



Fairview Fall Festival

Saturday, October 6, 2018 from 10 AM to 5 PM
Fairview Park – 7350 Concord Hwy (Hwy. 601)



VENDOR APPLICATION & AGREEMENT

Deadline: Thursday, September 6, 2018 by 5 PM

**** PLEASE PRINT ****

Today's Date: _____

Contact Name: _____

Business Name: _____

Mailing Address: _____

City/State/Zip: _____

Telephone: _____ Cell: _____

Email Address: _____

Website: _____

Describe items sold at booth: _____

- 1) Fairview Fall Festival will be held Rain or Shine.
- 2) Booth deposit fees will be \$50 (make checks payable to Town of Fairview). Participating vendors that stay until the 5:00 PM closing time of the Festival will be refunded their booth deposit fee.
- 3) All Vendors are responsible for providing a quality tent no larger than 10x10 feet. For safety we require four (4) 10 pound weights on all tent legs.
- 4) Tents, tables, chairs, generators and signs are the vendor's responsibility.
- 5) Set up starts at 7:00 AM and ends at 9:15 AM. (NO vehicles allowed in park circle drive after 9:15 AM).

- 6) Unloading: There will be a drop off lane within the park circle drive. Unload as quickly as possible, move vehicle to assigned parking area, then return to set up booth. Please DO NOT SET UP BOOTH UNTIL YOUR VEHICLE HAS BEEN MOVED. (15 minute limit to unload).
- 7) All trash, paper, and boxes must be placed in trash receptacles located throughout the park.
- 8) Festival management has the right to use any photographs taken at the event to promote the Fairview Fall Festival.
- 9) Vendors must provide proof of General Liability Insurance Coverage. Please submit proof of insurance along with the application. If you do not have insurance you must complete the Hold Harmless Agreement included with this application. ***There will be NO exceptions to this rule.***
- 10) Incomplete applications will NOT be considered.
- 11) The Town reserves the right in its sole discretion to reject any application or to terminate vendor's participation.
- 12) I have read and understand the above information and agree to assume all risks.

Signature: _____ Date: _____

Return form and check to:
Town of Fairview
7400 Concord Hwy.
Monroe, NC 28110

If you have questions, please call:

Wendy Nielsen, Craft Vendor Coordinator
704-221-0642

Or

Teresa Gregorius, Town Clerk
704-753-1981 (Tuesdays or Thursdays 9:00 AM – 3:00 PM)



HOLD HARMLESS STATEMENT

We/I, _____ (the “Indemnifying Party”), agrees to protect, defend, indemnify and hold harmless the Town of Fairview (the “Town”), its officers, employees, representatives and agents from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorney fees) or other expenses or liabilities of every kind to the extent such claims, losses, damages or expenses are caused by any negligent act, error or omission, or willful or wanton act, of the Indemnifying Party, its officers, employees, representatives or agents. The Indemnifying Party further agrees to investigate, handle, respond to, and provide a defense for any and all claims (with counsel approved by the Town) at its sole expense, including all costs and expenses related thereto. The Town may, at its sole and absolute discretion, chose to defend any claim and the Indemnifying Park agrees to indemnify and reimburse the Town for all costs and expenses, including attorney fees, incurred by the Town in defending the claim.

Name (print): _____

Address/Phone: _____

(Indemnifying Party/Owner)

Date

(Town of Fairview Representative)

Date

Fairview Fall Festival 2018

Vendor Checklist

- _____ **Completed** "Fairview Vendor Application"
- _____ **Proof of** General Liability insurance OR signed copy of "Hold Harmless Statement"
- _____ **Vendors need** tents, tables, chairs, generators, etc. (will not be provided)
- _____ **Vendor** will not be able to drive to their booth location (all terrain vehicles will be loaded with goods and carried to booth location)
- _____ **Completed applications** must be submitted by **September 6, 2018 at 5:00 PM.**

Vendor can mail applications to the following address:

Town of Fairview
7400 Concord Hwy.
Monroe, NC 28110

If you have questions, please call:

Wendy Nielsen, Craft Vendor Coordinator
704-221-0642

Or

Teresa Gregorius, Town Clerk
704-753-1981 (Tuesdays or Thursdays 9:00 AM – 3:00 PM)