



**Town of Fairview
Parks & Recreation Advisory Committee Special Meeting
April 16, 2015**

The following Parks & Recreation Advisory Committee members were present: Jerry Clontz, Leon Whitley, Sharon Smith, and B.B. Haigler. Stan Smith and Ronald Thomas arrived after the meeting was called to order.

Others present: Teresa Gregorius, Deputy Clerk

Public Comments

None

Items of Business

A. Minutes

B.B. Haigler made a motion to approve the minutes. Leon Whitley seconded the motion. Members Clontz, Haigler, Whitley and Sharon Smith voted yes (4-0).

B. Term Limits

Jerry Clontz stated that the Committee must set up term limits for the members as stated in the Rules of Procedure, Article III, 3-1 "Members of the Park Committee shall be appointed for terms of three years as not to have more than two members leaving in any one year."

Member names were put in an envelope and drawn as follows:

1 year term (ending April 2016) – Ronald Thomas and Sharon Smith

2 year term (ending April 2017) – Leon Whitley and Stan Smith

3 year term (ending April 2018) – B.B. Haigler and Jerry Clontz

C. Pond

Jerry Clontz presented the three bids received for the pond work, Kelley's Trucking, King Construction & Piping and Foster Lake & Pond Management, Inc. The committee discussed the bids.

B.B. Haigler made the motion to accept the bid from Foster Lake & Pond Management, Inc. Leon Whitley seconded the motion. Members Clontz, Haigler, Whitley, Smith, and Smith voted yes (5-0).

Mr. Clontz will contact Foster Lake regarding when they will be able to begin.

Mr. Clontz stated that he had asked the forestry department to cut a fire lane to the back of the property.

D. Playground Equipment

Jerry Clontz asked members if they had seen any particular types that they liked. Mr. Clontz needs to let Alfred Benesch & Co. know what equipment specifications to include in the bid. Stan Smith suggested #4254631 (5-12 year olds) or #4220624 (5-12 year olds) from Play & Park Structures.

The suggestion was made that the members may want to put in playground equipment for the 2-5 year old age group first.

E. Bathrooms

Jerry Clontz reported that the Council and town attorney has conveyed we must advertise for bids for the bathroom construction. Council stated that Mr. Clontz can give Jeff with Alfred Benesch & Co. the specifications for the bathrooms using the specifications from the CTX, Inc. quote.

F. Rules

Jerry Clontz advised the Committee that they need to start researching rules from various cities and towns so that the Committee can set up a set of rules for the Town of Fairview Park. He will send each Committee member a list of various rules that he has found for their review.

Committee Comments

NONE

Leon Whitley made a motion to adjourn. B.B. Haigler seconded the motion. Members Clontz, Haigler, Whitley, Smith, Thomas and Smith voted yes (6-0).

Respectfully submitted,

Teresa Gregorius
Deputy Clerk

Jerry Clontz
Chairman

Approved this 7th day of May, 2015