

# Agenda

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## *Town of Fairview*



### **Agenda**

Town Council Meeting  
**November 12, 2019**  
6:30 pm

*Meeting will be in the Fairview Town Hall Meeting Room*

**1. Call the meeting to order: ---Mayor Thomas**

Invocation  
Pledge of Allegiance

- a. Agenda Changes
- b. Approval of Agenda

**2. Public Comments\*\* / Presentations:**

**3. Consent Agenda:**

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- c) Budget Amendment Worksheet 2019-2020 --- *Report Accepted as Information*
- d) Fairview Park Event October Draft Minutes (*Minutes Accepted as Information*)
- e) Fairview Park Facility October Draft Minutes (*No October Meeting*)
- f) Planning Board October Draft Minutes (*No October Meeting*)
- g) Approve Council Minutes for October 8, 2019

# Agenda

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h) Fairview School Choice Week Proclamation 2019

i) Veterans Day Proclamation 2019

## **4. Items of Business:**

**Item 1: Discuss/Approve** Request for Funds from Fairview Elementary PTO

**Item 2: Discuss/Approve** Request for Funds from Sam F. Keziah American Legion Post 535

## **5. Council Comments:**

## **6. Adjournment**

AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS

**\*\* Public Comments are limited to 3 minutes**

# Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

**Town of Fairview**  
**Balance Sheet**  
 As of October 31, 2019

	Oct 31, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
American Community Bank	375,595.41
<b>Total Checking/Savings</b>	375,595.41
<b>Other Current Assets</b>	
Franchise Tax Receivable	33,317.39
Investments	
Investments NCCMT	1,008.68
<b>Total Investments</b>	1,008.68
Prepaid assets	860.00
Sales Tax Receivable	4,417.60
Taxes receivable	2,093.83
Taxes receivable - ad valorem	-1,088.54
Taxes receivable - motor veh	838.25
<b>Total Other Current Assets</b>	41,447.21
<b>Total Current Assets</b>	417,042.62
<b>Fixed Assets</b>	
Accumulated Depreciation	-122,554.13
Building and Improvements	1,181,642.75
Computer Equipment	12,688.66
Furniture and Equipment	1,698.00
Land	683,039.94
Land improvements	10,145.00
Leasehold improvements	2,500.00
Park equipment	148,928.88
Rental House	125,000.00
<b>Total Fixed Assets</b>	2,043,089.10
<b>TOTAL ASSETS</b>	<b>2,460,131.72</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	8,000.00
<b>Total Accounts Payable</b>	8,000.00
<b>Other Current Liabilities</b>	
Accrued payroll	4,565.66
Deferred revenue - ad valorem	2,096.90
Payroll Liabilities	320.00
Prepaid taxes	12.00
Security deposit - rental house	850.00
<b>Total Other Current Liabilities</b>	7,844.56
<b>Total Current Liabilities</b>	15,844.56
<b>Long Term Liabilities</b>	
Note payable on park land	600,000.00
<b>Total Long Term Liabilities</b>	600,000.00
<b>Total Liabilities</b>	615,844.56
<b>Equity</b>	
Equity	
Fixed assets	1,440,720.49
<b>Total Fund Balance</b>	1,207,568.00

1:41 PM  
 11/01/19  
 Accrual Basis

**Town of Fairview**  
**Profit & Loss Budget vs. Actual**  
 July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Ad Valorem taxes	9,894.87	76,000.00	-66,105.13	13.0%
Alcoholic beverage		16,000.00	-16,000.00	
Donation	350.00			
Donation - vendors	1,350.00			
Fund balance appropriated		57,062.00	-57,062.00	
Interest on delinquent taxes	68.10			
Investment income	767.23	2,400.00	-1,632.77	32.0%
Misc income	404.25			
Motor vehicle taxes	3,388.87	9,600.00	-6,211.13	35.3%
Park rental income	950.00	2,000.00	-1,050.00	47.5%
Rental house income	3,400.00	10,200.00	-6,800.00	33.3%
Sales and use tax	4,950.12	28,000.00	-23,049.88	17.7%
Sales and use tax refund	3,397.32			
Utility Franchise taxes	32,225.72	140,000.00	-107,774.28	23.0%
Zoning fees	4,555.00	15,000.00	-10,445.00	30.4%
<b>Total Income</b>	<b>65,701.48</b>	<b>356,262.00</b>	<b>-290,560.52</b>	<b>18.4%</b>
<b>Expense</b>				
Advertising and Promotion	263.68	1,500.00	-1,236.32	17.6%
Audit fees		7,800.00	-7,800.00	
Bank Service Charges	312.79		312.79	100.0%
Debt repayment		63,400.00	-63,400.00	
Dues and Subscriptions	5,166.00	6,000.00	-834.00	86.1%
Elections expense		3,300.00	-3,300.00	
Festival expense	8,673.88	15,000.00	-6,326.12	57.8%
Fire Dept Grant	3,333.32	10,000.00	-6,666.68	33.3%
Fire Dept Truck Payment	26,284.62	52,568.00	-26,283.38	50.0%
Grants	2,500.00	3,500.00	-1,000.00	71.4%
Insurance Expense	3,404.45	4,200.00	-795.55	81.1%
Internet and website	2,789.10	9,400.00	-6,610.90	29.7%
Legal fees	2,451.67	7,500.00	-5,048.33	32.7%
Miscellaneous Expense	49.83	1,000.00	-950.17	5.0%
Office expense	2,916.30	10,000.00	-7,083.70	29.2%
Office utilities	628.80	4,800.00	-4,171.20	13.1%
Park Maintenance	6,665.83	23,000.00	-16,334.17	29.0%
Park Utilities	596.73	2,600.00	-2,003.27	23.0%
Payroll Expenses	33,159.45	95,173.00	-62,013.55	34.8%
Payroll taxes		7,281.00	-7,281.00	
Postage and Delivery	110.00			
Professional Fees		3,000.00	-3,000.00	
Rent Expense	12,000.00	12,000.00		100.0%
Rental house repairs, etc	100.00	2,000.00	-1,900.00	5.0%
Solid Waste Manage cost share		8,000.00	-8,000.00	
Tax collection fees	255.10	1,440.00	-1,184.90	17.7%
Telephone Expense	210.48	900.00	-689.52	23.4%
Training expense		500.00	-500.00	
Travel Expense	147.77	400.00	-252.23	36.9%
<b>Total Expense</b>	<b>112,019.80</b>	<b>356,262.00</b>	<b>-244,242.20</b>	<b>31.4%</b>
<b>Net Ordinary Income</b>	<b>-46,318.32</b>		<b>-46,318.32</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-46,318.32</b>		<b>-46,318.32</b>	<b>100.0%</b>

## Town of Fairview Transactions by Account As of October 31, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>American Community Bank</b>							
Check	09/30/2019			Service Charge		39 00	401 193 98
Deposit	09/30/2019			Interest	246 50		401 154 98
General Journal	10/03/2019			Vendor did not pick up check	50 00		401 451 48
Bill Pmt -Check	10/03/2019	102761	Chad Price	Music for festival		300 00	401 151 48
Bill Pmt -Check	10/03/2019	102762	Hometown Heroes	Parking for festival		500 00	400 651 48
Bill Pmt -Check	10/03/2019	102763	Lee Ward	Music for festival		1 500 00	399 151 48
Bill Pmt -Check	10/03/2019	102764	Lynn Greene	Music for festival		500 00	398 651 48
Bill Pmt -Check	10/03/2019	102765	Mike Mills	music for festival		300 00	398 351 48
Bill Pmt -Check	10/03/2019	102766	Sandra L. Shaw	Security for festival		210 00	398 141 48
Bill Pmt -Check	10/03/2019	102767	Terry C. Tomberlin	Music for festival		450 00	397 691 48
Bill Pmt -Check	10/03/2019	102768	UCAT	Antique cars for festival		300 00	397 391 48
Bill Pmt -Check	10/03/2019	102769	Zaxchary L. Herman	Music for Festival		300 00	397 091 48
Bill Pmt -Check	10/03/2019	102770	Bill Riffle	Wireless security		301 97	396 789 51
Bill Pmt -Check	10/03/2019	102771	Darrell H. Baucom	Mileage and internet		62 40	396 727 11
Bill Pmt -Check	10/03/2019	102772	Fairview VFD and Re			13 975 64	382 751 47
Bill Pmt -Check	10/03/2019	102773	Gayle Brock	Festival supplies		44 04	382 707 43
Bill Pmt -Check	10/03/2019	102774	Spectrum	Internet and phone		244 30	382 463 13
Bill Pmt -Check	10/03/2019	102775	Taylor's Landscaping	Mowing for September		1 337 50	381 125 63
Bill Pmt -Check	10/03/2019	102776	UNC School of Govt	Membership dues		483 00	380 642 63
Bill Pmt -Check	10/03/2019	102777	Waste Management	Garbage service		86 61	380 556 02
Deposit	10/04/2019			Deposit	850 00		381 406 02
Deposit	10/04/2019			Deposit	100 00		381 506 02
Deposit	10/04/2019			Deposit	50 00		381 556 02
Deposit	10/04/2019			Deposit	250 00		381 806 02
Deposit	10/04/2019			Deposit	715 00		382 521 02
Paycheck	10/08/2019	102778	Darrell H. Baucom			465 93	382 055 09
Paycheck	10/08/2019	102785	Teresa Gregorius			1 354 54	380 700 55
Paycheck	10/08/2019	102779	Edward D. Humphries			2 349 27	378 351 28
Paycheck	10/08/2019	102780	Gary H. Wilfong			138 53	378 212 75
Paycheck	10/08/2019	102781	Jerry C. Clontz			896 29	377 316 46
Paycheck	10/08/2019	102782	John A. Biggers Jr.			138 53	377 177 93
Paycheck	10/08/2019	102783	Patricia H. Kindley			138 53	377 039 40
Paycheck	10/08/2019	102784	Phillip C. Thomas			184 70	376 854 70
Liability Check	10/08/2019	To Print	IRS	55-0789092		2 035 62	374 819 08
Liability Check	10/08/2019	To Print	NC Dept of Revenue	600391020		713 00	374 105 08
Bill Pmt -Check	10/08/2019	102786	Allison Plyler	Festival expenses		174 89	373 931 19
Bill Pmt -Check	10/08/2019	102787	CompuNetwork	Server and email hosting		277 69	373 653 50
Bill Pmt -Check	10/08/2019	102788	John Biggers	Festival expenses		366 84	373 286 66
Bill Pmt -Check	10/08/2019	102789	RCS Inc	Porta Jon rental		600 00	372 686 66
Bill Pmt -Check	10/08/2019	102790	Teresa Clontz	Cleaning		100 00	372 586 66
Bill Pmt -Check	10/08/2019	102791	Amanda Anderson	Refund vendor deposit		50 00	372 536 66
Bill Pmt -Check	10/08/2019	102792	Amy Duncan	Refund vendor deposit		50 00	372 486 66
Bill Pmt -Check	10/08/2019	102793	Autumn York	Refund vendor deposit		50 00	372 436 66
Bill Pmt -Check	10/08/2019	102794	Beth Dawson	Refund vendor deposit		50 00	372 386 66
Bill Pmt -Check	10/08/2019	102795	Brittany Bivens	Refund vendor deposit		50 00	372 336 66
Bill Pmt -Check	10/08/2019	102796	Brook Plyler	refund vendor deposit		50 00	372 286 66
Bill Pmt -Check	10/08/2019	102797	Gaitlyn Padgett	Refund vendor deposit		50 00	372 236 66
Bill Pmt -Check	10/08/2019	102798	Christie Little	Refund vendor deposit		50 00	372 186 66
Bill Pmt -Check	10/08/2019	102799	Cindy Baucom	Refund vendor deposit		50 00	372 136 66
Bill Pmt -Check	10/08/2019	102800	Cindy Tarlton	Refund vendor deposit		50 00	372 086 66
Bill Pmt -Check	10/08/2019	102801	Cynthia Medlin	Refund vendor deposit		50 00	372 036 66
Bill Pmt -Check	10/08/2019	102802	Daniel Medlin	Refund vendor deposit		50 00	371 986 66
Bill Pmt -Check	10/08/2019	102803	Darlene Polk	Refund vendor deposit		50 00	371 936 66
Bill Pmt -Check	10/08/2019	102804	Debbie Carver	Refund vendor deposit		50 00	371 886 66
Bill Pmt -Check	10/08/2019	102805	Debra Patterson	Refund vendor deposit		50 00	371 836 66
Bill Pmt -Check	10/08/2019	102806	Jackie Arndt	Refund vendor deposit		50 00	371 786 66
Bill Pmt -Check	10/08/2019	102807	Kara Fieger	Refund vendor deposit		100 00	371 686 66
Bill Pmt -Check	10/08/2019	102808	Kristi Flowe	Refund vendor deposit		50 00	371 636 66
Bill Pmt -Check	10/08/2019	102809	Kristin Caskey	Refund vendor deposit		50 00	371 586 66
Bill Pmt -Check	10/08/2019	102810	Lauren Helton	Refund vendor deposit		50 00	371 536 66
Bill Pmt -Check	10/08/2019	102811	Lisa Starnes	Refund vendor deposit		50 00	371 486 66
Bill Pmt -Check	10/08/2019	102812	Mandi Williams	Refund vendor deposit		50 00	371 436 66
Bill Pmt -Check	10/08/2019	102813	Michele Brinkley	Refund vendor deposit		50 00	371 386 66
Bill Pmt -Check	10/08/2019	102814	Mike Maxson	Refund vendor deposit		50 00	371 336 66
Bill Pmt -Check	10/08/2019	102815	Peggy Prince	refund vendor deposit		50 00	371 286 66
Bill Pmt -Check	10/08/2019	102816	Stephanie Williams	Refund vendor deposit		50 00	371 236 66
Bill Pmt -Check	10/08/2019	102817	Susan Apple	Refund vendor deposit		50 00	371 186 66
Bill Pmt -Check	10/08/2019	102818	Teresa Cope	refund vendor deposit		50 00	371 136 66
Bill Pmt -Check	10/08/2019	102819	Tim Cope	Refund vendor deposit		50 00	371 086 66
Bill Pmt -Check	10/08/2019	102820	Whitney Couick	Refund vendor deposit		50 00	371 036 66
Bill Pmt -Check	10/08/2019	102821	Kevin Greene	Refund vendor deposit		50 00	370 986 66
Check	10/08/2019	102822	Union County Public	water		61 06	370 925 60
Check	10/08/2019	102823	Clark, Griffin and McC	Legal fees research, etc		662 50	370 263 10
Check	10/08/2019	102824	Enquirer Journal	advertising for public hearing		263 68	369 999 42
Deposit	10/10/2019			Deposit	50 00		370 049 42
Deposit	10/11/2019			Deposit	957 17		371 006 59
Deposit	10/11/2019			Deposit	7 534 54		378 541 13
Bill Pmt -Check	10/11/2019	102825	CompuNetwork	Resolve connection issues		100 00	378 441 13
Deposit	10/11/2019			Deposit	404 25		378 845 38
Deposit	10/11/2019			Deposit	230 00		379 075 38
Deposit	10/11/2019			Deposit	539 00		379 614 38
Deposit	10/11/2019			Deposit	50 00		379 664 38
Bill Pmt -Check	10/14/2019	102826	FNB Commercial Cre.	Pay off credit card		1 425 70	378 238 68
Check	10/15/2019	Draft	Great American Finan	copier charges		145 58	378 093 10
Deposit	10/18/2019			Deposit	465 00		378 558 10
Deposit	10/18/2019			Deposit	50 00		378 608 10
Deposit	10/18/2019			Deposit	500 00		379 108 10
Check	10/21/2019	Draft	Duke Energy	Park lighting		114 22	378 993 88
Check	10/21/2019	Draft	Duke Energy	Office power		196 61	378 797 27

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11/01/19

Accrual Basis

# Town of Fairview Transactions by Account

As of October 31, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	10/25/2019	Draft	Spectrum	Bank draft for October payment		246 44	378 550 83
Bill Pmt -Check	10/25/2019	102827	Clark Griffin and McC	Attorney's conference reimbursement		739 17	377 811 66
Bill Pmt -Check	10/25/2019	102828	Killingsworth Environ	bimonthly pest control		125 00	377 686 66
Bill Pmt -Check	10/25/2019	102829	Lisa Thomas	Festival expenses		74 31	377 612 35
Bill Pmt -Check	10/25/2019	102830	Travelers	Workers comp for 19-20		352 00	377 260 35
Bill Pmt -Check	10/25/2019	102831	Waste Management	Waste service for October		86 61	377 173 74
Bill Pmt -Check	10/25/2019	102832	William Riffle	Hard drive for security		69 95	377 103 79
Deposit	10/28/2019			Deposit	611 32		377 715 11
Bill Pmt -Check	10/29/2019	102834	Boy Scout Troop 161	Support for festival		150 00	377 565 11
Bill Pmt -Check	10/29/2019	102835	Fairview Elementary	Support for Festival		1,500 00	376 065 11
Bill Pmt -Check	10/29/2019	102836	MCCI	Laserfiche support renewal		469 70	375 595 41
Total American Community Bank					13,652 78	39,251 35	375 595 41
<b>TOTAL</b>					<b>13,652.78</b>	<b>39,251.35</b>	<b>375,595.41</b>

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**Town of Fairview**  
**Transaction Detail By Account**  
July 2019 through June 2020



Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>Office expense</b>								
Bill	07/01/2019	97135033		All-Points Waste Service. ...	Waste service for July	86.61		86.61
Bill	07/02/2019	RT1771		Heat and Air Direct	Seasonal tune-up	125.00		211.61
Bill	07/09/2019	07092019		Teresa Clontz	Cleaning	100.00		311.61
Check	07/15/2019	Draft		Great American Financial ...	Copier	137.01		448.62
Bill	08/01/2019	98101615		All-Points Waste Service. ...	Garbage service	86.61		535.23
Bill	08/08/2019	351793		Killingsworth Environmental	Spraying inside baseb...	125.00		660.23
Check	08/13/2019	102727		Teresa Clontz	Cleaning for August	100.00		760.23
Check	08/13/2019	102730		FNB Commercial Credit C...	Pay credit card bill	477.02		1,237.25
Check	08/15/2019	Draft		Great American Financial ...	Copier	0.00		1,237.25
Check	08/15/2019	Draft		Great American Financial ...	Copier leasing	132.77		1,370.02
Check	09/03/2019	09032019		Teresa Clontz	Office cleaning	100.00		1,470.02
Check	09/10/2019	102760		FNB Commercial Credit C...	Credit card bill	18.47		1,488.49
Check	09/15/2019	Draft		Great American Financial ...	Copier	139.05		1,627.54
Bill	09/17/2019	0002252...		Waste Management	Garbage service	86.61		1,714.15
Check	09/27/2019	Draft		Duke Energy_	Office utilities draft	263.01		1,977.16
Bill	10/07/2019	0007124...		Waste Management	Waste service for Octo...	86.61		2,063.77
Bill	10/08/2019	10082019		Teresa Clontz	Cleaning	100.00		2,163.77
Bill	10/14/2019	10012019		FNB Commercial Credit C...	Pay off credit card	336.33		2,500.10
Check	10/15/2019	Draft		Great American Financial ...	copier charges	145.58		2,645.68
Bill	10/15/2019	134393		Killingsworth Environmental	bimonthly pest control	125.00		2,770.68
Check	11/15/2019	Draft		Great American Financial ...	copier lease	145.62		2,916.30
Total Office expense						2,916.30	0.00	2,916.30
<b>TOTAL</b>						<b>2,916.30</b>	<b>0.00</b>	<b>2,916.30</b>

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11/01/19

Accrual Basis

**Town of Fairview**  
**Transaction Detail By Account**  
**July 2019 through June 2020**

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Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>Park Maintenance</b>								
Bill	07/02/2019	07022019		Bill Riffle	Pressure washing picnic shelter	25.00		25.00
Bill	07/26/2019	1333		Taylor's Landscapin...	Lawncare for July 2019	1,337.50		1,362.50
Bill	08/06/2019	24588		Sign Masters	Ornamental post and sign	581.79		1,944.29
Check	08/13/2019	102729		RCS, Inc.	Mulch for park	1,000.00		2,944.29
Check	08/13/2019	102730		FNB Commercial Cr...	Metroline Mulch	564.65		3,508.94
Bill	09/03/2019	1338		Taylor's Landscapin...	August lawn maintenance	1,337.50		4,846.44
Bill	09/19/2019	09192019		Bill Riffle	Wireless security	301.97		5,148.41
Bill	09/30/2019	1345		Taylor's Landscapin...	Mowing for September	1,337.50		6,485.91
Bill	10/10/2019	10102019		William Riffle	Hard drive for security	69.95		6,555.86
Bill	10/14/2019	10012019		FNB Commercial Cr...	Pay off credit card	109.97		6,665.83
<b>Total Park Maintenance</b>								
						6,665.83	0.00	6,665.83
<b>TOTAL</b>						<b>6,665.83</b>	<b>0.00</b>	<b>6,665.83</b>

**Town of Fairview**  
**Transaction Detail By Account**  
July 2019 through June 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Festival expense</b>							
Bill	07/14/2019	07142019	Todd Donaldson	Reimburse festival expenses	32.10		32.10
Check	09/10/2019	102758	Elizabeth Medlin	Festival expense reimbursem...	192.30		224.40
Check	09/10/2019	102760	FNB Commercial Cr...	Credit card bill	200.00		424.40
Bill	10/01/2019	10012019	Gayle Brock	Festival supplies	44.04		468.44
Bill	10/01/2019	10012019	Lisa Thomas	Festival supplies	74.31		542.75
Bill	10/05/2019	10052019	Sandra L. Shaw	Security for festival	210.00		752.75
Bill	10/05/2019	10052019	Zachary L. Herman	Music for Festival	300.00		1,052.75
Bill	10/05/2019	10052019	Terry C. Tomberlin	Music for festival	450.00		1,502.75
Bill	10/05/2019	10052019	Lynn Greene	Music for festival	500.00		2,002.75
Bill	10/05/2019	10052019	Lee Ward	Music for festival	1,500.00		3,502.75
Bill	10/05/2019	10052019	Chad Price	Music for festival	300.00		3,802.75
Bill	10/05/2019	10052019	Mike Mills	music for festival	300.00		4,102.75
Bill	10/05/2019	10052019	Hometown Heroes	Parking for festival	500.00		4,602.75
Bill	10/05/2019	10052019	UCAT	Antique cars for festival	300.00		4,902.75
Bill	10/07/2019	110289	RCS, Inc.	Porta Jon rental	600.00		5,502.75
Bill	10/08/2019	0082019	John Biggers_	Festival expenses	366.84		5,869.59
Bill	10/08/2019	10082019	Allison Plyler	Festival expenses	174.89		6,044.48
Bill	10/14/2019	10012019	FNB Commercial Cr...	Fall festival expenses	979.40		7,023.88
Bill	10/29/2019	10292019	Fairview Elementary...	Manning the game booths for ...	1,500.00		8,523.88
Bill	10/29/2019	10292019	Boy Scout Troop 161	Support for festival	150.00		8,673.88
Total Festival expense					8,673.88	0.00	8,673.88
<b>TOTAL</b>					<b>8,673.88</b>	<b>0.00</b>	<b>8,673.88</b>

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# Oct. Permits

Oct.								
3-Oct	1077	A-19-086	Accessory	\$75	Ricky Dulin	512 Heritage view	08213038C	
3-Oct	CC	HO 19-087	HO	\$75	W. Cooke	719 Brief Road West	08213005C	
8-Oct	CC	H-19-088	Home	\$75	Helms Partners	8208 Old Ferry	08120038A	
8-Oct	5098	U 19-089	Upfit	\$65	David Holeman	9817 IT-Fairview (Price	8225019	
10-Oct	CC	NR-19-090	Upfit	\$100	Hopewell B Ch	8900 East Duncan	8183008	
10-Oct	13156	MS 19-091	Minor	\$165	Duval/Jordan Grant	88920 Mill Grove	828026	
15-Oct	Cash	A-19-092	Accessory	\$75	Doug Austin	8604 Old Ferry	08087001B	
15-Oct	CC	Add 19-093	Addition	\$65	Joyce Fact Direct	7504 Crooked Creek Ch	08120018N	
15-Oct	1117	S 19-094	Sign-Farm	\$100	CA Hyatt	2220 East 218	08093008C	
15-Oct	2743	H-10-095	Home	\$125	southern Interiors	6904 West Duncan Road	8258020	
17-Oct	CC	A 19-096	Accessory	\$75	Huntley--Watkins	8303 Ferguson Farms Road	0808400M	
17-Oct	16573	MS 19-097	MS	\$165	Tyler Mcgee	Mill Grove Road	08246001E	
22-Oct	1352	Comp 19-098	Comp	\$100	Max Built	9122 Mill Grive	08282020a	
22-Oct	249	H-19-099	Home	\$75	Drew Helms	5717 Sikes Mill	080870035N	
22-Oct	249	H-19-100	Home	\$75	Drew Helms	5713 Sikes Mill Rd	08087035H	
22-Oct	16576	MS-19-101	Minor	\$165	Forrest	Ferguson Farms Lane	08084001C	
24-Oct	229	A-19-0-102	Accessory	\$75	Williams	7319 Brent Haigler	8222013	
29-Oct	4363	A-19-103	Accessory	\$75	D. Reed--M. Brown	9503 Ahavah Lane	8228025	
31-Oct	251	Comp 19-104	Complianc <sup>e</sup>	\$100	Drew Helms	3110 East Brief	08087035W	
31-Oct	CC	A-19-105	Accessory	\$75	T Maze	9600 Black Road	08210001F	
Totals		20		\$1,900				

## BUDGET AMENDMENT WORKSHEET 2019

Beginning Spendable Fund Balance      **\$396,228**  
(as of 6/30/2019)

POLICY - Reserve in Spendable Fund Balance      **\$200,000**

Spendable Fund Balance      **\$196,228**  
(as of 6/30/2019)

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
1	7/9/2019	Sod for Park	Park Maintenance	\$3,000
<b>New Spendable Fund Balance</b>				<b>\$193,228</b>

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
<b>New Spendable Fund Balance</b>				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
<b>New Spendable Fund Balance</b>				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
<b>New Spendable Fund Balance</b>				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
<b>New Spendable Fund Balance</b>				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
<b>New Spendable Fund Balance</b>				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
<b>New Spendable Fund Balance</b>				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
<b>New Spendable Fund Balance</b>				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
<b>New Spendable Fund Balance</b>				



**Town of Fairview  
Fairview Park Event Committee Meeting  
October 10, 2019**

The following Fairview Park Event Committee members were present: Lisa Thomas, Tracy Biggers, Gayle Brock, Scott Cuthbertson, Theresa Donaldson, Todd Donaldson and Spencer Thomas

Others present: Teresa Gregorius, Town Clerk

**Public Comments**

None

**Items of Business**

A. Recap Fall Festival

The Committee recapped the festival and the following points were discussed:

- Purchase pumpkins from a produce company (already crated and any leftovers can be returned)
- Change up some of the children activities
- Further discuss the vendor application and start charging for booth space
- Further discuss continuing using only local music groups

B. Winter Festival Planning

Mr. Paul Scoggins spoke to the Committee regarding his willingness to supply items for the Winter and Fall festivals. Items include cow train (seats 5), trolley (seats 25), Cinderella and Charleston carriages (seats 2-4), and horseback rides. The Committee thanked Mr. Scoggins for his generosity and will contact him once final arrangements for the winter festival are complete.

Chairman Thomas asked the Committee for suggestions on the theme for this year's festival noting that last years was Back to Bethlehem. The Committee decided on keeping the Back to Bethlehem theme again this year.

The Committee discussed the hours of the festival and decided on 4:00 to 7:00 PM.

- Children's Entertainment: children singing carols, letters to Santa, trolley ride, stockings
- Custodian: Park Facility Committee
- Decorations: live Nativity scene again this year; decorating on December 13<sup>th</sup>
- Food: Benton's Crossroads – hot chocolate and cookies; Bethlehem Presbyterian – coffee and donuts
- Parking: Gayle Brock checked with Hometown Heroes and they asked if they could sell Christmas trees at the festival. The Committee discussed and decided since there would be no other vendors allowed the group could not sell trees. Gayle will check and see if they will still be interested in parking the cars.
- Sound System: Chairman Thomas reported that she is working to get DJ Jimmy Huntley again this year.
- Advertising: Banners will be put up November 1<sup>st</sup>.

Tracy Biggers suggested making a little lantern (she had example) for each child.

C. Minutes

Scott Cuthbertson made a motion to approve the September 5, 2019 minutes. Tracy Biggers seconded the motion. Committee members Thomas, Biggers, Brock, Cuthbertson, Theresa Donaldson, Todd Donaldson and S. Thomas voted yes (7-0).

Chairman Thomas adjourned the meeting.

Respectfully submitted,

\_\_\_\_\_  
Teresa Gregorius  
Town Clerk

\_\_\_\_\_  
Lisa Thomas  
Chairman

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019



**Town of Fairview  
Regular Town Council Meeting  
October 8, 2019**

The following Council members were present: Mayor Phil Thomas, Jerry Clontz, Patricia Kindley, and Gary Wilfong. John Biggers was not present.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Deputy Clerk and Teresa Gregorius, Town Clerk

**Agenda Changes**

No Changes

**Approval of Agenda**

Patricia Kindley made a motion to accept the agenda. Jerry Clontz seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

**Public Comments**

None

**Presentation**

Lisa Thomas, Chairman of Fairview Park Event Committee, updated the Council on the success of the 2019 Fairview Fall Festival

**Consent Agenda**

- a) Accept Financial and Tax Reports as Information
- b) Accept Land Use Report as Information
- c) Accept Budget Amendment Worksheet 2019-2020 report as Information
- d) Fairview Park Event September Draft Minutes --- Minutes Accepted as Information
- e) Fairview Park Facility September Draft Minutes --- Minutes Accepted as Information
- f) Planning Board September Draft Minutes --- No September Meeting
- g) Approve Council Regular Minutes for September 10, 2019

Gary Wilfong made a motion to approve the consent agenda. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

## **Items of Business**

### **Item 1: Public Hearing Conditional Use Permit CUP 19-082**

Ed Humphries presented the Conditional Use Permit CUP 19-082 request of the owner of Lot #4 Parcel #08084001C (Bradley Michael Forrest and wife) in Ferguson Farms Subdivision to divide the parcel creating two lots under Article VI Section 101 and 102 of the Fairview Land Use Ordinance with conditions. The Council discussed.

Mayor Thomas opened the public hearing

No public comments

Mayor Thomas closed the public hearing

#### **“Finding of Facts”**

- 1) Patricia Kindley made a motion that Conditional Use Permit CUP 19-082 will not endanger the public health or safety because it is just a matter of property changing hands. Jerry Clontz seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).
- 2) Jerry Clontz made a motion that Conditional Use Permit CUP 19-082 will not substantially injure the value of adjoining or abutting property because the property will stay the same and no house will be built on the 1 acre lot. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).
- 3) Gary Wilfong made a motion that the Conditional Use Permit CUP 19-082 will be in harmony with the area in which it is located because the members of the Ferguson Farms community agreed to all the stipulations outlined. Jerry Clontz seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).
- 4) Jerry Clontz made a motion that the Conditional Use Permit CUP 19-082 will be in general conformity with the land use plan, thoroughfare plan or other plan because there is no change to the property. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

#### **Approval of Request:**

Jerry Clontz made a motion to approve Conditional Use Permit CUP 19-082 with the following conditions:

- (1) There will be no home built on Lot #4A*
- (2) Nicholas Harrhoff (property owner of Lot #5, Parcel #08084001D) plans to buy Lot #4A*
- (3) Lot #4A will be at least one acre in size*

- (4) A survey showing the lot division will be approved by the Fairview Land Use Administrator
- (5) A statement from each property owner in the subdivision states that they agree with the request

The proposed zoning amendment under consideration is found to be reasonable and consistent with the recommendations of the Town's adopted comprehensive plan, the Town of Fairview Land Use Plan (Revised November 11, 2018), and the Town of Fairview Land Use Ordinance (effective July 1, 2005). Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

**Item 2: Discuss Garbage Company Pick-up Practices**

Jerry Clontz reported that he would like the Council to investigate the garbage companies' pick-up practices in the Town. An example occurred recently when his wife hit a trash can on the side of the road that was barely off the pavement and she could not move over due to a truck pulling a trailer meeting her. The Council discussed and decided to produce a letter from the mayor and send to the garbage companies operating in the Town. The letter would also be posted on the Town website.

**Council Comments**

Patricia Kindley stated she attended the Union County DWI/Drug Treatment Court Graduation ceremony. Ms. Kindley noted that the picnic shelter fans have been purchased by Bethlehem Presbyterian and she is currently working to secure an electrician to install them.

Jerry Clontz stated that he will be checking into adding another couple of acres to the current overflow parking area at the Park. He also noted that he is checking into what PARTF grants may be available to apply for.

Mayor Thomas encouraged everyone to vote on November 5<sup>th</sup>.

All Council members and the Mayor expressed their appreciation to the Fairview Park Event Committee and Chairman Lisa Thomas for the exceptional job done on the 2019 Fairview Fall Festival.

Jerry Clontz made a motion to adjourn. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Respectfully submitted,

\_\_\_\_\_  
Teresa Gregorius  
Town Clerk

\_\_\_\_\_  
Phil Thomas  
Mayor

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019



## PROCLAMATION

### Fairview School Choice Week

WHEREAS all children in Fairview should have access to the highest-quality education possible; and,

WHEREAS Fairview recognizes the important role that an effective education plays in preparing all students in Fairview to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Fairview; and,

WHEREAS Union County is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Phillip C. Thomas, do hereby recognize January 26 – February 1, 2020 as **Fairview School Choice Week**, and I call this observance to the attention of all our citizens.

---

Phillip C. Thomas, Mayor of Fairview



## PROCLAMATION VETERANS DAY

**WHEREAS**, we are pleased and honored that the Town of Fairview’s Council has joined together again this year to pay tribute on this day to the dedicated veterans who have served this great nation with such distinction, both in peace time and in war; and

**WHEREAS**, our community has a continuing sense of gratitude to those who have given so much in the defense of the freedoms which we all continue to enjoy; and

**WHEREAS**, Americans have an abiding faith in the ideals and strengths on which our great nation was founded, in our democratic process, and in the men and women of the armed forces who have served our country so well; and

**WHEREAS**, in honor of these dedicated men and women, we pledge our continued defense of our nation so that their sacrifice will stand before the entire world as a tribute to the spirit and determination of a people dedicated to the principles of freedom and democracy; and

**WHEREAS**, on this patriotic occasion, let us all commit ourselves to the great need of fostering a spirit of rededication to the ideals that have served as the foundation of this great country – “One nation, under God, indivisible, with liberty and justice for all.”

**NOW, THEREFORE**, I, Phillip Thomas, Mayor of the Town of Fairview, do hereby proclaim Monday, November 11, 2019, as:

### *Honor Our Veterans Day*

in the Town of Fairview and urge all our citizens to honor our veterans and rededicate themselves to the preservation of our liberties under the Constitution.

---

Phillip C. Thomas, Mayor of Fairview

**Discuss/Approve  
Request for  
Funds  
Fairview PTO**



**FAIRVIEW**  
**NORTH CAROLINA**

**APPLICATION FOR OUTSIDE AGENCY / NON-PROFITS  
REQUESTING FUNDS FROM TOWN OF FAIRVIEW**

FISCAL YEAR 2019

Please provide nine (9) copies and return the original to:  
Town of Fairview  
Attn: Town Clerk  
7516 Concord Highway  
Monroe, NC 28110

Request Submitted by: Morgan Poplin - President  
Agency Name: Fairview Elementary PTO  
Address: 110 Clontz Rd.  
Monroe, Nc 28110

Funding Received from Town of Fairview – previous years: \_\_\_\_\_

Amount of Funding requested, FY 2019 \$5-10,000

By: Morgan Poplin 704.905.7360  
Name Telephone  
President 10/18/2019  
Title / Position Date

Date Request submitted to Town of Fairview: 10/22/2019

Date Request received by Town of Fairview: \_\_\_\_\_

Date and action taken by Town of Fairview: \_\_\_\_\_

Please include a breakdown of how the funds requested will be used to help accomplish your goals.

- Number of persons to be served by the requested funds  
400+ students and staff
- Other funding sources and amounts of funding provided (or requested)  
none
- Is any in-kind assistance being requested, and is so, what kind  
none
- Any additional information you may want to share that may assist the Town of Fairview Board of Council make an informed decision.

Attach to this application:

- List of the Board of Directors, permanent staff members, and volunteers  
see attached.
- Copy of the tax status determination letter from the IRS. If one is not available, include a brief explanation as to why.  
see attached.
- One (1) copy of the most recent independent audit of the agency/non-profit organization  
If an audit is not available, one (1) copy of the most recent financial statement and budget  
see attached.

**PLEASE NOTE: Incomplete applications may not be considered for funding.**

Please answer all the following questions (attach additional sheets, if necessary):

1. Please give a brief description of the mission and programs of the agency or non-profit organization.

attached.

2. What community needs of the citizens and the Town of Fairview is being addressed in this request?

attached.

Morgan Poplin  
Signature of Requesting Agency's Authorized Official

10/18/2019  
Date



Fairview Elementary School  
PTO  
110 Clontz Road  
Monroe, NC 28110  
704.753.2800

October 10, 2019  
Fairview Parent Teacher Organization  
110 Clontz Road  
Monroe, NC 28110

Town of Fairview  
7516 Concord Highway  
Monroe, NC.

Dear Town of Fairview,

We are asking for your consideration in making Fairview Elementary even safer for our children. School safety is always an important part of our day - many safety plans are in place to help our teachers and staff make it a place where our children feel free to learn and grow.

The playground faces a major roadway - Highway 601. As most everyone knows in Fairview, it is a heavily traveled road with a multitude of tractor trailers, large trucks, and cars passing by our school every day. Currently the playground has a 250' long fence line that makes the students visible to all traffic that comes by.

The PTO and administration would like to help put a buffer between the highway and the playground. After careful consideration the PTO board would like to plant a tree line that would block the playground from the highway. Our goal would be to plant a staggered line of mature trees that are 8'-10" tall.

- This project could take \$5,000 - \$10,000 - after receiving several quotes

If the town of Fairview would help us make this beautiful and needed upgrade to our children's safety, everyone wins! Our kids are safer and our community will gain a beautiful landscape.

Thank you for your time and consideration.

Sincerely,

Morgan Poplin  
FVES PTO President





Fairview Elementary School  
PTO  
110 Clontz Road  
Monroe, NC 28110  
704.753.2800

**Fairview Elementary PTO Mission Statement**

Fairview Elementary PTO is organized for the purpose of supporting the education of children at Fairview Elementary by fostering relationships among the school, parents, and teachers.

This organization participates in fundraising and execution of various events, programs and purchasing tools to improve the education provided by the teachers and staff of Fairview Elementary.





Fairview Elementary School  
PTO  
110 Clontz Road  
Monroe, NC 28110  
704.753.2800

**2019-2020 Executive Board Members**

President: Morgan Poplin  
Vice President: Jaimi Schuster  
Secretary: Leah Jordan  
Treasurer: Emily Dilworth



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 14 2003**

FAIRVIEW PARENT TEACHER  
ORGANIZATION  
C/O FAIRVIEW ELEMENTARY SCHOOL  
110 CLONTZ ROAD  
MONROE, NC 28110

Employer Identification Number:

04-3708254

DLN:

17053247052013

Contact Person:

CHADWICK A KOWALCZYK

ID# 31221

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

June 30

Form 990 Required:

Yes

Addendum Applies:

No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(2)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware

Letter 947 (DO/CG)

FAIRVIEW PARENT TEACHER

of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so be sure your return is complete before you file it.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

FAIRVIEW PARENT TEACHER

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain dedicated to the required purposes and that they will be used for those purposes by the recipient.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

# FVES PTO '19 - '20 BUDGET - Summary

2019: JULY to OCTOBER

SUMMARY	Actual	Budgeted	Difference
Income	29,700.25	72,006.00	-42,305.75
Expenses	19,153.45	69,093.65	49,940.20
Difference	10,546.80	2,912.35	7,634.45

INCOME	Actual	Budgeted	Difference
5th Grade Legacy Income	216.00	0.00	216.00
- 5th Grade Legacy Gift	35.00	0.00	35.00
Fundraising	29,484.25	72,006.00	-42,521.75
- Bank Intrest	1.83	6.00	-4.17
- BINGO	0.00	1,200.00	-1,200.00
- Community Donation Programs	219.62	500.00	-280.38
- Donations	548.00	3,500.00	-2,952.00
- Fall Flower Sale	5,153.43	5,000.00	153.43
- Fall Fundraiser	19,600.26	25,000.00	-5,399.74
- Holiday Headquarters	0.00	4,500.00	-4,500.00
- Membership Drive	388.00	400.00	-12.00
- Paw Print Ads	0.00	100.00	-100.00
- Spirit Nights	419.04	800.00	-380.96
- Spirit Wear	2,672.93	4,500.00	-1,827.07
- Spring Flower Sale	0.00	3,500.00	-3,500.00
- Treasure Cards	0.00	23,000.00	-23,000.00

EXPENSES	Actual	Budgeted	Difference
5th Grade Legacy - Expenses	288.94	288.94	0.00
- 5th Grade Party	0.00	0.00	0.00
- 5th Grade Shirt	0.00	0.00	0.00
- class of 19 legacy gift	288.94	288.94	0.00
- Class of 20 Legacy Gift	0.00	0.00	0.00
Building and Grounds	612.50	895.00	282.50
- Beautification - Fall	612.50	615.00	2.50
- Beautification - Spring	0.00	280.00	280.00
- Playground	0.00	0.00	0.00

# FVES PTO '19 - '20 BUDGET - Summary

2019: JULY to OCTOBER



	<b>Actual</b>	<b>Budgeted</b>	<b>Difference</b>
Community Outreach	3,514.70	5,545.00	2,030.30
- BooHoo B-Fast	94.99	100.00	5.01
- Chilli Cook Off	33.56	30.00	-3.56
- Fall Festival	10.40	200.00	189.60
- Grade Parent Coordinator	41.43	100.00	58.57
- Grandparents Day	0.00	50.00	50.00
- Kickball Tournament	0.00	250.00	250.00
- Kinder Open House	64.95	65.00	0.05
- Monster Mash	-89.76	500.00	589.76
- Open House	245.62	250.00	4.38
- School T-shirts	3,113.51	4,000.00	886.49
Enrichment	3,207.80	19,234.71	16,026.91
- Assemblies	0.00	0.00	0.00
- Book Fair - Student Scholarship	0.00	150.00	150.00
- Classroom Supplies	0.00	0.00	0.00
- Equipment for School (Capitol)	0.00	0.00	0.00
- Field Trip Scholarship	0.00	0.00	0.00
- Media Center	695.48	800.00	104.52
- OLD 5th Grade STEM Material	587.22	0.00	-587.22
- STEM CLASS	12.79	100.00	87.21
- Student Assistance Fund	0.00	300.00	300.00
- Teacher Allotment - Classroom Teacher	1,198.65	3,750.00	2,551.35
- Teacher Allotment - OLD CARRY OVER	713.66	1,000.00	286.34
- Teacher Allotment - PT/OT/ST/PSY	0.00	200.00	200.00
- Teacher Allotment - Special Teachers	0.00	600.00	600.00
- Teacher Allotment - TAs	0.00	600.00	600.00
- Teacher STEM Education	0.00	5,000.00	5,000.00
- Technology (Capitol)	0.00	5,000.00	5,000.00
Fundraising - Expenses	5,456.42	32,470.00	27,013.58
- BINGO Expenses	0.00	250.00	250.00
- Fall Flower Sale Expense	0.00	3,200.00	3,200.00
- Fall Fundraiser Expenses	2,070.34	7,300.00	5,229.66

# FVES PTO '19 - '20 BUDGET - Summary

2019: JULY to OCTOBER

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	Actual	Budgeted	Difference
- Holiday Headquarter Expenses	0.00	2,000.00	2,000.00
- Membership Drive	508.00	500.00	-8.00
- Spirit Night Expenses	0.00	20.00	20.00
- Spirit Wear Expenses	2,878.08	4,500.00	1,621.92
- Spring Flower Sale Expenses	0.00	2,700.00	2,700.00
- Treasure Card Expenses	0.00	12,000.00	12,000.00
Projects	0.00	0.00	0.00
- School Regeust - Fall Fundraiser	0.00	0.00	0.00
- STEM Class	0.00	0.00	0.00
PTO Operations	5,364.24	6,945.00	1,580.76
- Bad Debt	0.00	0.00	0.00
- Bank Fee	81.00	100.00	19.00
- Computer Supplies	42.69	50.00	7.31
- Late Fees	0.00	0.00	0.00
- Other PTO Operations Mic.	347.34	500.00	152.66
- Outside Printing	110.78	120.00	9.22
- Paper/Office Supplies	152.62	200.00	47.38
- Petty Cash	200.00	200.00	0.00
- Roll Over to Next Year	0.00	5,000.00	5,000.00
- Supplies - Depletable for Entertainment	129.91	175.00	45.09
- Taxes for FY 18 - 19	900.00	300.00	-600.00
- Taxes FY 2018	3,103.95	0.00	-3,103.95
- Website	295.95	300.00	4.05
Recognition	708.85	3,715.00	3,006.15
- Bus Driver Appreication	0.00	70.00	70.00
- CoCo Bar	0.00	50.00	50.00
- Custodian Appreciation	60.00	70.00	10.00
- Early Release Day Lunch	0.00	250.00	250.00
- Field Day - Sno Cone Table	0.00	240.00	240.00
- Staff Birth/Adoption Celebrations	70.60	150.00	79.40
- Staff Retirement	0.00	125.00	125.00
- Staff Sympathy	13.50	125.00	111.50

# FVES PTO '19 - '20 BUDGET - Summary

2019: JULY to OCTOBER

	<b>Actual</b>	<b>Budgeted</b>	<b>Difference</b>
- Student Immediate Family Death	0.00	150.00	150.00
- Teacher Appreciation Week	0.00	1,000.00	1,000.00
- Teacher Birthday	121.99	325.00	203.01
- Teacher Breakfast - Welcome Back	0.00	160.00	160.00
- Wonder Wednesday Lunches	394.39	1,000.00	605.61
Uncategorized	0.00	0.00	0.00

# REFINED OUTDOORS

Morgan,

Thank you for giving me the opportunity to quote the work you are wanting done. The project includes:

## Scope of the Job

- Plant 21 8-10' evergreen trees along the fence between playground and highway 601
- Stake trees to ensure the grow straight
- Mulch around the trees with pine needles

**Total Price: \$5,000.00**

The fence that runs parallel with 601 is 250' long. If we plant the trees on about 10-12' centers in a straight line they will just about cover the whole fence. I would recommend staggering the plants so that it makes a quicker screen. We can use 3-4 different plants and plant them in groups of 3 so that you get a little different variety in color and texture in the screen. If we stagger the plants it will only cover about  $\frac{3}{4}$  of the fence line running parallel with 60. Let me know if you have any questions or concerns. Thanks again for reaching out to me.

Thanks,

Jordan Edwards

704-320-5376

# REFINED OUTDOORS

## Terms and conditions

Pricing stands for 30 days from date of proposal. Pricing will be adjusted for changes in materials, labor, or fuel costs. A 25% deposit paid upfront for projects exceeding \$1,000.00. The remaining balance will be paid upon job completion.

## Pricing excludes:

- Irrigation replacement and/or renovations
- Excavation of site/mass rock, trench rock, and excavation and disposal of unsuitable soil
- Replacement of any plants, sod, or trees after completion of job
- Anything not specifically included in scope of work
- Watering procedures during grow-in

Signature of Client \_\_\_\_\_

Price of Deposit \_\_\_\_\_

Date \_\_\_\_\_

Initials of Owner \_\_\_\_\_



**Discuss/Approve  
Request for  
Funds  
American Legion  
Post 535**



# FAIRVIEW NORTH CAROLINA

## APPLICATION FOR OUTSIDE AGENCY / NON-PROFITS REQUESTING FUNDS FROM TOWN OF FAIRVIEW

FISCAL YEAR 2019 / 2020

Please provide nine (9) copies and return the original to:

Town of Fairview  
Attn: Town Clerk  
7516 Concord Highway  
Monroe, NC 28110

Request Submitted by: Brian Hinson

Agency Name: SAM F Keziah American Legion Post 535

Address: 6112 Concord Hwy  
Monroe, NC 28110

Funding Received from Town of Fairview – previous years: 0

Amount of Funding requested, FY 2019 / 2020 \$ 500<sup>00</sup>

By: Brian Hinson 704-219-1031  
Name Telephone

SAC Cameron \_\_\_\_\_  
Title / Position Date

Date Request submitted to Town of Fairview: 11/7/19

Date Request received by Town of Fairview: 11/7/19

**Date and action taken by Town of Fairview:** \_\_\_\_\_

**Please include a breakdown of how the funds requested will be used to help accomplish your goals.**

- Number of persons to be served by the requested funds
- Other funding sources and amounts of funding provided (or requested)
- Is any in-kind assistance being requested, and if so, what kind
- Any additional information you may want to share that may assist the Town of Fairview Board of Council make an informed decision

**Attach to this application:**

- List of the Board of Directors, permanent staff members, and volunteers
- Copy of the tax status determination letter from the IRS. If one is not available, include a brief explanation as to why.
- One (1) copy of the most recent independent audit of the agency/non-profit organization  
If an audit is not available, one (1) copy of the most recent financial statement and budget

**PLEASE NOTE: Incomplete applications may not be considered for funding.**

**Please answer all the following questions (attach additional sheets, if necessary):**

1. Please give a brief description of the mission and programs of the agency or non-profit organization.

2. What community needs of the citizens and the Town of Fairview is being addressed in this request?

BRIAN HINSON

\_\_\_\_\_  
Signature of Requesting Agency's Authorized Official

11/7/19

\_\_\_\_\_  
Date

**Sam F. Keziah American Legion Post 535**

John Brewer, Post Commander

Jim Rowe, Adjunct/Treasurer

Eric Thomas, Finance Director

Gary Wilfong, Chairman of Building Committee

BRIAN - Note - we  
are not a non-profit  
we are a tax-exempt  
(501(c)(19)) organization

Our Regular fund is  
\$7223.64 & \$7044.06  
- excess \$17958

// This is 2018 figures  
// from our 990EZ

Most money is in  
Bldg fund & will be  
spent in CY 2019 & 2020  
for Bldg



**Freedom Isn't Free**  
**a fundraiser**  
**for**

**Sam F. Keziah American Legion Post 535**  
**Saturday, March 7th 2020**

**at**  
**Bentons Crossroads Baptist Church**  
**109 E. Lawyers Rd. Monroe, NC.**

**Featuring**

**Southern Express**

**Destination Bluegrass**

**Gospel Plowboys**

**Grass Strings**



**Southern Express**



**Destination Bluegrass**

**Show Time**

**6:00 pm**

**Concessions**  
**available.**

**Admission**

**\$10.00 for Advance**

**\$12.00 at the Door**

**Children under 8 Free**



**Gospel Plowboys**



**Grass Strings**

**For more information contact Brian Hinson 704-219-1031**

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