

**Town of Fairview
Regular Meeting
September 8, 2014**

The following Council members were present: Mayor Elizabeth Long, Bradley Purser, Jerry Clontz, John Biggers and Arnold Price.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer. Ed Humphries was not present due to illness. Phil Thomas is taking notes of the meeting and recording the meeting.

Agenda Changes

Jerry Clontz requested that page 2 #4/C be deleted.(c. Discussion about improvements to the Park Pond ---*Jerry Clontz*)

Add to agenda:

- F. Sending someone to the National Parks Conference
- G. Review of July meeting minutes
- H. Minutes (approval of Closed minutes)

Jerry Clontz made a motion to approve the agenda as amended. Arnold Price seconded the motion. Councilmen Price, Biggers, Clontz and Purser voted yes (4-0).

Public Comments

Mary Lou Starnes stated that she would like to have the justification for Ed Humphries' salary if the Town hired a part-time person.

Reports

Darrell Baucom gave the financial report.

Add to next agenda: Do churches get back permit monies? The Mayor asked if churches are exempt.

Fire Department Report: The committee has received two of three bids. It was decided that the Fire Department should handle and obtain their loan. The Department will renovate the old building with additions. The Fire Department is to obtain an easement from the Town. No money will be changing hands.

Mayor Long asked the Town attorney if he wanted to comment on how the town should approach an agreement with the Fire Department.

Joe McCollum stated that we would lease from the Fire department if they built the building, discussion followed.

Jerry Clontz stated that the Fire Department wanted to build their building. Jerry Clontz is to bring back more information at a future meeting.

Economic Development Report

Tony Helms delivered the Economic Development Report. It took 47 days to close on the deal with the pharmaceutical company. There is one special building in place and recommends building another one. There was no update on Windsor Windows. There was nothing new on the software company in Waxhaw. The goal for this year is 300 jobs with an 80 million investment.

Park and Recreation Report

- Check on septic system design
- Will need to be redone. Recreation Committee to recommend park administrator to handle construction of park
- Discussed prefab restroom (Used in State Parks)
- Ask Council to send two people to Park Conference in Charlotte
- Term Limits and Bylaws of Park Committee to be discussed and approved.

CRTPO – John Biggers met – 8/20/14 meeting

- Discussed how towns can give input on TIP in future
- Approved bike path and Regional Freight Mobility Committee
- Bylaw change to allow member from NCDOT to be on CRTPO

Business

A. Hiring part-time employee

Jerry Clontz stated that the Town needs a permanent employee to attend all meetings; someone to work with Ed so he can show them the ropes.

- Can pull money from Ed salary for clerk job; not best at keeping minutes.
- Mayor Long wants justification for hours worked. Need to hire a clerk. Clerk would report to Council.
- Jerry Clontz suggested taking money from Ed to fund the clerk. The Mayor went over the money the Town wanted to spend on projects that had been proposed..
- John Biggers stated that there was a need for job descriptions.
- The Mayor stated that the town has job descriptions on file for clerk, land use administrator and tax collector.
- Joe McCollum suggested a part time employee on an hourly basis.

- John Biggers asked that we pull out the job descriptions for the next meeting and send to Council ahead of time

B. Contract with Site Solutions

Jerry Clontz wants to contract with Site Solutions to administer the grant. Clontz stated he would notify Council before any additions to the contract was made.

Jerry Clontz made a motion to contract with Site Solutions as per contract sent to the Town to administer the PARTF grant for the town to include E-verify requirements.

Arnold Price seconded the motion. Councilmen Clontz, Biggers, Purser and Price voted yes (4-0).

C. Deleted

D. Noise Ordinance

- Joe McCollum has added hours and times of operation to the ordinance.
- Mayor questioned “per occurrence” and if the fine applied to each.
- Clontz wants to change to 11 p.m. on weekends (Section 3, #1&10)

Jerry Clontz made a motion to amend the noise ordinance (Copy in Clerks office). John Biggers seconded the motion. Councilmen Purser, Clontz and Biggers voted yes. Price voted no. The motion passed (3-1).

E. Add member to Park and Recreation Board

- One member has not attended in over a year (Mayor’s appointee)

Mayor Long is to suggest another member to be on the committee and will have that appointment ready for the next meeting.

Jerry Clontz requested that the Council send he and one Park and Recreation Committee member to the National Park Conference to be held in Charlotte (3 day event, beginning October 3).

Bradley Purser supported the request. John Biggers stated it was the right thing to do with the amount of money we are spending on the park.

John Biggers made the motion to send Jerry Clontz and one member of the Park and Recreation Committee to the National Park Conference in Charlotte. The motion would also include a

national membership with this group. The cost is \$1,028. Bradley Purser seconded the motion. Councilmen Biggers, Clontz, Purser and Price voted yes. (4-0)

Mayor Long had a question on the July minutes regarding who pays PARTF Grant expenses. These minutes will be put on the next agenda.

Arnold Price made a motion to approve the August 11, 2014 Regular Council minutes as corrected. Jerry Clontz seconded the motion. Councilmen Biggers, Clontz, Price and Purser voted yes (4-0).

The Closed Meeting minutes sent to the Council will be on next month's agenda.

Council Comments

Mayor Long stated that Ed and Arnold Price talked to a land owner regarding a complaint on the property located at the corner of Brief and 601, now complaining about mulch on the property. Arnold Price gave a report on the item stating that the town is working with the owners to clean up the lot.

Joe McCollum reported on the letter in the packet from Ed and Joe to Paul Scoggins regarding obtaining "Special Use Permits" on events held at Scoggins Farms. Ed and Joe did meet with Paul Scoggins to discuss. Humphries is to come up with an application for events at Scoggins Farms and present it to the Council for approval. The permit will cover all permits for a year.

Mayor Long questioned Bradley Purser and the other Council members regarding who was contacted about shutting down the Town office for two weeks.

Each Councilman stated they had received an email from Humphries regarding his surgery and about the office closing.

Mayor Long stated she felt that closing the office should have been brought to the Council. Phil Thomas stated that with computers and phones most of the work could be done out of the office.

Mayor Long stated that people want to talk to a person.

Jerry Clontz stated if we had someone there to just keep the office open they would not be knowledgeable enough to answer questions.

Mayor Long stated that she thought there should be a procedure in place.

Bradley Purser made a motion to adjourn. Jerry Clontz seconded the motion. Councilmen Clontz, Biggers, Price and Purser voted yes (4-0).

Respectfully submitted,

Ed Humphries
Town Clerk

Elizabeth Long
Mayor

Approved this 13th day of October, 2013.