

Agenda

Town of Fairview



Agenda

Town Council Meeting

February 13, 2017

7:00 pm

(Meeting to be held at the Old Fairview School)

1. Call the meeting to order: ---Mayor Thomas

Invocation
Pledge of Allegiance

- a. Agenda Changes
- b. Approval of Agenda

2. Public Comments / Presentations:**

Presentation of 2015-2016 Town Audit---*Tom Moyer*

3. Consent Agenda:

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- c) CRTPO --- *Report Accepted as Information*
- d) Monroe/Union County Economic Development Committee Report--- *Report Accepted as Information*
- e) Approve Council Minutes for January 9, 2017

Agenda

4. Items of Business:

Item 1: Park Update

- a. **Approve** extension request from Eagle Wood Inc.
- b. **Approve** eighth pay application for Eagle Wood Inc. in the amount of \$75,656.65

5. Council Comments:

6. Adjournment

AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS

**** Public Comments are limited to 3 minutes**

Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

Town of Fairview
Balance Sheet
As of January 31, 2017

	Jan 31, 17	Jan 31, 16
ASSETS		
Current Assets		
Checking/Savings		
American Community Bank	90,448.28	196,433.25
Bank of NC	209,860.29	957,040.91
Total Checking/Savings	300,308.57	1,153,474.16
Other Current Assets		
Accounts Receivable - State Gov	897.83	0.00
Franchise Tax Receivable	34,697.37	43,188.53
Investments		
Investments NCCMT	968.29	965.43
Total Investments	968.29	965.43
Sales Tax Receivable	4,083.70	4,001.24
Taxes receivable	2,643.45	3,661.36
Total Other Current Assets	43,290.64	51,816.56
Total Current Assets	343,599.21	1,205,290.72
Fixed Assets		
Accumulated Depreciation	-9,717.68	-7,474.08
Computer Equipment	12,643.66	12,643.66
Furniture and Equipment	1,698.00	1,698.00
Land	219,516.33	219,516.33
Land improvements	10,145.00	10,145.00
Leasehold improvements	2,500.00	2,500.00
Total Fixed Assets	236,785.31	239,028.91
Other Assets		
Park development costs	56,201.15	25,055.00
Total Other Assets	56,201.15	25,055.00
TOTAL ASSETS	636,585.67	1,469,374.63

Town of Fairview
Profit & Loss Budget vs. Actual
July 2016 through January 2017

	Jul '16 - Jan 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Ad Valorem taxes	54,315.05	52,500.00	1,815.05
Cable TV franchise taxes	1,608.10	0.00	1,608.10
Interest on delinquent taxes	229.91		
Investment income	1,487.03	1,400.00	87.03
Motor vehicle taxes	5,521.33	4,435.00	1,086.33
PARTF grant	125,430.90	0.00	125,430.90
Sales and use tax	12,393.06	14,000.00	-1,606.94
Sales and use tax refund	92.93		
Utility Franchise taxes	74,407.66	84,000.00	-9,592.34
Zoning fees	2,870.00	1,750.00	1,120.00
Total Income	278,355.97	158,085.00	120,270.97
Expense			
Advertising and Promotion	318.40	350.00	-31.60
Audit fees	5,287.50	7,050.00	-1,762.50
Bank Service Charges	127.76	0.00	127.76
Capital outlay	1,034,141.87	0.00	1,034,141.87
Charitable Contributions	39,426.93	39,426.00	0.93
Collection fees	905.46	700.00	205.46
Computer and Internet Expenses	2,562.00	3,500.00	-938.00
Dues and Subscriptions	5,391.00	5,250.00	141.00
Festival expense	0.00	10,000.00	-10,000.00
Grants	0.00	5,000.00	-5,000.00
Insurance Expense	5,157.60	6,000.00	-842.40
Legal fees	3,853.54	3,500.00	353.54
Meals and Entertainment	22.00		
Miscellaneous Expense	122.09	0.00	122.09
Office Supplies	1,526.07	3,200.00	-1,673.93
Park Maintenance	135.00	3,500.00	-3,365.00
Payroll Expenses	18,750.18	19,473.23	-723.05
Payroll taxes	3,267.20	3,249.05	18.15
Planning and zoning	23,052.29	22,997.94	54.35
Professional Fees	4,568.70	10,000.00	-5,431.30
Public Safety	5,833.31	5,833.35	-0.04
Rent Expense	1,750.00	1,750.00	0.00
Repairs and Maintenance	0.00	1,000.00	-1,000.00
Telephone Expense	1,896.30	2,100.00	-203.70
Training fees	125.00	700.00	-575.00
Travel Expense	250.68	700.00	-449.32
Total Expense	1,158,470.88	155,279.57	1,003,191.31
Net Ordinary Income	-880,114.91	2,805.43	-882,920.34
Net Income	-880,114.91	2,805.43	-882,920.34

9:50 AM

02/04/17

Accrual Basis

**Town of Fairview
Transactions by Account
As of January 31, 2017**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
American Community Bank							264,717.10
Liability Check	01/04/2017	To Print	NC Dept of Revenu...	600391020		503.00	264,214.10
Bill Pmt -Check	01/06/2017	101788	CompuNetworkd	Email and server hosting		260.00	263,954.10
Bill Pmt -Check	01/06/2017	101789	Eagle Wood, Inc.	Construction draw number 7	169,363.66		94,590.44
Bill Pmt -Check	01/06/2017	101790	Ed Humphries_	Office reimbursement		539.97	94,050.47
Bill Pmt -Check	01/06/2017	101791	Enquirer Journal	Advertising for public hearing noti...		184.08	93,866.39
Bill Pmt -Check	01/06/2017	101792	Fairview VFD and R...			14,225.64	79,640.75
Bill Pmt -Check	01/06/2017	101793	Great American Fin...	Copier lease		66.55	79,574.20
Bill Pmt -Check	01/06/2017	101794	Piedmont Flowers	Flowers for Colon Baucom and J...		112.09	79,462.11
Bill Pmt -Check	01/06/2017	101795	Union County Cha...	Membership dues		423.00	79,039.11
Bill Pmt -Check	01/06/2017	101796	Darrell H. Baucom_	Mileage and expense reimburse...		93.18	78,945.93
Deposit	01/06/2017			Deposit	50.00		78,995.93
Paycheck	01/09/2017	101798	Darrell H. Baucom			611.95	78,383.98
Paycheck	01/09/2017	101804	Teresa Gregorius			698.73	77,685.25
Paycheck	01/09/2017	101797	Bradley W Purser			138.52	77,546.73
Paycheck	01/09/2017	101799	Edward D Humphries			2,084.11	75,462.62
Paycheck	01/09/2017	101800	Gary H Wilfong			138.52	75,324.10
Paycheck	01/09/2017	101801	Jerry C. Clontz			161.61	75,162.49
Paycheck	01/09/2017	101802	John A Biggers, Jr.			138.52	75,023.97
Paycheck	01/09/2017	101803	Phillip C Thomas			184.70	74,839.27
Paycheck	01/09/2017	101805	Teresa Gregorius			184.70	74,654.57
Check	01/09/2017	101806	Clark, Griffin and M...	January legal expenses		500.00	74,154.57
Check	01/09/2017	101807	RLI Surety Bond	Bond for land use administrator		100.00	74,054.57
Liability Check	01/10/2017	To Print	IRS	55-0789092		1,700.68	72,353.89
Deposit	01/13/2017			Deposit	18,286.04		90,639.93
Check	01/25/2017		Frontier Telephone	Office phone		191.65	90,448.28
Total American Community Bank					18,336.04	192,604.86	90,448.28
TOTAL					18,336.04	192,604.86	90,448.28

Town of Fairview
Park Related costs

<u>Date</u>	<u>Services</u>	<u>Payee</u>	<u>Check Number</u>	<u>Amount Paid</u>
2/9/2015	Design development - initial bill	Benesch	101245	8,370.00
4/13/2015	Design development - second bill	Benesch	101268	1,335.00
5/11/2015	Design development - third bill	Benesch	101292	4,610.00
6/8/2015	Design development - fourth bill	Benesch	101321	1,010.00
6/23/2015	NC DOT driveway permit application fee	NC DOT	101329	50.00
6/23/2015	NC DENR erosion and sedimentation app fee	NC DENR	101330	260.00
7/10/2015	Construction documents - June 28, 2015	Benesch	101335	9,420.00
8/10/2015	Construction documents - July 26, 2015	Benesch	101359	2,355.00
8/27/2015	NC DENR storm water permit	NC DENR	101383	505.00
9/14/2015	Construction docs - Aug 18 and perc test	Benesch	101385	1,895.00
10/12/2015	Const docs, permitting and bidding	Benesch	101411	6,255.00
11/9/2015	Bidding on park	Benesch	101437	3,100.00
12/7/2015	Amendment #1 for turn lane design	Benesch	101488	4,900.00
3/14/2016	Construction administration	Benesch	101552	2,300.00
3/28/2016	NC DENR for revisions to plan	NC DENR	101565	150.00
4/11/2016	Construction administration	Benesch	101566	5,600.00
5/9/2016	Construction administration	Benesch	101589	2,162.00
6/13/2016	Construction administration	Benesch	101612	760.50
7/11/2016	Construction administration and Amend #2	Benesch	101631	1,163.65
8/8/2016	Amendment #2	Benesch	101650	2,005.00
8/11/2016	Initial construction - first draw	Eagle Wood	101671	83,797.98
9/12/2016	Construction administration	Benesch	101672	2,346.84
9/12/2016	Initial construction - second draw	Eagle Wood	101676	85,790.96
9/13/2016	Construction administration - Amend #2	Benesch	101692	1,764.01
9/30/2016	Initial construction - third draw	Eagle Wood	101713	76,419.35
10/10/2016	Amendment #2 draw	Benesch	101718	3,298.00
11/14/2016	Duke Energy - Deposit and connection fee	Duke Energy	101721	115.00
11/14/2016	Initial construction - fourth draw	Eagle Wood	101722	196,960.49
12/12/2016	Construction administration	Benesch	101759	500.00
12/12/2016	Initial construction - fifth draw	Eagle Wood	101762	171,505.50
12/12/2016	Initial construction - sixth draw	Eagle Wood	101784	240,275.08
12/30/2016	Initial construction - seventh draw	Eagle Wood	101789	169,363.66
Total incurred costs-to-date				1,090,343.02
Reimbursements received from PARTF November 4, 2015				18,032.50
Reimbursements received from PARTF November 9, 2016				136,130.15
Total reimbursed to date				154,162.65
Park Budget				
Design and construction management				65,150.00
Cost to develop park				1,215,529.00
Contingency				60,651.00
Total park costs				1,341,330.00

Town of Fairview
Pond Related Costs

<u>Date</u>	<u>Services</u>	<u>Payee</u>	<u>Check Number</u>	<u>Amount Paid</u>
3/9/2015	Foster Lake and Pond - lowering pond level	Foster Lake	101248	2,450.00
	Total for 14/15 fiscal year			2,450.00
8/10/2015	Foster Lake and Pond - pond renovation	Foster Lake	101356	22,833.59
9/14/2015	Warlick Trucking - Grading, etc on pond site	Warlick Trucking	101386	9,500.00
	Total paid-to-date on pond renovation and maintenance			34,783.59



Zoning Permits 2017

2017

<u>Date</u>	<u>CK#</u>	<u>Permit #</u>	<u>Type</u>	<u>Fee \$</u>	<u>Name</u>	<u>Address</u>	<u>Parcel#</u>
10-Jan	1948	U-17-001	Upfit	\$50	Hawk Construction-Byrum	602 W Lawyers Road	8228022
12-Jan	3185	C-17-002	Compl	\$100	Daniel Const	310 W Lawyers	8195008
17-Jan	n/a	TC-17-003	Text Chg	n/a	Town of Fairview	7400 Concord highway	n/a
17-Jan	2679	Cup 17-004	CUP	\$500	Patrick Ferguson	212 W Old Dutch	08216005F
19-Jan	13990	C-17-005	Compliance	\$100	Helms-	1032 Biggers Farm	08180004D
19-Jan	cash	MS-17-006	Minor	\$65	A.Hinson	1213 Hwy 218 W	8222004

Totals 6 \$815

2-Feb	1184	U-17-007	Upfit	\$50	Yuri Livarchuck	1615 Crowell Dairy	8282020
2-Feb	1116	H-17-008	Home	\$75	Gala Homes	8907 Noah Helms Rd IT	8285300
2-Feb	15171	H-17-009	Home	\$75	Pinnacle Homes	1809 W. Highway 218	08252001F
2-Feb	3008	A-17--010	Accessory	\$50	Scott Helms	8907 Noah Helms Rd IT	8285300

Totals

6

From: Burke, Neil [<mailto:nburke@ci.charlotte.nc.us>]

Sent: Thursday, January 19, 2017 2:37 PM

Subject: January MPO Meeting Results and Request for February 2 TCC Agenda Items

February TCC Meeting

The next TCC meeting is scheduled for Thursday, February 2 in Room 267 of the Charlotte-Mecklenburg Government Center.

If you would like to have an item placed on the agenda, the following information must be e-mailed to me no later than close of business on Wednesday, January 25:

The name of the item as it should appear on the agenda

- A brief description of the topic
- Presenter's name
- Estimated presentation length

January 19 MPO Meeting Results

Election of Officers: Mayor Jim Taylor of Matthews was elected Chairman of the CRTPO, and Mayor Pro Tem Michael Johnson of Statesville was elected Vice-Chairman of the CRTPO for 2017.

2016-2025 TIP Amendments: The MPO approved the TIP amendments for the Stewart Creek Greenway and McAlpine Creek Greenway as presented. The MPO approved a TIP amendment for the Sam Newell Road Multi-Use Trail as presented.

Comprehensive Transportation Plan: The MPO approved the following actions:

- a. adopted the Highway, Bicycle, Pedestrian, and Transit/Rail CTP maps;
- b. Acknowledge that the Thoroughfare Plan may continue to be recognized by member jurisdictions for right-of-way protection purposes and encourage all jurisdictions to move toward using the CTP for right-of-way protection
- c. Recommend to the NC Board of Transportation that it adopt the CTP maps;
- d. Amend the CTP highway map to show the Catawba Crossings segment as a 'boulevard' instead of a 'freeway' within the City of Charlotte; and
- e. Direct staff to work with GCLMPO staff to resolve the inconsistencies between the CTP maps.

LYNX Silver Line/Southeast Corridor Transit Study: The MPO endorsed the recommendations from the LYNX Silver Line/Southeast Corridor Transit Study.

STP-DA Criteria Modifications: The MPO approved the proposed modifications to the STP-DA criteria and approved the start of a 60-day call for projects beginning on 1/19/2017 and ending on 3/20/2017



Neil Burke, AICP PTP | Planning Coordinator
Charlotte Regional Transportation Planning Organization
704-353-0198 | nburke@charlottenc.gov



Teresa Gregorius

From: Tony Helms [tfhelms6@gmail.com]
Sent: Thursday, January 12, 2017 10:48 AM
To: Ed Humphries; Teresa Gregorius
Subject: Economic Development Board of Advisors December 2016

Hi Guys,

Sorry I am late giving you this report.

Listed below were the items discussed.

1. unemployment rate remains at 4.4% for Union County which remains below State 4.6%.
2. Current investment for the year is 5.75 million which results in 224 jobs.
3. Upcoming missions to generate projects include IPT tax conference, International Production & Production Expo,
Speed News, SEDR and the Paris Air Show.
4. New Project named UFO which the City would purchase 75 acres of land with the Prospect purchasing 25 of those acres with a investment of 45 to 50 million and 80 new jobs.
5. Land being cleared for the new Spec building. Ground breaking sometime in late January.
6. Meeting for January has been canceled.



**Town of Fairview
Regular Meeting
January 9, 2017**

The following Council members were present: Mayor Phil Thomas, John Biggers, Jerry Clontz, Bradley Purser, and Gary Wilfong.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Deputy Clerk and Teresa Gregorius, Town Clerk

Agenda Changes

Mayor Thomas stated that he would like to add information regarding the 2016-2017 North Carolina Municipal Guide as Item 4 in Items of Business.

Approval of Agenda

Bradley Purser made a motion to approve the agenda as amended. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser, and Wilfong voted yes (4-0).

Public Comments

None

Consent Agenda

- a) Accept Financial and Tax Reports as Information
- b) Accept Land Use Report as Information
- c) Accept CRTPO No Report
- d) Accept Monroe/Union County Economic Development Committee No Report
- e) Approve Council Regular Minutes for December 12, 2016

Jerry Clontz made a motion to approve the consent agenda. Gary Wilfong seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

Items of Business

Item 1: Approve contact with N-Focus for Fairview Council Retreat Facilitation

Mayor Thomas stated that based on feedback from Council members from the retreat last year it was decided to have another retreat this year to update short term goals and look at long term goals. Mr. Leamon Brice with N-Focus has agreed to facilitate the retreat again this year at the same price as last year. Mayor Thomas will be meeting with Mr. Brice shortly to put together an agenda outline before the retreat. Council members should contact Mayor Thomas with suggestions of topics they would like to discuss during the retreat.

Gary Wilfong made a motion to approve the N-Focus contract in the amount of \$1,400.00 to facilitate the Fairview Council Retreat on March 18, 2017 from 9:00 AM to 1:00 PM. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

Item 2: Re-appoint Mayor Pro-Tem

Bradley Purser made a motion to re-appoint Jerry Clontz as Mayor Pro-Tem. John Biggers seconded the motion. Councilmen Biggers, Purser and Wilfong voted yes (3-0), Clontz abstained.

Item 3: Park Update

Jerry Clontz updated the Council on the park construction progress:

- Parking and driveway have been paved
- NCDOT has still not signed off on the road work completed
- Union County has asked for changes to be made to handicap ramp
- Power and water will not be turned on until certificate of occupancy is issued
- Park committee members will be meeting at the park January 14th to mark trees that have died near walkways and need to be removed so that we can get an estimate for the removal.
- Possible park grand opening end of April or the first part of May.

Jerry Clontz made a motion to approve the seventh Application and Certificate for Payment totaling \$169,363.66 to Eagle Wood Inc. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

Bradley Purser asked about the construction deadline for the park and what the penalty is per day. Mr. Clontz stated that the completion date was January 6th but he is being flexible due to the bad weather. At this time he does not have a firm date.

Item 4: 2016-2017 North Carolina Municipal Guide

Mayor Thomas stated that he had received an email with a link regarding the 2016-2017 North Carolina Municipal Guide that has information (elected officials, population etc.) on all cities/towns/municipalities in North Carolina. Mayor Thomas asked the Council if they would

like to include the link to this information on the town's website and Facebook. Mayor Thomas will have the Clerk email the link to all Council members for their review.

Council Comments

Jerry Clontz thanked the Council for their support of the park.

Gary Wilfong stated that at the December Council meeting he mentioned traffic problems at the intersection of Hwy. 601 and Lawyers Road and has subsequently spoken with House Representative Dean Arp, Unionville Councilman Randy Baucom and Scott Cole with NCDOT. Mr. Wilfong was informed by NCDOT that a stop light should be in place at the intersection by the end of February if all goes as planned.

Mr. Wilfong also noted that in his discussion with Representative Arp they discussed parks and grant monies available. Representative Arp stated that grant monies are available and noted that the people offering the grants are really looking favorable to giving monies to add handicap playgrounds.

Bradley Purser asked for an update on the noise ordinance/jake brake situation. Attorney McCollum and Ed Humphries stated that they are continuing to work on possible solutions to bring before the Council at a later date.

Mayor Thomas noted that the Union County Crime Stoppers BBQ will be January 20th at the Ag Center.

Mayor Thomas stated that he completed the 2017 Boundary and Annexation Survey emailed to him from the US Census Bureau and will give to the Clerk to place in the file.

Bradley Purser made a motion to adjourn. Gary Wilfong seconded the motion. Councilmen Biggers, Clontz, Purser and Wilfong voted yes (4-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Phil Thomas
Mayor

Approved this _____ day of _____, 2017

Park Report



EAGLE WOOD, INC.

7680 Townsend Drive • P.O. Box 1046 • Denver, N.C. 28037-1046 • Telephone (704) 483-5853

January 5, 2017

Alfred Benesch & Company
2320 West Morehead St.
Charlotte, NC 28208
Attn.: Mr. Jeff Ashbaugh

Re: Request for Time Extension Due to Delay Caused by Regulatory Agencies

Dear Mr. Ashbaugh,

This letter is intended to document the delays caused by site inspections, plan reviews and redesign of drawings that were beyond the control of Eagle Wood Inc. Because we had to resubmit the drawings and calculations for the CXT precast restroom building we had to delay the delivery and installation of the building. The delay in the installation pushed our schedule back on being able to finish site concrete and paving the entry road and parking lot. The delay also pushed our paving schedule into less than desirable weather patterns for this type of work. Without paving and parking lot striping we will not be able to obtain a certificate of occupancy.

Another item that will hold up the certificate of occupancy is not having running water on site. When we contacted Union County public works about obtaining a water meter we found out that the utility department has not signed off on the water line relocation. The relocation work was completed on September 30, 2016 once tie-in was completed and documentation was sent to the Union Co Utility Department. We were notified of a new ordinance that requires the water line be as-built and stamped by a professional land surveyor. Once we have the as-builts completed, then we have the final walk through. We can then ask for a water meter once the holds are lifted.

The timeline shown below is an attempt to document our commitment to handle these items in a timely manner, but ultimately these items were outside of our control.

CXT Pre-Cast Building –

- 10/17/16 – Received the initial set of stamped drawings and calculation sheets from our subcontractor. Files were electronically uploaded to the Union County permitting site for approval on the same day.
- 11/02/16 – Received letter from Union County that the drawings were not approved. Some of the issues the reviewers had were able to be resolved by directing them to other building permits that were associated with the site. There were some items that had to be corrected by the manufacturer.
- 11/05/16 – Received direction from Terry Griffin with Union County that the Mini-Split HVAC system would have to be removed from the drawings before they could be approved. This information was forwarded to the supplier right away.

- 11/22/16 – The change in the drawing required the whole set to be redesigned and the manufacturer had to have the plans re-approved by the State of North Carolina. It wasn't until this date that we received the revised calculations and drawings from our supplier. The plans and calculations were immediately uploaded to the Union County permitting site.
- 12/01/2016 – We could pick up the building permit for the restroom building. This allowed us to move forward with installing the plumbing, water line and power conduit in the slab. We also had to prepare the base for installation.
- 12/08/2016 – The building was delivered and installed.

This delay prevented us from finishing our site concrete since we could not have the crane and delivery trucks driving over the concrete sidewalk. This delay also pushed us back on paving for the road widening and paving the road and parking lot on site. We were concerned that the 2" of asphalt in the parking lot would not support the delivery trucks and crane. Pushing this work in late December and early January affects what can be completed due to temperatures and precipitation. Our rain gauge showed 3.5" of rain over the new year weekend.

On December 27, 2016, we contacted Union County public works to schedule the installation of the water meter. Typically, the installation takes 2-3 days after they are notified. We were informed that there were holds on the meter that prevented us from having the meter installed. We contacted Grant Moore with Union County Engineering to find out what the holds were. Union County is requiring us to have a licensed surveyor to as-built the water line that was relocated. Usually, this can be handled with a sketch from the design engineer. The utility departments inspector also must perform a final walk through after the as-builts are complete. Until we can install the water meter, we will not be able to receive a plumbing final on the restroom building. We are currently working with our surveyor on a quote for the asbuilt survey. Per an email received from Grant Moore on January 3rd, there is an affidavit that has to be signed by the owner/developer, lien waiver that has to be signed by Eagle Wood as the general contractor and a maintenance bond that has to be sealed by an engineer and 10% put up by owner/developer.

Eagle Wood has submitted the lien waiver to Grant. Until the remainder of the paper work is complete, we will not be able to request the water meter. Considering the items that must be completed and inspected by groups other than Eagle Wood, we request a contract extension of 45 days from the current completion date to obtain substantial completion.

As of today's date we are paving the road and parking lot of the park. We will continue to push forward with the utility and inspection groups to have power and water to the site as soon as possible.

Please let us know if you have any questions or concerns or need any more information.

Sincerely,

Jason Schultz
Project Manager/Estimator
Eagle Wood Inc.



EAGLE WOOD, INC.

7680 Townsend Drive • P.O. Box 1046 • Denver, N.C. 28037-1046 • Telephone (704) 483-5853

Date: 1/5/2017

Project Name: Fairview Park

Scope of Change:

Survey Asbuilts for Water Line Relocation

Summary of Cost Breakdown

Prime Contract Labor (Per Attached)	\$ 99.84
Materials (Per Attached)	\$ -
Rental Equipment (Per Attached)	
Company Owned Equipment (Per Attached)	\$ -
Subtotal Prime Contract Cost	\$ 99.84

Subcontract Cost (Per Attached)	\$ 1,100.00
Total Subcontract Cost	\$ 1,100.00
Subtotal Cost of Change	\$ 1,199.84
Profit and Overhead @ 15%	\$ 179.98
Bond at 1%	\$ 13.80
Total Cost of Change	\$ 1,393.61

Addition Time Added to Contract This Change 0.00 Day(s)

Breakdown of Cost

Date: 1/5/2017

Project Name: Fairview Park

Scope of Change: Survey Asbuilts

for Waterline Relocation

Prime Contractor Costs

	Man Hrs	Rate	Total
Superintendence	1	\$ 28.00	\$ 28.00
Project Manager	1	\$ 50.00	\$ 50.00
Operators	0		\$ -
Labors	0		\$ -
		Subtotal	\$ 78.00
		Labor Burdon @ 28%	\$ 21.84
		Total Prime Contract Labor	\$ 99.84
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		Total Prime Contractor Cost	\$ 99.84
Subcontract			
Griffin Surveying Services, PA			\$ 1,100.00
Subcontract Cost			\$ 1,100.00
Subcontract Labor			
	Man Hrs	Rate	Total
		Subtotal	\$ -
		Labor Burdon	\$ -
		Survey/Layout	\$ -
Subcontractor Rental Equipment (Per Quote)			\$ -
Subcontract Owned Equipment (Per Quote)			\$ -
Subcontract Material (Per Quote)			\$ -
		Total Subcontract Cost	\$ 1,100.00

APPLICATION AND CERTIFICATE FOR PAYMENT

OWNER: Town of Fairview
7400 Concord Highway
Morroe, NC 28110

PROJECT:
Town of Fairview

FROM CONTRACTOR: Eagle Wood Inc
P.O. Box 1046
Denver, NC 28037

VIA ARCHITECT/ENGINEERS:
Benesch
2320 W. Morehead St
Charlotte, NC 28209

APPLICATION NO: 8
APPLICATION DATE: 1/31/2017
PERIOD TO: 1/31/2017

CONTRACT DATE: 5-JUL-16

Distribution to:	
OWNER:	XXXX
ENGINEERS:	
CONTRACTOR:	

CONTRACT FOR: Fairview Park
CONTRACTOR'S APPLICATION FOR PAYMENT
Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G705, is attached.

- 1. ORIGINAL CONTRACT SUM \$1,278,180.45
- 2. Net Change by Change Orders -\$3,758.38
- 3. CONTRACT SUM TO DATE \$1,272,422.07
- 4. TOTAL COMPLETED & STORED TO DATE \$1,197,652.28

- 5. Retainage:
 - a. 5% of Completed Work \$ 57,882.61
 - b. 0% of Stored Material \$0.00

Total Retainage (Line 5a + 5b or \$ 57,882.61

6. TOTAL EARNED LESS RETAINAGE \$1,098,769.67

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$1,024,113.02

8. CURRENT PAYMENT DUE \$75,656.65

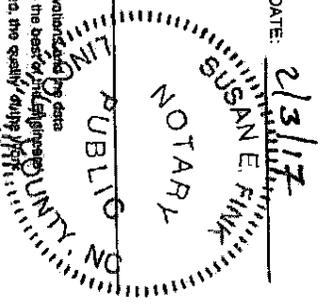
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$172,652.40

CHANGE ORDER SUMMARY	
Total changes approved in previous months	\$
Total approved this month	\$
TOTALS	\$
ADDITIONS	3,758.38
DEDUCTIONS	3,758.38
NET CHANGES by Change Order	-\$3,758.38

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By: *[Signature]* DATE: 2/3/17
State of North Carolina
County of Lincoln
Subscribed and sworn to before me this 3 day of February 2017

Notary Public: *[Signature]*
My Commission Expires August 15, 2018
ENGINEERS' CERTIFICATE FOR PAYMENT



In accordance with the Contractor Documents, based on an on-site observation and by data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED **75,656.65** (unless explanations of amount certified differs from the amount certified for initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: *[Signature]* Date: 2/7/17
This Certificate is negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Signature, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

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ITEM NO.	DESCRIPTION OF WORK		SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)
				FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
1	Mobilization	1 LS	\$63,809.02	89.50%	2.00%		\$ 58,385.25	91.50%	\$ 5,423.77	\$ 2,919.26
2	Surveying	1 LS	\$9,500.00	84.20%	8.00%		\$ 8,759.00	92.20%	\$ 741.00	\$ 437.95
3	Site Preparation - Incl. (Clearing, Grading, Storm and Erosion)	1 LS	\$191,629.58	95.50%	1.50%		\$ 185,880.69	97.00%	\$ 5,748.89	\$ 9,294.03
4	Water, Sanitary Sewer and Electric Utilities	1 LS	\$115,129.56	96.20%	0.00%		\$ 110,754.64	96.20%	\$ 4,374.92	\$ 5,537.73
5	Parking Lot - Paved for 23 cars and Entrance Rd	1 LS	\$78,629.58	60.00%	25.00%		\$ 66,835.14	85.00%	\$ 11,794.44	\$ 3,341.76
6	Walking Trail - Paved Trail with 2 Benches	1 LS	\$96,807.11	92.0%	0.00%		\$ 88,878.54	92.00%	\$ 7,728.57	\$ 4,443.93
7	Playground (Play equipment, accessible surface 2 benches)	1 LS	\$130,124.15	89.00%	5.50%		\$ 122,967.32	94.50%	\$ 7,156.83	\$ 6,148.37
8	Picnic Shelter - 25 x 25 feet, (2 grills, 4 picnic tables, and 2 trash receptacles)	1 LS	\$50,000.00	100.00%	0.00%		\$ 50,000.00	100.00%	\$ -	\$ 2,500.00
9	Restroom Building, 750 SF	1 LS	\$212,850.00	90.0200%	0.00%		\$ 191,607.57	90.02%	\$ 21,242.43	\$ 9,580.38
10	Landscaping	1 LS	\$23,750.00				\$ -	0.00%	\$ 23,750.00	\$ -
11	Road Widening	1 LS	\$228,000.00	97.17%	2.83%		\$ 228,000.00	100.00%	\$ -	\$ 11,400.00
12	Construction Testing Allowance	1 LS	\$2,000.00	100.00%	0.00%		\$ 2,000.00	100.00%	\$ -	\$ 100.00
13	Electrical Allowance	1 LS	\$6,000.00				\$ -	0.00%	\$ 6,000.00	\$ -
14	PVC Conduit	1 LS	\$7,500.00				\$ -	0.00%	\$ 7,500.00	\$ -
15	Contingency	1 LS	\$60,651.45	3.50%	68.36%		\$ 43,584.13	71.86%	\$ 17,067.32	\$ 2,179.21
		1 LS			0.00%		\$ 1,157,652.28		\$ 118,528.17	\$ 57,882.62

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN DORE)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/G)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
1	HWY 601 Road Widening								
2	Utility Locate	\$4,022.76	100.00%			\$4,022.76	100.00%	\$-	\$-
3	Adjust Valve Boxes	\$122.13	100.00%			\$122.13	100.00%	\$-	\$-
4	Box Out for Road Widening	\$9,505.29	100.00%			\$9,505.29	100.00%	\$-	\$475.26
5	Clearing	\$4,321.96	100.00%			\$4,321.96	100.00%	\$-	\$216.10
6	Driveway Reconstruction	\$15,034.87	100.00%			\$15,034.87	100.00%	\$-	\$751.74
7	Imported Fill	\$16,439.26	100.00%			\$16,439.26	100.00%	\$-	\$821.96
8	Inlet Protection (Block and Gravel)	\$2,347.21	100.00%			\$2,347.21	100.00%	\$-	\$117.36
9	Leveling/Wedging (Allowance)	\$30,394.65	100.00%			\$30,394.65	100.00%	\$-	\$1,519.73
10	Milling	\$3,780.26	100.00%			\$3,780.26	100.00%	\$-	\$189.01
11	Pavement 2" 9.5C Overlay	\$48,278.04	100.00%			\$48,278.04	100.00%	\$-	\$2,413.90
12	Pavement 8" B25.0C	\$31,594.05	100.00%			\$31,594.05	100.00%	\$-	\$1,579.70
13	Pavement 3" 119.0C	\$13,533.39	100.00%			\$13,533.39	100.00%	\$-	\$676.67
14	RCP 18"	\$6,391.55	100.00%			\$6,391.55	100.00%	\$-	\$319.58
15	RCP FFS 18"	\$3,983.49	100.00%			\$3,983.49	100.00%	\$-	\$199.17
16	Regrade Shoulders and Seed	\$11,158.92	100.00%			\$11,158.92	100.00%	\$-	\$557.95
17	Relocate Existing Mailboxes	\$1,557.05	100.00%			\$1,557.05	100.00%	\$-	\$77.85
18	Rip-Rap Aprons	\$1,114.03	100.00%			\$1,114.03	100.00%	\$-	\$56.70
19	Rock Pipe Inlet Protection	\$1,285.95	100.00%			\$1,285.95	100.00%	\$-	\$63.30
20	Sawcut Pavement	\$2,009.96	100.00%			\$2,009.96	100.00%	\$-	\$100.50
21	Silt Logs	\$1,436.84	100.00%			\$1,436.84	100.00%	\$-	\$71.84
22	Silt Fence	\$619.68	100.00%			\$619.68	100.00%	\$-	\$30.98
23	Striping	\$9,364.25	31.00%	69.00%		\$9,364.25	100.00%	\$-	\$468.21
	Traffic Control	\$9,724.41	100.00%			\$9,724.41	100.00%	\$-	\$486.22
						\$228,000.00		\$-	\$11,399.98

TAX STATEMENT AND CERTIFICATION

This is to certify that the foregoing or attached statements are a true and **complete** statement of **all** North Carolina Local Sales or Use Tax paid by the undersigned contractor from, **JANUARY 1, 2017** to **JANUARY 31, 2017** inclusive for the materials and equipment that were or will become a part of the construction of the:

FAIRVIEW PARK

(THE FOLLOWING PORTION TO BE FILLED OUT BY GENERAL CONTRACTOR ONLY)

It is further certified that:

GRIFFIN SURVEYING, INC.; COASTLINE PARTNERS, INC.
AMERICAN FENCE AND SUPPLY; BARTON CONTRACTING;
MASONARY UNLIMITED

are all the subcontractors who are, or were engaged by this contractor for the previously stated period, in the performance of this contract and whose tax statements are also enclosed herewith.

Audrea C Turner
Signature

Eagle Wood, Inc.
General Contractor

Appeared and subscribed before me

this 3 day of February, 2017.

Sefk
Notary Public

My commission expires: August 15, 2018

