Town of Fairview

PARKS & RECREATION

Agenda

March 2, 2017 @ 6:30 p.m.

Meeting will be in the Council Meeting Room

1. Call to order ---*Chairman Clontz*
2. Public Comments:
3. Business:
   - Park Update
   - Shelter Use Application
   - Grand Opening
4. Approval of Previous Minutes:
   a. February 9, 2017---Regular meeting
5. Adjourn

DRAFT

Town of Fairview
Picnic Shelter Use Application

7400 Concord Hwy., Monroe, NC 28110 Phone: 704-753-1981 Fax: 704-753-5240

Applicant Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Reserve Date: _____/_____/_____ From: _____ am/pm To: _____ am/pm **(4 hour increments)**

Type of Event: (birthday party, family reunion, etc.) _____

FEES: $50 for 4 hours or $100 for all day

The applicant acknowledges receipt of the rules and regulations governing the use of all Town facilities and agrees that they will ensure compliance with them while they and their representatives are using own facilities. The Town of Fairview reserves the right to modify such rules as needed at any time. All applicants are to follow the instructions of the Town and its authorized representatives when utilizing Town facilities.

The applicant understands that they are responsible for all set up and clean up and that this time is included in the four hour (unless otherwise noted) rental time. If using Town furnishings, they must be returned to the original set-up by the applicant at the end of the reservation period. The return of any deposit paid is contingent upon favorable inspection by town staff after use of the facility rented and cancellation fees may apply.

Applicant assumes responsibility for any and all claims, damage, accidents arising out of his or her use of the facility, and further agrees to indemnify and hold harmless the Town of Fairview from any such actions and damages. The applicant understands and agrees that the Town of Fairview is not responsible for accident, injury or lost or damaged property resulting from the use of occupancy of any Town-owned property.

SIGNED: _____ DATE: _____
(Must be signed by the applicant)

PRINT NAME: _____

OFFICE USE ONLY

Date Application Received: _____

Fee Amount: _____ Cash: _____ Check #: _____

Town of Fairview
Parks & Recreation Advisory Committee Meeting
February 9, 2017

The following Parks & Recreation Advisory Committee members were present: Jerry Clontz, B.B. Haigler, Rachel Outen, Stan Smith, and Leon Whitley

Others present: Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Report on Park Progress

Jerry Clontz shared his email from Jeff Ashbaugh, Alfred Benesch & Co., regarding the completion timeline. At the present time Benesch is waiting on the "as built" survey from Eagle Wood. Once it is received and reviewed by Benesch it will be submitted to Union County. Once Union County approves it and completes the final inspection the Certificate of Occupancy will be granted and power and water will be turned on. There will be a completion inspection walk-thru with Eagle Wood and members of the Park & Rec Committee to create a punch list of any remaining work that needs to be completed.

Mr. Clontz asked the committee members to please walk the park and make notes of any items they feel should be added to the punch list and forward their list to him or the Town Clerk.

Mr. Clontz noted that the trail around the pond is holding water in several places after it rains. Eagle Wood has been made aware of this and will work to correct the situation.

Mr. Clontz stated that he had spoken with several people from Unionville that are excited about the park and he mentioned to Mayor Thomas that he may want to speak with Mayor Simpson from Unionville to see if Unionville would be interested in partnering with Fairview to acquire additional land to expand the park in the near future.

B. Finalize Park Maintenance Duties/Job Description

Committee reviewed and finalized the duties. Town Clerk will post job on the town website and Facebook page.

C. Park Grand Opening:

Rachel Outen stated that she had contacted three vendors. A Monroe company, Bouncing Your Way, presented a good deal providing the following: three inflatable units (bounce house, slide/obstacle course, Inflate-A-Hoops basketball), sound system, and face painting. He will also provide a "fly-guy" to put down at the entrance to the park. The price would be approximately $1730.00 for a 4 hour block of time, they do setup/tear down and they are insured. She gave him April 29th as the "save the date".

The Committee also discussed several options for food vendors, having the fire department park a fire truck for the kids to see, CMC/Novant van to do blood pressure checks, and corn hole setups.

D. Minutes:

Leon Whitley made a motion to approve the January 5, 2017 minutes. Stan Smith seconded the motion. Members Clontz, Haigler, Outen, Smith and Whitley voted yes (5-0).

B.B. Haigler made a motion to adjourn. Leon Whitely seconded the motion. Members Clontz, Haigler, Outen, Smith and Whitley voted yes (5-0).

Respectfully submitted,

_____ _____

Teresa Gregorius
Town Clerk

Jerry Clontz
Chairman

Approved this _____ day of _____, 2017