Town of Fairview

Agenda
Town Council Meeting
June 11, 2019
6:30 pm

Meeting will be in the Fairview Town Hall Meeting Room

1. **Call the meeting to order:** ---*Mayor Thomas*

   Invocation
   Pledge of Allegiance

   a. Agenda Changes
   b. Approval of Agenda

2. **Public Comments** / Presentations:**

3. **Consent Agenda**:

   a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*

   b) Land Use Report---*Report Accepted as Information*

   c) Fairview Park Event May Draft Minutes *(Minutes Accepted as Information)*

   d) Fairview Park Facility May Draft Minutes *(Minutes Accepted as Information)*

   e) Planning Board May Draft Minutes *(No May Meeting)*

   f) Approve Council Minutes for May 14, 2019

4. Items of Business:

Item 1: Public Hearing on proposed 2019-2020 Town Budget

Finance Officer to explain proposed budget

Mayor to Open Public Hearing

Hear public comments on the proposed 2019-2020 Budget for the Town of Fairview

Mayor to Close Public Hearing

Item 2: Discuss/Adopt 2019-2020 Budget Ordinance for fiscal year ---*Darrell Baucom*

Item 3: Discuss/Approve budget amendments for the 2018-2019 Budget --- *Darrell Baucom*

Item 4: Review Ordinance of Municipalities – Pawn – Precious Metals – Recyclers --- *Mayor Thomas*

5. Council Comments:

6. Adjournment

AS A COURTESY, PLEASE TURN CELL PHONES OFF **WHILE MEETING IS IN PROGRESS**
**** Public Comments are limited to 3 minutes**

Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

3:41 PM
05/31/19
Accrual Basis

Town of Fairview
Balance Sheet
As of May 31, 2019

		May 31, 19
ASSETS		
Current Assets		
Checking/Savings		
American Community Bank		400,596.25
Total Checking/Savings		400,596.25
Other Current Assets		
Franchise Tax Receivable		33,317.39
Investments		
Investments NCCMT	999.63	
Total Investments		999.63
Sales Tax Receivable		4,417.60
Taxes receivable		2,096.90
Taxes receivable - ad valorem		-484.81
Taxes receivable - motor veh		838.25
Total Other Current Assets		41,184.96
Total Current Assets		441,781.21
Fixed Assets		
Accumulated Depreciation		-122,554.13
Building and Improvements		1,181,642.75
Computer Equipment		12,688.66
Furniture and Equipment		1,698.00
Land		683,039.94
Land improvements		10,145.00
Leasehold improvements		2,500.00
Park equipment		148,928.88
Rental House		125,000.00
Total Fixed Assets		2,043,089.10
TOTAL ASSETS		**2,484,870.31**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable		11,100.00
Total Accounts Payable		11,100.00
Other Current Liabilities		
Accrued payroll		4,565.66
Deferred revenue - ad valorem		2,096.90
Payroll Liabilities		518.90
Prepaid tax interest		11.38
Prepaid taxes		310.05
Security deposit - rental house		850.00
Total Other Current Liabilities		8,352.89
Total Current Liabilities		19,452.89
Long Term Liabilities		
Note payable on park land		600,000.00
Total Long Term Liabilities		600,000.00
Total Liabilities		619,452.89
Equity		
Equity		
Fixed assets	1,440,720.49	
Total Fund Balance	1,207,568.00	

3:42 PM
05/31/19
Accrual Basis

Town of Fairview
Profit & Loss Budget vs. Actual
July 2018 through June 2019

	Jul '18 - Jun 19	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Ad Valorem taxes	76,489.11	74,500.00	1,989.11	102.7%
Alcoholic beverage	16,023.80	16,200.00	-176.20	98.9%
Cable TV franchise taxes	0.00	3,200.00	-3,200.00	0.0%
Donation	4,998.75			
Donation - vendors	125.00			
Fund balance appropriated	0.00	20,200.00	-20,200.00	0.0%
Interest on delinquent taxes	405.07			
Investment income	2,427.81	0.00	2,427.81	100.0%
Motor vehicle taxes	8,840.18	9,200.00	-359.82	96.1%
Park rental income	2,450.00	2,500.00	-50.00	98.0%
Rental house income	3,400.00	0.00	3,400.00	100.0%
Sales and use tax	24,478.40	27,000.00	-2,521.60	90.7%
Utility Franchise taxes	105,588.33	145,000.00	-39,411.67	72.8%
Zoning fees	14,255.00	7,000.00	7,255.00	203.6%
Total Income	259,481.45	304,800.00	-45,318.55	85.1%
Expense				
Advertising and Promotion	1,348.28	500.00	848.28	269.7%
Audit fees	7,800.00	8,050.00	-250.00	96.9%
Bank Service Charges	152.30			
Capital Outlay - Office Reno	25,361.52	0.00	25,361.52	100.0%
Capital outlay - Park	58,650.00	9,634.98	49,015.02	608.7%
Capital outlay - rental house	12,621.56	15,000.00	-2,378.44	84.1%
Dues and Subscriptions	5,686.00	5,520.00	166.00	103.0%
Festival expense	12,426.04	19,200.00	-6,773.96	64.7%
Fire Dept Grant	9,999.96	10,000.00	-0.04	100.0%
Fire Dept Truck Payment	52,569.24	52,569.00	0.24	100.0%
Grants	1,000.00	0.00	1,000.00	100.0%
Insurance Expense	4,986.20	4,900.00	86.20	101.8%
Internet and website	8,046.80	6,500.00	1,546.80	123.8%
Legal fees	6,005.56	7,200.00	-1,194.44	83.4%
Meals and Entertainment	143.62			
Miscellaneous Expense	380.00	0.00	380.00	100.0%
Office expense	8,842.43	10,736.00	-1,893.57	82.4%
Office utilities	3,174.15	2,880.00	294.15	110.2%
Park Maintenance	15,063.03	19,300.00	-4,236.97	78.0%
Park Utilities	1,829.28	3,300.00	-1,470.72	55.4%
Payroll Expenses	90,206.89	92,345.58	-2,138.69	97.7%
Payroll taxes	147.94	7,064.44	-6,916.50	2.1%
Professional Fees	2,732.00	3,000.00	-268.00	91.1%
Rent Expense	11,750.00	12,000.00	-250.00	97.9%
Rental utilities	277.72			
Repairs and Maintenance	0.00	1,000.00	-1,000.00	0.0%
Solid Waste Manage cost share	8,000.00	8,000.00	0.00	100.0%
Tax collection fees	1,417.87	1,400.00	17.87	101.3%
Telephone Expense	1,171.10	3,000.00	-1,828.90	39.0%
Training expense	0.00	500.00	-500.00	0.0%
Travel Expense	301.24	1,200.00	-898.76	25.1%
Total Expense	352,090.73	304,800.00	47,290.73	115.5%
Net Ordinary Income	-92,609.28	0.00	-92,609.28	100.0%
Net Income	**-92,609.28**	**0.00**	**-92,609.28**	**100.0%**

3:44 PM

05/31/19

Accrual Basis

Town of Fairview
Transactions by Account
As of May 31, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
American Community Bank							401,556.38
Deposit	05/03/2019			Deposit	150.00		401,706.38
Deposit	05/03/2019			Deposit	850.00		402,556.38
Deposit	05/03/2019			Deposit	590.00		403,146.38
Deposit	05/06/2019			Deposit	330.10		403,476.48
Deposit	05/07/2019			Deposit	50.00		403,526.48
Deposit	05/07/2019			Deposit	725.00		404,251.48
Deposit	05/07/2019			Deposit	400.00		404,651.48
Bill Pmt -Check	05/09/2019	102623	All-Points Waste Ser...	Garbage service		86.61	404,564.87
Bill Pmt -Check	05/09/2019	102624	Brian C. Austin	Rewire sound system for Council se		390.00	404,174.87
Bill Pmt -Check	05/09/2019	102625	Clark, Griffin and Mc	Retainer		350.00	403,824.87
Bill Pmt -Check	05/09/2019	102626	CompuNetworld	Server and email hosting, etc		277.69	403,547.18
Bill Pmt -Check	05/09/2019	102627	Fairview VFD and Re	Monthly payment		833.33	402,713.85
Bill Pmt -Check	05/09/2019	102628	First National Bank	Office renovations		142.83	402,571.02
Bill Pmt -Check	05/09/2019	102629	Interlocal Risk Finan	Property endorsement		97.19	402,473.83
Bill Pmt -Check	05/09/2019	102630	Killingsworth Environ	Spiders		125.00	402,348.83
Bill Pmt -Check	05/09/2019	102631	Lisa Thomas	Festival expenses		167.98	402,180.85
Bill Pmt -Check	05/09/2019	102632	McCollum Trucking &	Decorative rocks for park		1,040.81	401,140.04
Bill Pmt -Check	05/09/2019	102633	Taylor's Landscaping		0.00		401,140.04
Bill Pmt -Check	05/09/2019	102634	Teresa Clontz	Cleaning town hall		100.00	401,040.04
Bill Pmt -Check	05/09/2019	102635	Travelers	Workers comp for 19-20		860.00	400,180.04
Bill Pmt -Check	05/09/2019	102636	Union County AP	Record solid waste cost sharing for		8,000.00	392,180.04
Bill Pmt -Check	05/09/2019	102637	Union County Public	Park water bill		58.35	392,121.69
Bill Pmt -Check	05/09/2019	102638	Darrell H. Baucom	expense reimbursement		79.80	392,041.89
Bill Pmt -Check	05/09/2019	102639	Union County Public	Payoff balance on account 1423802		31.85	392,010.04
Deposit	05/13/2019			Deposit	2,061.11		394,071.15
Paycheck	05/14/2019	102640	Darrell H. Baucom			1,012.45	393,058.70
Paycheck	05/14/2019	102647	Teresa Gregorius			1,320.79	391,737.91
Paycheck	05/14/2019	102641	Edward D Humphries			2,243.94	389,493.97
Paycheck	05/14/2019	102642	Gary H Wilfong			138.52	389,355.45
Paycheck	05/14/2019	102643	Jerry C. Clontz			869.73	388,485.72
Paycheck	05/14/2019	102644	John A Biggers, Jr			138.52	388,347.20
Paycheck	05/14/2019	102645	Patricia H. Kindley			138.52	388,208.68
Paycheck	05/14/2019	102646	Phillip C Thomas			184.70	388,023.98
Liability Check	05/14/2019	To Print	IRS	55-0789092		2,072.62	385,951.36
Check	05/14/2019	102648	Enquirer Journal	Public hearing notice		64.68	385,886.68
Check	05/14/2019	102649	Spectrum	Phone and internet		218.97	385,667.71
Check	05/15/2019	Draft	Great American Fina	copier charges		175.59	385,492.12
Deposit	05/17/2019			Deposit	500.00		385,992.12
Deposit	05/17/2019			Deposit	190.00		386,182.12
Deposit	05/17/2019			Deposit	250.00		386,432.12
Deposit	05/20/2019			Deposit	936.84		387,368.96
Deposit	05/24/2019			Deposit	100.00		387,468.96
Deposit	05/24/2019			Deposit	75.00		387,543.96
Check	05/28/2019	Draft	Duke Energy	Park lighting		105.18	387,438.78
Check	05/28/2019	Draft	Duke Energy	Office power		191.33	387,247.45
Deposit	05/29/2019			Deposit	16,023.80		403,271.25
Check	05/31/2019	102650	Taylor's Landscaping	Park maintenance for March and April		2,675.00	400,596.25
Total American Community Bank					23,231.85	24,191.98	400,596.25
TOTAL					**23,231.85**	**24,191.98**	**400,596.25**

Town of Fairview
Transaction Detail By Account
July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Capital Outlay - Office Reno							
Bill	08/10/2018	30848A	Byrum Heating & A...	New office HVAC	9,786.21		9,786.21
Bill	08/29/2018	902500	Contractors Building...	Office renovation	2,509.72		12,295.93
Bill	08/29/2018	160697	Hill Paint and Walco...	office renovation	1,975.00		14,270.93
Bill	08/29/2018	EL828	Brian C. Austin	Light fixtures for office	1,125.00		15,395.93
Check	09/10/2018	102350	FNB Commercial Cr...		118.63		15,514.56
Bill	09/25/2018	90252018	William Riffle	Security system	875.00		16,389.56
Bill	10/02/2018	10022018	Teresa Gregorius_	office upfit	184.65		16,574.21
Bill	10/15/2018	EL829	Brian C. Austin	Office renovation	120.00		16,694.21
Bill	10/16/2018	10162018	Ed Humphries_	expense reimburse...	393.49		17,087.70
Bill	11/12/2018	4655	CompuNetworld	Setting up new office	1,037.37		18,125.07
Bill	11/18/2018	EL 831	Brian C. Austin	Office renovations	145.00		18,270.07
Check	12/10/2018	102491	FNB Commercial Cr...	Credit card charges	274.32		18,544.39
Bill	12/20/2018	EL833	Brian C. Austin	Light fixtures in Cou...	650.00		19,194.39
Bill	01/01/2019	4760	FNB Commercial Cr...	Posters, etc.	182.90		19,377.29
Bill	01/17/2019	24334	Sign Masters	renovations	0.00		19,377.29
Bill	01/30/2019	198	Taylor's Landscapin...	Mulching in front of ...	150.00		19,527.29
Bill	01/31/2019	01312019	Gary Wilfong_	Office renovations	108.43		19,635.72
Bill	02/05/2019	02052019	Gary Wilfong_	Handicap parking	55.17		19,690.89
Bill	02/05/2019	12282018	BB Haigler	Rental and office re...	15.01		19,705.90
Check	02/11/2019	102563	FNB Commercial Cr...	signs, etc	642.38		20,348.28
Check	02/18/2019	102564	Contractors Building...	Carpet for meeting r...	2,828.90		23,177.18
Bill	03/04/2019	4801	CompuNetworld	Office capital outlay ...	180.00		23,357.18
Bill	03/04/2019	4799	CompuNetworld	Office capital outlay ...	174.24		23,531.42
Check	03/12/2019	102593	FNB Commercial Cr...	Credit card payment	226.32		23,757.74
Check	04/09/2019	102621	FNB Commercial Cr...	credit card bill	1,084.04		24,841.78
Bill	05/01/2019	4778	First National Bank	Office renovations	129.74		24,971.52
Bill	05/06/2019	#EL 836	Brian C. Austin	Rewire sound syste...	390.00		25,361.52
Total Capital Outlay - Office Reno					25,361.52	0.00	25,361.52
TOTAL					**25,361.52**	**0.00**	**25,361.52**

Town of Fairview
Transaction Detail By Account
July 2018 through June 2019

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Capital outlay - Park								
Bill	08/10/2018	08102...		Local Government C.	Loan app fee to LGC	1,250.00		1,250.00
Bill	08/20/2018	08202.		Sandra Haigler	Down payment on la...	25,000.00		26,250.00
Bill	08/20/2018	08202.		Harry T. Haigler	Down payment on la .	25,000.00		51,250.00
Bill	10/15/2018	5213		Cash Grading Comp...	Drainage piping for p...	2,300.00		53,550.00
Bill	05/08/2019	31059		Efird Enterprises	Park and Farm Road ...	4,500.00		58,050.00
Bill	05/08/2019	31060		Efird Enterprises	Install pipe for farm r...	600.00		58,650.00
Bill	06/15/2019			Efird Enterprises		0.00		58,650.00
Total Capital outlay - Park						58,650.00	0.00	58,650.00
TOTAL						**58,650.00**	**0.00**	**58,650.00**

Town of Fairview
Transaction Detail By Account
July 2018 through June 2019

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Capital outlay - rental house								
Bill	12/11/2018	79371		BB Haigler	Appliances for rental house	1,907.44		1,907.44
Bill	01/03/2019	01032...		Kyle McConnaughey	Upfit of rental house	569.92		2,477.36
Bill	01/03/2019	01032...		Phil Thomas	Reimbursement for festival ...	9.61		2,486.97
Bill	01/10/2019	928786		Contractors Building...	Carpet for rental house	2,979.93		5,466.90
Bill	01/21/2019	INV 0...		Hyatt Equipment	Service generator	645.28		6,112.18
Bill	01/24/2019	01242...		Phil Thomas	Rental house renovations	70.35		6,182.53
Bill	01/24/2019	104706		RCS. Inc.	Septic pumping	200.00		6,382.53
Bill	02/05/2019	12282...		BB Haigler	Rental and office renovations	119.00		6,501.53
Bill	02/19/2019	399.72		BB Haigler	Rocks for rental house	335.00		6,836.53
Check	03/12/2019	102592		Robert Laney Lands...	Redo septic system	5,500.00		12,336.53
Check	03/12/2019	102593		FNB Commercial Cr...	Credit card payment	100.00		12,436.53
Bill	03/25/2019	03252...		BB Haigler	supplies for rental house	65.03		12,501.56
Bill	03/26/2019	03262...		Dana Williams	Repairs to rental house	120.00		12,621.56
Total Capital outlay - rental house						12,621.56	0.00	12,621.56
TOTAL						12,621.56	0.00	12,621.56

Town of Fairview
Transaction Detail By Account
July 2018 through June 2019

10

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Festival expense							
Bill	08/24/2018	08242018	Teresa Gregorius_	Reimburse for PB&J Entert	200.00		200.00
Bill	09/06/2018	2246	Piedmont Signs	Signs	106.75		306.75
Bill	09/10/2018	41235	Austin Printing	Fall festival advertising	269.54		576.29
Bill	10/04/2018	10042018	Lisa Thomas	Festival decorations	346.59		922.88
Bill	10/04/2018	10042018	Lisa Thomas	Festival expense	711.85		1,634.73
Bill	10/05/2018	10052018	Scott Cuthbertson	Fall festival - golf car rental	125.00		1,759.73
Bill	10/06/2018	10062018	John Ashley Ingani	Deputy for festival event	210.00		1,969.73
Bill	10/06/2018	10062018	Allison Plyler	Festival expense	61.49		2,031.22
Bill	10/06/2018	10062018	Village Greene Band	Performance at Fall Festival	0.00		2,031.22
Check	10/08/2018	102402	Allison Plyler	Festival expenses	391.22		2,422.44
Check	10/08/2018	102404	John A Biggers, Jr	Reimburse expenses	213.66		2,636.10
Check	10/08/2018	102405	Tracy Biggers	Reimburse expenses	393.17		3,029.27
Check	10/08/2018	102406	Theresa Donaldson	Reimburse expenses	917.84		3,947.11
Bill	10/09/2018	10092018	Southern Express	Sounds system for Festival	1,500.00		5,447.11
Deposit	10/16/2018		citizens	Deposit of currency and coi...		226.00	5,221.11
Bill	11/01/2018	4778	FNB Commercial Cr...	Various Festival expenses	786.55		6,007.66
Check	11/12/2018	102451	Tracy Biggers	Reimburse Winter Festival	281.93		6,289.59
Bill	11/15/2018	11152018	Rick Greene	Fall Festival music	500.00		6,789.59
Bill	12/05/2018	12082018	Jimmy Huntley	DJ for Winter Festival	400.00		7,189.59
Bill	12/05/2018	12082018	Dennis Rushing	Santa for Winter Festival	100.00		7,289.59
Bill	12/05/2018	12052018	Lisa Thomas	Reimburse winter festival e	1,592.29		8,881.88
Bill	12/06/2018	12062018	Scott Cuthbertson	Fire pits for winter festival	725.85		9,607.73
Check	12/10/2018	102491	FNB Commercial Cr	Credit card charges	369.05		9,976.78
Check	12/10/2018	102492	John A Biggers, Jr.	Festival expense reimburse	1,035.28		11,012.06
Bill	12/18/2018	12182018	Rita Price	Winter festival expenses	162.92		11,174.98
Bill	12/20/2018	12202018	Allison Plyler	Winter festival decorations	400.50		11,575.48
Bill	01/03/2019	01032019	Phil Thomas	Lunch for volunteers	69.18		11,644.66
Bill	01/07/2019	01072019	Autism Society of NC	Donation for Boy Scout ass...	200.00		11,844.66
Check	03/12/2019	102593	FNB Commercial Cr	Credit card payment	413.40		12,258.06
Bill	04/05/2019	04052019	Lisa Thomas	Festival expenses	167.98		12,426.04
Total Festival expense					12,652.04	226.00	12,426.04
TOTAL					12,652.04	226.00	12,426.04

Town of Fairview
Transaction Detail By Account
July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Park Maintenance							
Bill	07/01/2018	2154	Piedmont Signs	Signs for award winners	64.05		64.05
Bill	07/10/2018	16262	Performance Lawn ...	Park mowing	850.00		914.05
Bill	08/14/2018	16339	Performance Lawn ...	Park maintenance	850.00		1,764.05
Bill	09/10/2018	16606	Performance Lawn ...		850.00		2,614.05
Check	09/10/2018	102353	Jerry C. Clontz	Reimbursement for park main...	262.65		2,876.70
Bill	09/25/2018	09252018	William Riffle	Park walkie talkies	140.75		3,017.45
Bill	09/28/2018	31615	Kiker Plumbing Serv...	Park repairs	136.64		3,154.09
Bill	10/01/2018	4760	FNB Commercial Cr...	Flags and hardware	506.60		3,660.69
Check	10/08/2018	102403	Jerry C. Clontz	Supplies	131.26		3,791.95
Check	10/08/2018	102404	John A Biggers, Jr	Reimburse expenses	368.15		4,160.10
Bill	11/09/2018	11092018	Performance Lawn ...	Final payment on bill to Perfo...	1,020.00		5,180.10
Bill	11/13/2018	11132018	Gene Helms	Removal of 14 dead trees	1,040.00		6,220.10
Bill	12/06/2018	1267	Taylor's Landscapin...	Mowing for 11/12: 11/19 and ...	925.95		7,146.05
Check	12/10/2018	102491	FNB Commercial Cr...	Credit card charges	61.00		7,207.05
Bill	12/11/2018	31940	Kiker Plumbing Serv...	Repair park commode	136.64		7,343.69
Bill	01/03/2019	1276	Taylor's Landscapin...	Lawn maintenance for 12/3, 1...	1,234.60		8,578.29
Bill	01/25/2019	1281	Taylor's Landscapin...	lawn maintenance	1,234.60		9,812.89
Check	02/11/2019	102562	Jerry C. Clontz	park supplies	145.01		9,957.90
Bill	02/19/2019	399.72	BB Haigler	reimburse expenses	64.72		10,022.62
Bill	02/25/2019	1288	Taylor's Landscapin...	Monthly lawncare, etc	1,234.60		11,257.22
Bill	03/15/2019	1001	Lane Griffin	CPU wheat straw	90.00		11,347.22
Bill	04/04/2019	1302	Taylor's Landscapin...	Mowing for March	0.00		11,347.22
Bill	04/28/2019	1304	Taylor's Landscapin...	Mowing for April	0.00		11,347.22
Bill	05/06/2019	1007759	McCollum Trucking	Decorative rocks for park	1,040.81		12,388.03
Check	05/31/2019	102650	Taylor's Landscapin...	Park maintenance for March ...	2,675.00		15,063.03
Total Park Maintenance					15,063.03	0.00	15,063.03
TOTAL					**15,063.03**	**0.00**	**15,063.03**

3:47 PM
05/31/19
Accrual Basis

Town of Fairview
Transaction Detail By Account
July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Office expense							
Bill	07/01/2018	4760	First National Bank	Amazon prime fee	13.12		13.12
Bill	07/09/2018	07092018	Ed Humphries_	postage	50.00		63.12
Bill	07/10/2018	16263	Performance Lawn &L	Office mowing	225.00		288.12
Check	07/16/2018	Draft	Great American Finan.	Duplicate payment for c...	35.86		323.98
Bill	08/01/2018	2846	FNB Commercial Cred	Office and Amazon pri.	81.30		405.28
Bill	08/02/2018	910509-1	Killingsworth Environ...	Quarterly pest control	125.00		530.28
Bill	08/09/2018	0000001	All-Points Waste Servi.	Office garbage service	174.80		705.08
Bill	08/11/2018	08112018	Darrell H. Baucom_	expense reimbursement	7.25		712.33
Bill	08/14/2018	16340	Performance Lawn &L...	Office maintenance	225.00		937.33
Check	08/15/2018	Draft	Great American Finan.	copier lease	89.20		1,026.53
Check	08/15/2018	Draft	Great American Finan.	Copier lease	0.00		1,026.53
Bill	08/21/2018	23220912	Great American Finan.	Copier payment	83.19		1,109.72
Bill	09/01/2018	89112721	All-Points Waste Servi.	Garbage service	22.09		1,131.81
Bill	09/06/2018	09062018	Ed Humphries_	Postage and supplies	64.41		1,196.22
Bill	09/10/2018	16606	Performance Lawn &L		225.00		1,421.22
Check	09/10/2018	102350	FNB Commercial Cred.		13.12		1,434.34
Bill	09/15/2018	09132018	Teresa Clontz	Cleaning office	100.00		1,534.34
Check	09/17/2018	Draft	Great American Finan...	Draft for copier charge	83.19		1,617.53
Bill	10/01/2018	8A102889	All-Points Waste Servi	Garbage pickup	82.62		1,700.15
Bill	10/01/2018	4760	FNB Commercial Cred...	credit card expenses	198.96		1,899.11
Bill	10/04/2018	10042018	Ed Humphries_	Office supplies	85.79		1,984.90
Bill	10/09/2018	S-24411	Byrum Heating & AC, I.	Diagnostic on HVAC Unit	69.39		2,054.29
Bill	10/11/2018	351793	Killingsworth Environ.	Monthly pest control	125.00		2,179.29
Check	10/15/2018	Draft	Great American Finan...	Copier charges	88.24		2,267.53
Bill	10/16/2018	10162018	Ed Humphries_	expense reimbursement	82.97		2,350.50
Bill	10/16/2018	S24503	Byrum Heating & AC, I...	Diagnostic on HVAC	101.41		2,451.91
Bill	11/01/2018	8B101564	All-Points Waste Servi	Garbage service	82.95		2,534.86
Bill	11/01/2018	4778	FNB Commercial Cred.	Credit card bill	36.08		2,570.94
Check	11/12/2018	102450	Ed Humphries_	Reimburse office suppli	81.92		2,652.86
Bill	11/13/2018	11132018	Teresa Clontz	Cleaning Town Hall	100.00		2,752.86
Check	11/15/2018	Draft	Great American Finan	copier charges	132.37		2,885.23
Bill	11/26/2018	11262018	Keith Heckman	Repair office desk units	775.00		3,660.23
Bill	12/06/2018	12062018	Teresa Clontz	October	100.00		3,760.23
Bill	12/06/2018	12062018	Teresa Clontz	December cleaning	100.00		3,860.23
Check	12/10/2018	102489	All-Points Waste Servi	Garbage service	82.62		3,942.85
Check	12/10/2018	102491	FNB Commercial Cred...	Amazon monthly fee	13.12		3,955.97
Bill	12/13/2018	929108-2	Killingsworth Environ...	Monthly pest control	125.00		4,080.97
Bill	12/13/2018	351793	Killingsworth Environ.	Chemical for pest control	125.00		4,205.97
Bill	12/13/2018	24315	Sign Masters	Holiday light contest	66.19		4,272.16
Check	12/15/2018	Draft	Great American Finan	Copier	139.04		4,411.20
Bill	12/21/2018	12212018	Ed Humphries_	Office expense reimbur	83.69		4,494.89
Bill	01/01/2019	91101588	All-Points Waste Servi...	Monthly garbage service	82.62		4,577.51
Bill	01/01/2019	4760	FNB Commercial Cred	Prime charge plus post	113.12		4,690.63
Bill	01/08/2019	01082019	Teresa Clontz	Office cleaning	100.00		4,790.63
Bill	01/08/2019	01082019	Keith Heckman	Office cabinet repair an...	775.00		5,565.63
Bill	01/12/2019	01122019	Darrell H. Baucom_	Travel and internet	26.10		5,591.73
Check	01/15/2019	Draft	Great American Finan.	Copier charges	124.55		5,716.28
Bill	01/29/2019	24345	Sign Masters	Zoning sign	0.00		5,716.28
Check	02/11/2019	102559	Teresa Clontz	Cleaning Feb	100.00		5,816.28
Check	02/11/2019	102560	All-Points Waste Servi	Garbage service	82.62		5,898.90
Check	02/11/2019	102563	FNB Commercial Cred...	credit card payment	150.97		6,049.87
Bill	02/14/2019	351793	Killingsworth Environ.	pest control	125.00		6,174.87
Check	02/15/2019	Draft	Great American Finan	Copier	134.55		6,309.42
Bill	03/01/2019	93101603	All-Points Waste Servi	Garbage	86.61		6,396.03
Bill	03/06/2019	03062019	Teresa Clontz		100.00		6,496.03
Bill	03/12/2019	03122019	Ed Humphries_	Office supplies	99.09		6,595.12
Check	03/12/2019	102593	FNB Commercial Cred.	-MULTIPLE-	597.29		7,192.41
Check	03/15/2019	Draft	Great American Finan.	Copier expense	109.86		7,302.27
Bill	04/02/2019	04022019	Teresa Clontz	Cleaning	100.00		7,402.27
Deposit	04/05/2019		BB Haigler	reimburse postage exp		22.14	7,380.13
Check	04/09/2019	102618	All-Points Waste Servi	Garbage service	86.61		7,466.74
Check	04/09/2019	102621	FNB Commercial Cred	credit card bill	548.19		8,014.93
Bill	04/11/2019	351793	Killingsworth Environ...	Spiders	125.00		8,139.93
Check	04/15/2019	Draft	Great American Finan.	copier	199.43		8,339.36
Bill	05/01/2019	4778	First National Bank	Office renovations	13.09		8,352.45
Bill	05/01/2019	95102314	All-Points Waste Servi	Garbage service	86.61		8,439.06
Bill	05/02/2019	05022019	Teresa Clontz	Cleaning town hall	100.00		8,539.06
Check	05/15/2019	Draft	Great American Finan	copier charges	175.59		8,714.65
Check	06/15/2019	Draft	Great American Finan...	copier charges	127.78		8,842.43
Total Office expense					8,864.57	22.14	8,842.43
TOTAL					8,864.57	22.14	8,842.43

2-May	2626	Comp 19-036	Comp	$100	Hill	8600 Unionvill Brief	08117005B
7-May	16551	MS 19-037	Minor Sub	$65	Turner	8504 Unionville brief	8117005
9-May	N/A	UNR-19-038	Upfit	N/A	Haigler	Brent Haigler Road	8222011
14-May	1825	H 19-039	Home	$75	Albertson	125 George Watkins trail	08255004C
14-May	1131	MS 19-040	Minor Sub	$65	Sarah Clontz Trust	115 old Dutch	8183008
23-May	1248	H-19-041	Home	$75	N Ferrentino	811 Old Dutch west	08252011B
28-May	5051	A 19-042	Accessory	$50	Scott Dobbins	301 Brief Rd W	8213060
30-May	cash	A 19-043	Accessory	$50	Jordyn	7805 Crooked Creek	08120019G
30-May	17113	H 19-044	Home	**	Simonini Homes	412 East Brief	08180007D
30-May	1050	A-19-045	Pool	$50	Carolina Pool	8021 Carriker Williams Rd	08117012E

*** not rec.

Totals	10	$530

June

Zoning Permit for May 2019

Town of Fairview
Fairview Park Event Committee Meeting
May 2, 2019

The following Fairview Park Event Committee members were present: Lisa Thomas, Gayle Brock, Scott Cuthbertson, Leah Jordan and Mike Medlin

Others present: Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Recap Easter Egg Hunt

Chairman Thomas reported that the Easter Egg Hunt was a big success. It was estimated approximately 500 people attended. Simpson Eggs did a wonderful job and said they would like to participate next year.

B. Discuss June Music in the Park

Chairman Thomas reported that music for June 13th will be by Southern Express. Gerald Clontz Trucking will be sponsoring the music group. The music for June 27th will be by Next of Kin. Hudson Brothers will be sponsoring the music group. Zion United Methodist Youth will have hamburgers/hotdogs/chips/drinks for sale. The American Legion/Gary Wilfong will have ice cream for sale.

Mike Medlin will follow up with Gary Wilfong regarding the legion parking cars for both events.

C. Discuss Fairview Fall Festival

Chairman Thomas asked the committee members which festival sub-committee they would like to work on;

- Advertising:

- Children's Entertainment: Theresa Donaldson, Gayle Brock
- Craft Vendors: Lisa Thomas
- Custodian: Fairview Park Facility Committee
- Decorating: Tracy Biggers, Leah Jordan, Gayle Brock, Lisa Thomas
- Food Vendors: Todd Donaldson
- Music: Lisa Thomas
- Parking: Mike Medlin
- Transportation: Scott Cuthbertson
- Volunteer Coordinator: Each member will recruit at least 5 volunteers
  Will set up Sign-up Genius for volunteers to use closer to festival time

All committee members will work on the business donor list from 2018 and contact businesses to solicit donations for the festival.

The committee decided to charge craft vendors $50.00 again this year and refund the fee if they stay for the entire day of the festival.

D. Minutes

Gayle Brock made a motion to approve the April 4, 2019 minutes. Scott Cuthbertson seconded the motion. Committee members Thomas, Brock, Cuthbertson, Jordan, and Medlin voted yes (5-0).

Chairman Thomas adjourned the meeting.

Respectfully submitted,

_____
Teresa Gregorius
Town Clerk

_____
Lisa Thomas
Chairman

Approved this _____ day of _____, 2019

DRAFT

Town of Fairview
Fairview Park Facility Committee Meeting
May 9, 2019

The following Fairview Park Facility Committee members were present: Jane Link, Penny Love, Mike Medlin, Bill Riffle and Leon Whitley

Others present: Teresa Gregorius, Town Clerk

Items of Business

A. Appoint Chairman and Vice Chairman

Nominations were opened for chairman. Bill Riffle nominated Mike Medlin. Leon Whitley closed the nominations. Committee members Link, Love, Medlin, Riffle and Whitley voted yes (5-0).

Nominations were opened for vice chairman. Mike Medlin nominated Penny Love. Leon Whitley closed the nominations. Committee members Link, Love, Medlin, Riffle and Whitley voted yes (5-0).

B. Review Rules of Procedure

The draft Rules of Procedure was presented to the committee to review and bring back any additions/deletions at the next meeting.

The committee agreed to hold the meetings on the second Thursday of each month at 6:30 PM.

C. Discuss Future Park Projects

Councilman Jerry Clontz presented pricing for sod around the picnic shelter and restroom areas of approximately $2,100.00. His suggestion was that Park Facility members and other volunteers set a time to install the sod.

Leon Whitley made a motion to recommend purchasing sod for the park picnic shelter and restroom areas to the Council. Jane Link seconded the motion. Committee members Link, Love, Medlin, Riffle and Whitley voted yes (5-0).

Councilman Clontz noted that the mulch in the playground area will need additional mulch added to keep the area ADA compliant. It would also be a good time to re-mulch the wooded areas in the park during the next park clean-up day. Piedmont band members have expressed that they would help with the clean-up day again this year.

Leon Whitley made a motion to recommend purchasing mulch for the park playground and wood areas to the Council. Jane Link seconded the motion. Committee members Link, Love, Medlin, Riffle and Whitley voted yes (5-0).

Committee members listed suggestions for future projects for the park:

- Driveway and rear parking
- Clearing dead trees
- Clean-up day, replace mulch
- Swings around the pond (porch type)
- Benches around the pond
- Clearing and develop wooded area to right of drive
- Fertilize grass
- Trail around entire park
- Additional shelter
- Amphitheater
- Kids fishing day
- Lights around pond
- Activities for older kids (basketball, volleyball courts)
- Pickleball

D. Approval of Previous Minutes

Leon Whitley made a motion to approve the April 18, 2019 minutes. Bill Riffle seconded the motion. Committee members Link, Love, Medlin, Riffle and Whitley voted yes (5-0).

Public Comments

Candy Baucom representing the Samuel F. Keziah American Legion 535 4-H Piedmont Shooting Team brought a request to the committee regarding using the park for a fundraiser for the shooting team. The team has placed first in district and state and are now going to regionals. They anticipate having a car show, music by the Pine Ridge Boys and hamburgers and hotdogs. The committee discussed the request.

Penny Love made a motion to recommend approving the fundraising event to the Council with approved insurance coverage. Leon Whitley seconded the motion. Committee members Link, Love, Medlin, Riffle and Whitley voted yes (5-0).

Patricia Kindley reported to the committee that the Council approved a policy for the town hall and park to be smoke free/tobacco free. She will be happy to help with signage at the park as necessary.

Chairman Medlin adjourned the meeting.

Respectfully submitted,

_____

Teresa Gregorius
Town Clerk

Approved this _____ day of _____, 2019

DRAFT

Town of Fairview
Regular Town Council Meeting
May 14, 2019

The following Council members were present: Mayor Phil Thomas, John Biggers, Jerry Clontz, Patricia Kindley, and Gary Wilfong.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Deputy Clerk and Teresa Gregorius, Town Clerk

Agenda Changes

Jerry Clontz stated that he would like to add Candy Baucom to present a request to use the park for an event as Item 1A. Mr. Clontz also requested adding as Item 6 a request from the Fairview Park Facility Committee.

Approval of Agenda

Patricia Kindley made a motion to approve the agenda as amended. Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Public Comments

None

Consent Agenda

a) Accept Financial and Tax Reports as Information
b) Accept Land Use Report as Information
c) Called Public Hearing on June 11, 2019 for 2019-2020 Budget
d) Fairview Park Event May Draft Minutes --- Minutes Accepted as Information
e) Fairview Park Facility May Draft Minutes --- Minutes Accepted as Information
f) Planning Board May Minutes --- (No April Meeting)
g) Approve Council Regular Minutes for April 9, 2019

Jerry Clontz made a motion to approve the consent agenda. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Items of Business

Item 1: Request for funds from Piedmont High School Band Boosters

Jeff Campagna, President Piedmont Band Boosters, presented a request for $5,000.00 for the Piedmont High School Band. The Council discussed the request and tabled it until after the 2019-2020 town budget is discussed and finalized.

Item 1A: Request for Using Park from Samuel F. Keziah Legion 535 4-H Piedmont Shooting Team

Candy Baucom, Representative of the Piedmont Shooting Team presented a request to use the Park grounds for a fundraiser on June 22nd. The Piedmont Shooting Team has placed first in district and state and are now going to regionals. They anticipate having a car show, music by the Pine Ridge Boys and sell hamburgers and hotdogs. The Council discussed and informed Ms. Baucom that insurance would be required with the Town listed as additional insurer.

Jerry Clontz made a motion to approve the Piedmont Shooting Team's use of the Park on June 22nd with the proper insurance verification. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 2: Review proposed 2019-2020 budget

Darrell Baucom presented the 2019-2020 budget to the Council. Jerry Clontz requested additional funds for park maintenance. It was decided to increase the yearly budget for park maintenance from $17,500.00 to $20,000.00.

Item 3: Discuss/Approve Rules & Procedures for the Fairview Park Event Committee

Teresa Gregorius presented the Rules & Procedures that the Fairview Park Event Committee approved at their April meeting. The Council discussed.

Patricia Kindley made a motion to approve the Rules & Procedures for the Fairview Park Event Committee. John Biggers seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 4: Review Park Ordinance

Mayor Thomas presented the current Park Ordinance and the Council discussed possible changes. The Council discussed and corrected several typos.

Gary Wilfong made a motion to adopt the Park Ordinance with typos corrected. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 5: Review/Update Fairview Fee Schedule (Land Use)

Ed Humphries presented an updated fee schedule with fee changes noted in red. The Council discussed.

John Biggers made a motion to approve the updated fee schedule to be effective July 1, 2019. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Item 6: Request from Fairview Park Facility Committee

Jerry Clontz reported that the Facility Committee discussed and recommend to the Council putting sod at the park around the picnic shelter and restroom areas (approximately 6680 square feet). The cost will be $3,000.00. The Council discussed.

John Biggers made a motion to approve installing sod at the park around the picnic shelter and restroom areas at a cost of $3,000.00. Patricia Kindley seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Council Comments

Patricia Kindley stated that she enjoyed attending the May Fairview Park Facility meeting.

Jerry Clontz commented that he had two groups book the picnic shelter that did not clean up when they left. So far it has not been a problem but if it continues, we may have to decide whether to charge a deposit.

Mayor Thomas reported that he, Patricia and Gary attended the ribbon cutting for Fairview's first restaurant, Hot Mess Burgers, this morning.

Mayor Thomas stated that it was time for the personnel reviews and if it was agreeable with the Council, he would do the reviews and leave them in the personnel file for the Council to see rather than go into closed session to do the reviews. The Council agreed.

Patricia Kindley made a motion to adjourn. Jerry Clontz seconded the motion. Council members Biggers, Clontz, Kindley and Wilfong voted yes (4-0).

Respectfully submitted,

_____	_____
Teresa Gregorius	Phil Thomas
Town Clerk	Mayor

Approved this _____ day of _____, 2019

DRAFT

Public Hearing
2019/2020
Town Budget

Adopt 2019/2020 Budget Ordinance

Town of Fairview
Budget Ordinance Fiscal Year 2019-2020

Be it ordained by the Governing Board of the Town of Fairview, NC:
Section I: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

See attached Profit and Loss Budget Overview for individual listing of revenue items.

Total income	$353,262

Section II: The following appropriations are hereby made in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

See attached Profit and Loss Budget Overview for individual listing of expense items.

Total	$353,262

Section III: Levy of taxes
There is hereby levied a tax rate of $.02 per one hundred dollars valuation of property as listed as of January 1, 2019 for the purpose of raising the revenue listed as "Current year ad valorem property tax" in the General Fund in Section I of this ordinance.

Section IV: The Finance Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a) They may transfer amounts between line item expenditures within a department without limitation and without a report being prepared.

b) They may transfer amounts up to $1,000 between departments, including contingency appropriations within the same fund. They must make an official report on such transfers at the next regular meeting of the Governing Board.

Section V: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and the Finance Officer to be kept on file by them for direction in the disbursement of funds.

Adopted this 11th day of June, 2019

Phillip C. Thomas
Mayor

1:33 PM

05/17/19

Accrual Basis

Town of Fairview
Profit & Loss Budget Overview
July 2019 through June 2020

	Jul '19 - Jun 20
Ordinary Income/Expense	
Income	
Ad Valorem taxes	76,000.00
Alcoholic beverage	16,000.00
Cable TV franchise taxes	0.00
Fund balance appropriated	54,062.00
Investment income	2,400.00
Motor vehicle taxes	9,600.00
Park rental income	2,000.00
Rental house income	10,200.00
Sales and use tax	28,000.00
Utility Franchise taxes	140,000.00
Zoning fees	15,000.00
Total Income	353,262.00
Expense	
Advertising and Promotion	1,500.00
Audit fees	7,800.00
Capital outlay - Park	0.00
Capital outlay - rental house	0.00
Debt repayment	63,400.00
Dues and Subscriptions	6,000.00
Elections expense	3,300.00
Festival expense	15,000.00
Fire Dept Grant	10,000.00
Fire Dept Truck Payment	52,568.00
Grants	3,500.00
Insurance Expense	4,200.00
Internet and website	9,400.00
Legal fees	7,500.00
Miscellaneous Expense	1,000.00
Office expense	10,000.00
Office utilities	4,800.00
Park Maintenance	20,000.00
Park Utilities	2,600.00
Payroll Expenses	95,173.00
Payroll taxes	7,281.00
Planning and zoning	0.00
Professional Fees	3,000.00
Rent Expense	12,000.00
Rental house repairs, etc	2,000.00
Repairs and Maintenance	0.00
Solid Waste Manage cost share	8,000.00
Tax collection fees	1,440.00
Telephone Expense	900.00
Training expense	500.00
Travel Expense	400.00
Total Expense	353,262.00
Net Ordinary Income	0.00
Net Income	**0.00**

Town of Fairview
Fiscal Year 2019-20 Budget
Assumptions and Explanations

Changes from 05/14/19 meeting:

Increased Park Maintenance by $2,500 to $20,000 to allow for unusual repairs, etc that may occur.

Increase Grants by $2,500 to $3,500 to allow for possible donation to PHS Band Boosters Club.

Added Rental House repairs, etc for $2,000 to allow for unexpected rental house expense.

Changes since 04/23/19 budget workshop:

Rounded payroll expense, taxes and planning/zoning.

Inquired of JB Watson, CPAs about separate line for planning and zoning: Deneal Bennett indicated that we probably should keep as a separate line item since it is a separate function of the Town.

Received report on Solid Waste Convenience Site, which indicated a loss for last fiscal year, current year and projected next year. The loss was larger than our agreed upon sharing amount, so we should keep the $8,000 in the budget.

Showed Fund Balance Appropriated of $47,062 in the Income section of the proposed budget.

Revenue

Ad valorem: based upon projected real and personal property values of $386,641,492 from Union County using 98% collection rate for ad valorem taxes at $.02 per hundred assessment rate. Used $76,000.

Alcoholic Beverage tax: Assumed flat growth and used the amount collected in May 2018. Used $16,000.

Investment income: used recent amounts of $250 per month and reduced to $200 due to anticipated smaller bank balance.

Motor Vehicle taxes: based upon estimated values of $47,981,520 and using 100% collection rates at $.02 per hundred assessment rate. Used $9,600.

Park rental income: Annualized rental income is $2,050; used $2,000 for 19-20.

Rental house income: Used $850 per month.

Sales and use tax: NC League estimates slight growth of 4.5% for 2019-20; Used $28,000.

Franchise taxes: NC League estimates reduced growth for 2019-20. I estimated slight reduction in franchise taxes. Used $140,000.

Zoning fees: based upon recent trends showing an increasing amount of zoning fee revenue; Used $15,000.

Expenses

Advertising: Used $1,500 for advertising for special meetings.

Audit fees: Used JB Watson's estimated audit fee for 19-20, which was the same amount paid for 18-19. Used $7,800.

Debt repayment: Repayment of debt to the Haiglers in January 2020 for land purchase note. Used $63,400.

Dues and subscriptions: School of Govt Foundation – 450 - NC League of Municipalities – 4,750 (Current year plus slight increase); Union County Chamber of Commerce – 350; Association of Municipal Clerks – 70; NC Mayor's Association – 150; Miscellaneous 230; Used $6,000

Elections expense: Used estimate from Union County; budgeted $3,300

Festival expense: Used $15,000 for annual amount.

Fire Department Grant: $10,000 payment to Fairview VFD; $833.33 per month.

Fire Department Truck Payment: Quarterly payment of $13,142.31 for payment to Bank for new fire truck. Continues until January 2021; Used $52,568.

Grants: Used $1,000, which was incurred for 18-19 for Turning Point.

Liability insurance: Used same amount as incurred for 18-19. Used $4,200.

Internet and website expense: based upon reimbursements to staff and estimated computer maintenance, etc. Monthly email, server hosting, Time Warner phone and internet = $540; Software support for One Source Documents = $440; Website charge = $2,000; Domain name renewal = $400; Used $9,400

Legal fees: based on trend of about $625 per month. Used $7,500.

Miscellaneous: Various unclassified expenses; Used $1,000.

Office supplies: based upon trend in office-related expenses. Used 10,000.

Office utilities: Used recent trends of $400 per month; Used 4,800.

Park Maintenance: Based upon Park Service contract of $8,500 plus additional amounts for other services; spent over $15,000 for the last 12 months; Used $17,500.

Park Utilities: Used recent trends in utility bills. Used $2,600.

Payroll expenses: See worksheet documenting budgeted amount. Used 4.0% rate of increase for staff, per NCLM salary survey.

Payroll taxes: Total salaries at 7.65% rate for employer taxes.

Planning and zoning: Salary broken out separately for Ed.

Professional fees: Retreat expense for Council (1,500 in 18-19) plus other minor expenses of $1,500; Used $3,000.

Rent – Based upon amount paid for 18-19; Used $12,000

Solid Waste Management: Used budgeted amount of $8,000 as recommended by Union County Waste Management.

Tax Collection fees: based upon 1.5% of ad valorem taxes and motor vehicle taxes. Used $1,440.

Telephone: estimated $75 per month based on recent trends. Used $900.

Training fees: used nominal amount of $500 per year.

Travel: estimated $400 for the year.

Approve Budget Amendments For 2018/2019

The Town of Fairview

AN ORDINANCE TO AMEND THE OPERATING BUDGET FOR FISCAL YEAR 2018-19 BUDGET AMENDMENT 5

WHEREAS, an ordinance establishing an annual budget for the Town of Fairview for the 2018-2019 fiscal year has been prepared and approved by the Town Council in conformance with North Carolina General Statute159-8: and

WHEREAS, North Carolina General Statute 159-15 provides for the amendment of the budget ordinance by the Town Council as determined appropriate; and

WHEREAS, an amendment to the budget ordinance for fiscal year 2018-2019 is needed to reflect certain alterations to the authorized revenues and expenditures of the General Fund since the beginning of the budget year:

NOW, THEREFORE, BE IT ORDAINED by the Town Council for the Town of Fairview at this meeting of the Town Council held on June 11, 2019 that the following amendments be made to the operating budget ordinance for fiscal year 2018-2019 :

SECTION 1. GENERAL FUND

	FROM	**TO**
See attachment		
TOTAL ANTICIPATED REVENUES	$ 304,800	$ 385,719
See attachment		
TOTAL ANTICIPATED EXPENDITURES	$ 304,800	$ 385,719

Ordinance adopted this 11th day of June, 2019.

_____
, Mayor

Attest:

_____
Clerk

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Town of Fairview
Amendments to 18-19 Budget

Revenue:	Original Budget	Increase/ Decrease	Adjusted Budget	Explanation:
Ordinary Income/Expense				
Income				
Ad Valorem taxes	74,500.00		74,500.00	
Alcoholic beverage	16,200.00	-200.00	16,000.00	Less than anticipated alcholic beverage tax
Cable TV franchise taxes	3,200.00	-3,200.00	0.00	Cable TV Franchise combined with Utility Franchise tax
Donation			0.00	
Donation - vendors			0.00	
Fund balance appropriated	20,200.00	80,069.00	100,269.00	Mostly higher capital outlays for office renovation and park and salaries
Interest on delinquent taxes				
Investment income	0.00	2,700.00	2,700.00	Unplanned investment income
Motor vehicle taxes	9,200.00	300.00	9,500.00	Less than planned motor vehicle taxes
Park rental income	2,500.00		2,500.00	
Rental house income	0.00	4,250.00	4,250.00	Unplanned rental income from Haigler house
Sales and use tax	27,000.00	-1,000.00	26,000.00	Less sales tax than planned
Utility Franchise taxes	145,000.00	-10,000.00	135,000.00	Utility franchise tax distribution from NC was lower than expected.
Zoning fees	7,000.00	8,000.00	15,000.00	More development resulted in more zoning fees.
Total Income	304,800.00	80,919.00	385,719.00	
Expense				
Advertising and Promotion	500.00	1,000.00	1,500.00	More advertising for public hearings
Audit fees	8,050.00	-250.00	7,800.00	Lower audit fees than expected.
Bank Service Charges		200.00	200.00	Unplanned bank service charges
Capital Outlay - Office Reno	0.00	26,000.00	26,000.00	Unplanned office renovations to new location
Capital outlay - Park	9,634.98	50,365.02	60,000.00	Down payments to Harry and Sandra Haigler for land
Capital outlay - rental house	15,000.00	-2,000.00	13,000.00	Unplanned renovations to rental house to get it ready to rent
Dues and Subscriptions	5,520.00	480.00	6,000.00	Higher than planned dues
Festival expense	19,200.00	-6,200.00	13,000.00	Actual festival expenses below adjusted plan amounts.
Fire Dept Grant	10,000.00		10,000.00	
Fire Dept Truck Payment	52,569.00		52,569.00	
Grants	0.00	1,000.00	1,000.00	Turning Point donation
Insurance Expense	4,900.00	100.00	5,000.00	Slightly higher insurance expense
Internet and website	6,500.00	500.00	7,000.00	Higher internet and website charges
Legal fees	7,200.00	300.00	7,500.00	Higher legal fees than projected
Meals and Entertainment		500.00	500.00	Meals for council retreat and Town Clerk training
Miscellaneous Expense	0.00	500.00	500.00	Gift cards for staff and Holiday Lights winners.
Office expense	10,736.00	-736.00	10,000.00	Less than estimated office expense
Office utilities	2,880.00	1,120.00	4,000.00	Higher power cost due to new location
Park Maintenance	19,300.00	10,700.00	30,000.00	Higher mowing costs, rocks and drain improvement; sodding and labor

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Revenue:	Original Budget	Increase/ Decrease	Adjusted Budget	Explanation:
Park Utilities	3,300.00	-800.00	2,500.00	Lower than estimated park water and power
Payroll Expenses	92,345.58	7,654.42	100,000.00	Higher payroll costs due to more hours for Clerk, etc
Payroll taxes	7,064.44	-6,814.44	250.00	Payroll taxes combined into payroll expenses
Professional Fees	3,000.00		3,000.00	
Rent Expense	12,000.00		12,000.00	
Rental utilities		400.00	400.00	Utilities for rental house while being renovated
Repairs and Maintenance	1,000.00	-1,000.00	0.00	Repairs included with Park Maintenance and office expense
Solid Waste Manage cost share	8,000.00		8,000.00	
Tax collection fees	1,400.00	100.00	1,500.00	
Telephone Expense	3,000.00	-1,500.00	1,500.00	Some telephone included with internet and website
Training expense	500.00		500.00	
Travel Expense	1,200.00	-700.00	500.00	Lower than estimated travel
Total Expense	304,800.00	80,919.00	385,719.00	

Review Ordinance of Municipalities-Pawn-Precious Metals-Recyclers

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AN ORDINANCE REGULATING RECORDKEEPING REQUIREMENTS FOR CASH CONVERTER BUSINESSES, PAWNBROKERS, PRECIOUS METALS DEALERS AND SECONDARY METALS RECYCLERS

WHEREAS, the **Town of Fairview Council** has determined that the making of pawn loans and the acquisition and disposition of tangible personal property by and through pawnbrokers, pawnshops, cash converters, recycled metals dealers and precious metals dealers affects the general economy of **Town of Fairview** and the health, safety, and welfare of its citizens, and in recognition of these facts, the **Town of Fairview Council** adopts this ordinance for the purpose of preventing unlawful property transactions, particularly in stolen property; and

WHEREAS, the **Town of Fairview Council** also adopts this ordinance for the purpose of assisting the Union County Sheriff's Office with finding stolen property and apprehending persons guilty of theft and other related property crimes; and

WHEREAS, North Carolina General Statute § 66-397 authorizes municipalities to adopt by ordinance the provisions of Part 1 of Article 45 of Chapter 66 of the General Statutes and to adopt such other rules and regulations as the governing body deems appropriate for cash converters and pawnbrokers, provided that no county or city may regulate (1) Interest, fees, or recovery charges; (2) Hours of operation, unless such regulation applies to businesses, generally; (3) The nature of the business or type of pawn transaction; or (4) License fees in excess of rates set by the State; and

WHEREAS, N.C.G.S. § 66- 391, N.C.G.S. § 66-392, N.C.G.S. § 66-410, N.C.G.S. § 66-422 all allow for the electronic transmission of records from pawnbrokers, cash converter businesses, precious metals dealers and secondary metals recyclers to local law enforcement agencies; and

WHEREAS, no part of this ordinance is in conflict with any Part or statute in Chapter 66 of the North Carolina General Statutes;

NOW, THEREFORE, be it ordained by the **Town of Fairview Council:**

SECTION 1. Adoption of Part 1 of Article 45 of Chapter 66 of the General Statutes.

The provisions found in Part 1 of Article 45 of Chapter 66 of the North Carolina General Statutes are hereby adopted by this ordinance.

SECTION 2. Definitions.

(a) "Cash converter" shall have the same meaning as defined in North Carolina General Statute § 66-387.

(b) "Dealer" shall have the same meaning as defined in North Carolina General Statute § 66-406.

(c) "Local law enforcement agency" shall have the same meaning as defined in North Carolina General Statute § 66-406.

(d) "Pawnbroker" shall have the same meaning as defined in North Carolina General Statute § 66-387.

(e) "Pawnshop" shall have the same meaning as defined in North Carolina General Statute § 66-387.

(f) "Precious Metal" shall have the same meaning as defined in North Carolina General Statute § 66-406.

(g) "Precious metals dealer' shall have the same meaning as the term "Dealer" as defined by North Carolina General Statute § 66-406.

(h) "Secondary metals recycler" shall have the same meaning as defined in Chapter 66 of the North Carolina General Statutes. The exemptions found in North Carolina General Statute §66-427 shall also constitute exemptions to this ordinance's definition of the term "secondary metals recycler."

SECTION 3. Photographs or Video.

Every pawnbroker and every cash converter shall obtain a video or digital photograph of the seller or pledgor together with any property being delivered by the seller or pledgor. The video or photograph required by this section shall be of a quality that is sufficient to allow a person of ordinary faculties to identify the person recorded or photographed. The photograph or video shall be uploaded to the entity or electronic system designated by the Union County Sheriff's Office for receipt of the information on behalf of the Union County Sheriff's Office.

SECTION 4. Electronic transmittal of required records.

A. Upon designation by the Union County Sheriff of an entity or an electronic system for receipt of the information on behalf of the Union County Sheriff's Office, every pawnbroker shall electronically input/upload and transmit the information that must be made available for the Sheriff's inspection and pickup pursuant to N.C.G.S. §66-391. The input/upload and transmission shall be made to the entity or electronic system designated by the Union County Sheriff for receipt of the information on behalf of the Union County Sheriff's Office. The input/upload and transmission shall be made each regular workday.
B. Upon designation by the Union County Sheriff of an entity or an electronic system for receipt of the information on behalf of the Union County Sheriff's Office, every cash converter shall electronically input/upload and transmit the information that must be made available for the Sheriff's inspection and pickup pursuant to N.C.G.S. §66-392. The input/upload and transmission shall be made to the entity designated or on an electronic system designated by the Union County Sheriff for receipt of the information on behalf of the Union County Sheriff's Office. The input/upload and transmission shall be made each regular workday.
C. Upon designation by the Union County Sheriff of an entity or an electronic system for receipt of the information on behalf of the Union County Sheriff's Office, every precious metals dealer shall electronically input/upload and transmit the information that the precious metals dealer is required to file or report to the local law enforcement agency pursuant to N.C.G.S. §66-410. The input/upload and transmission shall be made to the entity designated or on an electronic system designated by the Union County Sheriff for receipt of the information on behalf of the Union County Sheriff's Office. The input/upload and transmission shall be made within 48 hours of every precious metal(s) transaction.
D. Upon designation by the Union County Sheriff of an entity or an electronic system for receipt of the information on behalf of the Union County Sheriff's Office, every secondary metals recycler shall electronically input/upload and transmit the information that the secondary metals recycler is required to make available for pickup by the Sheriff pursuant to N.C.G.S. §66-422. The input/upload and transmission shall be made to the entity designated or on an electronic system designated by the Union County Sheriff for receipt of the information on behalf of the

Union County Sheriff's Office. The input/upload and transmission shall be made each regular workday.

SECTION 5. ORDINANCE NOT MEANT TO SERVE AS A SUBSTITUTE FOR STATUTORY RECORDKEEPING, RETENTION, ETC. REQUIREMENTS.

Notwithstanding anything in this ordinance to the contrary, this ordinance and the resulting designation by the Sheriff of an entity or electronic system for the receipt of information shall not serve as substitutes for or in satisfaction of the recordkeeping, record retention, record disposal, receipt and ticketing requirements set forth in Chapter 66 of North Carolina General Statutes. Section 4 of this ordinance merely establishes how information is to be transferred to the Union County Sheriff's Office. Pawnbrokers, pawnshops, cash converters, secondary metals recyclers, and precious metals dealers are independently responsible for meeting all statutory requirements. Reliance on the entity or the electronic system designated by the Sheriff for fulfillment of any statutory requirement other than the electronic transfer of information to the Sheriff's Office is at the pawnbrokers', cash converters', precious metals dealers', and secondary metals recyclers' own risk.

SECTION 6. PENALTIES FOR VIOLATION.

Violation of any provisions of this ordinance shall subject the offender to one or more of the following enforcement actions. Each day that any violation continues after notification by the Sheriff of Union County or his designee that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.

(a) Violations shall constitute a Class 3 misdemeanor pursuant to G.S. § 14-4, punishable by a fine of up to $500.00 and imprisonment in the discretion of the court.

(b) **The Town of Fairview** may apply for an appropriate equitable remedy from the General Court of Justice, including but not limited to mandatory and prohibitory injunctions and orders of abatement as allowed pursuant to G.S. § 160A-175.

SECTION 7. APPLICABILITY. The provisions of this ordinance shall apply within the corporate limits of **Town of Fairview**.

SECTION 8. AUTHORITY. Whenever any provision of this ordinance refers to or cites a section, part, or chapter of the North Carolina General Statutes and that section is later amended or superseded, the ordinance shall be deemed amended to refer to the amended section, part, or chapter, or the section, part, or chapter that most nearly corresponds to the superseded section, part, or chapter.

SECTION 9. SEVERABILITY. If any provision of this ordinance is for any reason held by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall not affect the validity of the remaining provisions of this ordinance, it being the legislative intent that the provisions of this ordinance shall be severable and remain valid notwithstanding such a holding.

SECTION 10. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its adoption.

Adopted this 8th day of April, 2013