



**Town of Fairview
Planning Board Meeting
May 19, 2020**

****Virtual Meeting (Resolution Passed by Council 5/12/2020)**

The following Planning Board members were present: Kelvin Baucom, Doug Buchanan, Tony Helms, Mike Medlin, Greg Morgan, Rick Pigg, Nancy Randall and Bill Thomas

Others present: Ed Humphries, Land Use Administrator / Deputy Clerk, Teresa Gregorius, Town Clerk

Public Comments

NONE

Items of Business

A. Discuss/Recommend Permit # CUP 20-013

Ed Humphries reported that the Council has sent Conditional Use Permit CUP 20-013 (Richard Laney and Danielle Duval operating an “Event/Venue” [Bella Terra] on their property at 8920 Mill Grove Road) back to the Planning Board requesting a discussion on a lighting plan for the parking lot and to hear comments from the neighborhood before making another recommendation to the Council.

Public comments submitted by email (Exhibit A) prior to the meeting on CUP 20-013 were read into the minutes by Chair Randall from:

Neil/Cindy Moss, 8817 Mill Grove Road (Cindy Moss participated in online meeting)
Claude Robertson, 8905 Mill Grove Road
Pat Morgan, 2100 Phala Ct. (rental home is at 8829 Mill Grove Road)
Ken Worthy, 8911 Mill Grove Road (participated in online meeting)
Danielle Duval, 8920 Mill Grove Road (Partitioner – participated in online meeting)
Robert/Tracy Forquer, 9112 Mill Grove Road

The Board discussed the lighting plan and comments by the public.

Greg Morgan made a motion to recommend approval of the amended Conditional Use Permit # CUP 20-013 to the Council as follows:

- To operate Friday, Saturday, Sunday, and holidays (State and Federal)
- In any month, two weekday dates may be booked for events
- Up to but not exceeding 200 guests at any one event
- Staff for event, caterer, photographer, and other person(s) or equipment needed for event will be contracted (with proper insurance) either by Bella Terra or by the customer
- Security for the event and for traffic control preceding and following event is required
- Music or any loud noise will end at 9:00 PM on weekends/Holidays and will end at 8:00 PM on weekdays
- Events will close at 10:00 PM on weekends/Holidays and 9:00 PM on weekdays
- All events to be held outside using rental tents, mobile restrooms, food truck/caterers, tables/chairs anything else that is needed for the event to be self-sufficient. Supply proper Handicap restroom/s (ADA compliant) per Union County requirements
- Any event that plans to serve alcohol will have a licensed bartender to serve the beverages and all proper alcohol permits
- If signage is necessary, a proper permit will be obtained
- Proper insurance will be obtained for events as needed
- There will be approximately 92 parking spaces with handicap parking (approx. 12,000 sq. feet)
- Must meet Fire Marshall requirements for each event
- Event areas will be approximately 3,000 sq. feet in area. There will be two event areas as shown on map
- Lighting for parking lot area will be provided with approximately 20 low-voltage LED light fixtures under plantings (trees and bushes) with lighting directed upward to a height of no more than 75 feet. These lights will be able to be turned off when not in use. Also 40 LED path lights will be installed and maintained to facilitate foot traffic at night on walkways.

Rick Pigg seconded the motion. Board members Baucom, Buchanan, Helms, Medlin, Morgan, Pigg and Randall voted yes (7-0).

B. Minutes

Mike Medlin made a motion to approve the February 18, 2020 minutes. Kelvin Baucom seconded the motion. Board members Baucom, Buchanan, Helms, Medlin, Morgan, Pigg and Randall voted yes (7-0).

Tony Helms made a motion to adjourn. Kelvin Baucom seconded the motion. Board members Baucom, Buchanan, Helms, Medlin, Morgan, Pigg and Randall voted yes (7-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Nancy Randall
Chair

Approved this 17th day of November 2020