

Agenda

Town of Fairview



Agenda Town Council Meeting **January 14, 2020** 6:30 pm

Meeting will be in the Fairview Town Hall Meeting Room

1. Call the meeting to order: ---Mayor Thomas

Invocation
Pledge of Allegiance

- a. Agenda Changes
- b. Approval of Agenda

2. Public Comments / Presentations:**

Presentation: Reid Helms, President of Union County Crime Stoppers

3. Consent Agenda:

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- c) 2019 Year End Zoning Report --- *Report Accepted as Information*
- d) Fund Balance Worksheet 2019-2020 --- *Report Accepted as Information*
- e) Fairview Park Event December Draft Minutes *(No December Meeting)*
- f) Fairview Park Facility December Draft Minutes *(No December Meeting)*

Agenda

- g) Planning Board December Draft Minutes (*No December Meeting*)
- h) Approve Council Minutes for December 10, 2019
- i) 2019 Year End Report – Picnic Shelter Revenue
- j) Approve a Budget Amendment to the 2019-2020 Budget as “donations” received from various donors totaling \$850.00 for Park Events
- k) Approve a Budget Amendment to the 2019-2020 Budget for \$1,020.80 received for farming rental of park property
- l) Revise the Budget Amendment adopted at the December 2019 Council meeting regarding a donation check from American Legion Post 535 baseball tournament. The correct amount of the check is \$244.86, not \$273.67 as stated at the December meeting.
- m) Council meeting dates for 2020 and days town office closed

4. Items of Business:

Item 1: Renew order granting Temporary Permit # TP 14-037 for six months (new permit will expire July 2020) in the name of Gregory Morgan-6508 Morgan’s Cove Road, Monroe, NC 28110. The permit would allow Morgan to add a manufactured home to his property (Parcel #08192012) for the purpose of caring for a relative—under Section 179 of the Fairview Land use Ordinance --- *Ed Humphries*

5. Council Comments:

6. Closed Session:

Consult Attorney on Code Violation G.S. § 143-318.11.3

6. Adjournment

AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS

**** Public Comments are limited to 3 minutes**

Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

**Town of Fairview
 Balance Sheet
 As of December 31, 2019**

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
American Community Bank	357,510.03
Total Checking/Savings	357,510.03
Other Current Assets	
Franchise Tax Receivable	32,225.72
Investments	
Investments NCCMT	1,011.49
Total Investments	1,011.49
Sales Tax Receivable	4,950.12
Taxes receivable	1,212.05
Taxes receivable - ad valorem	-374.88
Taxes receivable - motor veh	859.25
Total Other Current Assets	39,883.75
Total Current Assets	397,393.78
Fixed Assets	
Accumulated Depreciation	-214,943.05
Building and Improvements	1,181,642.75
Computer Equipment	12,643.66
Furniture and Equipment	1,698.00
Land	734,289.94
Land improvements	17,545.00
Leasehold improvements	27,486.25
Park equipment	148,928.88
Rental House	137,436.59
Total Fixed Assets	2,046,728.02
TOTAL ASSETS	2,444,121.80
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-49,768.83
Total Accounts Payable	-49,768.83
Other Current Liabilities	
Accrued payroll	4,753.15
Deferred revenue - ad valorem	1,523.09
Payroll Liabilities	724.80
Security deposit - rental house	850.00
Total Other Current Liabilities	7,851.04
Total Current Liabilities	-41,917.79
Long Term Liabilities	
Note payable on park land	600,000.00
Total Long Term Liabilities	600,000.00
Total Liabilities	558,082.21
Equity	
Amount to be provided for LTD	-600,000.00
Equity	
Fixed assets	2,046,728.02
Total Fund Balance	1,207,568.00
Total Equity	3,254,296.02

Town of Fairview
Profit & Loss Budget vs. Actual
 July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Ad Valorem taxes	41,215.20	76,000.00	-34,784.80
Alcoholic beverage	0.00	16,000.00	-16,000.00
Donation	1,294.86	273.67	1,021.19
Donation - vendors	1,650.00		
Fund balance appropriated	0.00	56,788.33	-56,788.33
Interest on delinquent taxes	142.61		
Investment income	1,416.20	2,400.00	-983.80
Misc income	404.25		
Motor vehicle taxes	4,963.84	9,600.00	-4,636.16
Park rental income	950.00	2,000.00	-1,050.00
Rental house income	5,100.00	10,200.00	-5,100.00
Sales and use tax	12,486.85	28,000.00	-15,513.15
Sales and use tax refund	2,513.90		
Utility Franchise taxes	70,032.87	140,000.00	-69,967.13
Zoning fees	6,610.00	15,000.00	-8,390.00
Total Income	148,780.58	356,262.00	-207,481.42
Expense			
Advertising and Promotion	263.68	1,500.00	-1,236.32
Audit fees	8,050.00	7,800.00	250.00
Bank Service Charges	429.79	0.00	429.79
Debt repayment	63,400.00	63,400.00	0.00
Dues and Subscriptions	5,366.00	6,000.00	-634.00
Elections expense	3,094.85	3,300.00	-205.15
Festival expense	13,277.68	15,000.00	-1,722.32
Fire Dept Grant	5,833.31	10,000.00	-4,166.69
Fire Dept Truck Payment	39,426.93	52,568.00	-13,141.07
Grants	2,750.00	3,500.00	-750.00
Insurance Expense	4,639.45	4,200.00	439.45
Internet and website	4,027.36	9,400.00	-5,372.64
Legal fees	3,903.67	7,500.00	-3,596.33
Miscellaneous Expense	49.83	1,000.00	-950.17
Office expense	4,019.34	10,000.00	-5,980.66
Office utilities	1,341.49	4,800.00	-3,458.51
Park Maintenance	13,050.58	23,000.00	-9,949.42
Park Utilities	959.57	2,600.00	-1,640.43
Payroll Expenses	49,911.67	95,173.00	-45,261.33
Payroll taxes	32.52	7,281.00	-7,248.48
Postage and Delivery	110.00		
Professional Fees	0.00	3,000.00	-3,000.00
Rent Expense	12,000.00	12,000.00	0.00
Rental house repairs, etc	100.00	2,000.00	-1,900.00
Solid Waste Manage cost share	0.00	8,000.00	-8,000.00
Tax collection fees	778.56	1,440.00	-661.44
Telephone Expense	507.35	900.00	-392.65
Training expense	0.00	500.00	-500.00
Travel Expense	208.67	400.00	-191.33
Total Expense	237,532.30	356,262.00	-118,729.70
Net Ordinary Income	-88,751.72	0.00	-88,751.72
Net Income	-88,751.72	0.00	-88,751.72

2:27 PM

01/03/20

Accrual Basis

Town of Fairview Transactions by Account

As of December 31, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
American Community Bank							377,942.89
Deposit	12/04/2019			Deposit	244.86		378,187.75
Deposit	12/04/2019			Deposit	300.00		378,487.75
Deposit	12/04/2019			Deposit	150.00		378,637.75
Deposit	12/04/2019			Deposit	850.00		379,487.75
Deposit	12/04/2019			Deposit	273.67		379,761.42
Deposit	12/04/2019			Deposit	2,518.87		382,280.29
Bill Pmt -Check	12/05/2019	102859	Clark, Griffin and Mc...	Retainer, Zoning - Davis; Various		1,076.00	381,204.29
Bill Pmt -Check	12/05/2019	102860	CompuNetwork	Server and email hosting, etc.		277.69	380,926.60
Bill Pmt -Check	12/05/2019	102861	Ed Humphries	Ed Iphone 8 Plus		82.77	380,843.83
Bill Pmt -Check	12/05/2019	102862	Fairview VFD and Re...	Monthly grant		833.33	380,010.50
Bill Pmt -Check	12/05/2019	102863	JB Watson & Co. PLLC	2018-19 audit		8,050.00	371,960.50
Bill Pmt -Check	12/05/2019	102864	Kiker Plumbing Servi...	Repaired commode		136.64	371,823.86
Bill Pmt -Check	12/05/2019	102865	NC Dept of Commerce	Increase account balance		32.52	371,791.34
Bill Pmt -Check	12/05/2019	102866	NC Mayor's Association	Membership dues		200.00	371,591.34
Bill Pmt -Check	12/05/2019	102867	RLI Surety Bond	Public Official Name Schedule Bond		200.00	371,391.34
Bill Pmt -Check	12/05/2019	102868	Taylor's Landscaping ...	Lawn maintenance for November		1,337.50	370,053.84
Bill Pmt -Check	12/05/2019	102869	Union County Public ...	Water for park		59.58	369,994.26
Bill Pmt -Check	12/05/2019	102870	Darrell H. Baucom	Reimbursement		71.10	369,923.16
Bill Pmt -Check	12/05/2019	102871	Teresa Clontz			100.00	369,823.16
Deposit	12/09/2019			Deposit	23,061.38		392,884.54
Paycheck	12/10/2019	102873	Darrell H. Baucom			590.19	392,294.35
Paycheck	12/10/2019	102872	Bill F. Thomas			46.18	392,248.17
Paycheck	12/10/2019	102874	Doug Buchanan			46.18	392,201.99
Paycheck	12/10/2019	102875	Edward D Humphries			2,349.26	389,852.73
Paycheck	12/10/2019	102876	Gary H Wilifong			138.53	389,714.20
Paycheck	12/10/2019	102877	Gary M Medlin			46.18	389,668.02
Paycheck	12/10/2019	102878	Jerry C. Clontz			896.29	388,771.73
Paycheck	12/10/2019	102879	John A Biggers, Jr.			138.53	388,633.20
Paycheck	12/10/2019	102880	Keivin L. Baucom			46.18	388,587.02
Paycheck	12/10/2019	102881	Nancy H Randall			46.18	388,540.84
Paycheck	12/10/2019	102882	Patricia H. Kindley			138.53	388,402.31
Paycheck	12/10/2019	102883	Phillip C Thomas			184.70	388,217.61
Paycheck	12/10/2019	102884	Richard E Pigg			46.17	388,171.44
Paycheck	12/10/2019	102885	Tony FD Helms			46.17	388,125.27
Paycheck	12/10/2019	102886	Teresa Gregorius			1,222.42	386,902.85
Liability Check	12/10/2019	To Print	IRS	55-0789092		2,066.32	384,836.53
Check	12/10/2019	102887	Brian C. Austin	Office repairs - light fixture		220.00	384,616.53
Check	12/10/2019	102888	FNB Commercial Cre...	Payment on credit card		867.37	383,749.16
Deposit	12/11/2019			Deposit	37,807.15		421,556.31
Bill Pmt -Check	12/12/2019	102889	Dennis Rushing	Santa for Winter festival		125.00	421,431.31
Bill Pmt -Check	12/12/2019	102890	Ground 40	Donation for parking cars at Festival		200.00	421,231.31
Bill Pmt -Check	12/12/2019	102891	Jimmy Huntley	Music for Winter festival		450.00	420,781.31
Bill Pmt -Check	12/12/2019	102892	Lisa Thomas	Festival expense		41.00	420,740.31
Check	12/12/2019	Draft	Duke Energy	Park utilities		113.30	420,627.01
Deposit	12/13/2019			Deposit	400.00		421,027.01
Check	12/15/2019	Debit	Great American Fina...	auto draft for copier		114.48	420,912.53
Check	12/18/2019	Draft	Verizon Wireless			71.37	420,841.16
Deposit	12/19/2019			Deposit	100.00		420,941.16
Bill Pmt -Check	12/21/2019	102893	Allison Plyler	Winter Festival expense		392.73	420,548.43
Bill Pmt -Check	12/21/2019	102894	Ronald Thomas	Winter Festival expense		153.27	420,395.16
Bill Pmt -Check	12/21/2019	102895	Scott Cuthbertson	Winter Festival expense	0.00		420,395.16
Bill Pmt -Check	12/21/2019	102896	Teresa Clontz	Monroe Hardware		4.76	420,390.40
Bill Pmt -Check	12/21/2019	102897	Tracy Biggers	Winter Festival expenses		143.04	420,247.36
Deposit	12/23/2019			Deposit	784.01		421,031.37
Deposit	12/23/2019			Deposit	59.78		421,091.15
Check	12/24/2019	Draft	Duke Energy	Office utilities		455.77	420,635.38
Deposit	12/26/2019			Deposit	100.00		420,735.38
Bill Pmt -Check	12/28/2019	102898	Harry T. Haigler	Principal 20,000; interest 11,700		31,700.00	389,035.38
Bill Pmt -Check	12/28/2019	102899	Sandra Haigler	Principal 20,000; interest 11,700		31,700.00	357,335.38
Check	12/31/2019			Service Charge		39.00	357,296.38
Deposit	12/31/2019			Interest	213.65		357,510.03
Total American Community Bank					66,863.37	87,296.23	357,510.03
TOTAL					66,863.37	87,296.23	357,510.03

6

Town of Fairview Transaction Detail By Account July 2019 through June 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Festival expense							
Bill	07/14/2019	07142019	Todd Donaldson	Reimburse festival expenses	32.10		32.10
Check	09/10/2019	102758	Elizabeth Medlin	Festival expense reimbursement	192.30		224.40
Check	09/10/2019	102760	FNB Commercial Cr...	Credit card bill	200.00		424.40
Bill	10/01/2019	10012019	Gayle Brock	Festival supplies	44.04		468.44
Bill	10/01/2019	10012019	Lisa Thomas	Festival expenses	74.31		542.75
Bill	10/05/2019	10052019	Sandra L. Shaw	Security for festival	210.00		752.75
Bill	10/05/2019	10052019	Zachary L. Herman	Music for Festival	300.00		1,052.75
Bill	10/05/2019	10052019	Terry C. Tomberlin	Music for Festival	450.00		1,502.75
Bill	10/05/2019	10052019	Lynn Greene	Music for festival	500.00		2,002.75
Bill	10/05/2019	10052019	Lee Ward	Music for festival	1,500.00		3,502.75
Bill	10/05/2019	10052019	Chad Price	Music for festival	300.00		3,802.75
Bill	10/05/2019	10052019	Mike Mills	music for festival	300.00		4,102.75
Bill	10/05/2019	10052019	Hometown Heroes	Parking for festival	500.00		4,602.75
Bill	10/05/2019	10052019	UCAT	Antique cars for festival	300.00		4,902.75
Bill	10/07/2019	110289	RCS, Inc.	Porta Jon rental	600.00		5,502.75
Bill	10/08/2019	0082019	John Biggers_	Festival expenses	366.84		5,869.59
Bill	10/08/2019	10082019	Allison Plyler	Festival expenses	174.89		6,044.48
Bill	10/14/2019	10012019	FNB Commercial Cr...	Fall festival expenses	979.40		7,023.88
Bill	10/29/2019	10292019	Fairview Elementary...	Manning the game booths for festival	1,500.00		8,523.88
Bill	10/29/2019	10292019	Boy Scout Troop 161	Support for festival	150.00		8,673.88
Bill	11/06/2019	11062019	John Biggers_	Batteries for Festival	278.03		8,951.91
Check	11/12/2019	102854	Tracy Biggers	Festival exp reimbursement	281.46		9,233.37
Check	11/12/2019	102855	FNB Commercial Cr...	credit card bill	1,176.93		10,410.30
Check	11/12/2019	102857	Waste Management	Extra pickup	52.30		10,462.60
Check	12/10/2019	102888	FNB Commercial Cr...	Payment on credit card	854.28		11,316.88
Bill	12/12/2019	12122019	Lisa Thomas	Festival expense	41.00		11,357.88
Bill	12/12/2019	12122019	Jimmy Hurtey	Music for Winter festival	450.00		11,807.88
Bill	12/12/2019	12122019	Dennis Rushing	Santa for Winter festival	125.00		11,932.88
Bill	12/12/2019	12122019	Ground 40	Donation for parking cars at Festival	200.00		12,132.88
Bill	12/21/2019	12122019	Tracy Biggers	Winter Festival expenses	143.04		12,275.92
Bill	12/21/2019	12122019	Scott Cutbertson	Winter Festival expense	0.00		12,275.92
Bill	12/21/2019	12142019	Ronald Thomas	Winter Festival expense	153.27		12,429.19
Bill	12/21/2019	12142019	Allison Plyler	Winter Festival expense	392.73		12,821.92
Bill	12/21/2019	12212019	Scott Cutbertson	Festival reimbursement	455.76		13,277.68
Total Festival expense					13,277.68	0.00	13,277.68
TOTAL					13,277.68	0.00	13,277.68

L

Town of Fairview
Transaction Detail By Account
July 2019 through June 2020



Type	Date	Num	Name	Memo	Debit	Credit	Balance
Park Maintenance							
Bill	07/02/2019	07022019	Bill Riffle	Pressure washing picnic shelter	25.00		25.00
Bill	07/26/2019	1333	Taylor's Landscaping Services Inc.	Lawncare for July 2019	1,337.50		1,362.50
Bill	08/06/2019	24588	Sign Masters	Ornamental post and sign	581.79		1,944.29
Check	08/13/2019	102729	RCS, Inc.	Mulch for park	1,000.00		2,944.29
Check	08/13/2019	102730	FNB Commercial Credit Card	Metrolna Mulch	564.65		3,508.94
Bill	09/03/2019	1338	Taylor's Landscaping Services Inc.	August lawn maintenance	1,337.50		4,846.44
Bill	09/19/2019	09192019	Bill Riffle	Wireless security	301.97		5,148.41
Bill	09/30/2019	1345	Taylor's Landscaping Services Inc.	Mowing for September	1,337.50		6,485.91
Bill	10/10/2019	10102019	William Riffle	Hard drive for security	69.95		6,555.86
Bill	10/14/2019	10012019	FNB Commercial Credit Card	Pay off credit card	109.97		6,665.83
Bill	10/22/2019	33426	Kiker Plumbing Service Inc.	Repaired commode	136.64		6,802.47
Bill	11/12/2019	102856	Taylor's Landscaping Services Inc.	Monthly landscaping	1,337.50		8,139.97
Check	11/12/2019	1365	Jerry C. Clontz	Reimburse park expenses	234.05		8,374.02
Bill	12/02/2019	1009057	Taylor's Landscaping Services Inc.	Lawn maintenance for November	1,337.50		9,711.52
Bill	12/12/2019	1371	McCollum Trucking & Grading, Inc.	Park maintenance - stone	2,001.56		11,713.08
Bill	01/02/2020		Taylor's Landscaping Services Inc.	December lawn care	1,337.50		13,050.58
Total Park Maintenance					13,050.58	0.00	13,050.58
TOTAL					13,050.58	0.00	13,050.58

2:30 PM

01/03/20

Accrual Basis

Town of Fairview
Transaction Detail By Account
 July 2019 through June 2020



Type	Date	Num	Name	Memo	Debit	Credit	Balance
Office expense							
Bill	07/01/2019	97135033	All-Points Waste Se...	Waste service for July	86.61		86.61
Bill	07/02/2019	RT1771	Heat and Air Direct	Seasonal tune-up	125.00		211.61
Bill	07/09/2019	07092019	Teresa Clontz	Cleaning	100.00		311.61
Check	07/15/2019	Draft	Great American Fin...	Copier	137.01		448.62
Bill	08/01/2019	98101615	All-Points Waste Se...	Garbage service	86.61		535.23
Bill	08/08/2019	351793	Killingsworth Enviro...	Spraying inside baseboard cracks a...	125.00		660.23
Check	08/13/2019	102727	Teresa Clontz	Cleaning for August	100.00		760.23
Check	08/13/2019	102730	FNB Commercial Cr...	Pay credit card bill	477.02		1,237.25
Check	08/15/2019	Draft	Great American Fin...	Copier	0.00		1,237.25
Check	08/15/2019	Draft	Great American Fin...	Copier leasing	132.77		1,370.02
Check	09/03/2019	09032019	Teresa Clontz	Office cleaning	100.00		1,470.02
Check	09/10/2019	102760	FNB Commercial Cr...	Credit card bill	18.47		1,488.49
Check	09/15/2019	Draft	Waste Management	Copier	139.05		1,627.54
Check	09/17/2019	0002252-4...	Great American Fin...	Garbage service	86.61		1,714.15
Check	09/27/2019	Draft	Duke Energy_	Office utilities draft	263.01		1,977.16
Bill	10/07/2019	0007124-4...	Waste Management	Waste service for October	86.61		2,063.77
Bill	10/08/2019	10082019	Teresa Clontz	Cleaning	100.00		2,163.77
Bill	10/14/2019	10012019	FNB Commercial Cr...	Pay off credit card	336.33		2,500.10
Check	10/15/2019	Draft	Great American Fin...	copier charges	145.58		2,645.68
Bill	10/15/2019	134393	Killingsworth Enviro...	bimonthly pest control	125.00		2,770.68
Bill	11/12/2019	11122019	Ed Humphries_	office	8.55		2,779.23
Check	11/12/2019	102855	Teresa Clontz	Cleaning office	100.00		2,879.23
Check	11/12/2019	102857	FNB Commercial Cr...	credit card bill	157.69		3,036.92
Check	11/12/2019	102857	Waste Management	dumpster etc	173.22		3,210.14
Bill	11/15/2019	Draft	Great American Fin...	copier lease	145.62		3,355.76
Bill	12/10/2019	12102019	Teresa Clontz	Office repairs - light fixture	220.00		3,455.76
Check	12/10/2019	102887	Brian C. Austin	monthly prime charge	13.09		3,688.85
Check	12/10/2019	102888	FNB Commercial Cr...	auto draft for copier	114.48		3,803.33
Check	12/15/2019	Debit	Great American Fin...	Monroe Hardware	4.76		3,808.09
Bill	12/21/2019	12162019	Teresa Clontz	Office HVAC repairs	79.00		3,887.09
Bill	12/31/2019	CH96	Heat and Air Direct		132.25		4,019.34
Check	01/15/2020	Draft	Great American Fin...	copier			4,019.34
Total Office expense					4,019.34	0.00	4,019.34
TOTAL					4,019.34	0.00	4,019.34

December Zoning Permits

2

November

7-Nov	CC	H-19-106	Home	\$75	Ryan McGee	_____ Carriker Rd	08246001E
Nov. 7	1709	H-19-107	Home	\$75	Peter Long	321 E. Old Dutch	8183005
Nov.21	225	Comp 19-108	Comp	\$100	Dan Kachula	211 W. Brief	8177002
Nov.21	72705	H-19-109	Home	\$100	Kim E Flynn	217 E old Dutch	08183008B
Nov. 26	3606	A-19-110	Accessory	\$75	Paula Smith	9310 Unionville Brief	08114010B
Nov. 26	2141	A-19-111	Accessory	\$75	Laura Huntley	1475 Biggers Cemetery	08114009M
Total		6		\$500			

10-Dec	1095	H-19-112	Home	\$75	John Baucom	727 Clontz Road	08156011A
10-Dec	1095	A-19-113	Accessory	\$75	John Baucom	727 Clontz Road	08156011A
10-Dec	281	Comp 19-114	Comp	\$100	helms Partners	3114 East Brief	8087035W
10-Dec	1667	H-19-115	Home	\$75	Arron Little	6411 Little Road	08087022E
10-Dec	3073	A-19-116	Accessory	\$75	Sergery Pasyuk	714 Goose Creek	8222039
19-Dec	CC	Comp 19-117	Comp	\$100	AMG Building	1035 Lester Mullis Road	08249007C
24-Dec	1120	Comp 19-118	Comp	\$100	Sergery kalashnik	6919 West Duncan Road	825814
Totals		7		\$600			

2019—Zoning Report

(Jan. 1 through Dec. 31)

Number of permits	<u>118</u>	
Homes	<u>27</u>	
Accessory Buildings	<u>27</u>	
Total permit fee collected	<u>\$12,270</u>	(All zoning fees)

Permits in 2018	<u>146</u>	
Percent increase over 2018	<u>(-19%)</u>	
Percent fee collected increase over 2018		<u>\$12,930</u> <u>(-5%)</u>

FUND BALANCE WORKSHEET 2019

Beginning Spendable Fund Balance **\$354,518**
(as of 6/30/2019)

POLICY - Reserve in Spendable Fund Balance **\$200,000**

Spendable Fund Balance **\$154,518**
(as of 6/30/2019)

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
1	7/9/2019	Sod for Park	Park Maintenance	\$3,000
New Spendable Fund Balance				\$151,518

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
New Spendable Fund Balance				



**Town of Fairview
Regular Town Council Meeting
December 10, 2019**

The following Council members were present: Mayor Phil Thomas, Jerry Clontz, Patricia Kindley, and Gary Wilfong. John Biggers was absent.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Deputy Clerk and Teresa Gregorius, Town Clerk

Agenda Changes

Jerry Clontz stated that he would like to add discussion and approval for purchase of rock for the park as Item #6.

Approval of Agenda

Patricia Kindley made a motion to accept the agenda as amended. Gary Wilfong seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Public Comments

None

Consent Agenda

- a) Accept Financial and Tax Reports as Information
- b) Accept Land Use Report as Information
- c) Accept Fund Balance Worksheet 2019-2020 report as Information
- d) Fairview Park Event November Draft Minutes --- Minutes Accepted as Information
- e) Fairview Park Facility November Draft Minutes --- Minutes Accepted as Information
- f) Planning Board November Draft Minutes --- Minutes Accepted as Information
- g) Approve Council Regular Minutes for November 12, 2019
- h) Declare I-Phone 5 surplus and add I-Phone 8 to Fairview List of Assets
- i) Approve a Budget Amendment to the 2019-2020 Budget as "donation" received from the American Legion Post 535 in the amount of \$273.67.

Jerry Clontz made a motion to approve the consent agenda. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Items of Business

Item 1: Adopt Resolution Consenting to Inclusion in the Fairview and Hemby Bridge Fire and Rescue Service Districts

Patrick Nilend, Union County Assistant County Manager, presented a resolution consenting to inclusion in the Fairview and Hemby Bridge Fire and Rescue Service Districts (Exhibit A). The Council discussed.

Jerry Clontz made a motion to adopt the resolution consenting to inclusion in the Fairview and Hemby Bridge Fire and Rescue Service Districts. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Item 2: Oath of Office for Newly Elected Officials

Town Clerk, Teresa Gregorius administered the oaths of office to Mayor Phil Thomas and Councilmember Gary Wilfong. John Biggers was absent; his oath will be administered at the January meeting.

Item 3: Appoint Mayor Pro Tem

Patricia Kindley nominated Jerry Clontz for Mayor Pro Tem. Gary Wilfong seconded the nomination. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Item 4: Appoint Delegate to CRTPO

Gary Wilfong nominated John Biggers as Fairview's delegate to CRTPO. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Item 5: Approve Lease for New Copier

Ed Humphries presented the proposal from Vision Office Systems to replace the current copier with a Brother MFC-L9570CDW.

Gary Wilfong made a motion to approve the lease and authorize Mayor Thomas to sign necessary paperwork. Jerry Clontz seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Item 6: Discuss/Approve Rock for Park Overflow Parking Area

Jerry Clontz informed the Council that with the upcoming Winter Festival the overflow parking area would be utilized and with rain a possibility, the overflow parking would need a layer of rock to prevent cars from getting stuck. The Council discussed.

Patricia Kindley made a motion to authorize Mr. Clontz to purchase rock for the overflow parking area. Gary Wilfong seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Council Comments

Patricia Kindley reported that the Holiday Lights Contest was a success.

Jerry Clontz noted that John Biggers has placed the Christmas trees on the pond.

Gary Wilfong informed the Council with the results of his investigation regarding the American Legion Post 535 baseball tournament. The tournament made a profit and all obligations noted at the prior Council have been met. He noted that he has been and will continue to lower the flags as designated by presidential declaration and not necessarily by governor declaration. The council was agreeable. Mr. Wilfong noted that the flags at the park will need to be replaced soon.

Attorney Joe McCollum wished everyone a Merry Christmas.

Mayor Thomas asked everyone to start checking their email junk folder if they are not already doing so, he has found emails that have been overlooked because they were directed as junk. He wished everyone a Merry Christmas and a Happy New Year.

Jerry Clontz made a motion to adjourn. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Phil Thomas
Mayor

Approved this _____ day of _____, 2019

2019 Year End Report - Picnic Shelter

55 Bookings

\$2,600.00

**TOWN OF FAIRVIEW
COUNCIL MEETING DATES --- 2020
Holidays 2020**

The second **Tuesday** night of each month at 6:30 PM

January 14th

February 11th

March 10th

April 14th

May 12th

June 9th

July 14th

August 11th

September 8th

October 13th

November 10th

December 8th

Administrative Office will be closed on the following dates:

- Thanksgiving Day, November 26st (Thursday)
- Christmas Eve, December 24th (Thursday)

**Renew
Temporary
Permit
TP 14-037**