly
Monroe, NC

Refined Outdoors \$1,450.00 Monthly

Taylor's Landscaping Service, Inc. \$1,157.50 Monthly
Monroe, NC