

# Agenda

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## *Town of Fairview*



### **Agenda**

Town Council Meeting

**May 14, 2019**

6:30 pm

*Meeting will be in the Fairview Town Hall Meeting Room*

**1. Call the meeting to order: ---Mayor Thomas**

Invocation  
Pledge of Allegiance

- a. Agenda Changes
- b. Approval of Agenda

**2. Public Comments\*\* / Presentations:**

**3. Consent Agenda:**

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- c) Call Public Hearing on June 11, 2019 for 2019-2020 Budget
- d) Fairview Park Event April Minutes (*Minutes Accepted as Information*)
- e) Fairview Park Facility April Draft Minutes (*Minutes Accepted as Information*)
- f) Planning Board April Minutes (*No April Meeting*)
- g) Approve Council Minutes for April 9, 2019

# Agenda

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## 4. Items of Business:

**Item 1: Request** for funds from Piedmont High School Band Boosters in the amount of \$5,000.00

**Item 2: Review** proposed 2019-2020 budget --- *Darrell Baucom*

**Item 3: Discuss/Approve** Rules & Procedures for the Fairview Park Event Committee --- *Teresa Gregorius*

**Item 4: Review** Park Ordinance --- *Mayor Thomas*

**Item 5: Review/Update** Fairview Fee Schedule (Land Use) to be effective July 1, 2019 --- *Ed Humphries*

## 5. Council Comments:

## 6. Adjournment

AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS

**\*\* Public Comments are limited to 3 minutes**

# Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

**Town of Fairview**  
**Balance Sheet**  
 As of May 4, 2019

	May 4, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
American Community Bank	401,556.38
<b>Total Checking/Savings</b>	401,556.38
<b>Other Current Assets</b>	
Franchise Tax Receivable	33,317.39
<b>Investments</b>	
Investments NCCMT	997.75
<b>Total Investments</b>	997.75
Sales Tax Receivable	4,417.60
Taxes receivable	2,096.90
Taxes receivable - ad valorem	-476.39
Taxes receivable - motor veh	838.25
<b>Total Other Current Assets</b>	41,191.50
<b>Total Current Assets</b>	442,747.88
<b>Fixed Assets</b>	
Accumulated Depreciation	-122,554.13
Building and Improvements	1,181,642.75
Computer Equipment	12,688.66
Furniture and Equipment	1,698.00
Land	683,039.94
Land improvements	10,145.00
Leasehold improvements	2,500.00
Park equipment	148,928.88
Rental House	125,000.00
<b>Total Fixed Assets</b>	2,043,089.10
<b>TOTAL ASSETS</b>	2,485,836.98
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	18,660.00
<b>Total Accounts Payable</b>	18,660.00
<b>Other Current Liabilities</b>	
Accrued payroll	4,565.66
Deferred revenue - ad valorem	2,096.90
Payroll Liabilities	280.64
Prepaid tax interest	11.38
Prepaid taxes	305.58
Security deposit - rental house	850.00
<b>Total Other Current Liabilities</b>	8,110.16
<b>Total Current Liabilities</b>	26,770.16
<b>Long Term Liabilities</b>	
Note payable on park land	600,000.00
<b>Total Long Term Liabilities</b>	600,000.00
<b>Total Liabilities</b>	626,770.16
<b>Equity</b>	
Equity	
Fixed assets	1,440,720.49
<b>Total Fund Balance</b>	1,207,568.00

7:37 AM

05/04/19

Accrual Basis

**Town of Fairview**  
**Profit & Loss Budget vs. Actual**  
**July 2018 through June 2019**

	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Ad Valorem taxes	76,511.32	74,500.00	2,011.32	102.7%
Alcoholic beverage	0.00	16,200.00	-16,200.00	0.0%
Cable TV franchise taxes	0.00	3,200.00	-3,200.00	0.0%
Donation	4,098.75			
Donation - vendors	125.00			
Fund balance appropriated	0.00	20,200.00	-20,200.00	0.0%
Interest on delinquent taxes	382.00			
Investment income	2,425.93	0.00	2,425.93	100.0%
Motor vehicle taxes	7,881.10	9,200.00	-1,318.90	85.7%
Park rental income	1,900.00	2,500.00	-600.00	76.0%
Rental house income	2,550.00	0.00	2,550.00	100.0%
Sales and use tax	22,417.29	27,000.00	-4,582.71	83.0%
Utility Franchise taxes	105,588.33	145,000.00	-39,411.67	72.8%
Zoning fees	12,675.00	7,000.00	5,675.00	181.1%
<b>Total Income</b>	<b>236,554.72</b>	<b>304,800.00</b>	<b>-68,245.28</b>	<b>77.6%</b>
<b>Expense</b>				
Advertising and Promotion	1,283.60	500.00	783.60	256.7%
Audit fees	7,800.00	8,050.00	-250.00	96.9%
Bank Service Charges	152.30			
Capital Outlay - Office Reno	24,841.78	0.00	24,841.78	100.0%
Capital outlay - Park	53,550.00	9,634.98	43,915.02	555.8%
Capital outlay - rental house	12,621.56	15,000.00	-2,378.44	84.1%
Dues and Subscriptions	5,686.00	5,520.00	166.00	103.0%
Festival expense	12,426.04	19,200.00	-6,773.96	64.7%
Fire Dept Grant	9,166.63	10,000.00	-833.37	91.7%
Fire Dept Truck Payment	52,569.24	52,569.00	0.24	100.0%
Grants	1,000.00	0.00	1,000.00	100.0%
Insurance Expense	4,126.20	4,900.00	-773.80	84.2%
Internet and website	7,505.14	6,500.00	1,005.14	115.5%
Legal fees	6,005.56	7,200.00	-1,194.44	83.4%
Meals and Entertainment	143.62			
Miscellaneous Expense	380.00	0.00	380.00	100.0%
Office expense	8,514.95	10,736.00	-2,221.05	79.3%
Office utilities	2,982.82	2,880.00	102.82	103.6%
Park Maintenance	14,433.72	19,300.00	-4,866.28	74.8%
Park Utilities	1,665.75	3,300.00	-1,634.25	50.5%
Payroll Expenses	81,848.84	92,345.58	-10,496.74	88.6%
Payroll taxes	147.94	7,064.44	-6,916.50	2.1%
Professional Fees	2,732.00	3,000.00	-268.00	91.1%
Rent Expense	11,750.00	12,000.00	-250.00	97.9%
Rental utilities	245.87			
Repairs and Maintenance	0.00	1,000.00	-1,000.00	0.0%
Solid Waste Manage cost share	8,000.00	8,000.00	0.00	100.0%
Tax collection fees	1,381.88	1,400.00	-18.12	98.7%
Telephone Expense	1,171.10	3,000.00	-1,828.90	39.0%
Training expense	0.00	500.00	-500.00	0.0%
Travel Expense	266.44	1,200.00	-933.56	22.2%
<b>Total Expense</b>	<b>334,398.98</b>	<b>304,800.00</b>	<b>29,598.98</b>	<b>109.7%</b>
<b>Net Ordinary Income</b>	<b>-97,844.26</b>	<b>0.00</b>	<b>-97,844.26</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-97,844.26</b>	<b>0.00</b>	<b>-97,844.26</b>	<b>100.0%</b>

7:40 AM

05/04/19

Accrual Basis

**Town of Fairview**  
**Transactions by Account**  
**As of May 4, 2019**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>American Community Bank</b>							
Deposit	04/05/2019			Deposit	22.14		424,644.25
Deposit	04/05/2019			Deposit	850.00		424,666.39
Deposit	04/05/2019			Deposit	675.00		425,516.39
Deposit	04/05/2019			Deposit	100.00		426,191.39
Check	04/06/2019	Draft	Union County Public ...	Paid on-line		119.45	426,291.39
Bill Pmt -Check	04/06/2019	102594	BB Haigler	supplies for rental hou...		65.03	426,171.94
Bill Pmt -Check	04/06/2019	102595	Dana Williams	Repairs to rental house		120.00	425,986.91
Bill Pmt -Check	04/06/2019	102596	Darrell H. Baucom_	expense reimbursem...		71.10	425,915.81
Bill Pmt -Check	04/06/2019	102597	Ed Humphries_	Office supplies		99.09	425,816.72
Bill Pmt -Check	04/06/2019	102598	EZ Task.Com Inc.	annual fee for Websit...		2,000.00	423,816.72
Bill Pmt -Check	04/06/2019	102599	Fairview VFD and R...	Monthly payment and ...		13,975.64	409,841.08
Bill Pmt -Check	04/06/2019	102600	Lane Griffin	CPU wheat straw		90.00	409,751.08
Bill Pmt -Check	04/06/2019	102601	Spectrum	phone and internet		218.97	409,532.11
Bill Pmt -Check	04/06/2019	102602	Teresa Clontz	Cleaning		100.00	409,432.11
Bill Pmt -Check	04/06/2019	102603	Teresa Gregorius_	County Clerks luncheon		14.95	409,417.16
Deposit	04/08/2019			Deposit	869.94		410,287.10
Paycheck	04/09/2019	102616	Teresa Gregorius			1,224.01	409,063.09
Paycheck	04/09/2019	102604	Bill F. Thomas			46.17	409,016.92
Paycheck	04/09/2019	102605	Darrell H. Baucom			537.59	408,479.33
Paycheck	04/09/2019	102606	Doug Buchanan			46.17	408,433.16
Paycheck	04/09/2019	102607	Edward D Humphries			2,243.96	406,189.20
Paycheck	04/09/2019	102608	Gary H Wilfong			138.53	406,050.67
Paycheck	04/09/2019	102609	Gary M Medlin			46.17	406,004.50
Paycheck	04/09/2019	102610	Jerry C. Clontz			869.73	405,134.77
Paycheck	04/09/2019	102611	John A Biggers, Jr.			138.53	404,996.24
Paycheck	04/09/2019	102612	Nancy H Randall			46.18	404,950.06
Paycheck	04/09/2019	102613	Patricia H. Kindley			138.53	404,811.53
Paycheck	04/09/2019	102614	Phillip C Thomas			184.70	404,626.83
Paycheck	04/09/2019	102615	Richard E Pigg			46.17	404,580.66
Check	04/09/2019	102617	CompuNetwork	Email and internet ho...		277.69	404,302.97
Check	04/09/2019	102618	All-Points Waste Ser...	Garbage service		86.61	404,216.36
Check	04/09/2019	102619	Clark, Griffin and Mc...	April retainer		350.00	403,866.36
Check	04/09/2019	102620	Enquirer Journal	Advertising		129.36	403,737.00
Check	04/09/2019	102621	FNB Commercial Cr...	credit card bill		1,632.23	402,104.77
Check	04/09/2019	102622	Turning Point	Donation to Turning P...		950.00	401,154.77
Deposit	04/10/2019			Deposit	1,980.60		403,135.37
Check	04/15/2019	Draft	Great American Fina...	copier		199.43	402,935.94
Check	04/17/2019	Draft	Verizon Wireless	Ed's cell phone		68.43	402,867.51
Liability Check	04/19/2019	To Print	NC Dept of Revenue_	600391020		667.00	402,200.51
Liability Check	04/19/2019	To Print	IRS	55-0789092		1,999.46	400,201.05
Deposit	04/19/2019			Deposit	300.00		400,501.05
Deposit	04/19/2019			Deposit	375.00		400,876.05
Deposit	04/22/2019			Deposit	813.91		401,689.96
Check	04/25/2019	Draft	Duke Energy	Park utilities		109.67	401,580.29
Check	04/25/2019	Draft	Duke Energy	Office utilities		300.99	401,279.30
Deposit	04/30/2019			Interest		277.08	401,556.38
Total American Community Bank					6,263.67	29,351.54	401,556.38
<b>TOTAL</b>					<b>6,263.67</b>	<b>29,351.54</b>	<b>401,556.38</b>

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**Town of Fairview**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance	
<b>Capital Outlay - Office Reno</b>								
Bill	08/10/2018	30848A	Byrum Heating & A...	New office HVAC	9,786.21		9,786.21	
Bill	08/29/2018	902500	Contractors Building...	Office renovation	2,509.72		12,295.93	
Bill	08/29/2018	160697	Hill Paint and Walco...	office renovation	1,975.00		14,270.93	
Bill	08/29/2018	EL828	Brian C. Austin	Light fixtures for office	1,125.00		15,395.93	
Check	09/10/2018	102350	FNB Commercial Cr...		118.63		15,514.56	
Bill	09/25/2018	90252018	William Riffe	Security system	875.00		16,389.56	
Bill	10/02/2018	10022018	Teresa Gregorius_	office upfit	184.65		16,574.21	
Bill	10/15/2018	EL829	Brian C. Austin	Office renovation	120.00		16,694.21	
Bill	10/16/2018	10162018	Ed Humphries_	expense reimburse...	393.49		17,087.70	
Bill	11/12/2018	4655	CorpuNetwork	Setting up new office	1,037.37		18,125.07	
Bill	11/18/2018	EL 831	Brian C. Austin	Office renovations	145.00		18,270.07	
Check	12/10/2018	102491	FNB Commercial Cr...	Credit card charges	274.32		18,544.39	
Bill	12/20/2018	EL833	Brian C. Austin	Light fixtures in Cou...	650.00		19,194.39	
Bill	01/01/2019	4760	FNB Commercial Cr...	Posters, etc.	182.90		19,377.29	
Bill	01/17/2019	24334	Sign Masters	renovations	0.00		19,377.29	
Bill	01/30/2019	198	Taylor's Landscapin...	Mulching in front of ...	150.00		19,527.29	
Bill	01/31/2019	01312019	Gary Wilfong_	Office renovations	108.43		19,635.72	
Bill	02/05/2019	02052019	Gary Wilfong_	Handicap parking	55.17		19,690.89	
Bill	02/05/2019	12282018	BB Haigler	Rental and office re...	15.01		19,705.90	
Check	02/11/2019	102563	FNB Commercial Cr...	signs, etc	642.38		20,348.28	
Check	02/18/2019	102564	Contractors Building...	Carpet for meeting r...	2,828.90		23,177.18	
Bill	03/04/2019	4801	CompuNetwork	Office capital outlay ...	180.00		23,357.18	
Bill	03/04/2019	4799	CompuNetwork	Office capital outlay ...	174.24		23,531.42	
Check	03/12/2019	102593	FNB Commercial Cr...	Credit card payment	226.32		23,757.74	
Check	04/09/2019	102621	FNB Commercial Cr...	credit card bill	1,084.04		24,841.78	
Total Capital Outlay - Office Reno							0.00	24,841.78
<b>TOTAL</b>							<b>0.00</b>	<b>24,841.78</b>

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Town of Fairview  
**Transaction Detail By Account**  
 July 2018 through June 2019



Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>Capital outlay - Park</b>								
Bill	08/10/2018	08102...		Local Government C...	Loan app fee to LGC	1,250.00		1,250.00
Bill	08/20/2018	08202...		Sandra Haigler	Down payment on la...	25,000.00		26,250.00
Bill	08/20/2018	08202...		Harry T. Haigler	Down payment on la...	25,000.00		51,250.00
Bill	10/15/2018	5213		Cash Grading Comp...	Drainage piping for p...	2,300.00		53,550.00
<b>Total Capital outlay - Park</b>								
						53,550.00	0.00	53,550.00
<b>TOTAL</b>								
						<b>53,550.00</b>	<b>0.00</b>	<b>53,550.00</b>

**Town of Fairview**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Nurn	Adi	Name	Memo	Debit	Credit	Balance
<b>Capital outlay - rental house</b>								
Bill	12/11/2018	79371		BB Haigler	Appliances for rental house	1,907.44		1,907.44
Bill	01/03/2019	01032...		Kyle McConaughy	Uplift of rental house	569.92		2,477.36
Bill	01/03/2019	01032...		Phil Thomas	Reimbursement for festival ...	9.61		2,486.97
Bill	01/10/2019	928786		Contractors Building ...	Carpet for rental house	2,979.93		5,466.90
Bill	01/21/2019	INV 0...		Hyatt Equipment	Service generator	645.28		6,112.18
Bill	01/24/2019	01242...		Phil Thomas	Rental house renovations	70.35		6,182.53
Bill	01/24/2019	104706		RCS, Inc.	Septic pumping	200.00		6,382.53
Bill	02/05/2019	12282...		BB Haigler	Rental and office renovations	119.00		6,501.53
Bill	02/19/2019	399.72		BB Haigler	Rocks for rental house	335.00		6,836.53
Check	03/12/2019	102592		Robert Laney Lands...	Redo septic system	5,500.00		12,336.53
Check	03/12/2019	102593		FNB Commercial Cr...	Credit card payment	100.00		12,436.53
Bill	03/25/2019	03252...		BB Haigler	supplies for rental house	65.03		12,501.56
Bill	03/26/2019	03262...		Dana Williams	Repairs to rental house	120.00		12,621.56
Total Capital outlay - rental house						12,621.56	0.00	12,621.56
<b>TOTAL</b>						<b>12,621.56</b>	<b>0.00</b>	<b>12,621.56</b>

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**Town of Fairview**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance	
Festival expense								
Bill	08/24/2018	08242018	Teresa Gregorius_	Reimburse for PB&J Entert...	200.00		200.00	
Bill	09/06/2018	2246	Piedmont Signs	Signs	106.75		306.75	
Bill	09/10/2018	41235	Austin Printing	Fall festival advertising	269.54		576.29	
Bill	10/04/2018	10042018	Lisa Thomas	Festival decorations	346.59		922.88	
Bill	10/04/2018	10042018	Lisa Thomas	Festival expense	711.85		1,634.73	
Bill	10/05/2018	10052018	Scott Cuthbertson	Fall festival - golf car rental	125.00		1,759.73	
Bill	10/06/2018	10062018	John Ashley Ingari	Deputy for festival event	210.00		1,969.73	
Bill	10/06/2018	10062018	Allison Plyler	Festival expense	61.49		2,031.22	
Bill	10/06/2018	10062018	Village Greene Band	Performance at Fall Festival	0.00		2,031.22	
Check	10/08/2018	102402	Allison Plyler	Festival expenses	391.22		2,422.44	
Check	10/08/2018	102404	John A Biggers, Jr.	Reimburse expenses	213.66		2,636.10	
Check	10/08/2018	102405	Tracy Biggers	Reimburse expenses	393.17		3,029.27	
Check	10/08/2018	102406	Theresa Donaldson	Reimburse expenses	917.84		3,947.11	
Bill	10/09/2018	10092018	Southern Express	Sounds system for Festival	1,500.00		5,447.11	
Deposit	10/16/2018		citizens	Deposit of currency and coi...		226.00	5,221.11	
Bill	11/01/2018	4778	FNB Commercial Cr...	Various Festival expenses	786.55		6,007.66	
Check	11/12/2018	102451	Tracy Biggers	Reimburse Winter Festival ...	281.93		6,289.59	
Bill	11/15/2018	11152018	Rick Greene	Fall Festival music	500.00		6,789.59	
Bill	12/05/2018	12082018	Jimmy Huntley	DJ for Winter Festival	400.00		7,189.59	
Bill	12/05/2018	12082018	Dennis Rushing	Santa for Winter Festival	100.00		7,289.59	
Bill	12/05/2018	12052018	Lisa Thomas	Reimburse winter festival e...	1,592.29		8,881.88	
Bill	12/05/2018	12052018	Lisa Thomas	Fire pits for winter festival	725.85		9,607.73	
Bill	12/06/2018	12062018	Scott Cuthbertson	Credit card charges	369.05		9,976.78	
Check	12/10/2018	102491	FNB Commercial Cr...	Festival expense reimburse...	1,035.28		11,012.06	
Check	12/10/2018	102492	Rita A Biggers, Jr.	Festival expense reimburse...	162.92		11,174.98	
Bill	12/18/2018	12182018	Allison Plyler	Winter festival decorations	400.50		11,575.48	
Bill	12/20/2018	12202018	Allison Plyler	Winter festival decorations	400.50		11,975.98	
Bill	01/03/2019	01032019	Phil Thomas	Lunch for volunteers	69.18		12,045.16	
Bill	01/07/2019	01072019	Autism Society of NC	Donation for Boy Scout ass...	200.00		12,245.16	
Check	03/12/2019	102593	FNB Commercial Cr...	Credit card payment	413.40		12,658.56	
Check	04/05/2019	04052019	Lisa Thomas	Festival expenses	167.98		12,490.58	
Total Festival expense							12,652.04	12,426.04
<b>TOTAL</b>							<b>12,652.04</b>	<b>12,426.04</b>

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**Town of Fairview**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>Park Maintenance</b>								
Bill	07/01/2018	2154		Piedmont Signs	Signs for award winners	64.05		64.05
Bill	07/10/2018	16262		Performance Lawn ...	Park mowing	850.00		914.05
Bill	08/14/2018	16339		Performance Lawn ...	Park maintenance	850.00		1,764.05
Bill	09/10/2018	16606		Performance Lawn ...		850.00		2,614.05
Check	09/10/2018	102353		Jerry C. Clontz	Reimbursement for park main...	262.65		2,876.70
Bill	09/25/2018	09252...		William Riffle	Park walkie talkies	140.75		3,017.45
Bill	09/28/2018	31615		Kiker Plumbing Serv...	Park repairs	136.64		3,154.09
Bill	10/01/2018	4760		FNB Commercial Cr...	Flags and hardware	506.60		3,660.69
Check	10/08/2018	102403		Jerry C. Clontz	Supplies	131.26		3,791.95
Check	10/08/2018	102404		John A Biggers, Jr.	Reimburse expenses	368.15		4,160.10
Bill	11/09/2018	11092...		Performance Lawn ...	Final payment on bill to Perfo...	1,020.00		5,180.10
Bill	11/13/2018	11132...		Gene Helms	Removal of 14 dead trees	1,040.00		6,220.10
Bill	12/06/2018	1267		Taylor's Landscapin...	Mowing for 11/12, 11/19 and ...	925.95		7,146.05
Check	12/10/2018	102491		FNB Commercial Cr...	Credit card charges	61.00		7,207.05
Bill	01/03/2019	1276		Kiker Plumbing Serv...	Repair park commode	136.64		7,343.69
Bill	01/25/2019	1281		Taylor's Landscapin...	Lawn maintenance for 12/3, 1...	1,234.60		8,578.29
Bill	02/11/2019	102552		Taylor's Landscapin...	lawn maintenance	1,234.60		9,812.89
Check	02/19/2019	399.72		Jerry C. Clontz	park supplies	145.01		9,957.90
Bill	02/25/2019	1288		BB Heigler	reimburse expenses	64.72		10,022.62
Bill	03/15/2019	1001		Taylor's Landscapin...	Monthly lawncare, etc	1,234.60		11,257.22
Bill	04/04/2019	1302		Lane Griffin	CPU wheat straw	90.00		11,347.22
Bill	04/28/2019	1304		Taylor's Landscapin...	Mowing for March	1,543.25		12,890.47
Bill				Taylor's Landscapin...	Mowing for April	1,543.25		14,433.72
Total Park Maintenance						14,433.72	0.00	14,433.72
<b>TOTAL</b>						<b>14,433.72</b>	<b>0.00</b>	<b>14,433.72</b>

**Town of Fairview**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Office expense</b>							
Bill	07/01/2018	4760	First National Bank	Amazon prime fee	13.12		13.12
Bill	07/09/2018	07092018	Ed Humphries_	postage	50.00		63.12
Bill	07/10/2018	16263	Performance Lawn &L...	Office mowing	225.00		288.12
Check	07/16/2018	Draft	Great American Finan...	Duplicate payment for c...	35.86		323.96
Bill	08/01/2018	2846	FNB Commercial Cred...	Office and Amazon pri...	81.30		405.28
Bill	08/02/2018	910509-1	Killingsworth Environ...	Quarterly pest control	125.00		530.28
Bill	08/09/2018	0000001	All-Points Waste Servi...	Office garbage service	174.80		705.08
Bill	08/11/2018	08112018	Darrell H. Baucom_	expense reimbursement	7.25		712.33
Bill	08/14/2018	16340	Performance Lawn &L...	Office maintenance	225.00		937.33
Check	08/15/2018	Draft	Great American Finan...	copier lease	89.20		1,026.53
Check	08/15/2018	Draft	Great American Finan...	Copier lease	0.00		1,026.53
Bill	08/21/2018	23220912	Great American Finan...	Copier payment	83.19		1,109.72
Bill	09/01/2018	89112721	All-Points Waste Servi...	Garbage service	22.09		1,131.81
Bill	09/06/2018	09062018	Ed Humphries_	Postage and supplies	64.41		1,196.22
Bill	09/10/2018	16606	Performance Lawn &L...		225.00		1,421.22
Check	09/10/2018	102350	FNB Commercial Cred...		13.12		1,434.34
Bill	09/15/2018	09132018	Teresa Clontz	Cleaning office	100.00		1,534.34
Check	09/17/2018	Draft	Great American Finan...	Draft for copier charge	83.19		1,617.53
Bill	10/01/2018	8A102889	All-Points Waste Servi...	Garbage pickup	82.62		1,700.15
Bill	10/01/2018	4760	FNB Commercial Cred...	credit card expenses	198.96		1,899.11
Bill	10/04/2018	10042018	Ed Humphries_	Office supplies	85.79		1,984.90
Bill	10/09/2018	S-24411	Byrum Heating & AC, I...	Diagnostic on HVAC Unit	69.39		2,054.29
Bill	10/11/2018	351793	Killingsworth Environ...	Monthly pest control	125.00		2,179.29
Check	10/15/2018	Draft	Great American Finan...	Copier charges	88.24		2,267.53
Bill	10/16/2018	10162018	Ed Humphries_	expense reimbursement	82.97		2,350.50
Bill	10/16/2018	S24503	Byrum Heating & AC, I...	Diagnostic on HVAC	101.41		2,451.91
Bill	11/01/2018	8B101564	All-Points Waste Servi...	Garbage service	82.95		2,534.86
Bill	11/01/2018	4778	FNB Commercial Cred...	Credit card bill	36.08		2,570.94
Check	11/12/2018	102450	Ed Humphries_	Reimburse office suppli...	81.92		2,652.86
Bill	11/13/2018	11132018	Teresa Clontz	Cleaning Town Hall	100.00		2,752.86
Check	11/15/2018	Draft	Great American Finan...	copier charges	132.37		2,885.23
Bill	11/26/2018	11262018	Keith Heckman	Repair office desk units	775.00		3,660.23
Bill	12/06/2018	12062018	Teresa Clontz	October	100.00		3,760.23
Bill	12/06/2018	12062018	Teresa Clontz	December cleaning	100.00		3,860.23
Check	12/10/2018	102489	All-Points Waste Servi...	Garbage service	82.62		3,942.65
Check	12/10/2018	102491	FNB Commercial Cred...	Amazon monthly fee	13.12		3,955.97
Bill	12/13/2018	929108-2	Killingsworth Environ...	Monthly pest control	125.00		4,080.97
Bill	12/13/2018	351793	Killingsworth Environ...	Chemical for pest control	125.00		4,205.97
Bill	12/13/2018	24315	Sign Masters	Holiday light contest	66.19		4,272.16
Check	12/15/2018	Draft	Great American Finan...	Copier	139.04		4,411.20
Bill	12/21/2018	12212018	Ed Humphries_	Office expense reimbur...	83.69		4,494.89
Bill	01/01/2019	91101586	All-Points Waste Servi...	Monthly garbage service	82.62		4,577.51
Bill	01/01/2019	4760	FNB Commercial Cred...	Prime charge plus post...	113.12		4,690.63
Bill	01/08/2019	01082019	Teresa Clontz	Office cleaning	100.00		4,790.63
Bill	01/08/2019	01082019	Keith Heckman	Office cabinet repair an...	775.00		5,565.63
Bill	01/12/2019	01122019	Darrell H. Baucom_	Travel and internet	26.10		5,591.73
Check	01/15/2019	Draft	Great American Finan...	Copier charges	124.55		5,716.28
Bill	01/29/2019	24345	Sign Masters	Zoning sign	0.00		5,716.28
Check	02/11/2019	102559	Teresa Clontz	Cleaning Feb	100.00		5,816.28
Check	02/11/2019	102560	All-Points Waste Servi...	Garbage service	82.62		5,898.90
Check	02/11/2019	102563	FNB Commercial Cred...	credit card payment	150.97		6,049.87
Bill	02/14/2019	351793	Killingsworth Environ...	pest control	125.00		6,174.87
Check	02/15/2019	Draft	Great American Finan...	Copier	134.55		6,309.42
Bill	03/01/2019	93101603	All-Points Waste Servi...	Garbage	86.61		6,396.03
Bill	03/06/2019	03062019	Teresa Clontz		100.00		6,496.03
Bill	03/12/2019	03122019	Ed Humphries_	Office supplies	99.09		6,595.12
Check	03/12/2019	102593	FNB Commercial Cred...	-MULTIPLE-	597.29		7,192.41
Check	03/15/2019	Draft	Great American Finan...	Copier expense	109.86		7,302.27
Bill	04/02/2019	04022019	Teresa Clontz	Cleaning	100.00		7,402.27
Deposit	04/05/2019		BB Haigler	reimburse postage exp...		22.14	7,380.13
Check	04/09/2019	102618	All-Points Waste Servi...	Garbage service	86.61		7,466.74
Check	04/09/2019	102621	FNB Commercial Cred...	credit card bill	548.19		8,014.93
Bill	04/11/2019	351793	Killingsworth Environ...	Spiders	125.00		8,139.93
Check	04/15/2019	Draft	Great American Finan...	copier	199.43		8,339.36
Check	05/15/2019	Draft	Great American Finan...	copier charges	175.59		8,514.95
Total Office expense					8,537.09	22.14	8,514.95
<b>TOTAL</b>					<b>8,537.09</b>	<b>22.14</b>	<b>8,514.95</b>

# Zoning Permits – April 2019

31

2-Apr	218	Comp 19-029	Compliance	\$100	heather Rogone	8120 Unionville Brief Road	081170031
4-Apr	26263	NR Up 19-030	Upfit	\$400	Hopewell Church	8900 Concord Highway	8183008
9-Apr	1048	NRComp 19-031	Comp	\$100	Hot Mess	9750 Concord Hwy	8177008
11-Apr	17367	NR Upfit19-032	Upfit	\$100	Crown Castle	306 Brief	8180006
11-Apr	Cash	H-19-033	Home	\$75	Anthony Little	9014 Old Ferry	8087015
16-Apr	cash	A-19-034	Accessory	\$100	S McCreoy	405 Clontz	8219006
25-Apr	262	Comp 19-035	Comp	\$100	Hinson	7510 Tesh Rd	08156001B
30-Apr	343/344*	MS 19-011	Major	\$1050*	Helms	Old Fetty	8120033
	*\$390/\$660						
Totals	8			\$2,025			



**Town of Fairview  
Fairview Park Event Committee Meeting  
April 4, 2019**

The following Fairview Park Event Committee members were present: Lisa Thomas, Tracy Biggers, Gayle Brock, Scott Cuthbertson, Theresa Donaldson, Todd Donaldson, Leah Jordan, Mike Medlin, Rita Price, and Spencer Thomas

Others present: Teresa Gregorius, Town Clerk

**Public Comments**

None

**Items of Business**

A. Easter Egg Hunt

Chairman Thomas went over last-minute details for the Easter Egg Hunt on April 6<sup>th</sup> and asked anyone available to stay after the meeting to map out where activities will be stationed.

B. Discuss June Music in the Park

Chairman Thomas reported that the group Southern Express has been booked for June 13<sup>th</sup> and will providing their own sound system.

Ms. Thomas took suggestions regarding bands for June 27<sup>th</sup>, Hosanna, Deeper Shade of Blue, The Tonz were among the suggestions.

Zion United Methodist Youth would like to sell hotdogs and Gary Wilfong will sell ice cream.

C. Review/Recommend Updated Rules of Procedure

The clerk presented the updated Rules of Procedure. The Committee discussed.

Rita Price made a motion to recommend the updated Fairview Park Event Committee Rules of Procedure to the Council for approval. Tracy Biggers seconded the motion. Committee

members Thomas, Biggers, Brock, Cuthbertson, Theresa Donaldson, Todd Donaldson, Jordan, Medlin, Price and S. Thomas voted yes (10-0).

D. Minutes

Scott Cuthbertson made a motion to approve the March 7, 2019 minutes. Tracy Biggers seconded the motion. Committee members Thomas, Biggers, Brock, Cuthbertson, Theresa Donaldson, Todd Donaldson, Jordan, Medlin, Price and S. Thomas voted yes (10-0).

Chairman Thomas adjourned the meeting.

Respectfully submitted,

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Teresa Gregorius  
Town Clerk

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Lisa Thomas  
Chairman

Approved this 2<sup>nd</sup> day of May 2019



**Town of Fairview**  
**Fairview Park Facility Committee Meeting**  
**April 23, 2019**

The following Fairview Park Facility Committee members were present: Jane Link, Penny Love, and Bill Riffle

Others present: Jerry Clontz, Councilman, Teresa Gregorius, Town Clerk

**Public Comments**

None

**Items of Business**

A. Current Projects at the Park

Jerry Clontz briefed the committee members about the current projects that have been funded and are in process at the park:

- Clearing path to rear field
- Better drainage around walking trail

B. Future Projects for the Park

Jerry Clontz and committee members listed suggestions for future projects for the park:

- Kids fishing day
- Sod in front of shelter and restrooms
- Lights around pond
- Clean-up day, replace mulch
- Activities for older kids (basketball, volleyball courts)
- Driveway and rear parking
- Clearing and develop wooded area to right of drive
- Fertilize grass
- Trail around entire park
- Additional shelter
- Pickleball
- Swings around the pond (porch type)

Mr. Clontz reported that the Council would have a budget workshop on April 23<sup>rd</sup>. The committee discussed how much to request for the park and decided on \$20,000.00.

Bill Riffle made a motion to appoint Jerry Clontz to request \$20,000.00 at the budget workshop. Jane Link seconded the motion. Committee members Link, Love and Riffle voted yes (3-0).

Bill Riffle made a motion to adjourn. Penny Love seconded the motion. Committee members Link, Love and Riffle voted yes (3-0).

Respectfully submitted,

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Teresa Gregorius  
Town Clerk

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019



**Town of Fairview  
Regular Town Council Meeting  
April 9, 2019**

The following Council members were present: Mayor Phil Thomas, Jerry Clontz, Patricia Kindley, and Gary Wilfong; Jerry Clontz came in at 6:40 PM; John Biggers was absent

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Deputy Clerk and Teresa Gregorius, Town Clerk

**Agenda Changes**

Mayor Thomas stated that he would like to add discuss/appoint another member to the Fairview Park Facility Committee as Item #7.

**Approval of Agenda**

Gary Wilfong made a motion to approve the agenda as amended. Patricia Kindley seconded the motion. Council members Kindley and Wilfong voted yes (2-0) [Clontz had not arrived].

**Public Comments**

None

**Consent Agenda**

- a) Accept Financial and Tax Reports as Information
- b) Accept Land Use Report as Information
- c) Fairview Park Event March Draft Minutes --- Minutes Accepted as Information
- d) Planning Board March Draft Minutes --- Minutes Accepted as Information
- e) Approve Council Regular Minutes for March 12, 2019

Patricia Kindley made a motion to approve the consent agenda. Gary Wilfong seconded the motion. Council members Kindley and Wilfong voted yes (2-0) [Clontz had not arrived].

**Items of Business**

**Item 1: Request for funds from Turning Point, Inc.**

Jessie Lindberg, Executive Director, Turning Point, Inc. presented a request for funds in the amount of \$950.00. The Council discussed.

Gary Wilfong made a motion to approve \$950.00 for Turning Point, Inc. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

**Item 2:** Discuss/Approve amending Fairview Land Development Plan (Housing section)

Nancy Randall presented amended wording to the Fairview Land Development Plan in the Housing Objective section:

*“Since housing demand is more likely on the western side of Fairview due to proximity to I-485 and the Charlotte Metro area, higher density housing would be considered in this area, but only with proper conditions, adequate sewer, adequate water, adequate open spaces, adequate recreational facilities and adequate transportation infrastructure.” (Amended Version)*

Ms. Randall noted that the Planning Board unanimously recommended the change. The Council discussed.

Patricia Kindley made a motion to approve amending the Fairview Land Development Plan with the amended wording. Jerry Clontz seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

**Item 3:** Discuss/Approve Conditional Zoning District procedures as an amendment to the land use ordinance (Permit #CZ-19018)

Nancy Randall presented the amendment for Conditional Zoning District #CZ 19-018. Ms. Randall noted that the Planning Board unanimously recommended the amendment. The Council discussed.

Gary Wilfong made a motion to approve Conditional Zoning District amendment #CZ 19-018 as amended. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

**Item 4:** Review Code of Ethics Policy

Mayor Thomas presented the Code of Ethics Policy adopted in 2010. The Council discussed.

Patricia Kindley made a motion to update the Code of Ethics Policy as amended. Jerry Clontz seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

**Item 5:** Select date of 2019-2020 Budget Workshop

Mayor Thomas set the 2019-2020 Budget Workshop for April 23, 2019 at 6:30 PM.

**Item 6:** Approve Candidate Filing Fee for 2019 Municipal Election

Mayor Thomas reported that the Council must set the filing fees for the upcoming municipal election per the Union County Board of Elections. He noted in the past the filing fee has been \$5.00. The Council discussed.

Gary Wilfong made a motion to set the municipal election filing fee at \$5.00. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

**Item 7: Discuss/Appoint Member to the Fairview Park Facility Committee**

Mayor Thomas presented an application from Jane Link for the Fairview Park Facility Committee. The Council discussed.

Gary Wilfong made a motion to approve Jane Link for membership on the Fairview Park Facility Committee. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

**Council Comments**

Patricia Kindley stated that she enjoyed the Easter Egg Hunt at the Park and was impressed with Simpson Eggs sponsorship and the attendance from the NC Egg Association. She is continuing to work on the Yard and Garden contest.

Jerry Clontz stated that the new Fairview Park Facility Committee needed to meet soon and suggested April 18<sup>th</sup>. Town Clerk will contact all members. Mr. Clontz reported that the cut through to the back field at the park has been started but one wet, poor drainage area will take additional work. Work on the walking trail around the park has been held up due to the rain.

Gary Wilfong suggested that the Fairview Park Facility Committee may want to address additional parking at the park as one of their first objectives. During the Easter Egg Hunt parking at the lower part of the overflow parking area was very muddy.

Mayor Thomas reported that he had put information on the Critical Intersection Analysis on the website and suggested everyone go and take the survey.

Jerry Clontz made a motion to adjourn. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Respectfully submitted,

\_\_\_\_\_  
Teresa Gregorius  
Town Clerk

\_\_\_\_\_  
Phil Thomas  
Mayor

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019

**Request  
For Funds  
Piedmont  
Band Boosters**



**FAIRVIEW**  
**NORTH CAROLINA**

**APPLICATION FOR OUTSIDE AGENCY / NON-PROFITS  
REQUESTING FUNDS FROM TOWN OF FAIRVIEW**

FISCAL YEAR 2019/2020

Please provide six (6) copies and return the original to:  
Town of Fairview  
Attn: Town Clerk  
7516 Concord Highway  
Monroe, NC 28110-6927

Request Submitted by: Piedmont Band Boosters

Agency Name: Piedmont High School

Address: 3006 Sikes Mill Rd.  
Monroe NC 28110

Funding Received from Town of Fairview – previous years: 2500.00 2017/2018

Amount of Funding requested, FY 2019/2020 \$ 5000.00

By: Shelley Holt  
Name

704-807-3156  
Telephone

Fundraiser - chair  
Title / Position

'  
Date

Date Request submitted to Town of Fairview: \_\_\_\_\_

Date Request received by Town of Fairview: \_\_\_\_\_

Date and action taken by Town of Fairview: \_\_\_\_\_

Please include a breakdown of how the funds requested will be used to help accomplish your goals.

- Number of persons to be served by the requested funds  
approx 140 band students
- Other funding sources and amounts of funding provided (or requested)  
Sponsorships, Town of Unionville, cookie dough, Krispy Kreme restaurant nights.
- Is any in-kind assistance being requested, and if so, what kind
  
- Any additional information you may want to share that may assist the Town of Fairview Board of Council make an informed decision  
please see attached letter.

Attach to this application:

- List of the Board of Directors, permanent staff members, and volunteers  
Attached
- Copy of the tax status determination letter from the IRS. If one is not available, include a brief explanation as to why.  
Attached
- One (1) copy of the most recent independent audit of the agency/non-profit organization  
If an audit is not available, one (1) copy of the most recent financial statement and budget  
Attached

PLEASE NOTE: Incomplete applications may not be considered for funding.

Please answer all the following questions (attach additional sheets, if necessary):

1. Please give a brief description of the mission and programs of the agency or non-profit organization.

Our mission is to advocate and provide much needed resources for our band students.

- (Please see attached letter.)
2. What community needs of the citizens and the Town of Fairview is being addressed in this request?

By supporting Piedmont Band Boosters you are supporting the students that live in the Town of Fairview.

\_\_\_\_\_  
Signature of Requesting Agency's Authorized Official

\_\_\_\_\_  
Date

**UCPS Piedmont High School Band Director: Jody Lukac**

**UCPS Piedmont Middle School Band Director: Amy Vitulli**

**Jeff Campagna, President Piedmont Band Boosters**

**Kim Olson, Treasurer**

**Travel/chaperone, Kristin Noonan**

**Pit Crew, Mike Weeks**

**Hospitality, Carrie Holloway & Erika Moore**

**Uniforms, Colleen Dougher & Lisa May**

**Fundraising , Shelley Holt**

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 27 2015

PIEDMONT BAND BOOSTERS INC  
3006 SIKES MILL RD  
MONROE, NC 28110-9782

Employer Identification Number:  
94-3426935  
DLN:  
17053336301024  
Contact Person:  
ERIC KAYE ID# 31612  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
March 31  
Public Charity Status:  
509(a)(2)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
October 15, 2013  
Contribution Deductibility:  
Yes  
Addendum Applies:  
Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations

Letter 947

26

**Piedmont Band Boosters**  
Profit & Loss Budget Overview - as of 031719

	Proposed 2019-2020 Proposed Budget	2018-2019 School Year		Actuals	Actuals vs Budget Variance Better / (Worse)	Variance Commentary
		Budget	Actuals			
<b>Income</b>						
All County & District Band	-	-	466	466		
Donations	7,000	7,000	5,546	(1,454)		Huge response from community outreach; Donations from Cookie Dough included in Fundraising
<b>Fundraising</b>						
Amazon Smiles	-	-	27	27		2 Transactions - \$5.32 (Oct) + \$21.23 (Feb)
Cookie Dough Sales <sup>(c)</sup>	16,000	16,000	39,321	23,321		Net Profit = \$17.3K!!! - exceeded budget by \$1.3K; <b>\$128 NSF still outstanding</b> (See footnote)
Krispy Kreme Doughnuts <sup>(d)</sup>	3,500	3,000	9,941	6,941		Net Profit = \$5.3K! - exceeded budget by \$2.3K (See Footnote)
Live, Laugh, Paint	-	-	320	320		1st ever event - very successful!
Restaurant Nights	1,000	1,000	182	(818)		(3) to date - Great American \$22, Sweet Frog \$49 & McAllisters \$111
Spirit Wear Merchandise	-	-	2,819	2,819		Net Profit = \$432; Spring 2019 Pantherwear not paid yet
Fundraising	20,500	20,000	52,609	32,609		Restaurant Nights down (\$1.0K)
Hospitality	-	-	1,646	1,646		2018 Spring Banquet Tickets
Savings Account Interest	-	-	1	0.68		Thru December 31, 2018
Marching Band	58,000	54,000	52,491	(1,509)		Outstanding Band Fees (\$7.3K) offset by T-shirts & Hoodies up \$5.0K
Other	-	-	4,154	4,154		Net Profit = \$1.2K
Spring Trip - Disney	-	-	145	145		Disney refunds - Late Payment & Parking Refund
<b>Total Income</b>	<b>85,500</b>	<b>81,000</b>	<b>117,058</b>	<b>36,058</b>		
<b>Expenses</b>						
Award	400	400	308	92		
Concert Band	900	900	1,659	(759)		
Donation	-	-	66	(66)		High School Holiday Season Need \$150 offset by fall outreach \$84
Equipment	-	-	366	(366)		White Board \$251
Guest Conductor	200	200	-	200		Timing - March Event
Fundraising	-	-	26,665	(26,665)		Cookie Dough HS \$8.4K & MS \$13.5K; Net Profit = \$17.3K!!! Krispy Kreme \$4.7K; Net Profit = \$5.3K!!
Hospitality <sup>(a)</sup>	4,000	4,000	2,987	1,013		Net UNDERbudget \$2.7K (See inset P&L below)
Instruments	10,000	5,500	1,946	3,554		UNDERbudget
Marching Band	53,000	49,000	45,416	3,584		UNDERbudget - \$4.5K Drill + \$1.8K Props + \$1.0K Guard + \$762 Shoes offset by (\$2.9K) Music + (\$798) Contract Labor
Supplies (incl Concert Music) & Admin	1,500	-	3,311	(3,311)		Music \$1.4K; Accountant & Review \$765 + Postage/Shipping \$467 + (\$152) Bank Service Charges & NSF Fees
SMART Music	800	800	867	(67)		
NAfME	-	-	276	(276)		Budgeted in NCMEA
NCMEA (State)	1,000	1,000	721	279		Includes Registration, Travel and Meals for (2) Directors
Spirit Wear <sup>(b)</sup>	-	-	2,552	(2,552)		Net profit = \$432 (See inset P&L below)
Substitute Teachers	-	-	493	(493)		(5) dates from 2018 - 2/16, 3/8, 3/20, 3/23, 4/16
T-Shirt & Hoodies	6,000	6,000	10,016	(4,016)		Offset against total revenue \$10.9K - Net Profit = \$900
Trailer	-	-	6,749	(6,749)		OVERbudget - New Trailer \$4.0K and 3rd Trailer Wrap \$2.6K (Approved but not in budget)
Transportation	4,000	9,000	4,297	4,703		Fall Season travel \$2.8K
Uniforms (Non Guard)	3,000	3,500	2,980	520		Moved \$3K out of Checking into Savings for 2018-2019 FY
Website	700	700	637	63		MS Platform and Domain Name
<b>Total Expenses</b>	<b>85,500</b>	<b>81,000</b>	<b>112,312</b>	<b>(31,312)</b>		
<b>Net Income / (Loss)</b>			<b>4,746</b>	<b>67,370</b>		

	(a)	(b)	(c)	(d)
	Hospitality	Spirit Wear	Cookie Dough	Krispy Kreme
<b>NET Fiscal Year Budget</b>	<b>4,000</b>	-	<b>16,000</b>	<b>3,000</b>
INCOME: 2018 Spring Banquet Income	1,646	-	-	-
Payments via check/cash	-	2,266	39,449	9,941
NSF Check	-	-	(128)	-
Payments via PayPal	-	749	-	-
EXPENSES: Spring Banquet	(1,044)	-	-	-
8th Grade Night	(90)	-	-	-
Staff Dinner	(62)	-	-	-
Rookie Night	(32)	-	-	-
Parent Preview	(282)	-	-	-
Pre-Competition Lunches	(1,057)	-	-	-
Last Game Dinner	(341)	-	-	-
Apparel Order #1	-	(2,044)	-	-
Rally Towels	-	(271)	-	-
Decal Clings	-	(182)	-	-
Apparel Order #2	-	(45)	-	-
Apparel Order #3	-	(41)	-	-
Receipt Books	-	-	(37)	-
Overnight Shipping of Order Forms	-	-	(54)	-
Delivery Day Pizza Dinner	-	-	(80)	-
MS Cost	-	-	(13,465)	-
HS Cost	-	-	(8,392)	-
HS & MS Cost	-	-	-	(4,657)
<b>Net Actuals</b>	<b>(1,262)</b>	<b>432</b>	<b>17,293</b>	<b>5,284</b>
<b>Remaining Budget - Profit / (Loss)</b>	<b>2,738</b>	<b>432</b>	<b>1,293</b>	<b>2,284</b>

## Piedmont Band Boosters - Cash Flow Statement

	02/18/19 to 03/17/19	
<b>Starting Cash on Hand</b>	<b>\$ 57,653.22</b>	\$48.6K in Checking + \$9.0K in Savings + \$105 in Petty Cash
<b>Income Items</b>		
Band Fees	500.00	via PayPal
All County	336.00	
Spirit Wear	315.18	\$98 NSF check rcvd; \$108 Rally towels and decals; \$108 Spring Pantherwear
Krispy Kreme	117.00	
<b>Income Sub-totals</b>	<b>1,268.18</b>	
<b>Expense Items</b>		
Instrument Repairs	288.14	
MPA Plaque & Judges	200.00	HS & MS Judges for MPA practice
Concert Music	172.92	
Equipment - Hospitality Shelves	61.44	
Bank Service Charge	.416	
NSF Fee	(12.00)	Payment from 1 of 2 outstanding NSFs
<b>Expense Sub-totals</b>	<b>714.66</b>	
<b>Sales Tax Receivable</b>	1,182.91	
<b>Net Change in Cash - Gain / (Loss)</b>	<b>(629.39)</b>	
<b>Ending Cash on Hand</b>	<b>\$ 58,206.74</b>	\$46.1K in Checking + \$12.0K in Savings + \$105 in Petty Cash

## Piedmont Band Boosters - Balance Sheet (Assets)

<b>Liquid Assets</b>		
<b>Checking</b>	<b>48,642.39</b>	<b>022819 Balance per Bank Statement</b>
<b>Add: Outstanding Deposits</b>	500.00	PayPal Transfer 3/7
	456.00	Deposited 3/8
	109.18	PayPal Transfer 3/17
<b>Less: Outstanding Checks</b>	40.00	4136 - Amy Vitulli (Cleared 3/11)
	138.00	4139 - NAFME (Cleared 3/14)
	50.00	4150 - Stephanie Tomberlin (Cleared 3/11)
	50.00	4151 - Tracy Humphries (Cleared 3/4)
	172.92	4152 - JW Pepper (Cleared 3/8)
	65.89	4153 - Steve Arndt (Cleared 3/11)
	50.00	4154 - Rob Owens
	50.00	4155 - Tim Brewer
	3,000.00	Moved to Savings (Cleared 3/7)
<b>Checking</b>	<b>46,090.76</b>	<b>as of 031719</b>
<b>Petty Cash</b>	<b>105.00</b>	<b>as of 031719</b>
<b>Savings</b>	<b>12,010.98</b>	<b>as of 123118</b>
<b>Bank Accounts &amp; Petty Cash Total</b>	<b>\$ 58,206.74</b>	<b>CASH ON HAND</b>
Sales Tax To Be Refunded	1,182.91	as of 031719
<b>Total Assets as of 12/17/18</b>	<b>\$ 59,389.65</b>	

**Piedmont Band Budget**

**2018-2019 2019-2020**

**Income**

**2018 Show 2019 Show**

<b>Marching Band</b>	<b>Band Fees</b>	<b>\$48,000.00</b>	<b>\$52,000.00</b> (based on 130 students)
	Show T-shirt Income	\$3,500.00	\$3,500.00
	Hoodies for marching band	\$2,000.00	\$2,000.00
	Marching Shoes	\$500.00	\$500.00
<b>Total Marching Band Income</b>			<b>\$58,000.00</b>
<b>Fundraisers</b>	<b>Restaurant Nights</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>
	Donations	\$7,000.00	\$7,000.00
	Cookie Dough Profit	\$16,000.00	\$16,000.00
	Doughnut Profit	\$3,000.00	\$3,500.00
<b>Total Income</b>		<b>\$81,000.00</b>	<b>\$85,500.00</b>

**Expenses**

**Fall Show**

	<b>Band Shoes</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
	Color guard Expenses	\$7,500.00	\$8,200.00
	<b>Contract Labor</b>	<b>\$21,900.00</b>	<b>\$23,300.00</b>
	Drill/Music	\$9,000.00	\$9,000.00
	Hoodies	\$3,000.00	\$3,000.00
	Music Copyright Fees	\$1,100.00	\$1,000.00
	Supplies	\$1,000.00	\$1,500.00
	T Shirts	\$3,000.00	\$3,000.00
	Props	\$5,500.00	\$6,600.00
	Contest Registration	\$500.00	\$400.00
	Uniform needs	\$500.00	
<b>Total Fall Show</b>		<b>\$55,000.00</b>	<b>\$58,000.00</b>
<b>New Instruments</b>			<b>\$4,000.00</b>
Instrument Supplies/Music (Middle and High)	\$1,000.00		\$1,500.00
Instrument Repairs (Middle and High)	\$4,500.00		\$5,000.00
<b>Travel (Middle and High)</b>			
NCMEA Convention / NAFME renewal	\$1,000.00	\$1,000.00	(Includes membership, conference fee, room/board for 2)
Transportation Costs (Buses, Subs, Mileage)	\$9,000.00	\$5,000.00	UCPS now provides \$5000 for transportation costs. The other \$4k was added to new instruments
<b>Drum Major Camp</b>	<b>\$500.00</b>	<b>\$1,000.00</b>	<b>2 new drum major camp payments</b>
<b>Awards</b>	<b>\$400.00</b>	<b>\$400.00</b>	
Concert Band Registrations (MPA and Carowinds)	\$700.00	\$700.00	
Website/Constant Contact/Charms	\$700.00	\$700.00	
SmartMUSIC	\$800.00	\$800.00	
Judges for MPA Preview Concerts	\$200.00	\$200.00	(2 concerts, 2 judges, \$50 each)
Guests conductors for class	\$200.00	\$200.00	(\$50 each)
Savings Account Deposits for new Uniforms	\$3,000.00	\$3,000.00	
Hospitality (Contests, Rookie/Parent Nights, etc)	\$4,000.00	\$4,000.00	plus any money brought in by the banquet
<b>Total Expenses</b>	<b>\$81,000.00</b>	<b>\$85,500.00</b>	

**Dear Mayor Thomas and all board members,**

***Thank you for considering our contribution request. We are already in the planning stages of our 2019/2020 band season. The band will have approximately 140 students this year. We are committed to helping them reach their goals.***

***Piedmont Band will celebrate it's 50th year this coming season. We are hoping to secure funds to help us honor this special occasion. Our band directors are hoping to have music written specifically for Piedmont Band to commemorate this. We are still in the planning stages for this celebration.***

***As far as our needs are concerned, the most important is making sure we have help for our upcoming season with enough staff to support band camp and during competition season. The budget for this is 21,000. The total budget for the fall show is 58,000.***

***In April of 2018 we participated in a "spring clean up" day for the Town of Fairview. Please consider partnering with us again to help you all with any event that Parks and Rec has planned. It's so important for all students to learn to serve the community they live in. Piedmont Band provides opportunities for serving, leadership, and meeting goals. The***

***students have such a sense of accomplishment. They make a great team.***

**With your donation of \$5000, you will be supporting the following areas.**

- **Contract labor for the 2019 marching season**
- **Commissioned music for our 50th year celebration**
- **All costs associated with marching band**

**Please see attached budget and review "all costs associated with marching band".**

**As always thank you for your time and consideration.**

**Shelley Holt  
Piedmont Band Boosters**

**Review  
Proposed  
2019-2020  
Budget**

Town of Fairview  
**Profit & Loss Budget Overview**  
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense	
Income	
Ad Valorem taxes	76,000.00
Alcoholic beverage	16,000.00
Cable TV franchise taxes	0.00
Fund balance appropriated	47,062.00
Investment income	2,400.00
Motor vehicle taxes	9,600.00
Park rental income	2,000.00
Rental house income	10,200.00
Sales and use tax	28,000.00
Utility Franchise taxes	140,000.00
Zoning fees	15,000.00
<b>Total Income</b>	<b>346,262.00</b>
Expense	
Advertising and Promotion	1,500.00
Audit fees	7,800.00
Capital outlay - Park	0.00
Capital outlay - rental house	0.00
Debt repayment	63,400.00
Dues and Subscriptions	6,000.00
Elections expense	3,300.00
Festival expense	15,000.00
Fire Dept Grant	10,000.00
Fire Dept Truck Payment	52,568.00
Grants	1,000.00
Insurance Expense	4,200.00
Internet and website	9,400.00
Legal fees	7,500.00
Miscellaneous Expense	1,000.00
Office expense	10,000.00
Office utilities	4,800.00
Park Maintenance	17,500.00
Park Utilities	2,600.00
Payroll Expenses	51,145.00
Payroll taxes	7,281.00
Planning and zoning	44,028.00
Professional Fees	3,000.00
Rent Expense	12,000.00
Repairs and Maintenance	0.00
Solid Waste Manage cost share	8,000.00
Tax collection fees	1,440.00
Telephone Expense	900.00
Training expense	500.00
Travel Expense	400.00
<b>Total Expense</b>	<b>346,262.00</b>
<b>Net Ordinary Income</b>	<b>0.00</b>
<b>Net Income</b>	<b>0.00</b>

Town of Fairview  
Fiscal Year 2019-20 Budget  
Assumptions and Explanations

**Changes since 04/23/19 budget workshop:**

Rounded payroll expense, taxes and planning/zoning.

Inquired of JB Watson, CPAs about separate line for planning and zoning: Deneal Bennett indicated that we probably should keep as a separate line item since it is a separate function of the Town.

Received report on Solid Waste Convenience Site, which indicated a loss for last fiscal year, current year and projected next year. The loss was larger than our agreed upon sharing amount, so we should keep the \$8,000 in the budget.

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Showed Fund Balance Appropriated of \$47,062 in the Income section of the proposed budget.

**Revenue**

Ad valorem: based upon projected real and personal property values of \$386,641,492 from Union County using 98% collection rate for ad valorem taxes at \$.02 per hundred assessment rate. Used \$76,000.

Alcoholic Beverage tax: Assumed flat growth and used the amount collected in May 2018. Used \$16,000.

Investment income: used recent amounts of \$250 per month and reduced to \$200 due to anticipated smaller bank balance.

Motor Vehicle taxes: based upon estimated values of \$47,981,520 and using 100% collection rates at \$.02 per hundred assessment rate. Used \$9,600.

Park rental income: Annualized rental income is \$2,050; used \$2,000 for 19-20.

Rental house income: Used \$850 per month.

Sales and use tax: NC League estimates slight growth of 4.5% for 2019-20; Used \$28,000.

Franchise taxes: NC League estimates reduced growth for 2019-20. 1 estimated slight reduction in franchise taxes. Used \$140,000.

Zoning fees: based upon recent trends showing an increasing amount of zoning fee revenue; Used \$15,000.

### **Expenses**

Advertising: Used \$1,500 for advertising for special meetings.

Audit fees: Used JB Watson's estimated audit fee for 19-20, which was the same amount paid for 18-19. Used \$7,800.

Debt repayment: Repayment of debt to the Haiglers in January 2020 for land purchase note. Used \$63,400.

Dues and subscriptions: School of Govt Foundation – 450 - NC League of Municipalities – 4,750 (Current year plus slight increase); Union County Chamber of Commerce – 350; Association of Municipal Clerks – 70; NC Mayor's Association – 150; Miscellaneous 230; Used \$6,000

Elections expense: Used estimate from Union County; budgeted \$3,300

Festival expense: Used \$15,000 for annual amount.

Fire Department Grant: \$10,000 payment to Fairview VFD; \$833.33 per month.

Fire Department Truck Payment: Quarterly payment of \$13,142.31 for payment to Bank for new fire truck. Continues until January 2021; Used \$52,568.

Grants: Used \$1,000, which was incurred for 18-19 for Turning Point.

Liability insurance: Used same amount as incurred for 18-19. Used \$4,200.

Internet and website expense: based upon reimbursements to staff and estimated computer maintenance, etc. Monthly email, server hosting, Time Warner phone and internet = \$540; Software support for One Source Documents = \$440; Website charge = \$2,000; Domain name renewal = \$400; Used \$9,400

Legal fees: based on trend of about \$625 per month. Used \$7,500.

Miscellaneous: Various unclassified expenses; Used \$1,000.

Office supplies: based upon trend in office-related expenses. Used 10,000.

Office utilities: Used recent trends of \$400 per month; Used 4,800.

Park Maintenance: Based upon Park Service contract of \$8,500 plus additional amounts for other services; spent over \$15,000 for the last 12 months; Used \$17,500.

Park Utilities: Used recent trends in utility bills. Used \$2,600.

Payroll expenses: See worksheet documenting budgeted amount. Used 4.0% rate of increase for staff, per NCLM salary survey.

Payroll taxes: Total salaries at 7.65% rate for employer taxes.

Planning and zoning: Salary broken out separately for Ed.

Professional fees: Retreat expense for Council (1,500 in 18-19) plus other minor expenses of \$1,500; Used \$3,000.

Rent – Based upon amount paid for 18-19; Used \$12,000

Solid Waste Management: Used budgeted amount of \$8,000 as recommended by Union County Waste Management.

Tax Collection fees: based upon 1.5% of ad valorem taxes and motor vehicle taxes. Used \$1,440.

Telephone: estimated \$75 per month based on recent trends. Used \$900.

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Training fees: used nominal amount of \$500 per year.

Travel: estimated \$400 for the year.

# FY18 Piedmont Solid Waste Convenience Site Budget Summary

	FY18 Budget	FY18 Actual
<b>Expenditures</b>		
<b>Personnel</b>	<b>\$56,700</b>	<b>\$74,761</b>
<b>Operating</b>		
Mileage Reimb	\$1,850	\$1,930
Phone	\$480	\$522
Utilities	\$1,560	\$1,509
Maint & Repairs	\$0	\$0
Porta-Jon	\$600	\$804
Other Misc	\$0	\$4,326
Insurance	\$215	\$320
<b>Total Operating</b>	<b>\$4,705</b>	<b>\$ 9,411</b>
Tonnage	576.00	534.24
Tipping Fee	\$42.00	\$42.00
<b>Tipping charge</b>	<b>\$24,192</b>	<b>\$22,438</b>
<b>Administration*</b>	<b>\$32,055</b>	<b>\$23,150</b>
<b>Total Expenditures</b>	<b>\$117,652</b>	<b>\$129,760</b>
<b>Total Revenues</b>	<b>(\$88,990)</b>	<b>(\$84,480)</b>
<b>Net Expenditure / (Revenue)</b>	<b>\$28,662</b>	<b>\$ 45,280</b>
<b>1/3 of deficit</b>	<b>\$9,554</b>	<b>\$15,093</b>

Does exceed maximum amount of \$8,000; Town of Fairview & Town of Unionville to pay \$8,000 each

\* In years FY14-FY18, an additional \$9,826 per year is included in Administration. The \$9,826 represents 1/3 of a new roll-off truck which was purchased in FY2014. The cost of the truck was \$147,392. A third of that cost is \$49,131. This amount straight-lined over 5 years equals the \$9,826 per year.

	Amount Due
Town of Fairview:	\$8,000
Town of Unionville:	\$8,000
<b>Please remit payment to:</b>	
Union County Public Works	
Attn: Service Area Budget Supervisor	
500 N. Main Street, Suite 600	
Monroe, NC 28112	

	FY19 Budget	FY19 Year End Estimate	FY20 Budget
<b>Expenditures</b>			
<b>Personnel</b>	<b>\$71,720</b>	<b>\$71,720</b>	<b>\$71,461</b>
<b>Operating</b>			
Mileage Reimb	\$1,870	\$2,004	\$2,381
Phone	\$691	\$626	\$606
Utilities	\$1,694	\$1,578	\$1,529
Maint & Repairs	\$651	\$0	\$0
Fuel	\$720	\$0	\$0
Porta-Jon	\$650	\$902	\$757
Other Misc	\$0	\$1,057	\$833
Insurance	\$331	\$46	\$404
<b>Total Operating</b>	<b>\$6,607</b>	<b>\$6,213</b>	<b>\$6,510</b>
Tonnage	542.00	560.00	560.00
Tipping Fee	\$42.00	\$42.00	\$42.00
<b>Tipping charge</b>	<b>\$22,764</b>	<b>\$23,520</b>	<b>\$23,520</b>
<b>Administration</b>	<b>\$11,677</b>	<b>\$15,743</b>	<b>\$10,972</b>
<b>Total Expenditures</b>	<b>\$112,768</b>	<b>\$117,196</b>	<b>\$112,463</b>
<b>Total Revenues</b>	<b>(\$83,740)</b>	<b>(\$86,520)</b>	<b>(\$86,520)</b>
<b>Net Expenditure / (Revenue)</b>	<b>\$29,028</b>	<b>\$30,676</b>	<b>\$25,943</b>
1/3 of deficit	\$9,676	\$10,225	\$8,648

At the present, it is estimated that the Town of Unionville and the Town of Indian Trail will pay the maximum amount of \$8,000 each for fiscal year ends 2019 and 2020.

**Discuss/Approve  
Rules &  
Procedures  
Fairview Park  
Event Committee**

# Fairview Park Event Committee

## RULES OF PROCEDURE

### TOWN OF FAIRVIEW

#### ARTICLE I

##### Fairview Park Event Committee

- 1-1 The official name of the Fairview Park Event Committee shall be hereafter referred to as the Park Event Committee.
- 1-2 The Park Event Committee shall be considered a "Public Body" and is subject to all rules and regulations for Public Bodies contained in North Carolina's Open Meetings Regulations. Meetings will be conducted according to Roberts Rules of Order.

#### ARTICLE II

##### Objective and Purpose

- 2-1 The objective of the Park Event Committee is to develop and carry out event programs to benefit the people of the Town of Fairview.
- 2-2 Keep the Town Council and the general public informed and advised on all event.

#### ARTICLE III

##### Membership

- 3-1 Members of the Park Event Committee, a total of ten (10), shall be appointed for terms of three years as not to have more than three (3) members leaving in any one year.
- 3-2 If a vacancy shall occur on the Park Event Committee by reason of death, resignation, change of residence, or any other cause, it shall be filled by Town Council appointment for the duration of the unexpired term.
- 3-3 Members unable to attend at least 50% of the meetings may be subject to dismissal based on Park Event Committee members' recommendation.

#### ARTICLE IV

##### Election of Officers

- 4-1 A Chairman and Vice-Chairman shall be elected by the Park Event Committee members.

- 4-2 The Chairman shall preside at all meetings and hearings of the Park Event Committee, appoint all standing and temporary committees, and have the duties normally conferred on such office. The Chairman shall have the privilege of discussing all matters before the Park Event Committee.
- 4-3 In the event of the absence of both the Chairman and Vice-Chairman from a meeting of the Park Event Committee, the members present may elect a temporary Chairman for that meeting and proceed with the order of business.
- 4-4 The Town Clerk shall keep a record of all business transacted at Park Event Committee meetings. The Park Event Committee minutes shall be of public record and shall be kept on file at the Town office by the Town Clerk and available for inspection during regular business hours.

## **ARTICLE V Meetings**

- 5-1 Regular meetings of the Park Event Committee shall be held on the first Thursday of each month at 6:30 P.M. in the Old Fairview School, unless the Chairman deems elsewhere. Each member shall be notified by mail or E-mail of each regular meeting by the Town Clerk.

Whenever there is no business to come before the Park Event Committee, or whenever so many members notify the Town Clerk or the Chairman of their inability to attend that a quorum will not be available, the Chairman may dispense with a regular meeting. In such cases, the Chairman, or other person so designated by the Chairman will endeavor to notify Park Event Committee members of all meeting cancellations.

- 5-2 Special meetings may be called only by the Chairman, provided that at least forty-eight (48) hours notice of time of such meeting shall be given to each member by the Town Clerk and all applicable open meeting law notification requirements are met. This notice shall be sufficient unless a longer time period would be needed due to Park Event Committee notification requirements.
- 5-3 Six (6) members of the Park Event committee shall constitute a quorum. A quorum shall be present before any business is transacted.
- 5-4 All regular and special meetings of the Park Event Committee shall be open to the public. Public notice of all regular meetings shall be made by posting notification and date on the Town web site at least three (3) days prior to the meeting. The notice shall remain posted until the meeting has been concluded.
- 5-5 Any person wishing to address the Committee will be allowed. A time limit of three minutes will be allowed, unless the Committee wishes to presently address the subject.

**ARTICLE VI  
Attendance**

- 6-1 In order for the Park Event Committee to carry out its duties and responsibilities, it is necessary for all members to regularly attend meetings. Any Park Event Committee member may be removed by the Town Council for failure to attend meetings.

**ARTICLE VII  
Order Of Business**

- 7-1 The order of business at regular meetings shall be as follows:
- a) Determination of Quorum
  - b) Committee Reports
  - c) Old Business/New Business
  - d) Approval of Previous Minutes
  - e) Adjournment

The Chairman shall have the authority to amend the order of business at any meeting.

- 7-2 Items of business at the regular meeting shall appear on the agenda. All items on the agenda shall have been presented to the Town Clerk at least ten (10) days prior to the regular meeting. Items not appearing on the agenda or submitted to the Town Clerk within ten (10) days of the regular meeting may only be considered for addition to the agenda by a unanimous vote of the Park Event Committee members present.

**ARTICLE VIII  
Conflict Of Interest**

- 8-1 No member of the Park Event Committee shall seek to influence a decision, participate in any action or cast a vote involving any matter that is before the Park Event Committee which may result in a private benefit to themselves. Committee members should excuse themselves if the circumstance arises.
- 8-2 Withdrawal from participation in any matter is necessary only in those specific cases in which a conflict arises. There shall be no attempt to exclude entire categories of considerations because of the business or profession with which a member is associated.

**ARTICLE IX  
Actions by Committee**

- 9-1 All actions of the Park Event Committee shall have been put before the Park Event Committee members in the form of a motion, duly seconded, and voted upon by all unexcused members present for a quorum.

9-2 The chairman may take part in all deliberations and vote on all issues. Only non-excused members present at the time a hearing is held and a vote is taken shall be eligible to vote.

9-3 It is the duty of all Park Event Committee members present at a meeting to vote on all issues coming before the Park Event Committee unless such member has been specifically excused from voting on an issue. Any non-excused member who abstains from voting shall be counted as having cast a "yea" vote.

**ARTICLE X**  
**Adoption and Amendment**

10-1 These rules of procedure may be adopted by a majority vote of the Park Event Committee Membership.

10-2 These Rules of Procedure may, within the limits allowed by law, be amended at any time by an affirmative vote of a majority of the voting members of the Park Event Committee, provided that such amendment be presented in writing at a regular or special meeting preceding the meeting at which the vote is taken.

\_\_\_\_\_  
Adopted

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk

# Review Park Ordinance

## TOWN OF FAIRVIEW PARK ORDINANCE

Whereas, the Town of Fairview wishes to establish rules and regulations within the Town owned park to protect the public health, safety and welfare;

NOW THEREFORE be it ordained by the Town Council of the Town of Fairview as follows:

Section 1. Hours – The Park will be opened every day with hours decided on by the Town Council. No person shall be in the park prior to or after these hours unless authorized by the Town Council.

Section 2. Regulations – The following activities are prohibited in the park unless Specifically authorized by the Fairview Town Council:

- (a) No smoking;
- (b) The use, sale, possession or consumption of alcoholic beverages, illegal controlled substances, drugs, or fireworks;
- (c) The possession, use, open carry or discharge or any type of firearm, air gun, paint ball gun or other weapon. Sworn law enforcement officers are exempt;
- (d) The use of skateboards;
- (e) The lighting or use of any fire except in the grills or other places specifically authorized by the Fairview Town Council;
- (f) Animals owned or controlled unless the animal is on a leash. Animals even on a leash are not permitted in the playground area or other areas where there are people. All animal droppings shall be bagged and put in the designated receptacles;
- (g) Horses, ponies or petting zoos without a special permit;
- (h) Hunting or trapping of any animal;
- (i) Fishing in the pond unless authorized by the Fairview Town Council;
- (j) Swimming or wading in the pond;
- (k) The use of bounce houses or inflatable slides or activities unless authorized by the Fairview Town Council;
- (l) The use or operation of any model airplane, boat, motor vehicle, drone or other motorized model device including radio controlled devices or hot air balloon unless authorized by the Fairview Town Council;
- (m) The cutting, defacing or injury of any tree, shrub, or park property;
- (n) The distribution or posting of any material, circulars, or other written material without authorization of the Fairview Town Council.

Section 3. Picnic Shelter Use:  
The Picnic Shelter shall be used in accordance with the rules and

regulations as established by the Park & Rec Committee and approved by the Town Council.

Section 4. Town Liability:

The Town of Fairview is not responsible for any injury or damage to any person, animal or equipment being used in the park. All persons using the park do so at his or her own risk.

Section 5. Rules and Regulations:

All persons shall obey all posted regulations, signs and directions approved by the Fairview Town Council.

Section 6. If any provision of this Ordinance is adjudged invalid, such invalidity shall not affect the validity of this Ordinance as a whole or any part thereof not adjudged invalid.

Section 7. Penalty:

Violations of this Ordinance shall constitute a Class 3 misdemeanor pursuant to North Carolina General Statutes punishable by a fine of up to \$500.00 and imprisonment at the discretion of the Court. Each day that the violation continues shall be considered a separate offense.

This Ordinance shall take effect and be in force from and after the date of its adoption.

So ordained this 12<sup>th</sup> day of March, 2018

Town of Fairview:

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Town Clerk

# Review/Update Fairview Fee Schedule

# FAIRVIEW FEE SCHEDULE

<b>ZONING PERMIT FEES</b>	
Accessory Structure Permit (Pool, Garage, Carport, Storage, Deck, Barn)	50 <b>\$75</b>
Bona Fide Farm Certification	\$50
Conditional Use Permit	< 1000 sq. ft. \$325 and > 1001 sq. ft. \$500
Copy of Color Zoning Map	\$15
Copy of Land Use Ordinance	\$35
Home Occupation Permit (Section 180J)	50 <b>\$75</b>
Mobile Classroom/School Permit	\$75
New/Replacement Manufactured Home	\$75
New Residential Home Permit	< 4000 sq. ft. \$75 and > 4001 sq. ft. \$125
Non-Residential Use Permit	< 4000 sq. ft. \$300 and > 4001 sq. ft. \$400
Petition Requesting Annexation	150 <b>\$400</b>
Request for Special Meeting	300 <b>\$400</b>
Residential Permit - Addition	50 <b>\$65</b>
Residential Permit - Upfit	50 <b>\$65</b>
Rezoning Application	*300 <b>\$400</b>
Sign Permit	75 <b>\$100</b>
Temporary Use Mobile Office-Construction Permit	\$100
Temporary Use Permit	\$100
Variance Request Form to Board of Adjustment	300 <b>\$400</b>
Zoning Compliance	\$100
Zoning Permit (Non-Conforming)	150 <b>\$200</b>
Zoning Text Amendment	300 <b>\$400</b>
Zoning Vested Right Application (Section 117)	100 <b>\$400</b>
<b>SUBDIVISION RELATED FEES</b>	
<b>MINOR SUBDIVISIONS:</b>	
Preliminary Plat Submittal	
Final Plat (Mylar)	<b>\$100 plus \$65 per lot</b>
<b>MAJOR SUBDIVISIONS: **</b>	
Sketch Plan Review: **	\$500
Final Plat:	0-10 lots: \$175 per lot
	11-50 lots: \$160 per lot
	51+ lots: \$135 per lot
**Plus any Town Engineering Fees, if applicable.	